

TOWN COUNCIL OF FRINTON AND WALTON

Incorporating Kirby-le-Soken, Kirby Cross and Great Holland

Sister Town of Blaine, Minnesota

The Council House
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Town Clerk
Mr J.S. Wedge

20th June 2019

To all Members of the Town Council

I have to summon you to the Ordinary Meeting of the Town Council of Frinton and Walton to be held at the Council House, Frinton-on-Sea on **Thursday 27th June 2019 commencing at 7.15pm** for the transaction of the under-mentioned business.

Members are reminded to declare any interests as they arise on the Agenda.

A handwritten signature in black ink, appearing to read 'J. Wedge'.

J. Wedge
Town Clerk

AGENDA

1. Apologies for absence.
2. Town Mayor's Announcements.
3. To adjourn the Town Council Meeting.
4. Public questions and Town Council response during this period of adjournment.
5. To reconvene the Meeting.
6. Town Planning
 - (a) To consider plans for development on the list (**herewith**) and any others received between the despatch of the agenda and the date of the meeting (full list to be circulated).
 - (b) Report on other planning matters (**herewith**) for information only.
7. To receive any reports from Members representing the Town Council on Outside Bodies.

8. Town Council projects
To discuss a report on Town Council projects including toilets at Old Way, Frinton; The Spinney; Council House Refit; Defibrillators; and Great Holland playground (**herewith**).
9. Other local matters where action may be required from other organisations
To discuss various local infrastructure matters where action is required from other organisations, such as Tendring DC to improve the local environment, including Young People's Facilities, Trees, Signs, Lighting and Seafront matters.
10. Essex County Council up-date - Councillor M. Platt
To receive an up-date on various local matters where Essex County Council are responsible including Libraries, Pavements, Potholes, Trees, Signs and Lighting.
11. Risk Management Assessment 2019/20
To consider and approve the Risk Management Assessment 2019/20 (**herewith**).
12. Health & Safety Policy 2019/20
To consider and approve the Health & Safety Policy 2019/20 (**herewith**).
13. Model Publication Scheme Policy 2019/20
To consider and approve the Model Publication Scheme Policy 2019/20 (**herewith**).
14. Financial Matters
 - (a) To approve Schedule of Accounts Payable 5 & 5A (**herewith**) and for two Members to sign cheques accordingly.
 - (b) To receive the Income & Expenditure reports with the Investment and Bank Reconciliation reports for May 2019 (**herewith**).
 - (c) To note that £25,000 has been transferred to Metro Bank to be held in a deposit account as a 'reserve' fund in case of problems with Barclays Bank, as agreed by Council on 1st November 2018.
 - (d) To approve a Town Council credit card from Barclays noting that statements of any spending will be submitted to each Town Council meeting for approval.
15. Clerks Report (**herewith**)
 - (a) To provide information about a road closure at Holland Road on 22nd & 23rd June (**herewith**).
 - (b) To provide for information a list of Publications.
16. To confirm the minutes of the Meeting of the Town Council held on 6th June 2019 (pages 18 – 26) as a true record and the Town Mayor to sign them accordingly (**herewith**).
17. Matters arising from the Minutes of the Meeting held on the 6th June 2019.
To take any matters arising not elsewhere on the Agenda
18. Any other matters which the Mayor considers urgent.