

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of an Ordinary Meeting of the Town Council  
held at the Council House, Frinton-on-Sea,  
Thursday, 10th October 2019 commencing at 7.15pm**

**Present:**

Councillors Mrs F.D.A. Robertson, Town Mayor  
Mrs A. Oxley, Deputy Town Mayor  
E.T. Allen, Mrs I. Johnson, C.S Keston (except Minute 154), Fiona Knowles,  
Mrs D Miles, D. Oxley, N.W. Turner, Miss P. Walford

**Absent:**

Councillors T. Abrahams, Mrs L. Allen, J. Bray, P. Clifton, Mrs A. Davis, M. Platt

**In Attendance:**

Mr J. Wedge – Town Clerk  
Ms D. Milnes - Deputy Town Clerk

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**APOLOGIES FOR ABSENCE**

Apologies were received from Councillors T. Abrahams, Mrs L. Allen, J. Bray, P. Clifton, Mrs A. Davis and M. Platt.

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**TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor, Councillor Mrs F. Robertson welcomed Members, the public and the press to the meeting and advised that since the last meeting she had attended a meeting of the Tendring District Association of Local Councils which had been very informative.

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**ADJOURNMENT OF MEETING**

It was moved, seconded and

**RESOLVED**

that the Town Council be adjourned to enable members of the public to ask questions and Members of the Town Council to respond.

The Town Mayor adjourned the meeting at 7.17pm

There being no questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.19pm

**143**

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**Members indicated that they may be reconsidering this matter at District Council level.**

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

**144**

**OTHER PLANNING MATTERS**

**PLANNING APPLICATIONS**

It was noted that the following planning applications from a total of 18 decisions made by Tendring District Council for the Town Council area in the month of August 2019 were at variance with the Town Council recommendations.

**REF.NO.**

19/00560/OUT

**TOWN**

REFUSAL

**DISTRICT**

APPROVAL

Proposed removal of existing bungalow and erection of 2 dwellings, Greenways, Church Lane, Great Holland.

**TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL DECISION**

It was noted that appeal reference APP/P1560/W/19/3228344 (Tendring District Council reference 18/01571/OUT) the development proposed is residential development of 0.4 hectares of land to create up to five bungalows Land East of Pork Lane, Great Holland has been DISMISSED a further application for an award of costs has been REFUSED (a copy of the Appeal Decision notices are available on request to the Town Council offices).

**TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL DECISION**

It was noted that appeal reference APP/P1560/W/18/3215282 (Tendring District Council reference 18/00179/FUL) the development proposed is a new four bedroom dwelling plot adjacent to 24 Mill Lane, Walton-on-the-Naze has been DISMISSED a further application for an award of costs has been REFUSED (a copy of the Appeal Decision notices are available on request to the Town Council offices).

145

**REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

Councillor E.T. Allen advised that along with Councillor N.W. Turner he had attended a Naze Management meeting, reporting that the number of visitors were down on the previous year although very respectable at 100,000. Beach cleans had taken place and a very successful Dog Show held.

Councillor E.T. Allen reported that money was in place for a road and that sadly it was estimated that 1 metre of the Naze was lost each year by erosion, plans to fund schemes were currently being sought.

Councillor Mrs F. Robertson reported that she had recently attended a meeting of the Home Support Trust who continue to provide a vital service.

Councillor Mrs D. Miles reported that as the Transport representative she had studied a recent consultation on Colchester buses but could not see a detrimental effect to Town Council residents.

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**RECREATION AND AMENITIES COMMITTEE**

The Minutes of the Recreation & Amenities Committee meeting held on Thursday 26th September 2019 (pages 11 – 12) were received and the RECOMMENDATIONS therein considered.

Minute 36, page 12. Website matters. Following a meeting of the Recreation & Amenities Committee held prior to the Town Council meeting and a decision list of RECOMMENDATIONS being tabled, it was moved, seconded and

RESOLVED en-bloc

that Accessibility Statements for the Town Council and Columbine Centre websites as shown in Appendix A and B (attached) be approved.

that the appointment of a host for a new Town Council website incorporating the Walton Market be delegated to the Town Clerk, Mr J. Wedge and the Deputy Town Mayor, Councillor Mrs A. Oxley and Councillor E.T. Allen.

that Worldpay be appointed to provide card payment processing facilities.

that the procurement of an online ticket booking system be delegated to the Town Clerk, Mr J. Wedge and the Deputy Town Mayor, Councillor Mrs A. Oxley and Councillor E.T. Allen.

that updating the Columbine website up to full compliance with the WCAG 2.1 accessibility standard be deferred due to the expense.

Minute 37, page 12. The recommendations in regards to Grants were moved seconded and

RESOLVED

that the three applications considered by the Committee be declined due to a lack of financial assistance being demonstrated.

that the Grant Award Policy be reviewed ahead of any further consideration for grant applications.

Minute 38, page 12 – The recommendation in regard to the Spinney was moved, seconded and

RESOLVED

that the quotation for the purchase of 6,000 bulbs as shown in Appendix B of the report presented to the Recreation & Amenities Committee in the sum of £970 be accepted.

**147**

**CRIME & DISORDER WORKING PARTY**

The report of the Crime and Disorder Working Party meeting held on Monday, 30th September 2019 was received.

**148**

**GRANT AWARDING POLICY**

It was agreed that the Recreation & Amenities Committee be delegated to review the Grant Awarding Policy.

**149**

**TOWN COUNCIL PROJECTS – TOWN COUNCIL OFFICES**

The Clerk advised that the project was on schedule and would reopen to the public on Monday, 11th November 2019.

**150**

**FRINCON SECURITIES**

Members considered a written response included in the papers from Frincon Securities in regard to maintaining of Frinton Park Roads and following due consideration it was agreed that it was the Town Council's view that the responsibility of the roads in question lie with Essex County Council and would urge the County Councillor to pursue repairs and maintenance.

Councillor N.W. Turner suggested that the County Council would not adopt the roads and carry out maintenance due to funding. It was noted that the roads were part of a bus route and perhaps that was an avenue to be pursued.

**151**

**POLICE, FIRE AND CRIME COMMISSIONER FOR ESSEX**

Members noted the content of a letter received in regard to the attendance of fire tenders at beach hut fires in Frinton in the summer and it was suggested the 'Integrated Risk Management Plan' referred to needed risk assessing to ensure that such delays do not happen again.

**152**

**REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH ESSEX COUNTY COUNCIL**

Members expressed disappointment at the lack of update in regard to the register.

**153**

**OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS**

Councillor Mrs D. Miles referred to a statement made at a previous meeting by Councillor M. Platt in regard to possible funding for the provision of sports areas and was yet to receive a satisfactory answer and asked that the Town Clerk contact Councillor M. Platt seeking a response in this regard.

Councillor N.W. Turner suggested that Tendring Voluntary Community Services be contacted in regard to possible funding streams.

Councillor C. Keston asked if there had been any progress in regard to the provision of a tarmac strip being provided for young cyclists.

Councillor Mrs D. Miles suggested that the youngsters did not want to go to Roydon Way.

Councillor E.T. Allen advised that through the Police Community Support Officers he understood that it was very much wanted.

**Councillor C.S. Keston declared an interest in item 13 of the Schedule and left the room for the next item only.**

**154**

**SCHEDULE OF ACCOUNTS – NO 10 & 10A**

RESOLVED

that the schedule of accounts No 10 & 10A in the total sum of £78,007.29 nett and £89,261.80 (eighty-nine thousand, two hundred, sixty-one pounds and 80 pence) gross be approved for payment.

Councillor E.T. Allen requested that provision of Metal Fencing at the Old Way toilets to provide security be considered by the Recreation & Amenities Committee.

**155**

**INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS**

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliation reports for September 2019 which had been tabled at the meeting.

**CLERK'S REPORT**

**156**

**TEMPORARY ROAD CLOSURE**

Advice of a temporary closure of Fourth Avenue from the junction of Connaught Avenue to the junction of Ashlyns Road, Frinton-on-Sea on Sunday 10th November between 0945hrs and 1020hrs received from Tendring District Council was noted.

**157**

**A REPLACEMENT BENCH AT FRINTON LIBRARY**

Members agreed to a bench in memory of 'Dora Cohen' be funded by the Town Council and installed outside the Frinton library as a replacement for the seat which had been removed due to its unsafe nature.

**158**

**PUBLICATIONS**

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices.

Local Councils Update - October 2019

Market Times - October 2019

The Clerk - September 2019

**159**

**MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 19th September 2019 (pages 72 - 79) be approved as a true record and signed by the Town Mayor.

**160**

**MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS**

Minute 129, page 73 – Library Services. In response to Councillor Mrs D. Miles, the Deputy Town Mayor, Councillor Mrs A. Oxley advised that Essex County Council had agreed to carry on running libraries for the next five years.

Councillor Mrs D. Miles suggested that the consultation would still continue with those Community groups which had shown an interest in running libraries.

**161**

**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

The Town Mayor, Councillor Mrs F. Robertson drew Members attention to an e-mail tabled from the Head of Housing and Environmental Health at Tendring District Council in regard to the future of Spendells House in Walton-on-the-Naze and it was agreed to ask the Officer to attend prior to the next scheduled meeting of the Town Council on Thursday, 31st October 2019 to further discuss the proposals.

As there were no further matters that were considered urgent, the Town Mayor thanked those present for their attendance and closed the meeting at 9.15pm.

TOWN MAYOR

**SCHEDULE OF PLANS SUBMITTED - FRINTON & WALTON TOWN COUNCIL MEETING 10 OCTOBER 2019**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
19/01325/FUL Roman Homes LLP	Variation of condition 2 of approved application 19/00117/FUL to permit the erection of a garage on plot 3 and to change the proposed roof materials for plots 4 and 5.	Part Garden of 4 Halstead Road Kirby Cross	APPROVAL
19/01461/FUL Roman Homes LLP	Variation of condition 2 of approval 19/00117/FUL to permit the erection of a bungalow on plot 11 in lieu of the approved chalet/house.	Part Garden of 4 Halstead Road Kirby Cross	APPROVAL
<b>Councillor D. Oxley declared an interest, abstained from voting and remained in the room for the next item.</b>			
19/01369/FUL Mr Bruce Oxley - P.G. Oxley Ltd	Demolition of existing building and erection of 2no. dwellings including new vehicular access to Greenway and associated works.	101 Pole Barn Lane Frinton On Sea	APPROVAL
<b>Councillor N.W. Turner declared an interest, abstained from voting and remained in the room for the next item.</b>			
19/01370/FUL Mr & Mrs Ilsley	Sub-division of site to form an additional dwelling, and associated works including new vehicular access to 63 Wittonwood Road.	63 Wittonwood Road Frinton On Sea	APPROVAL
19/01378/FUL Mr D Pratt	Retrospective application for retention of 6no. velux roof lights and partial first floor conversion to provide two additional bedrooms, bathroom and staircase access.	3 Little Clacton Road Great Holland	DEEMED INVALID BY TDC
19/01382/FUL Mr Shayne Lovelidge	Proposed extension to dwelling, internal alterations to annex and new garage to rear.	20 Halstead Road Kirby Cross	APPROVAL
19/01383/FUL C/A Mr Paul Shadbolt	Proposed second floor extension to block of flats to provide a new 3 bedroom flat and car parking space.	Sandyhook 42 The Esplanade Frinton On Sea	APPROVAL



**SCHEDULE OF PLANS SUBMITTED - FRINTON & WALTON TOWN COUNCIL MEETING 10 OCTOBER 2019**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
19/01394/FUL Mr & Mrs Burling-Burnell	Single storey rear extension.	41 Buckfast Avenue Kirby Cross	APPROVAL
19/01406/FUL C/A Mr Kandiah	Single storey extensions to rear of existing garages to create additional storage spaces.	18 Fourth Avenue Frinton On Sea	APPROVAL
19/01409/FUL Mr & Mrs Barker	Demolish existing garage and replace with new annexe.	55 Walden Way Frinton On Sea	APPROVAL
<b>Councillors C. Keston and Fiona Knowles both declared an interest, abstained from voting and remained in the room for the next item.</b> 19/01431/FUL Mr & Mrs Allegri	Proposed single storey side and rear extension with 3no. glazed roof lanterns (following demolition of conservatory and garage) and relocation of side entrance door to front.	Pen Marie 54 Walton Road Kirby Le Soken	APPROVAL
19/01471/OUT Miss Hannah Short - Linden Limited	Variation of condition 8 of permission 15/01234/OUT (allowed at appeal APP/P1560/W/15/3140113) to vary wording as follows: No more than 15 dwellings hereby permitted shall be occupied until the improvements to the junction of Halstead Road/Frinton Road and Holland Road/Frinton Road identified on Drawing No. 4937.004 Rev A contained in the Transport Assessment Including Draft Residential Travel Plan (July 2015) have been completed including the relocation and upgrading of the bus stops along Frinton Road adjacent to the junctions and upgrading of the bus stops in Halstead Road adjacent to Kirby Primary Academy.	Land East of Halstead Road Kirby Cross	APPROVAL – subject to 50 dwellings being occupied ahead of the improvements.

**SCHEDULE OF PLANS SUBMITTED - FRINTON & WALTON TOWN COUNCIL MEETING 10 OCTOBER 2019**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
19/01473/FUL C/A Mr Chappell - Lungo Developments Ltd	Variation of condition 1 of approved application 18/00768/FUL for minor external alterations include changing the rainwater gutter and downpipe locations, fixing of 22mm gas pipes to the external elevations, the adding of a roof light to the main roof, and gas fired boiler flues penetrating through the external wall.	47 The Parade Walton On The Naze	REFUSAL – aesthetically out of keeping with the development.  Unsympathetic in a conservation area.  Detrimental to the street scene.
19/01449/FUL Mr Richard Osborne	Demolition of garage and proposed ground floor side and rear extension.	21 Baynards Crescent Kirby Cross	APPROVAL
19/01482/TCA Cochrane Tree Services - Max Cochrane	1 No. Willow - reduce	85 Third Avenue Frinton On Sea	APPROVAL
19/01417/TCA Mrs Walduck	Rear garden - 2 no. Conifer - fell. Lower garden - 1 no. Conifer - fell.	Hosecote 35 Second Avenue Frinton On Sea	APPROVAL
19/01418/TCA Mrs Edis	1 No. Blue Cedar - reduce by up to 3 foot, 1 No. Holm Oak - reduce by 4-5 foot, 1 No. Cupressus - reduce by 4-5 foot.	5 Raglan Road Frinton On Sea	APPROVAL
19/01414/TCA Mr Paul Andrews	1 No. Hawthorn - fell	Jade Cottage 29 The Crescent Frinton On Sea	APPROVAL
19/01425/TPO Mr Stephen White	1 No. Lime Tree - fell	8A Pole Barn Lane Frinton On Sea	APPROVAL

**SCHEDULE OF PLANS SUBMITTED - FRINTON & WALTON TOWN COUNCIL MEETING 10 OCTOBER 2019**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
19/01435/TCA Mr Alan Briggs	1 No. Lombard Poplar - Reduce by 50%. 1 No. May - Reduce by 30%. 4 No. Sycamores - reduce to previous pollard points. 1 No. Hawthorn - reduce by 20%. 1 No. Prunus - Lightly reduce. 1 No. Sycamore - reduce by 30%. 1 No. Holm Oak - Reduce to previous pollard points. 1 No. Plum - reduce back to previous pollard points. 1 No. contorted willow - reduce to previous pollard points.	Roundwood 3 Ashlyns Road Frinton On Sea	APPROVAL
19/01441/TCA Mr Stephen Kunzer	Front of house - reduce/remove various bushes and trees and replant, 3 No. Fuschia bushes - remove, 1 No. variegated Holly - reduce, 1 No. Euyonomous - reduce. Left of house - Remove Ivy from sycamore, 1 No. Variegated Holly - remove, 1 No. small Conifer - remove, 1 No. Psittosporum - prune and reduce, 1 No. Sycamore - prune. Right of house - 2 No. Yew - reduce dramatically, 1 No. Myrtle - reduce dramatically, 1 No. Psittosporum - remove, Holly Bushes - remove, 1 No. variegated Holly - reduce, 1 No. yew - reduce, various Leylandii - remove. Side of house - 3 No. conifer - remove, 1 No. Yew - remove, 2 No. Bay - remove. Back of house - several Conifers - remove, various Bay trees/bushes - remove, 2 No. Holly - remove.	The Long House 73 Third Avenue Frinton On Sea	APPROVAL
19/01426/TCA	multiple Fir Trees - fell	Filomena House First Avenue Frinton On Sea	APPROVAL
19/01429/TCA Amy	Poplar Trees - 30% crown reduction	32 Ashlyns Road Frinton On Sea	APPROVAL
19/01447/TPO Ms Field - Crawfords	1 No. Oak - remove	21 Glebe Way Frinton On Sea	REFUSAL

## ACCESSIBILITY STATEMENT FOR FRINTON AND WALTON TOWN COUNCIL

### Contents

Accessibility statement for [www.essexinfo.net/frinton-and-walton-town-council](http://www.essexinfo.net/frinton-and-walton-town-council)

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Technical information about this website's accessibility

Non accessible content

How we tested this website

What we're doing to improve accessibility

### Accessibility statement for [www.essexinfo.net/frinton-and-walton-town-council](http://www.essexinfo.net/frinton-and-walton-town-council)

This website is run by Frinton and Walton Town Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We have endeavoured to make the website text as simple as possible to understand.

AbilityNet has advice on making your device easier to use if you have a disability.

**Please note that we are planning to have a new website by 31<sup>st</sup> March 2020 as Essexinfo.net have withdrawn hosting facilities. When we specify the work required we will ask bidders to ensure that any new website is fully compliant with the Accessibility Regulations 2018 and meets WCAG 2.1 AA standard.**

### How accessible this website is

We know some parts of this website aren't fully accessible:

- you can't modify the line height or spacing of text
- most older PDF documents aren't fully accessible to screen reader software
- you can't skip to the main content when using a screen reader

### What to do if you can't access parts of this website

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

Email: [fawtc@btconnect.com](mailto:fawtc@btconnect.com)

Call: 01255676666

We'll consider your request and get back to you in 28 days.

### Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems that aren't listed on this page or think we're not meeting accessibility requirements, contact:

Email: [fawtc@btconnect.com](mailto:fawtc@btconnect.com)

Call: 01255676666

### Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

### Contacting us by phone or visiting us in person

The Columbine Centre has audio induction loops, or if you contact us before your visit we can arrange a British Sign Language (BSL) interpreter.

### Technical information about this website's accessibility

Frinton and Walton Town Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances listed below.

### Non accessible content

Some content is non-accessible for the following reasons:

- you can't modify the line height or spacing of text
- most older PDF documents aren't fully accessible to screen reader software
- you can't skip to the main content when using a screen reader

### Non compliance with the accessibility regulations

Some images don't have a text alternative, so the information in them isn't available to people using a screen reader. This doesn't meet WCAG 2.1 success criterion 1.1.1 (non-text content).

We plan to add text alternatives for all images by September 2020. When we publish new content we'll make sure our use of images meets accessibility standards.

### Navigation and accessing information

There's no way to skip the repeated content in the page header (for example, a 'skip to main content' option). This doesn't meet WCAG 2.1 success criterion 2.4.1 (bypass blocks).

It's not always possible to change the device orientation from horizontal to vertical without making it more difficult to view the content. This doesn't meet WCAG 2.1 success criterion 1.3.4 (orientation).

It's not possible for users to change text size without some of the content overlapping. This doesn't meet WCAG 2.1 success criterion 1.4.4 (resize text).

### Interactive tools and transactions

We've assessed the cost of fixing the issues with navigation and accessing information, and with interactive tools and transactions. We believe that doing so now would be a disproportionate burden within the meaning of the accessibility regulations. We will make another assessment when we specify the new website which we are aiming to have in place by 31<sup>st</sup> March 2020.

### PDFs and other documents

Many of our older PDFs and Word documents don't meet accessibility standards - for example, they may not be structured so they're accessible to a screen reader. This doesn't meet WCAG 2.1 success criterion 4.1.2 (name, role value).

Some of our PDFs and Word documents are essential to providing our services. For example, we have PDFs with information on how users can access our services, and forms published as Word documents. By September 2020, we plan to either fix these or replace them with accessible HTML pages.

The accessibility regulations don't require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services.

Any new PDFs or Word documents we publish will meet accessibility standards.

### How we tested this website

This website was last tested in August 2019 as part of an advisory webinar. The test was carried out by in house staff.

We used this approach because we had advice from the trainer carrying out the webinar.

We tested:

our main website platform, available at [www.essexinfo.net/frinton-and-walton-town-council](http://www.essexinfo.net/frinton-and-walton-town-council)

### What we're doing to improve accessibility

**Please note that we are planning to have a new website by 31<sup>st</sup> March 2020 as Essexinfo.net have withdrawn hosting facilities. When we specify the work required we will ask bidders to ensure that any new website is fully compliant with the Accessibility Regulations 2018 and meets WCAG 2.1 AA standard.**

This statement was prepared on 5<sup>th</sup> September 2019 and is the first such statement.

## ACCESSIBILITY STATEMENT FOR COLUMBINE CENTRE

### Contents

Accessibility statement for [www.columbinecentre.co.uk](http://www.columbinecentre.co.uk)

Contacting us by phone or visiting us in person

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- Text Alternatives for non-text content.
- Image text - a change in how we add Bold text from <b> to <strong>
- Font references - Google standard font needs removing.
- Add a document language coding - to identify that the text is in English.
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## Non accessible content

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- Image text - a change in how we add Bold text from <b> to <strong>
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## Non-compliance with the accessibility regulations

Some images don't have a text alternative, so the information in them isn't available to people using a screen reader. This doesn't meet WCAG 2.1 success criterion 1.1.1 (non-text content).

We are considering adding text alternatives for all images by September 2020. When we publish new content, we'll make sure our use of images meets accessibility standards.

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The accessibility regulations don't require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services.

Any new PDFs or Word documents we publish will meet accessibility standards.

#### How we tested this website

This website was last tested in August 2019 using an online checking tool <https://achecker.ca/checker/index.php> to give a rough idea of the changes required. That tool is using WCAG 2.0. The test was carried out by the website designer.

We tested:

our main website platform, available at [www.columbinecentre.co.uk](http://www.columbinecentre.co.uk)

**Please note that we are considering a proposal from the website designer to bring this site up to WCAG 2.1 AA standard and make it fully compliant with the Accessibility Regulations 2018.**

This statement was prepared on 9<sup>th</sup> September 2019 and is the first such statement.

**SCHEDULE OF ACCOUNTS PAYABLE - NO. 10**

**10 OCTOBER 2019**

		Net	Gross	
		£	£	
<b><u>General:</u></b>				
1.	ASL	Photocopier move	305.00	366.00
2.	EDF Energy	Electricity	92.30	127.55
3.	British Telecommunication plc	Telephone Services	102.13	122.56
4.	Birchwood Garden Services	Maintenance	1873.00	1873.00
5.	Autoprint Litho & Digital	Stationery	92.00	110.40
6.	Essex Cleaning Services	Shelter Cleaning	520.00	520.00
7.	Bunzl Cleaning & Hygiene Supplies	Cleaning Supplies Toilets	163.13	195.76
8.	DKS-IT	Relocation & supplies	896.22	896.22
9.	H & R Strood Contracts Ltd.	Council offices refurbishment	50329.52	60395.43
10.	Shore	Building Control Inspection	675.00	810.00
11.	Ken Rush Associates	Structural services	380.00	456.00
12.	Applebys (Removals) Ltd	Storage charges	120.00	144.00
13.	Keston Services Ltd	Wooden bollards @ Spinney	815.00	978.00
14.	Tendring District Council	Market Rent and Rates	747.60	747.60
15.	Tendring District Council	Old Way Toilets Rent	1050.00	1050.00
16.	Tendring District Council	Skateboard Park Rent	250.00	250.00
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		58410.90	69042.52	
<b><u>Columbine Centre:</u></b>				
17.	EDF Energy	Electricity	2228.96	2674.18
18.	Ofcom	Licensing fees	84.00	84.00
19.	British Telecommunication plc	Telephone Services	178.49	214.18
20.	Booker Limited	Bar Supplies	199.66	237.23
21.	Essex & Suffolk Institute of Licensing	Training	85.00	95.00
22.	Bunzl Cleaning & Hygiene Supplies	Cleaning Supplies	137.25	164.70
23.	Tower Security (Tendring) Ltd.	Security call out	31.05	37.26
24.	Tower Security (Tendring) Ltd	Patrols September 2019	178.20	213.84
25.	Thorntons	Decorating supplies	125.54	150.65
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		3248.15	3871.04	
		=====	=====	
	<b>Cumulative Total</b>	£61659.05	£72913.56	

**SCHEDULE OF ACCOUNTS PAYABLE – NO. 10A**

**10th October 2019**

Total Salaries/Wages/Expenses (September 2019)	£14276.97
Employers N.I. (September 2019)	£ 894.44
Superannuation – Employer contribution (September 2019)	£ 1176.83
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	£16348.24
Members Mileage	£ 0.00
Petty Cash drawn in September 2019	£ 0.00
Cumulative total	£16348.24