

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at the Council House, Frinton-on-Sea,
Thursday, 13th October 2016 commencing at 7.15pm**

Present :

Councillors	J. Robertson	Town Mayor
	R.J. Bucke	Deputy Town Mayor
	E.T. Allen, Mrs L. Allen, Mrs A.I. Cossens, Mrs I. Johnson, C.S Keston (except part minute 155), D. Oxley, M. Platt, Mrs F.D.A. Robertson, N.W. Turner, Mrs V.J. Watling	

Absent :

Councillors P. Clifton, Mrs D Miles

In Attendance

Mrs M. Liles - Town Clerk
Ms D. Milnes - Deputy Town Clerk

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APOLOGIES FOR ABSENCE

Apologies were received from Councillors P. Clifton and Mrs D Miles.

The Town Clerk, Mrs M. Liles advised that as Councillor M. Brown had not been present at a Town Council meeting or in attendance at any other meeting of a Committee or Working Party and following a telephone conversation with him today, Mr Brown ceases to be a serving Member of the Town Council.

Debate ensued within the Chamber in regard to the situation and the circumstances, in conclusion it was accepted that the Local Government Act 1972 Act was quite clear on the matter and failure to attend a meeting throughout six consecutive months meant that the Member ceases automatically to be a member of the Council.

The Town Clerk advised the meeting that Tendring District Council would be informed and notice of the vacancy publicised.

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TOWN MAYOR'S ANNOUNCEMENT

The Town Mayor welcomed Members, the press and the public to the meeting and advised that the Deputy Town Mayor, Councillor R.J. Bucke had attended a Harvest Festival at St. Marys Church, Frinton-on-Sea on Sunday 25th September and would be attending Civic Services at Wivenhoe along with Councillor Mrs I. Johnson on Sunday 16th October and Maldon on Sunday 23rd October.

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ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.40pm

Councillor E.T. Allen referred to a number of boards, in the region of 30 to 40 missing from the groyne between the Coastguard Station and up to Hipkins Beach and asked for a request be sent to Tendring District Council to have them replaced.

Councillor D. Oxley suggested that the boards had been used to erect a fence in the locality, whereupon Councillor N.W. Turner requested photographic evidence for investigation and would pursue the replacements which he was of the understanding was in hand.

Councillor E.T. Allen referred to the front page of the weekly Frinton & Walton Gazette and the reference to traffic problems in Connaught Avenue, Frinton-on-Sea, particularly in the morning.

Councillor Mrs V. Watling advised that whilst in the Avenue in the mornings she had not found parking or obstruction to be a problem.

Councillor J. Robertson referred to the traffic lights in Kirby Road, close to the Martello site as not being in sync and dangerous. Councillor Mrs L. Allen advised that buses were mounting the pavement when using the road layout.

Councillor J. Robertson referred to car sales at a property opposite Hamford School and Councillor M. Platt advised that the Enforcement Department at the District Council had been in touch with the resident and the vehicles would be removed by the end of next week.

Mr Eldret advised that Frinton Residents Association were running a questionnaire in regard to traffic in Frinton and that the next meeting of the Association would take place on Saturday 22nd October commencing at 10am.

Councillor M. Platt suggested that a letter be sent to the businesses in Connaught Avenue asking that they ensure deliveries, including those to banks are made to the rear of their properties.

Councillor D. Oxley said that in his experience it was trade vehicles and not shop keepers causing nuisance.

Councillor J. Robertson asked when the County Councillor would be available to attend a meeting of the Town Council to which the Town Clerk advised a date was yet to be confirmed.

There being no further questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.56pm

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TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

All Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

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OTHER PLANNING MATTERS

PLANNING APPLICATIONS

It was noted that the following planning applications from a total of 24 decisions made by Tendring District Council for the Town Council area in the month of September 2016 were at variance with the Town Council recommendations.

REF.NO.

16/00369/FUL

TOWN

REFUSAL

DISTRICT

APPROVAL

A two storey enabled living facility providing 16 apartments for profoundly disabled adults with staff accommodation in the roof space at Former Martello Caravan Park, Kirby Road, Walton-on-the-Naze

16/00597/FUL

REFUSAL

APPROVAL

Detached dwelling with detached garage at Land adjacent Chartfield Cottage, Chartfield Drive, Kirby-le-Soken

16/01105/FUL

REFUSAL

APPROVAL

Proposed conversion of existing property "Willow Cottage" to 2 no. 2 bed dwellings at Willow Cottage, land to rear of no. 5 Holland Road, Frinton-on-Sea

TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 174

Receipt of an appeal by Charvis Ltd at land adjacent Farndon, Pork Lane, Great Holland for a proposed erection of two bungalows, Tendring District Council reference 15/01938/FUL, which the Town Council recommended REFUSAL for at a meeting held on 14th January 2016 was noted and that the appeal will be determined on the basis of written representations which must be received by 3rd November quoting reference APP/P1560/W/16/3156385 (a copy of the Appeal Notification is available on request from the Town Council offices).

TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL DECISION

It was noted that appeal reference APP/P1560/W/16/3151923 (Tendring District Council reference 15/01644/OUT) the development proposed a single storey dwelling has been ALLOWED (a copy of the Appeal Decision notice is available on request from the Town Council offices).

Councillor R. Bucke made a request to all fellow Members to make comment on Planning Applications through Planning Access to ensure that Tendring District Council were aware of the local Members views.

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RECREATION & AMENITIES COMMITTEE MEETING

The Minutes of the Recreation & Amenities Committee held on Thursday 29th September 2016 (pages 11 - 13) were received.

Minute 46, page 12 – Columbine Centre, trees. In response to Councillor N.W. Turner, the Clerk advised that the work now referred to was in addition to that previously undertaken.

Minute 47, page 12 – Quotations. Councillor N.W. Turner suggested that for smaller jobs it should not be necessary to undertake seeking alternative quotations. Councillor Mrs Johnson agreed with this suggestion which would allow work to be undertaken reasonably quickly avoiding the delay of consideration by the Recreation & Amenities Committee and agreement of Full Council.

Minute 49, page 12 – Columbine Centre, Halloween Booking Enquiry. It was agreed and

RESOLVED

that because the proposed booking had been risk assessed as a high risk because of number of people and the possible noise element the booking would not be accepted.

Minute 50, page 12 – Pantomime. Councillor M. Platt offered that both Harwoods and Caxton Books would sell tickets on the Town Council's behalf.

Minute 51, page 13 – Shelters. In response to Councillor Turner the Town Clerk advised that work to the second shelter on The Esplanade, Frinton-on-Sea was currently being undertaken.

Minute 52 page 13 – Play areas. Councillor Mrs V. Watling was advised that the play area was singular and located in Great Holland. It was agreed and

RESOLVED

that the Town Council make an application for 106 monies of £120,000 for this project.

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CRIME & DISORDER WORKING PARTY

The report of the Crime and Disorder Working Party meeting held on Monday 3rd October 2016 was received.

Councillor N.W. Turner offered thanks to the Police Community Support Officers for their prompt response to recent burglary.

162

DRAFT TERMS OF REFERENCE – PERSONNEL COMMITTEE

It was agreed to defer consideration of this item to the next Meeting of the Town Council.

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LOCAL PLAN WORKING PARTY – LOCAL PLAN SUBMISSION

Members had been circulated by e-mail a copy of the submission on Tendring Local Plan part 2 which had been forwarded to Tendring District Council by the Town Clerk ahead of the deadline.

Councillor Turner offered a vote of thanks to those who had worked tirelessly on this submission.

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SCHEDULE OF ACCOUNTS – NO 10 & 10A

There being no questions it was moved, seconded and

RESOLVED

that the schedule of accounts no 10 & 10a the total sum of £19,563.84 nett and £20,221.50 (twenty thousand, two hundred, twenty-one pounds and 50 pence) gross be approved for payment.

The schedule was ruled off and signed by the Chairman.

CLERKS REPORT

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PEGASUS GROUP

Details of a Public Consultation for Proposed Telecommunications Structure at Kirby Tennis Club had been circulated with the Agenda and Councillor R.J. Bucke appraised Members of the location of a mast already in Kirby and the view that there was no necessity for a further mast and that either the first one is upgraded or any new one incorporates all of the need. It was agreed that this view would be forwarded to the Pegasus Group.

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LOCAL COUNCIL CAPPING, COUNCIL TAX REFERENDUM PRINCIPLES AND LOCAL GOVERNMENT FINANCE SETTLEMENT CONSULTATIONS

Information from both the National Association of Local Councils and the Essex Association of Local Councils had been included within the Agenda papers and the Town Clerk appraised Members in regard to the possible effect on Town & Parish Councils which could result in costly referendum principles taking effect for a rise in precept of 2% or £5 per year whichever is the higher (based on Band D) as currently applied to principal councils.

Councillor N.W. Turner suggested that currently this would not effect this Town Council.

It was delegated to the Town Clerk to respond to the consultation on behalf of the Town Council.

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ESSEX COUNTY COUNCIL

- (a) The invitation to take part in new self-help scheme for local councils for temporary road closures of flooded roads had been circulated with the Agenda and it was agreed that the Town Council would decline the invitation due to lack of resources.
- (b) The notice of closure of Pork Lane, commencing 11th October overnight for level crossing works which had been circulated with the Agenda was noted.

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TENDRING DISTRICT COUNCIL

The information of Temporary Road Closures of Fourth Avenue, from the junction of Connaught Avenue finishing at Ashlyns Road on Sunday 13th November from 0945 to 1030 hours for Frinton Remembrance Sunday and Connaught Avenue from the junction of Queens Road through to the junction of Harold Road on Saturday 26th November from 1300 to 1900 hours for Frinton Festive Shopping were noted.

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HUMBUGS PRE-SCHOOL

It was agreed to defer consideration of this item to the next Meeting of the Town Council.

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ESSEX COUNTY FIRE AND RESCUE SERVICE

The reply to the Town Council's letter of concern in regard to the reduction of services had been copied with the Agenda and was noted.

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PUBLICATIONS

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices:-

Tendring Technology College News – Issues 3 and 4
Local Councils Update Issue 200

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MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the minutes of the Ordinary meeting of the Town Council held on 22nd September 2016 (pages 78 – 89) be approved as a true record and signed by the Chairman.

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MATTERS ARISING

There were no matters arising.

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ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

As there were no matters that the Town Mayor considered urgent; the public and the press were thanked for their attendance.

The Town Mayor advised that as there was nothing further to report in regard to The Council House it was unnecessary to go into Exclusion, thanked Members and closed the meeting at 9.39pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED-AREA2E - TOWN COUNCIL OF FRINTON & WALTON MEETING 13 OCTOBER 2016

APPLICATION NO/APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
Councillor Mrs V. Watling declared an interest and left the Chamber for the next item			
16/01219/FUL C/A Mr Michael Fitzpatric – Read House	Remove existing non-compliant yellow metal flues and replace with modern compliant stainless steel cylindrical flue pipe to extend to roof level.	Read House The Esplanade Frinton On Sea	APPROVAL
16/01325/FUL Mr & Mrs R Patel	Demolitions, alterations, extensions and refurbishments to modernise the existing dental surgery.	26 Elm Tree Avenue Frinton On Sea	APPROVAL
Councillor Mrs V. Watling declared an interest and left the Chamber for the next item			
16/01343/FUL Mrs Emily Woods	Repositioning of garden fence to the left side of the property. Incorporating some of the side garden into the back garden space.	1 Chapelfields Kirby Cross	REFUSAL – against the loss of the open space aspect of the corner plot – would be detrimental to the street scene.
16/01388/FUL C/A Mr Paul Shadbolt	Proposed second floor extension to block of flats to provide a new 3 bedroom flat, and car parking space.	Sandyhook 42 The Esplanade Frinton On Sea	REFUSAL – lack of information. No mention of the change of the facade of the building. Overdevelopment of the site, too great a bulk and mass.

SCHEDULE OF PLANS SUBMITTED-AREA2E - TOWN COUNCIL OF FRINTON & WALTON MEETING 13 OCTOBER 2016

APPLICATION NO/APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
16/01446/DETAIL Mr Tye Harvey – Roman Homes	Reserved matters application for demolition of no. 32 and 52 Frinton Road and erection of up to 28 no. bungalows and chalets with parking, garages and access.	32 Frinton Road Kirby Cross	REFUSAL – overdevelopment of the site, backland development and the site would be too congested. Insufficient parking and loss of amenity to neighbouring properties and residents. Poor design and layout, lack of open space to the front of the properties. Concerned with shared surfaces and flooding. With reference to a letter on planning access from Mrs Foster which indicates that previous development was refused due to the considered dangerous exit on to Frinton Road – traffic has only increased and therefore more dangerous.
16/01241/FUL C/A Mr & Mrs Brownsdon	Erection of a replacement garage and Utility room following demolition Of single garage and bay window.	Burcote 10 Ashlyns Road Frinton on Sea	APPROVAL
16/01377/FUL Mr G Penny	Minor changes in design to house plan, elevations and site.	21 Manor Road Great Holland	APPROVAL
16/01425/FUL Mr Robert Rouse	Proposed side extension to existing house.	35 Wavring Avenue Kirby Cross	APPROVAL
16/01440/FUL Mr J Brand – J Brand & Sons	Proposed dwelling - amendment to drawing approved under 16/00218/FUL to include a single storey rear family room.	Land adjacent 15 St Marys Road Frinton on Sea	APPROVAL

SCHEDULE OF PLANS SUBMITTED-AREA2E - TOWN COUNCIL OF FRINTON & WALTON MEETING 13 OCTOBER 2016

APPLICATION NO/APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
16/00863/FUL Mr Richard Bridge	Change of use from HMO with 6 letting rooms to Sui Generis with 7 letting rooms.	3 Naze Park Road Walton on the Naze	APPROVAL
16/01492/LBC Mr & Mrs Jonathan Webster	Reinstatement of beaded featherboard external cladding.	Street House 7 Walton Road Kirby le Soken	APPROVAL
16/01459/LUPROP Mrs M Westpfel INFORMATION ONLY	Proposed rear extension.	88 Walton Road Frinton on Sea	NOTED
16/01383/HHPNOT INFORMATION ONLY	Erection of conservatory-double glazed and small wall 3.25m x 3.25m 2.99m in height.	24 Grove Avenue Walton on the Naze	NOTED
16/01628/TCA Cochrane Tree Services	1 No. Spruce - fell. 2 No. Magnolia - reduce by 30%	Kibagare 63 Third Avenue Frinton on Sea	APPROVAL
16/01626/TPO Mr M Paine	1 No. Ash - crown reduce by 30% and re-shape lower branches	Brindle House Turpins Lane Kirby Cross	APPROVAL
Councillor R.J. Bucke declared an interest and remained in the Chamber for the next item			
16/01550/TPO Mr K Jeeves	3 No. Field Maple - reduce by 50%. 2 No. Ash - cut down to 6 ft. (1 dangerous, both to balance)	The Rose 63 The Street Kirby le Soken	REFUSAL – concerned with the loss of trees on this site and would like assurances that any work proposed is in line with the Tree Preservation Orders in place.

SCHEDULE OF PLANS SUBMITTED-AREA2E - TOWN COUNCIL OF FRINTON & WALTON MEETING 13 OCTOBER 2016

APPLICATION NO/APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
16/01573/TCA Mr P Ellis	All trees by front wall reduce by 1/3 to clear telephone lines	34 Third Avenue Frinton on Sea	APPROVAL
Councillor N.W. Turner declared an interest and remained in the Chamber for the next item			
16/01576/TCA Cochrane Tree Services - Max Cochrane	T1-Ash reduce by 30%. T2 - remove mix of Holly, Ash and Ivy. T3 - Yew - reduce by 30%. T4 - Sycamore - reduce to last cutting points. T5 - Yew - reduce by 30%. T6, T7, T8 - Sycamore - reduce by 30%. T9 Weeping Ash - crown lift. T10 - Prunus - reduce by 30%	9 Second Avenue Frinton on Sea	APPROVAL
16/01572/TCA Mr P Andrews	1 No. Oak - rear garden - reduce	Jade Cottage 29 The Crescent Frinton on Sea	APPROVAL – no more than 30%
16/01578/TCA Mrs F Wood	Weeping Willow - reduce by 30%. Cotoneaster, Crab Apple, 3 x Prunus (front garden), 5 Apple trees, 1 dead Apple tree (rear garden) - fell	Woodlands First Avenue Frinton on Sea	REFUSAL
Councillor E.T. Allen declared an interest and left the Chamber for the next item			
Councillor Mrs L. Allen declared an interest and remained in the Chamber for the next item			
16/01506/TCA Mrs J Martin	Tree 2 Oak, Tree 3 Leylandii, Tree 6 Apple, Tree 7 Plum, Tree 8 Silver Birch, Tree 11 - Laburnum, Trees 1, 4, 5, 9, and 10 - unknown species - fell	48 Fourth Avenue Frinton on Sea	REFUSAL – too great a loss of trees

SCHEDULE OF ACCOUNTS - NO. 10

13 October 2016

		Net	Gross
		£	£
<u>General:</u>			
1.	BNP Paribas Leasing Solutions Copier Lease	255.10	306.12
2.	EDF Energy Customers Plc. Electricity	7.84	8.23
3.	Mrs M Wilson Beach Hut Hire Refund	41.67	50.00
4.	Mrs F Oakley-Pugh Allotment Deposit Return	50.00	50.00
5.	Accent Stationers Ltd. Stationery & Towel Dispenser	133.78	160.54
6.	Birchwood Garden Services Maintenance	925.00	925.00
7.	Essex Cleaning Services Shelter Cleaning	560.00	560.00
8.	Kirby Allotment Society Maintenance	65.00	65.00
9.	PKF Littlejohn LLP Audit Fees	1300.00	1560.00
10.	Tendring District Council Skate Park Land Rent	250.00	250.00
11.	Tendring District Council Market Rent & Rates	747.60	747.60
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		4335.99	4682.49
 <u>Columbine Centre:</u>			
12.	BNP Paribas Leasing Solutions Copier Lease	143.40	172.08
13.	Corona Energy Retail 2 Ltd. Gas	411.52	493.82
14.	Audience Systems Ltd. Tiered Seating Fabric	239.60	287.52
15.	Booker Limited Bar/Catering Supplies	374.90	447.54
16.	CF Corporate Finance Limited Vending Machine Lease	162.50	195.00
17.	Mr G Lashmar Web-site updates	31.00	31.00
18.	LOOK 5 LTD. Advertising – Panto	154.00	184.80
19.	Newsquest Media Group Advertising	31.74	38.08
20.	Swisher Hygiene Sani-Service	49.92	59.90
21.	Tchibo Coffee International Ltd. Catering Supplies	114.11	114.11
22.	Gerry Graham Panto Production Balance	550.00	550.00
23.	Tendring District Council Application Fee	97.00	97.00
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		2359.69	2670.85
		=====	=====
	Cumulative Total	£6695.68	£7353.34

SCHEDULE OF ACCOUNTS – NO. 10A

13th October 2016

Total Salaries/Wages/Expenses (net) (September 2016)	£ 10511.31
Employers N.I. (September 2016)	£ 695.83
Superannuation – Employer contribution (September 2016)	£ 1411.02

	£12618.16
Members Mileage	£ 0.00
Petty Cash drawn in September 2016	£ 250.00
Cumulative total	£12868.16