

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at the Council House, Frinton-on-Sea,
Thursday, 18th July 2019 commencing at 7.15pm**

Present:

Councillors	Mrs F.D.A. Robertson, <i>(except for Minute 73 when Councillor E.T. Allen took the Chair)</i> Mrs A. Oxley, T. Abrahams, E.T. Allen, Mrs L. Allen, J. Bray, Mrs A. Davis, Mrs I. Johnson, Fiona Knowles (except Minutes 70, 71 and part 72) Mrs D Miles, D. Oxley, M. Platt, N.W. Turner, Miss P. Walford	Town Mayor Deputy Town Mayor
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Absent:

Councillors P. Clifton, C.S Keston

In Attendance:

Mr J. Wedge – Town Clerk
Ms D. Milnes - Deputy Town Clerk

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APOLOGIES FOR ABSENCE

Apologies were received from Councillors P. Clifton and C.S Keston.

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TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor, Councillor Mrs F. Robertson welcomed Members, the public and the press to the meeting and advised of recent events which she had attended including the Launch & drinks at Lifehouse spa & hotel, Thorpe-le-Soken, hosting a welcome meeting of visiting students from Germany, St. Philomena's Speech Day at the Columbine Centre, opening of the Kirby Primary Academy Summer Fete, Annual Motor Neurone Disease sponsored walk and cutting the ribbon at the opening of the refurbished Frinton Eye & Hearing Centre.

Councillor Mrs F. Robertson advised that both the Deputy Town Mayor and she had been unable to attend the photo call and lunch with Frinton In Bloom on Monday, 15th July 2019 due to personal circumstances and that she had given apologies to the Community Voluntary Service in Clacton-on-Sea as she was also unable to attend their Annual General Meeting.

The Town Mayor congratulated Frinton In Bloom on the receipt of the Green Flag Award for the Crescent Gardens, Frinton-on-Sea.

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ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members of the Town Council to respond.

The Town Mayor adjourned the meeting at 7.20pm

In response to:-

Graham Smith and Tom Dormant, Kirby-le-Soken in regard to planning application 19/00948/FUL for the erection of 5 no. detached dwellings with garaging and access, land off Chartfield Drive, Kirby-le-Soken; the Chairman advised that the concerns raised would be considering during Agenda item 6.

Ken Daniels, Frinton-on-Sea in regard to planning application 18/01918/FUL (Amended) for the erection of 2 storey building and conversion of existing hotel to facilitate the creation of eight holiday apartments, The Rock Hotel, 1 Third Avenue, Frinton-on-Sea; the Chairman advised that the concerns raised would be considering during Agenda item 6.

Ray Enever, Kirby Cross, the Chairman advised that planning application 19/00834/FUL for Proposed change of use to House of Multiple Occupancy (No External Changes) at Brick Barn Residential Care Home, 106 Walton Road, Kirby-le-Soken would not be considered this evening as the Town Council had been advised by Tendring District Council that the application had now been deemed Invalid.

Those present noted that this particular property was known locally by several different names including Brick Barn and Connemara Lodge.

Concerns raised by Natalie Savage who cares for a nearby by resident was noted.

Jack Robertson, Walton-on-the-Naze commented that a property owned by Tendring District Council in Walton-on-the-Naze and used as a HMO had recently been closed by Tendring District Council.

Mr Joslin made a statement that there were a great deal of residents from Great Holland who were unhappy with the proposal to provide a car park on the Pork Lane Village Green and would like to see more detail and plans/drawings. The Chairman advised that this matter would be considered under Agenda item 8.

There being no further questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.30pm

Those present were advised by the Chairman that it was proposed that Agenda item 8 be brought forward for consideration and it was moved, seconded and RESOLVED to do so.

The Town Mayor, Councillor Mrs F. Robertson advised that she would be leaving the Chair and the Chamber for consideration of the item and that Councillor E.T. Allen would be taking the Chair.

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RECREATION AND AMENITIES COMMITTEE

The Minutes of the Recreation & Amenities Committee meeting held on Thursday 4th July 2019 (pages 4 – 6) were received and the RECOMMENDATIONS therein considered.

Minute 18, page 5, part (b) – The Spinney. Councillor N.W. Turner expressed the view that The Spinney was not open to the public for long enough during the day and advised that he had letters from residents asking why.

In response Councillor E.T. Allen advised that the Recreation & Amenities Committee discussed the possibility of extended hours, but concluded that whilst the new planting needs time to establish and consideration of staff budgeting the opening hours would remain as they are. It was suggested that the Recreation & Amenities Committee could look at the matter again.

Minute 14, page 5, part (c) – Columbine Centre. It was agreed

that the Council should purchase 4 heavy duty pine table benches from Parkers Garden Centre at a total cost of £880.

Minute 18, page 5, part (a) – The Spinney. It was noted that the Railway operator appeared to be carrying out some work to the kerbs of the Station car park and it was agreed that should it be necessary

that the Council should place an order for 7 wooden bollards costing £815 to be fitted to protect the fence at The Spinney.

Minute 19, page 6 – Great Holland Play Area Refurbishment. Councillor Mrs D. Miles objected to further funds being spent on this area when she had requested several times over the last two years for a seat for Walton. It was agreed that provision of a seat would be considered at the next meeting of the Recreation & Amenities Committee.

Minute 19, page 6 – Great Holland Play Area Refurbishment. Councillor E.T. Allen advised that the matter of installing a Car Park at this location would be deferred to allow further discussion and consideration at the next meeting of the Recreation & Amenities Committee. It was also agreed that a meeting with residents of Great Holland would be convened.

The Town Mayor, Councillor Mrs F. Robertson returned to the Chair.

74

TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

75

OTHER PLANNING MATTERS

PLANNING APPLICATIONS

It was noted that the following planning applications from a total of 17 decisions made by Tendring District Council for the Town Council area in the month of June 2019 were at variance with the Town Council recommendations.

REF.NO.

TOWN

DISTRICT

17/01988/FUL

REFUSAL

APPROVAL

Construction of 41 dwellings for use by residents over 55 years, including a mix of 1 and 2 bed apartments and 2 bed dwelling houses, with associated car parking and landscaping Land to the East of Kirby Road, Great Holland.

19/00117/FUL

REFUSAL

APPROVAL

Erection of 5 detached dwellings with associated garage/parking served by a private drive from adjacent development site, and relocation of plots 10 and 11 of 16/01446/DETAIL – part Garden of 4 Halstead Road, Kirby Cross.

19/00120/FUL

REFUSAL

APPROVAL

Construction of 4 Houses & 4 Bungalows including slight alterations to Number 19 The Street at Tamarisk, 19 The Street, Kirby-le-Soken.

19/00752/TCA

REFUSAL

APPROVAL

1 No. Bay Tree – fell at Maitland Court, Old Road, Frinton-on-Sea

TOWN AND COUNTRY PLANNING ACT 1990 – TOWN AND COUNTRY PLANNING (TREE PRESERVATIONS) (ENGLAND) REGULATIONS 2012

It was noted that Tendring District Council had advised that on 18th June 2019 the District Council decided to REVOKE Tree Preservation Order 84/00043/TPO at Ramblers, Butchers Lane, Walton-on-the-Naze and that a copy Revocation Order No. 19/01 is available on request to the Town Council offices.

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REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor E.T. Allen advised that he had attended a meeting of the Naze Management Committee and reported that the Naze building was going from strength to strength, with lots of events planned.

77

CRIME & DISORDER WORKING PARTY

The report of the Crime and Disorder Working Party meeting held on Monday, 8th July 2019 was received.

Councillor Mrs L. Allen advised that at meeting with Acting Chief Inspector Deex's it was noted that a replacement Police Community Support Officer had been appointed, the start date was yet to be confirmed.

In response to Councillor Mrs D. Miles it was confirmed that Members should ring 101 to report non-emergency matters and not the Police Community Support Officers direct as it would mean that all crime would be recorded. In response Councillor Mrs D. Miles expressed the view that it was not for a Members to decide how to report a crime and had an expectation that the Police Community Support Officers would report the matter onwards.

Councillor N.W. Turner apologised for not being able to attend the meeting with Acting Chief Inspector Deex and asked what was being done in regard to youngsters on bikes causing a nuisance.

Councillor Mrs A. Davis, who attended the meeting with Acting Chief Inspector Deex advised that crime could also be reported on line.

Councillor Mrs L. Allen advised that Acting Chief Inspector Deex had expressed the view that it was important for the Police Community Support Officers to be out and about and not too desk bound.

78

TOWN COUNCIL PROJECTS

Members noted the Town Clerk's report, that work to rectify the drains and create a hard-standing area at the rear of the toilets in Old Way, Frinton-on-Sea were complete and that a storage shed was due to be erected.

That The Spinney, Frinton-on-Sea project was complete, replacement plants have been planted and extra work for 'Frinton-In-Bloom' undertaken.

That H and R Strood had been appointed to carry out the re-fit at the Council House, with the staff of the Town Council re-locating to the Columbine Centre from 1st August.

Members considered the proposed signage for the front of the building and following debate and deliberation, it was moved, seconded and

LOST that the building be named TOWN HALL FRINTON & WALTON TOWN COUNCIL

LOST that the building be named THE COUNCIL HOUSE

LOST that the building be named FRINTON AND WALTON TOWN COUNCIL

UNANIMOUSLY agreed that the building be named TOWN COUNCIL OF FRINTON AND WALTON

79

UPDATE FROM COUNTY COUNCILLOR MARK PLATT

Councillor M. Platt advised of and read a statement from Essex County Council in regard to Libraries, with the news that none of the Essex Libraries would close in the next 5 years and that the intention was to upskill staff, grant funding and train volunteers. Councillor Mrs D. Miles, expressed deep concern of the future of Libraries and the consultation process.

Other Members also expressed concern for the support of staff, volunteers and funding of the buildings.

Councillor M. Platt reported in regard to speed and traffic management, Councillor Mrs D. Miles raised the matter of dropped kerbs in Walton-on-the-Naze.

80

OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS

The Deputy Town Mayor, Councillor Mrs A. Oxley commented on the condition of the Mill Lane, Walton-on-the-Naze Toilets and that she had been inundated with questions in this regard. It was understood that the area in front of the yard was to be used to store wheelie bins. Councillor Mrs D. Miles advised that she had been told by Tendring District Council that this area was part of the transformation plan for Walton-on-the-Naze and non-negotiable.

Councillor Mrs A. Oxley advised that she had spoken to Officers of the District Council and had been promised a report, Councillor Mrs Oxley requested that the Town Council meet with the District Council and make a proposal to re-vamp the toilets.

Councillor D. Oxley advised that Walton desperately needed this toilet to be re-opened.

Councillor Mrs D. Miles advised that all that could be done at the time of closure had been done; petitions, an application to English Heritage to list the building - all failed and suggested that consideration be given to new toilets being erected on the Millennium Square.

Members agreed with the Town Mayor, Councillor Mrs F. Robertson that a meeting be pursued.

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SCHEDULE OF ACCOUNTS – NO 6 & 6A

In response to Councillor N.W. Turner, the Town Clerk advised that item 3 of the Schedule was for a pre-planning application for the car park at Pork Lane, Great Holland.

In response to Councillor Mrs A. Davis, the Deputy Town Clerk advised that Schedule A's would vary in the Cumulative total due to some months being 4 weeks opposed to 5 weeks month and that not all staff were salaried and were paid hours worked.

There being no further questions, it was moved, seconded and

RESOLVED

that the schedule of accounts No 6 & 6A in the total sum of £31,208.47 nett and £33,178.86 (thirty-three thousand, one hundred, seventy-eight pounds and 86 pence) gross be approved for payment.

CLERK'S REPORT

82

PUBLICATIONS

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices.

The Clerk July 2019
Clerks & Council Direct
Local Councils Update

83

MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 27th June 2019 (pages 27 - 37) be approved as a true record and signed by the Town Mayor.

84

MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS

There were no matters arising.

85

ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

The Deputy Town Clerk reminded those present that future meetings of the Town Council, Committees and Working Parties would be at the Columbine Centre.

As there were no matters that were considered urgent, the Town Mayor thanked those present for their attendance and closed the meeting at 9.32pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED - FRINTON & WALTON TOWN COUNCIL MEETING 18 JULY 2019

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
19/00834/FUL Mrs Nikki Faber - Shamrock Villas Ltd.	Proposed change of use to HMO. (No External Changes)	Brick Barn Residential Care Home 106 Walton Road Kirby Le Soken	Removed as an Invalid Application.
19/00908/FUL Mr and Mrs C Simmons	Proposed single storey side and rear extensions, side entrance canopy, increased block paved hardstanding to front, side and rear. New retaining wall to rear and new front hand rail.	11 Stablefield Road Walton On The Naze	APPROVAL
19/00779/FUL Mr & Mrs Robert Rouse	Variation of condition 2 of approved application 17/00617/FUL to revise roof finish and landing window design.	35 Wavring Avenue Kirby Cross	APPROVAL – with condition that the side windows are obscure glass.
19/00919/FUL C/A Ms Ogley	Proposed new dormer window to existing rear roof plane.	8 St Marys Road Frinton On Sea	APPROVAL
19/00946/FUL Mr & Mrs Brown	Erection of one dwelling with associated garage.	Larges Farm Rectory Road Great Holland	REFUSAL – overdevelopment of the site, out of keeping with the street scene. Cramped appearance which detracts from neighbouring properties. Against shared drives.
19/00948/FUL Mr Panayis Panayi	Erection of 5 no. detached dwellings with garaging and access.	Land off Charfield Drive Kirby Le Soken	REFUSAL – agricultural land should not be built on and protected for the benefit of the green gap. Would impact on the environment and wildlife. Too great a bulk and mass, overpowering. Outside the village envelope.

SCHEDULE OF PLANS SUBMITTED - FRINTON & WALTON TOWN COUNCIL MEETING 18 JULY 2019

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
19/00956/FUL Mr Mohammad	Conversion of Guesthouse (Class C1) into a residential dwelling (Class C3).	Uplands Guest House 41 Hadleigh Road Frinton On Sea	APPROVAL
19/00283/FUL AMENDED	Development of 15 starter homes with associated infrastructure and landscaping.	Land East of Halstead Road Kirby Cross	REFUSAL – assurances that these properties are affordable or part-buy have not been met.

Councillor N.W. Turner declared an interest, remained in the chamber and abstained when voting for the next item

18/01918/FUL C/A AMENDED	Erection of 2 storey building and conversion of existing hotel to facilitate the creation of eight holiday apartments.	The Rock Hotel 1 Third Avenue Frinton on Sea	REFUSAL – Block building which is an over-development of the site and would detract from the street scene.
19/00970/FUL C/A Mr & Mrs Rossi	Conversion of existing shop into two bed, single storey residential accommodation.	16 The Street Kirby Le Soken	APPROVAL

Councillor T. Abrahams declared an interest and remained in the chamber for the next item

19/00976/FUL C/A Mr Jonathan Morris	Replacement of existing Fascia, projecting and ATM signage (19/00977/ADV) works to include the preparation and decoration of existing shopfront.	39 Connaught Avenue Frinton on Sea	APPROVAL
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SCHEDULE OF PLANS SUBMITTED - FRINTON & WALTON TOWN COUNCIL MEETING 18 JULY 2019

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
19/00901/HHPNOT INFORMATION ONLY	Single storey rear extension, 5m depth and 3.5m height.	38 Saville Street Walton on the Naze	NOTED
19/00938/TCA Mrs Shirley Perry	1 No. Sycamore - reduce by 50%	1 Saville Street Walton On The Naze	APPROVAL
19/00939/TCA Mrs Butler	1 No. Purple Prunus - reduce by 25%, 1 NO. Eucalyptus - reduce by 30%, 1 No. Sycamore - reduce by 2-3m, 4 No. Sycamore - reduce by 35%, 1 No. Holm Oak - remove epicormic growth and 1 No. Gledisitia - reduce by 25%. 1 No. Holm Oak, 1 No. Strawberry Tree, 1 No. Cupressus - reduce by approx 4 foot,	3 Raglan Road Frinton On Sea	APPROVAL
19/01000/TCA Mr P Ellis	1 No. Sycamore, 1 No. Silver Birch, 1 No. Bay Tree, 1 No. Conifer, 1 No. False Lilac, 1 No. Conifer, multiple overhanging Leylandii. 1 No. Holly, 1 No. Laburnum, Unknown species of large tree – trim back all overhanging branches, 1 No. Eucalyptus – reduce by on third.	Brookmead 27 Second Avenue Frinton on Sea	APPROVAL
19/01001/TPO Miss V Ironside	2 No. English Oak – 70% by volume canopy reduction, 1 No. English Oak – Fell.	Land to the rear of 16 Temple Close Frinton on Sea	DEFERRED awaiting further information.
19/01002/TCA Mr Roy Charters	1 No. Acer – reduce by 40%, 1 No. Ash Tree – reduce by 40% and remove branches interfering with power cables.	1 Tudor Cottages Rectory Road Great Holland	APPROVAL

SCHEDULE OF ACCOUNTS PAYABLE - NO. 6

18 July 2019

		Net	Gross
		£	£
<u>General:</u>			
1.	BNP Paribas Leasing Solutions Ltd. Copier Lease	215.10	258.12
2.	British Telecommunications Plc. Telephone Services	103.10	123.72
3.	Tendring District Council Planning Fee Great Holland	100.00	100.00
4.	Accent Stationers Ltd. Stationery	65.18	78.22
5.	Birchwood Garden Services Maintenance	1558.00	1558.00
6.	Bunzl Cleaning & Hygiene Supplies Toilet Cleaning Supplies	216.30	259.55
7.	Keston Services Ltd. Asbestos removal at Allotments	500.00	600.00
8.	Keston Services Ltd. Toilet Drainage Works	1980.00	2376.00
9.	Keston Services Ltd. Additional Toilet Drainage Works	3870.00	4644.00
10.	Kirby Allotment Society Maintenance	65.00	65.00
11.	Rialtas Business Solutions Ltd. Accounts Package Contract	661.00	793.20
12.	A Robinson Electrical Works	30.00	36.00
13.	Rural Community Council of Essex Membership Fee	115.50	138.60
14.	Tendring District Council F.O.S. Toilets Rent	1050.00	1050.00
15.	Tendring District Council Skate Park Land Rent	250.00	250.00
16.	Tendring District Council Market Rent and Rates	747.60	747.60
17.	Veolia ES (UK) Ltd. Market Empty of Bins	191.95	230.34
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		11718.73	13308.35
 <u>Columbine Centre:</u>			
18.	Booker Limited Bar Supplies	130.23	156.28
19.	BNP Paribas Leasing Solutions Ltd. Copier Lease	143.40	172.08
20.	Automated Systems Group Ltd. Copier Service Charge	112.26	134.71
21.	Matthew Gunnings – Signs by Matt Signage	975.00	975.00
22.	Matthew Gunnings – Signs by Matt Signwriting & Signage	575.00	575.00
23.	British Telecommunications Plc. Telephone Services	164.76	197.71
24.	Abbey Electrical (Wholesale) Technical Supplies	15.00	18.00
25.	A Joshua – A J Property Maintenance Maintenance	50.00	50.00
26.	A to Z Supplies First Aid Kit	47.96	57.55
27.	Bunzl Cleaning & Hygiene Supplies Cleaning Supplies	237.15	284.58
28.	Frinton & Walton Magazine Ltd. Advertisement	65.00	65.00
29.	A. Robinson Electrical Works	640.00	768.00
30.	Tower Security (Tendring) Ltd. Security Patrols	190.08	228.10
31.	Veolia ES (UK) Ltd. Empty of Bins	173.10	207.72
32.	J Winwood - Swisher Hygiene Sani-Service	49.92	59.90
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		3568.86	3949.63
		=====	=====
	Cumulative Total	£15287.59	£17257.98

SCHEDULE OF ACCOUNTS PAYABLE – NO. 6A

18th July 2019

Total Salaries/Wages/Expenses (June 2019)	£13578.95
Employers N.I. (June 2019)	£ 818.55
Superannuation – Employer contribution (June 2019)	£ 1176.83

	£15574.33
Members Mileage	£ 0.00
Petty Cash drawn in June 2019	£ 346.55
Cumulative total	£15920.88