

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of an Ordinary Meeting of the Town Council  
held at the Council House, Frinton-on-Sea,  
Thursday, 3rd September 2015 commencing at 7.15pm**

**Present :**

Councillors	J. Robertson	Town Mayor
	R.J. Bucke	Deputy Town Mayor
	E.T. Allen, Mrs L. Allen, M. Brown, P. Clifton, Mrs A.I. Cossens, D. Fitz-Hardy, Mrs I. Johnson, C.S Keston, Mrs D Miles (except Minutes 112 – 114), D. Oxley, M. Platt, Mrs F.D.A. Robertson, N.W. Turner, Mrs V.J. Watling	

**In Attendance**

Mrs M. Liles - Town Clerk  
Ms D. Milnes - Deputy Town Clerk

**112**

**APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**113**

**MAYOR'S ANNOUNCEMENT**

The Town Mayor welcomed Members, the press and the public to the meeting.

The Town Mayor, Councillor J. Robertson advised that he had attended Frinton Mission in August and thoroughly enjoyed his evening.

**114**

**ADJOURNMENT OF MEETING**

It was moved, seconded and

**RESOLVED**

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.17pm

In response to Mr Enever, Kirby Residents Association; the Town Mayor advised that his Associations comments and objection to the development in regard to planning application 15/01234/OUT would be considered during planning.

In regard to the withdrawal of mobile phones for the Police Community Support Officers; the Town Mayor advised that he would be contacting Chief Inspector Cole in this regard.

The Town Clerk advised that Chief Inspector Cole had confirmed the position with mobile phones and that all contact should now be made by either 999 (in an emergency) or by using 101.

Councillor Bucke expressed concern that the mobile phone number had been handed out to hundreds of people, who would expect a response, other Members concurred with this concern.

In response to Mick Carter in regard to 1,200 homes in the Frinton & Walton Town Council area; the Town Mayor advised that the Town Council would be holding a (Tendring District Council) Issues and Options Consultation 2015 Public Exhibition on Thursday 17 September 2015 between 10am and 4pm with a District Council Officer in attendance for some of the day.

Mr Carter expressed concern in regard to the lack of infrastructure and local schools being full and in demand and the information he had received that 39 places were reserved at Tendring Technology Lower School for children from the Travelling Community should they wish to take them up; the Clerk was asked to write and ask for clarification and or confirmation of this information.

In response to representation from the Voice of Walton referring to the matters of Cleaning, Signage and Advertising for Walton-on-the-Naze; the Town Mayor advised that the Town Council had requested that the pavements in Walton be cleaned at the same time as Frinton, although no response to this request had been received.

There being no further questions from the public it was moved, seconded and

Councillor Mrs D. Miles joined the meeting at this point and requested that the letter circulated and the matters raised by the Voice of Walton be considered as an Agenda item at the next meeting of the Town Council.

RESOLVED

that the Town Council be reconvened at 7.35pm

**115**

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**All Members indicated that they may be reconsidering this matter at District Council level.**

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

**116**

**OTHER PLANNING MATTERS**

**TOWN AND COUNTRY PLANNING ACT 1990**

Receipt of an appeal by Mr J Carrol – M.C.C. Development Ltd, for the erection of five residential dwellings, Land at Old Hall Lane, Walton-on-the-Naze, application reference 14/01663/FUL, for which the Town Council recommended REFUSAL on 15th January 2015 and that comments should be made to the Secretary of State, Planning Inspectorate by 14th September 2015 using Appeal Reference APP/P1560/W/15/3130525 was noted.

**117**

**RECREATION & AMENITIES COMMITTEE MEETING**

The Minutes of the Recreation & Amenities Committee held on 20th August 2015 (pages 7 - 9) were received.

Minute 023, page 8 – Request to borrow the Follow Spot from the Columbine for about a week, the RECOMMENDATION was considered and it was moved, seconded and

RESOLVED

that a policy is made not to allow any equipment from the Columbine to be let out for use outside of the Columbine Centre.

**118**

**CRIME AND DISORDER WORKING PARTY MEETING**

The report of the Crime and Disorder Working Party held on 24th August 2015 was received.

**Councillor C.S. Keston declared an interest and left the Council Chamber for the next Agenda item only.**

**119**

**SCHEDULE OF ACCOUNTS – NO 8**

There being no questions it was moved, seconded and

RESOLVED

that the revised schedule of accounts No 8 the total sum of £6,445.18 nett and £7,337.15 (seven thousand, three hundred, thirty-seven pounds and 15 pence) gross be approved for payment.

The schedule was ruled off and signed by the Chairman.

**120**

**INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS**

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliation reports for July 2015.

**121**

**ANNUAL RETURN**

Members noted receipt of the Certified Annual Return and the Completion of the limited assurance review for the year end 31st March 2015.

**122**

**RISK ASSESSMENTS**

Copies of the Frinton & Walton Town Council Risk Assessment 2015/16, including the Financial Risk Assessment produced by the Town Clerk had been circulated and were noted.

Mrs Liles advised that it would be necessary to complete this exercise again once the Town Council takes full responsibility for The Council House.

**CLERKS REPORT**

**123**

**ESSEX COUNTY COUNCIL – FOOTPATH 52**

It was noted that confirmation that Footpath 52 (Newgate Street to New Pier Street, Walton-on-the-Naze), to a width of 9 feet can now be added to the Definitive Map. The Town Mayor, Councillor J. Robertson requested that a letter be sent to County Councillor Page requesting that Essex County Council now enforce this order to allow free passage.

124

**ESSEX COUNTY COUNCIL – FOOTPATH 53**

It was further noted that an additional footpath between Churchfield Road to Mill Lane Car Park, Walton-on-the-Naze had been allowed.

125

**CLACTON VICTORIA COUNTY HISTORY GROUP**

The Clerk advised that further information had now been presented in regard to a request for financial assistance to provide a second information board at the Frinton end of the Gunfleet Estuary and that an item be included on the Agenda for the next meeting of the Town Council.

126

**TENDRING DISTRICT COUNCIL – LICENCE VARIATION**

It was noted that confirmation had now been received for the variation to the licence at Walton Food and Drink.

127

**TENDRING DISTRICT COUNCIL – LOCAL PLAN**

The information provided for the Tendring District Council Local Plan: Issues and Options Consultation 2015 was noted along with a reminder that the consultation runs from 1st September to 13th October 2015.

It was further noted that the Town Council would be holding a public exhibition on Thursday 17th September between 10am and 4pm at the Town Council offices.

128

**TENDRING DISTRICT COUNCIL – PART NIGHT LIGHTING**

Members had been provided with a copy of a letter from Tendring District Council in regard to Part-Night Street Lighting within Tendring for the Town Council to consider and to forward a view.

Following due consideration it was agreed that as the Town Councillors were divided in opinion it would be left to individual Councillors to express a view on their residents behalf before Friday 11th September 2015. The Clerk was asked to respond to Tendring District Council in this vein.

129

**HAMFORD WATER MANAGEMENT COMMITTEE**

It was agreed to subscribe to the above for the sum of £25 (budget code 4024/103 Membership of Associations) plus a voluntary donation to the dredging and emergency fund of £25 (Code 4152/108 Section 137 expenditure); £50 in total.

130

**ESSEX ASSOCIATION OF LOCAL COUNCILS**

Receipt of papers for the above association's Annual General Meeting on 24th September was noted.

131

**IN BLOOM – LETTERS OF THANKS**

Receipt of letters from the Triangle Traders Association, Kirby In Bloom and Frinton In Bloom thanking the Town Council for the donations from the Market Fun Day were noted.

132

**PUBLICATIONS**

It was noted that no publications had been received ahead of this meeting.

133

**MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

RESOLVED

that the minutes of the Ordinary meeting of the Town Council held on 13th August 2015 (pages 56 – 67) be approved as a true record and signed by the Chairman.

134

**MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS**

Minute 99, page 58 – Other Planning Matters Town and Country Planning Act 1990; Councillor N.W. Turner advised that he had made representation to The Planning Inspectorate to the appeal by Mr Gavin Cooper at St Josephs Convent, 14-16 Raglan Road, Frinton-on-Sea.

Minute 104, page 59 – Phase 2 Martello Site; the Town Mayor advised that a meeting had taken place with representatives from Phase 2 Planning & Development Limited and Members of the Town Council on Thursday 27th August 2015.

Minute 98, page 62 – Planning Recommendations; Councillor R.J. Bucke advised that he had been in correspondence with the District Council in regard to the access for the development proposed for Land at The Sheltons, Kirby Cross.

135

**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

The Town Mayor, Councillor J. Robertson urged those in attendance to write letters to Tendring District Council in regard to planning application 15/01234/OUT Land East of Halstead Road, Kirby Cross as discussed earlier in the meeting.

There were no further matters that the Town Mayor considered urgent; the public and the press were thanked for their attendance.

**136**

**EXCLUSION**

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

**137**

**THE COUNCIL HOUSE**

The Clerk advised that the revised document had been forward to Tendring District Council by the Town Council's Solicitor over three weeks ago and to date no response had been received from the District Council to this document.

**138**

**REPLACEMENT BOILERS AT THE COLUMBINE CENTRE**

Following a meeting attended by the Town Mayor and the Clerk; it was considered that the most cost effective approach to replacement boilers was to replace all three with newer models of the current boilers, which because of the change in government policy would need to be ordered as a matter of urgency and by the end of September 2015. Following due consideration it was moved, seconded and

RESOLVED

that £11,000 be expended on installation of three new boilers in the Columbine Centre.

that the least used, of the existing boilers be retained for spares.

that £6,000 be expended to investigate and install a new computerised control system which would enable differing room temperatures to be maintained within the Columbine Centre, for the comfort or users.

There being no further matters the meeting closed at 9.36pm.

TOWN MAYOR

**SCHEDULE OF PLANS SUBMITTED – AREA2E FRINTON & WALTON TOWN COUNCIL MEETING 3 SEPTEMBER 2015**

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
15/01192/FUL Freshwater Group of Companies	Demolish existing garages and erection of a single 1 bedroom dwelling.	123 High Street Walton On The Naze	APPROVAL
<b>Councillor Mrs L. Allen requested that her name be noted as abstaining from voting for the next item</b>			
15/01198/FUL C/A JCR Investment Properties Limited	Change of use from A2 use to residential use C3 (one bed flat).	147 Connaught Avenue Frinton On Sea	REFUSAL – concern with regard to access. Against the loss of office space and do not believe that mixed commercial and residential premises work.
15/01215/FUL Mrs Diane Rigg	New stand alone single garage to rear.	34 Edenside Kirby Cross	APPROVAL
<b>Councillors J. Robertson and Mrs F. Robertson both declared an interest in the next item and remained in the chamber</b>			
15/01120/FUL Mr Matthew Wood	Replacement extension to side of property.	81 Frietuna Road Kirby Cross	APPROVAL
15/01212/LBC C/A Mr Roy Charters	Paint the external render finishes, change from white to sand dune (cream).	1 & 2 Tudor Cottages Rectory Road Great Holland	APPROVAL
<b>The Town Mayor, Councillor J. Robertson declared an interest and left the chamber for the next item</b>			
<b>The Deputy Mayor took the Chair for the next item</b>			
15/01221/FUL C/A Mr P Dukes	Variation of condition 05 of approved planning permission 15/00214/FUL - Variation to approved drawings showing three smaller roof lanterns.	1 - 5 Old Pier Street Walton On The Naze	APPROVAL



**SCHEDULE OF PLANS SUBMITTED – AREA2E FRINTON & WALTON TOWN COUNCIL MEETING 3 SEPTEMBER 2015**

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
15/01234/OUT Welbeck Strategic Land II LLP & Elizabeth Clarke	Erection of up to 240 dwellings with a community hub including either a 40-bed space care home (Class C2) or a healthcare facility (Class D1) together with access from Halstead Road, Woburn Avenue and Buckfast Avenue; a parking area for up to 30 vehicles; green infrastructure provision including children's play area, kick-about area, footpaths, structural landscaping and biodiversity enhancements; a sustainable drainage system including detention basin and swales and other related infrastructure and services provision.	Land East of Halstead Road Kirby Cross	REFUSAL -SEE BELOW
<ul style="list-style-type: none"> <li>● The Town Council is against Outlined Planning Permission for a development of this size, the lack of details makes it impossible to give due consideration.</li> <li>● Concern expressed in regard to the access for this development – Halstead Road being a narrow and busy road, with on–street parking, Buckfast and Woburn Avenues are both unsuitable for access. All traffic would pass through Thorpe-le-Soken which already is over used and suffers from bottlenecks of traffic.</li> <li>● Infrastructure including highways, doctors, schools and sewerage facilities for the area is already under strain, any development will only exasperate the situation.</li> <li>● Would be detrimental to the quality of life to residents in the surrounding residential area.</li> <li>● The loss of green wedge is unacceptable, Kirby Cross and Kirby-le-Soken are both individual and differing village communities and it is unacceptable to consider merging them. Need to seek, promote or reinforce local distinctiveness. The development needs to be appropriate to the locality.</li> <li>● The proposed development fails SD5 and SD6 of the emerging local plan.</li> <li>● Sustainability is not fair or proportionate.</li> <li>● The proposed care home is unnecessary and there is no evidence that a health centre would be forthcoming – only that there may be a provision of land.</li> <li>● It was noted that a number of Agencies had yet to respond to the consultation and that Essex County Council had indicated that the flood risk assessment was inadequate.</li> <li>● This application is for only part of the site and there was deep concern that further housing applications would be made.</li> </ul>			

**SCHEDULE OF PLANS SUBMITTED – AREA2E FRINTON & WALTON TOWN COUNCIL MEETING 3 SEPTEMBER 2015**

<b>APPLICATION NO.</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
15/01273/TELLIC <b><u>INFORMATION ONLY</u></b>	Equipment cabinets to be installed at ground level within the existing fenced compound, replacement of up to 6no. Antennas and installation of up to 4no. dish antennas on the existing mast and development ancillary thereto.	Existing Mast, Walton Sea Cadets Station Street Walton on the Naze	NOTED
15/01165/COUNOT <b><u>INFORMATION ONLY</u></b>	Change of use from A1 to D2.	12 Triangle Shopping Centre Frinton On Sea	NOTED
15/01259/TCA Cochrane Tree Services	3 Lime trees to be reduced by around 50%	40 Fourth Avenue Frinton On Sea	APPROVAL
15/01258/TCA Mrs Porter	Front garden - 2 No. Yew - reduce by approximately 6ft in height. Rear garden - 1 No. Silver Birch - reduce by 30%, 1 No. Yew - fell	53 Greenway Frinton On Sea	APPROVAL
15/01220/TCA Mr R Pitt	T1 - conifer - fell. T2 - Scots Pine - fell. T3 - Oak - reduce by 30%. T4 - Oak - reduce by 30%	Long Acre, First Avenue Frinton On Sea	APPROVAL
<b>The Deputy Mayor, Councillor R. Bucke declared an interest and left the chamber for the next item</b>			
15/01224/TCA Councillor R Bucke	1 No. Laurel - dying - fell	Aldeburgh House 10 The Street Kirby Le Soken	APPROVAL
15/01232/TCA Alistair Simmons	1 No. California Pine - rear boundary - reduce by 60%	36 Fourth Avenue Frinton On Sea	APPROVAL
15/01236/TCA Mr R Charters	1 No. Acer Sycamore - pollard	1 Tudor Cottages, Rectory Road Great Holland	APPROVAL
15/01315/TCA Mr N Norfolk	1 No. Cherry tree - overhanging footpath - 30% reduction	77 Third Avenue Frinton On Sea	APPROVAL
15/01316/TCA Roman River Tree Care	T1 - Cedar - fell. Replant with species of LPA's choice	30 Ashlyns Road Frinton On Sea	APPROVAL

**SCHEDULE OF ACCOUNTS - NO. 8**

**3 September 2015**

		Net	Gross
		£	£
<b><u>General:</u></b>			
1.	Bt Payment Services Ltd.      Telephones	166.37	199.64
2.	PKF Littlejohn LLP            2014/2015 Audit Fee	1000.00	1200.00
3.	Birchwood Garden Services    Maintenance	640.00	640.00
4.	Keston Services Ltd            Shelter cleaning	1155.00	1386.00
5.	Parish Online                  Annual Subscription	294.00	352.80
6.	TDC                                Charges for Council House	482.69	482.69
7.	TDC                                Rent/rates Millennium Square	747.60	747.60
8.	Veolia ES (UK) Ltd.            Empty of Walton Market Bins	285.31	342.37
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		4770.97	5351.10
<b><u>Columbine Centre:</u></b>			
9.	A-Z Supplies                    Cleaning Supplies	11.99	14.39
10.	Bunzl                              Cleaning supplies	94.21	113.05
11.	Corona energy                  Gas	559.56	671.47
12.	Veolia ES (UK) Ltd.            Empty of Bins	145.95	175.14
13.	Tower Security                 Security March - June	698.50	838.20
14.	Greg Lashmar                    Website Updates	31.00	31.00
15.	GML Networking Tech.         Hosting columbinecentre.co.uk	49.00	58.80
16.	Ofcom                              PMSE Licence	84.00	84.00
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		1674.21	1986.05
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	<b>Cumulative Total</b>	£6445.18	£7337.15