

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at the Council House, Frinton-on-Sea,
Thursday, 3rd November 2016 commencing at 7.15pm**

Present:-

| | | |
|-------------|---|-------------------|
| Councillors | J. Robertson | Town Mayor |
| | R.J. Bucke | Deputy Town Mayor |
| | E.T. Allen, P. Clifton, Mrs A.I. Cossens, Mrs I. Johnson, C.S Keston (except Minute 175 and part 176), Mrs D Miles D. Oxley, Mrs F.D.A. Robertson, Mrs V.J. Watling | |

Absent:-

| | |
|-------------|--------------------------------------|
| Councillors | Mrs L. Allen, M. Platt, N.W. Turner, |
|-------------|--------------------------------------|

In Attendance:-

Mrs M. Liles - Town Clerk
Ms D. Milnes - Deputy Town Clerk

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APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mrs L. Allen, M. Platt and N.W. Turner.

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TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor, Councillor Jack Robertson welcomed Members, the press and the public to the meeting and advised that on the 20th October he had great pleasure in meeting the Danish Ambassador at Great Danes in Connaught Avenue, Frinton-on-Sea.

The Deputy Town Mayor, Councillor Robert Bucke advised that on behalf of the Town Mayor he had attended Civic Services at Wivenhoe along with Councillor Mrs I. Johnson and Maldon, by invitations of the Town Councils.

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ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.18pm

The Town Mayor asked those present if anyone knew anything about the appearance of a container at the end of Mill Lane, Walton-on-the-Naze, for which he would have thought needed planning permission.

Councillor Mrs Johnson circulated photographs showing the condition of Frietuna Road, Frinton-on-Sea where the road way had sunk and risen in a dangerous way, which were passed to the Town Clerk. Mrs Johnson further referred to her experience in reporting a streetlight which has not been working for eight weeks.

Councillor Bucke agreed that the website of Essex Council was useful for reporting but useless for following up the reports or giving any indicating when any work would be undertaken, Mr Carter of Walton Road, Frinton-on-Sea supported this view.

Councillor E.T. Allen referred to a trench size pothole in Holland Road/Fourth Avenue, which had been temporarily filled.

Councillor J. Robertson advised of a pot hole he had encountered on the A12 where the rebar was sticking out.

There being no further questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.26pm

178

TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

All Members indicated that they may be reconsidering this matter at District Council level. The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

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OTHER PLANNING MATTERS

TOWN AND COUNTRY PLANNING (TREE PRESERVATION) (ENGLAND) REGULATIONS 2012, SI NO. 605

Receipt of an appeal by Mr M Rouse of 7 Elliots Drive, Walton-on-the-Naze to 1 No. Pine – fell, Tendring District Council reference 16/01099/TPO, which the Town Council recommended REFUSAL at a meeting held on 21st July 2016 and that the appeal will be determined by fast-track procedure which means that The Planning Inspectorate cannot accept any new reports or comments and are only able to consider the information provided with the original application and which informed the decision and the appeal reference is APP/TPO/P1560/5486 was noted.

TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED) PLANNING APPEAL AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION

Receipt of an appeal by Mr Peter Baldwin of 31 Kirby Road, Walton-on-the-Naze for a proposed first floor extension above existing ground floor projection, Tendring District Council reference 16/00406/FUL, which the Town Council recommended APPROVAL at a meeting held on 28th April 2016 and that the appeal will be determined on the basis of written representations, as this appeal is proceeding under the Householder Appeals Service, there is no opportunity to submit comments and that the appeal reference is APP/P1560/D/16/3155591 was noted.

Councillor Bucke advised that Tendring District Council had approved Outline Application 16/01400/OUT for a residential development of 0.2 ha of land to create up to three detached bungalows in Pork Lane, Great Holland for which the Town Council had recommended REFUSAL on 22nd September 2016.

180

ANNUAL RETURN 2015/16

Members noted receipt of the Certified Annual Return and External Auditor Report for the year ending 31st March 2016.

181

PERSONNEL COMMITTEE (ITEM DEFERRED FROM PREVIOUS MEETING)

Members considered the convening of a Personnel Committee at length and in conclusion the Town Mayor, Councillor Jack Robertson advised that in conjunction with the Deputy Town Mayor, Councillor Robert Bucke and the Town Clerk consideration would be given to the membership of the Committee and a RECOMMENDATION made to a future meeting.

182

LAYING OF WREATHS ON REMEMBRANCE SUNDAY

Those Members agreeing to lay the wreaths at Frinton-on-Sea, Walton-on-the-Naze, Great Holland and Kirby-le-Soken were asked to collect the wreaths and details of services at the end of the meeting.

183

SCHEDULE OF ACCOUNTS – NO 11 & 11A

In response to Councillor Mrs V. Watling the Deputy Town Clerk advised that items 2 and 4 of the schedule were payments to British Telecom for rental of equipment and calls at the Town Council and the Columbine Centre and that item 5 was the annual sponsorship of the working telephone in the kiosk at the seaward end of Connaught Avenue, Frinton-on-Sea; as there were no further questions it was moved, seconded and

RESOLVED

that the schedule of accounts no 11 & 11A in the total sum of £19,923.94 nett and £20,763.76 (Twenty thousand, seven hundred, sixty-three pounds and 76 pence) gross be approved for payment.

Councillor R.J. Bucke raised the matter of the Skateboard Park rental to Tendring District Council at £1,000 per annum and following discussion it was agreed that the District Council should be asked to reconsider and reduce the rent in line with similar within the Tendring area; Councillor Mrs D. Miles offered to raise this matter with the District Council on the Town Council's behalf.

184

INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliation reports for September 2016.

CLERK'S REPORT

185

VALUATION

Notification that there would be new draft ratable values for Business rates from 1st April 2017 for Beach Huts, Columbine Centre and Town Council Office was noted.

186

ESSEX COUNTY COUNCIL

- (a) The invitation for parishes to take part in 'Where does Water Go' project was declined.
- (b) The Public Notice that works will be undertaken within an 18 month period (or until the works have been completed) from 31st October 2016 in Pork Lane, Great Holland, from its junction with Thorpe Road to its junction with B1032 Kirby Road, a distance of approximately 2428 metres and reverse was noted, along with a number of nearby road closures.

187

TENDRING DISTRICT COUNCIL

- (a) Members considered letters from the Review Officer from the Local Government Boundary Commission explaining the consultation period and where to respond to the proposed reduction in the number of District Councillors from 60 to 48, no representation was proposed. It was noted that the consultation will end on 9th January 2017.
- (b) Members considered proposals for the naming of the New Development at land off Fourth Avenue, Frinton-on-Sea and it was agreed that the preferred name of the two was “Rex Mews” although Members suggested an alternative of “Rex Close”.

188

HUMBUGS PRE-SCHOOL (ITEM DEFERRED FROM PREVIOUS MEETING)

Members considered a Grant request from new Pre School Company for which full details had been included in Members papers. The Town Clerk advised that she had concerns in regard of the power of the Town Council to provide a grant for this purpose and it was agreed that no grant could be offered in this instance but that the pre-school should be invited to perhaps request a grant for a piece of equipment once the business is up and running.

189

PUBLICATIONS

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices:-

Tendring Technology College News – Issues 4 to 7

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MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the minutes of the Ordinary meeting of the Town Council held on 13th October 2016 (pages 90 – 102) be approved as a true record and signed by the Chairman.

191

MATTERS ARISING

Minute 157, page 91 – Adjournment of Meeting (paragraph one) - Councillor D. Oxley confirmed that he understood that the matter of replacement of the missing boards between groyne and investigation in to the use of those missing was in hand.

Councillor E.T. Allen advised that he believed the missing boards would be replaced this month dependent on the tides.

Minute 157, page 91 – Adjournment of Meeting (paragraph six) - Councillor E.T. Allen was able to advise that the sale of cars at a property in Elm Tree Avenue appeared to have ceased.

Minute 157, page 91 – Adjournment of Meeting (paragraph five) - Councillor J. Robertson advised that the traffic lights in Kirby Road, Walton-on-the-Naze were still out of sync with the possibility of traffic from both directions meeting in the middle.

Minute 157, page 91 – Adjournment of Meeting - Councillor Mrs D. Miles took the opportunity to advise the meeting of an incident which had taken place the previous Monday in Connaught Avenue, Frinton-on-Sea in which she had become involved and called the Police Community Support Officers – to whom she expressed her gratitude for the speed of their response.

Councillor Mrs V. Watling referred to having called the Police Community Support Officers one evening after their shift had ended, to which the Town Mayor and the Clerk confirmed the end of shift time to those present.

Minute 157, page 91 – Adjournment of Meeting (paragraph ten) – In response to Councillor R. J. Bucke, the Town Clerk was asked to send further dates to County Councillor Page and request confirmation of a date in order that he could attend and have an Agenda item at a future meeting.

Minute 160, page 93 – Recreation & Amenities Committee Meeting (Minute 50, page 12 of 29th September). In response to Councillor Mrs V. Watling the Town Mayor advised that the evening performance of the Pantomime on 2nd December was the only date available and that in future years the possibility of also having a Matinee performance would be considered.

Minute 160, page 94 - Recreation & Amenities Committee Meeting (Minute 52, page 13 of 29th September – Play Areas). The Clerk confirmed to Councillor C. Keston that Tendring District Council had responded in regard to 106 funds and that the matter would be further discussed at the next Recreation & Amenities Committee Meetings scheduled for 10th November.

Councillor Mrs V. Watling suggested that the Essex Trust Fund be considered as they had access to a number of grant opportunities and Councillor R.J. Bucke suggested Tendring District Councils grant scheme.

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ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

As there were no matters that the Town Mayor considered urgent, the press and the public were thanked for their attendance.

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EXCLUSION

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

194

THE COUNCIL HOUSE

The Town Mayor, Councillor Jack Robertson advised that he had once again been in contact with Officers of the District Council and suggested that the Town Council appoints a Solicitor to appraise the restrictions of the covenants of the lease and the draft Terms of Reference.

195

LEGAL AGREEMENT FOR THE FUNDING OF SIX POLICE COMMUNITY SUPPORT OFFICERS

Members had been supplied with a copy of a proposed Legal Agreement between the Town Council and The Chief Constable of Essex Police for the Provision and Funding of six Police Community Support Officers for the period 4th November 2016 and 4th November 2018. Members raised matters of concern to which the Town Mayor responded that both he and the Town Clerk were as certain as they could be that this contract addressed those concerns and that they would both continue to monitor the shifts and duties. It was moved, seconded and

RESOLVED

that the Town Mayor, Councillor J. Robertson and the Town Clerk, Mrs M. Liles be given delegated authority to sign the Legal Agreement as presented.

There being no further matters the meeting closed at 9.22pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED-AREA2E TOWN COUNCIL OF FRINTON & WALTON MEETING 3 NOVEMBER 2016

| APPLICATION NO. /APPLICANT | PROPOSAL | LOCATION | RECOMMENDATION |
|--|---|--|----------------|
| 16/01542/FUL Ms Dobson | Construction of new single storey rear extension and front porch (following demolition of existing) and addition of pitched roof to front and rear dormers and replacement of existing roof timbers, roof covering and insertion of velux roof windows. | Quay Cottage Quay Lane Kirby le Soken | APPROVAL |
| 16/01546/FUL Mr Peter Davison | Replace existing roof to accommodate more living space. | 107 Kirby Road Walton on the Naze | APPROVAL |
| Councillor P. Clifton declared an interest and remained in the Chamber for the next item | | | |
| 16/01604/FUL Mrs F Geary | Proposed garage and front porch. | Mon Desire 83 Thorpe Road Kirby Cross | APPROVAL |
| 16/01662/FUL C/A Mr & Mrs Shayer | The proposal involves linking flats 3 and 4 together to create 1 no. Single flat / dwelling. | Flat 3 Esplanade Court 41 The Esplanade Frinton on Sea | APPROVAL |
| Councillor Mrs D. Milnes declared an interest and remained in the Chamber for the next item | | | |
| 16/01671/FUL Mr & Mrs Oldman | Proposed single storey rear extension. | Arden House 2 Sunny Point Walton on the Naze | APPROVAL |

SCHEDULE OF PLANS SUBMITTED-AREA2E TOWN COUNCIL OF FRINTON & WALTON MEETING 3 NOVEMBER 2016

| APPLICATION NO. /APPLICANT | PROPOSAL | LOCATION | RECOMMENDATION |
|--|---|---|--|
| 16/01674/OUT Mr Joseph Greenhow - Joseph Greenhow Planning Ltd | Erection of single detached dwelling served by new access onto Kirby Road. | Land adjacent Mon Reve Kirby Road Great Holland | REFUSAL – The Town Council's position has not changed for development on this site. It is outside the village envelope and encroaches on to the small green gap which is valued between settlements. Concern expressed in regard to the poor vision for exiting vehicles and lack of pavement in this location. |
| 16/01752/TCA Mrs Turner | 1 No. Conifer - fell. 1 No. Yew - reduce height . 1 No. Cherry - reduce. | 115A Connaught Avenue Frinton on Sea | APPROVAL |
| 16/01754/TCA Mr & Mrs Watts | T1, T2 Conifers - fell. T3 Maple - fell. T4 Poplar - fell | Brierley First Avenue Frinton on Sea | REFUSAL |

SCHEDULE OF ACCOUNTS - NO. 11

3 November 2016

| | | Net | Gross |
|-------------------------------------|--|----------|----------|
| | | £ | £ |
| <u>General:</u> | | | |
| 1. | Automated Systems Group Ltd. Copier Service Charges | 90.81 | 108.97 |
| 2. | BT Telephone Service | 153.30 | 183.97 |
| 3. | Mr Betts Allotment Deposit & Rental refund | 85.00 | 85.00 |
| 4. | BT Telephone Service | 185.48 | 222.57 |
| 5. | BT Payphones Sponsor a Kiosk Contract | 300.00 | 360.00 |
| 6. | Birchwood Garden Services Maintenance | 460.00 | 460.00 |
| 7. | IRIS Payroll Solutions Payroll Annual Maint. Renewal | 289.00 | 346.80 |
| 8. | Tendring District Council 2 x Beach Hut Licence | 500.00 | 600.00 |
| 9. | Tower Services Hedge Cutting | 120.00 | 120.00 |
| 10. | Tendring District Council Market Rent & Rates | 747.60 | 747.60 |
| | | ----- | ----- |
| | | 2931.19 | 3234.91 |
| <u>Columbine Centre:</u> | | | |
| 11. | Automated Systems Group Ltd. Copier Service Charges | 89.11 | 106.93 |
| 12. | Mrs V Avery Refund of sound system charge | 25.00 | 25.00 |
| 13. | EDF Energy Customers PLC. Electricity | 1149.00 | 1378.80 |
| 14. | Corona Energy Retail 2 Ltd. Gas | 348.17 | 417.80 |
| 15. | Audience Systems Ltd. Tiered Seating Full Service | 847.20 | 1016.64 |
| 16. | Affinity Water Ltd. Water | 363.58 | 363.58 |
| 17. | DKS-IT IT Support | 26.00 | 26.00 |
| 18. | Frinton & Walton Magazines Ltd. Advertising | 55.00 | 55.00 |
| 19. | Newsquest Media Group Advertising | 47.91 | 57.48 |
| 20. | Swisher Hygiene Sani-Service | 49.92 | 59.90 |
| 21. | Tendring District Council Land Rent | 1625.00 | 1625.00 |
| 22. | Veolia ES (UK) Ltd. Empty of Bins | 149.30 | 179.16 |
| | | ----- | ----- |
| | | 4775.19 | 5311.29 |
| | | ----- | ----- |
| | Cumulative Total | £7706.38 | £8546.20 |

SCHEDULE OF ACCOUNTS – NO. 11A

3rd November 2016

| | |
|---|-----------|
| Total Salaries/Wages/Expenses (net) (October 2016) | £ 9881.07 |
| Employers N.I. (October 2016) | £ 675.47 |
| Superannuation – Employer contribution (October 2016) | £ 1411.02 |
| | ----- |
| | £11967.56 |
| | |
| Members Mileage | £ 0.00 |
| Petty Cash drawn in October 2016 | £ 250.00 |
| | |
| Cumulative total | £12217.56 |