

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of an Ordinary Meeting of the Town Council  
held at the Council House, Frinton-on-Sea,  
Thursday, 5th April 2018 commencing at 7.34pm**

**Present:**

Councillors	R.J. Bucke	Town Mayor
	Mrs I. Johnson	Deputy Town Mayor
	E.T. Allen, Mrs L. Allen, P. Clifton, Mrs A.I. Cossens, C.S Keston, D. Oxley, M. Platt (except Minutes 376 – 378 and part 379), J. Robertson, Mrs F.D.A. Robertson, N.W. Turner (except Minutes 376 – 378 and part 379), Miss P. Walford, Mrs V.J. Watling	

**Absent:**

Councillors Mrs D Miles, Mrs A. Oxley,

**In Attendance:**

Mrs M. Liles – Town Clerk  
Ms D. Milnes - Deputy Town Clerk

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**APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Mrs D Miles and Mrs A. Oxley, it was noted that Councillors M. Platt and N.W. Turner would be late.

**377**

**TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor, Councillor R.J. Bucke welcomed Members, the press and the public to the meeting and advised that he, along with other Members had attended the Columbine Service held on 22nd March 2018; and that the Deputy Town Mayor, Councillor Mrs I. Johnson had attended the Walton Carnival Queen selection evening.

Councillor R.J. Bucke further advised that item 10 of the Agenda – Frinton War Memorial Club would be taken under exclusion due to confidentiality.

**378**

**ADJOURNMENT OF MEETING**

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.36pm

Mr Eldret, Frinton Residents Association was advised that repairs to the Seafront Shelter at the bottom of Connaught Avenue was imminent and the Town Clerk, Mrs Liles advised that repairs to the Clock Tower Shelter would be discussed at the next meeting of the Recreation & Amenities Committee scheduled for Thursday, 12th April 2018.

In response to Mr Eldret; the Town Clerk advised that the Town Council had yet to discuss and make a decision in regard to including the defibrillator purchased by Frinton Residents Association in its portfolio.

Councillor E.T. Allen referred to the toilets in Mill Lane, Walton-on-the-Naze which had been closed by the District Council to which Councillor D. Oxley advised that the signs had not been removed.

There being no further questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.44pm.

**379**

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**Members indicated that they may be reconsidering this matter at District Council level.**

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

**380**

**OTHER PLANNING MATTERS**

**PLANNING APPLICATIONS**

It was noted that the following planning applications from a total of 18 decisions made by Tendring District Council for the Town Council area in the month of February 2018 were at variance with the Town Council recommendations.

<b>REF.NO.</b>	<b>TOWN</b>	<b>DISTRICT</b>
<u>17/02156/FUL</u> Proposed 2no. bedroom bungalow with garage and parking spaces at 21 Gatefield Close, Walton-on-the-Naze	REFUSAL	APPROVAL
<u>17/02208/FUL</u> New shop front at 99 Connaught Avenue, Frinton-on-Sea	REFUSAL	APPROVAL
<u>18/00167/TCA</u> 1 No. Blue Spruce – fell at Tarrab House 27 The Crescent, Frinton-on-Sea	REFUSAL	APPROVAL

The Town Mayor, Councillor R.J. Bucke referred to the shopfront at 99 Connaught Avenue, Frinton-on-Sea and to the works currently being undertaken.

### **TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 78**

Notification has been received of an appeal by The Burghes Estate for the Development of up to 85 dwellings and associated open space with access from Bloomfield Avenue. Tendring District Council reference 17/00836/OUT, which the Town Council recommended REFUSAL for at a meeting held on 22nd August 2017. The appeal will be determined on the basis of an inquiry (a copy of the Appeal Notification APP/P1560/W/18/3196412 is available on request from the Town Council offices).

Councillor R.J. Bucke referred to an error in the District Councils decision letter in regard to the above which he was advised could not be re-issued.

Councillor R.J. Bucke referred to a recent meeting of the Local Plan Working Party; Councillor N.W. Turner suggested that a copy of the notes be forwarded to the District Councillor at an early opportunity with a note that they were subject to full approval by the Town Council.

Councillor Bucke asked that the notes be forwarded to the Town Council offices and circulated in order that Town Councillors' consider and if acceptable be ratified at the next scheduled meeting on Thursday, 26th April 2018.

### **381**

#### **REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

The Town Mayor, Councillor R.J. Bucke advised that both he and the Deputy Town Mayor, Mrs Iris Johnson had recently attended a meeting of the Tendring District Association of Local Councils.

### **382**

#### **STANDING ORDERS**

Councillor Mrs A. Cossens referred to page 194, item 18 (c) of the Standing Orders and suggested that a figure for 'works with an estimated value in excess of £60,000 shall be procured on the basis of a formal tender' was too high. Considerable discussion ensued with alternatives being suggested but no conclusion made.

The Town Clerk referred to the Financial Regulations and advised that there were further conditions within the document in regard to contracts.

Although there was some consensus on the amendments suggested it was not agreed by those present to adopt the Standing Orders without further consideration, it was agreed to once again consider at the next meeting of the Town Council.

Members were asked to keep and bring the draft document along with their copy of Financial Regulations to the next meeting for further consideration.

**383**

**TOILETS - OLD WAY, FRINTON-ON-SEA**

Councillor R.J. Bucke advised that Tendring District Council had received two bids to rent the building which had been open as public toilets, it was moved, seconded and

Unanimously RESOLVED

that the Clerk on behalf of the Town Council offer the asking rental of £350.00 per month for a 5 year tenancy.

**384**

**ESSEX COUNTY COUNCIL - HIGHWAYS**

Members had been provided with a further copy of a letter in regard to the Essex Highways Service Delivery Survey – February 2018 which had been deferred from the previous meeting.

Councillor N.W. Turner advised that he had responded in his capacity as a District Councillor and following consideration it was agreed that the Town Council did not wish to comment.

**385**

**SCHEDULE OF ACCOUNTS – NO 1 AND 1A**

There being no questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 1 & 1A in the total sum of £94,752.72 nett and £95,938.93 (ninety-five thousand, nine hundred, thirty-eight pounds and 93 pence) gross be approved for payment.

**386**

**INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS**

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliation reports for February 2018.

**CLERK'S REPORT**

**387**

**REQUESTS FOR FUNDING – WALTON IN BLOOM 2018/2019**

Following consideration to the request for funding from Walton In Bloom it was moved, seconded and

RESOLVED

that a donation of £2,000.00 be made to Walton In Bloom.

**Councillor M. Platt declared an interest in the next item and remained in the Chamber.**

**388**

**REQUESTS FOR FUNDING – WALTON MEMORIAL GARDENS**

The Town Clerk referred to the original request for funds to carry out works at this location and the Town Council's decision to fund up to £6,000, which was superseded by a request to fund a Walton Town Sign, which the Town Council agreed to.

A letter had now been received requesting a further sum of £2,706.84 (difference between the sign and £6,000.00) to part fund the work carried out by or on behalf of Tendring District Council.

Following consideration it was agreed that on this occasion the Town Council was not able to assist in a further donation.

**Councillor R.J. Bucke declared an interest in the next item and remained in the Chamber.**

**389**

**REQUESTS FOR FUNDING – ST. MICHAELS CHURCH, KIRBY-LE-SOKEN**

Following much consideration it was moved, seconded and

RESOLVED

to pledge £500.00 towards St. Michael's Restoration Project, to be made available and released once other funds are in place.

**390**

**TENDRING DISTRICT COUNCIL - ALLOWANCES**

Members noted recommendations for the payment of allowances by Parish and Town Councils for Municipal Year 2018/2019 supplied by Tendring District and that copies were available on request.

**391**

**TENDRING DISTRICT COUNCIL – ROAD NAMES**

Members were unable to suggest road names for the new development at Halstead Road, Kirby Cross.

**392**

**ESSEX COUNTY COUNCIL – ROAD TRAFFIC REGULATION ACT 1984 – SECTION 14(1)**

The intended closure of Green End Lane, Great Holland due to commence on 3rd April 2018 for 7 days between the hours of 9am and 5.30pm was noted.

The intended closure of Rectory Road, Church Lane and Manor Road, Great Holland due to commence on 9th April 2018 for 5 days between the hours of 9am and 5.30pm was noted.

The intended closure of Frietuna Road, Kirby Cross due to commence on 23rd April for 12 days for repairs to the highway was noted.

**393**

**PUBLICATIONS**

It was noted that no publications had been received.

**394**

**MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 15th March 2018 (pages 196 - 209) be approved as a true record and signed by the Town Mayor.

**395**

**MATTERS ARISING FROM PREVIOUS ORDINARY MEETING**

Minute 352, page 196 – Tourist Office, Walton-on-the-Naze. Councillor J. Robertson advised that to his knowledge to date the District Council had not made contact with the Walton Forum in this regard.

Minute 357, page 198 – Personnel Committee. Councillor N.W. Turner questioned the accuracy of the minute, discussion ensued in regard to this matter with a difference of opinion in the conclusion.

Minute 358, page 199 – Crime & Disorder (paragraph three). Councillor Mrs V. Watling questioned the accuracy of the minute, which was refuted.

Minute 359, page 200 (paragraph four, Matter arising from Minute 105, page 28 of the Recreation and Amenities Committee meeting held on 8th March 2018) – The Spinney. In response to Councillor N.W. Turner; Councillor E.T. Allen advised that a meeting would take place early in the following week with interested parties and the Town Council's architect.

Minute 371, page 203 – Matters arising from the previous Ordinary Meeting of the Town Council (paragraph one, previous Minute 329, page 184). The Town Mayor reminded those present that representatives from ACE would be attending a pre-meet ahead of the next Town Council meeting scheduled for Thursday, 26th April 2018.

Minute 371, page 203 – Matters arising from the previous Ordinary Meeting of the Town Council (paragraph five, previous Minute 344, page 190). The Town Mayor advised that arrangement of a visit to Spendells was yet to be confirmed.

**396**

**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

There were no matters that the Town Mayor considered urgent, the press and the public were thanked for their attendance.

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**EXCLUSION**

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

**Councillor R.J. Bucke, N.W. Turner and Mrs V. Watling all declared an interest in the next item and remained in the Chamber.**

398

**FRINTON WAR MEMORIAL CLUB**

The Town Clerk apprised Members of recent correspondence and telephone conversations with a representative of Frinton War Memorial Club which appears that the request is for the Town Council to become a third Trustee and not a Sole Trustee as first proposed. It was left that once further detailed information in regard to roles and responsibilities is received from Frinton War Memorial Club, the Town Council would further consider the matter.

399

**THE COUNCIL HOUSE**

The Town Clerk advised that the Energy Display Certificate for the Council House has been received and read out a letter which was intended to be sent to the District Council in regard to the purchase which outlined the agreement of storing on behalf of the District Council up to 50 recycling receptacles in total. It was now hoped that the purchase of the Council House could proceed without delay.

400

**COLUMBINE CENTRE - RENT REVIEW**

Members were advised that no further information was available in this regard and therefore nothing further to report.

There were no further matters that the Town Mayor considered urgent and the meeting closed at 10.00pm.

TOWN MAYOR

**SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 5 APRIL 2018**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
18/00306/FUL C/A Mr Rob Surgenor - RS & KJR Developments	Change of use to residential. First floor extension, internal alterations and remedial building work as and where necessary.	2 North Street Walton On The Naze	REFUSAL – detrimental to neighbouring properties.
18/00398/FUL Mr Tony Wicken - Tending & Coastal New Homes Limited	Erection of 4no. 3 bedroom bungalows, following demolition of existing bungalow.	121 Thorpe Road Kirby Cross Frinton On Sea	REFUSAL – against backland development, overdevelopment of the site, out of keeping with the street scene, against shared drives which makes the entry/exit onto a main road hazardous.
18/00287/FUL <b>AMENDED</b>	Single storey extension.	1 Brian Bishop Close Walton on the Naze	APPROVAL
17/01988/FUL <b>AMENDED</b>	Construction of 41 dwellings for use by residents over 55 years, including a mix of 1 and 2 bed apartments and 2 bed dwelling houses, with associated car parking and landscaping.	Land to The East of Kirby Road Great Holland	REFUSAL - overdevelopment of the site. Difficult and poor access onto a narrow busy road. Further pressure on poor infrastructure.
<b>Councillors N.W. Turner &amp; M. Platt joined the meeting part way through the next application</b>			
18/00294/FUL C/A Mr Dave Fonesca	Proposed part side extension to ground floor flat forming a new shower room with cupboard.	7A Southcliff Parade Walton On The Naze	APPROVAL
18/00298/FUL Mr & Mrs R Lock	Single storey rear extension following demolition of conservatory.	19 Stansted Way Frinton On Sea	APPROVAL
18/00418/FUL C/A Mr K O'Phelan	Proposed wrought iron gates (painted black) to driveway.	Stocksfield First Avenue Frinton On Sea	REFUSAL – Too high, against defensive frontage, detrimental and out of keeping with the street scene.
18/00430/FUL Mr N Hopgood & S Collins	Proposed loft conversion to include side facing flat roof dormers.	16 Pole Barn Lane Frinton On Sea	APPROVAL – with the condition that both the dormers have obscure glass.



**SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 5 APRIL 2018**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
<b>Councillor C. Keston declared an interest and left the chamber for the next application only</b>			
18/00432/FUL Kevin Leech	Dropped kerb/vehicle access.	275 Walton Road Walton On The Naze	APPROVAL
18/00444/FUL Mr & Mrs Morales	Proposed garage & store.	2 Old Parsonage Way Frinton On Sea	APPROVAL
<b>Councillor N.W. Turner declared an interest and left the chamber for the next application only</b>			
<b>Councillor Mrs V. Watling declared an interest, remained in the chamber and abstained from voting</b>			
18/00371/FUL C/A Mr A Blake	Change of use of site from agricultural to cricket pitch.	Land adjoining Frinton on Sea Cricket Club Ashlyns Road Frinton on Sea	APPROVAL
18/00382/FUL C/A Mr Hurn	Proposed conversion of existing dwelling into 2no. separate flats.	Gainsboro Lodge 169 Connaught Avenue Frinton on Sea	APPROVAL
18/00428/FUL C/A Mr & Mrs Smith	Proposed dwelling.	Land adjacent 28 Ashlyns Road Frinton on Sea	REFUSAL – this application does not satisfy any of the concerns as raised with a previous application which resulted in the appeal being dismissed. An additional property would not enhance the area.  It is believed that there is a covenant on this land which it was felt should be adhered to.
18/00483/FUL Mr & Mrs White	Proposed single storey rear extension (following demolition of conservatory).	73 Horsey Road Kirby Le Soken	APPROVAL

**SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 5 APRIL 2018**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
18/00409/CMTR <b><u>INFORMATION ONLY</u></b>	Proposed erection of a new classroom building at Hamford Primary School on a temporary basis until September 2020.	Hamford C P School Elm Tree Avenue Walton on the Naze	NOTED
18/00436/HPNOT <b><u>INFORMATION ONLY</u></b>	Proposed single storey extension to rear of detached house. 3 metres x 5 metres in depth. Flat roof 2.779.	3 The Sparlings Kirby Le Soken	NOTED
18/00425/TCA Mrs E J Crown	Weeping Willow - re-pollard and reduce overall size. Small Cherry behind trellis - fell. Prunus Spinosa - fell. Small Laburnum - fell. Yew tree - crown lift by up to 2m	9 Third Avenue Frinton On Sea	APPROVAL
18/00505/TCA	1 No. Bay Tree – Reduce to 5 feet to allow light into neighbour's garden.	171 Connaught Avenue Frinton on Sea	APPROVAL

## SCHEDULE OF ACCOUNTS - NO. 1

5 April 2018

		Net	Gross	
		£	£	
<b><u>General:</u></b>				
1.	Frinton & Kirby Scout Group	Mayors Charity Donation	100.00	100.00
2.	RBL Poppy Appeal EDL11	Mayors Charity Donation	100.00	100.00
3.	EDF Energy Customers Ltd.	Electricity	458.09	549.71
4.	British Telecommunication Plc.	Telephone Charges	208.09	249.70
5.	Birchwood Garden Services	Maintenance	165.00	165.00
6.	Bruce Landscapes Ltd.	Inspections and Repairs	200.00	240.00
7.	Euro Fire Ltd.	Service Charge	50.00	60.00
8.	Henry Martin & Sons Ltd.	Tap Repair at WWL Allot.	76.50	91.80
9.	Newsquest Media Group	Recruitment Adverts	985.35	1182.42
10.	Police & Crime Commissioner for Essex	PCSO Charges	57918.94	57918.94
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		60261.97	60657.57	
<b><u>Columbine Centre:</u></b>				
11.	EDF Energy Customers Ltd.	Electricity	2842.35	3415.86
12.	A Joshua	Plumbing Services	45.00	45.00
13.	Booker Limited	Bar Supplies	116.50	139.80
14.	Tower Security (Tendring) Ltd.	Security	154.00	184.80
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		3157.85	3785.46	
<b><u>New Year 2018/2019</u></b>				
<b><u>General:</u></b>				
15.	Frinton In Bloom	Grant	2000.00	2000.00
16.	Triangle Traders Association	Grant	1000.00	1000.00
17.	Tendring District Council	Rates – Council House	4080.00	4080.00
18.	Tendring District Council	Rates – Beach Huts x 2	401.78	401.78
19.	Tendring District Council	Beach Hut Site Licence x 2	530.00	636.00
20.	Tendring District Council	Skate Park Land Rent	250.00	250.00
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		8261.78	8367.78	
<b><u>Columbine Centre:</u></b>				
21.	Rialtas Business Solutions Ltd.	Bookings System Fees	285.00	342.00
22.	Tendring District Council	Rates – Columbine Centre	8400.00	8400.00
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		8685.00	8742.00	
	<b>Cumulative Total</b>	=====	=====	
		£80366.60	£81552.81	

**SCHEDULE OF ACCOUNTS – NO. 1A**

**5th April 2018**

Total Salaries/Wages/Expenses (March 2018)	£11719.05
Employers N.I. (March 2018)	£ 859.49
Superannuation – Employer contribution (March 2018)	£ 1395.08
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	£13973.62
Members Mileage	£ 0.00
Petty Cash drawn in March 2018	£ 412.50
Cumulative total	£14386.12