

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at the Council House, Frinton-on-Sea,
Thursday, 6th April 2017 commencing at 7.15pm**

Present :

Councillors J. Robertson Town Mayor
E.T. Allen, Mrs L. Allen, P. Clifton (except Minutes 318 – 320 and part 321),
Mrs I. Johnson, C.S Keston (except Minutes 318 – 320 and part 321),
Mrs D Miles (except Minutes 318 - 320), D. Oxley,
Mrs A. Oxley (except Minutes 322 - 342), M. Platt (except Minute 342),
N.W. Turner (except Minute 342), Miss P. Walford, Mrs V.J. Watling

Absent :

Councillors R.J. Bucke, Mrs A.I. Cossens, Mrs F.D.A. Robertson

In Attendance

Mrs M. Liles - Town Clerk
Ms D. Milnes - Deputy Town Clerk

Ahead of the meeting the Town Mayor, Councillor Jack Robertson asked those in attendance to stand for a minutes silence in memory of past Councillor, Alan Martin, who had served as a Member of the Town Council between 1999 and 2002.

318

APOLOGIES FOR ABSENCE

Apologies were received from the Deputy Town Mayor, Councillor R.J. Bucke, Councillors Mrs A.I. Cossens and Mrs F.D.A. Robertson, it was noted that Councillor P. Clifton would be arriving late.

319

TOWN MAYOR'S ANNOUNCEMENT

The Town Mayor, Councillor Jack Robertson welcomed Members, the press and the public to the meeting.

320

ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.19pm

In response to Mick Carter, Walton Road, Frinton-on-Sea who asked whether building site traffic and the use of traffic lights needed or had authority and should they not be encouraged to put hardstanding in place first – Councillor N.W. Turner advised that he was pursuing through Tendring District Council a Considerate Contractors Scheme to improve conditions and reduce nuisance for residents when development is taking place.

Councillor E.T. Allen expressed the view that any scheme would need the backup of enforcement.

Councillor N.W. Turner advised Mr Carter of the website which had records of current and ongoing roadworks and traffic lights, although it was to be noted that works carried out under emergency powers would not be shown. For information the website is Roadworks.org.

There being no further questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.30pm

321

TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

All Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

322

RECREATION & AMENITIES COMMITTEE MEETING

The Minutes of the Recreation & Amenities Committee held on Thursday 23rd March 2017 (pages 21 - 23) as tabled were received.

Minute 86, page 22 – Columbine Centre, Boot Sale. It was moved, seconded and

RESOLVED

that the last Boot Sale for the season will be Sunday, 2nd July 2017.

Minute 87, page 22 – Columbine Centre, Walton & District Bowls Club. The Town Mayor asked that this item be moved and discussed during exclusion at the end of the meeting and this was agreed.

Minute 88, page 22 – Columbine Centre – Outstanding debt. It was agreed that this matter would be deferred to the next meeting of the Town Council, once clarification had been received of the sum involved.

Minute 90, page 23 – Shelters. The Clerk advised Councillor Mrs D. Miles that Keston Services had reported on shelters in need of refurbishment whilst carrying out cleaning them, once a full specification had been compiled of works necessary to shelters, quotations would be sought from a number of contractors.

Minute 93, page 23 – Allotment, return of a deposit. Councillor N.W. Turner suggested that the treatment of the Allotment Tenant in question had been abhorrent and reflected badly on the Town Council.

Minute 95, page 23 – Allotments – to write off a debt for excess rubbish removal from site. It was moved, seconded and

RESOLVED

that the debt be written off as no response had been received from the previous allotment holder.

323

CRIME & DISORDER WORKING PARTY

The report of the Crime and Disorder Working Party meeting held on Monday 27th March 2017 was received.

324

MILLENNIUM SQUARE MEETING

Following a meeting held in the Town Council Chamber on Tuesday, 21st March 2017; Members were appraised of the intentions to refurbish the Millennium Square, Walton-on-the-Naze.

The matter was discussed at length with varying views amongst those Members present – in conclusion it was moved, seconded and

RESOLVED

that Members of the Town Council agree in principle to the enhancement of the Millennium Square, Walton-on-the-Naze subject to further detailed plans and drawings being provided for further and ongoing consultation.

The Town Clerk was asked to contact Mr I. Taylor, Tendring District Council to convene a further meeting in this regard.

Councillor C. Keston declared an interest in items 6 & 7 of the Schedule and left the Chamber for the next item of the Agenda

325

SCHEDULE OF ACCOUNTS – NO 1

Councillor Mrs D. Miles asked whether item 7 on the Schedule had been the cheapest quotation received and in response the Town Clerk advised that a specification had been sent out to a number of companies although only two quotations had been received, with the quotation from Keston Services being awarded the contract as it matched the specification although not the cheapest.

The Town Mayor advised that the Recreation & Amenities Committee gave full consideration to the quotations which were presented by the Clerk anonymously.

Councillor Mrs D. Miles suggested consideration be given to publicising invitations for builders to tender for future works.

There being no further questions it was moved, seconded and

RESOLVED

that the schedule of accounts no 1 in the total sum of £93,629.65 nett and £95,665.97 (ninety-five thousand, six hundred, sixty- five pounds and 97 pence) gross be approved for payment.

The schedule was ruled off and signed by the Chairman.

CLERK'S REPORT

326

ELECTORAL REVIEW OF TENDRING: DRAFT RECOMMENDATIONS

Members had been supplied with a full copy of the Draft Review from The Local Government Boundary Commission for England and considered the proposals for the Town Council area.

It was agreed that a letter be sent outlining the concerns Members of the Town Council had in relation to the parish of Great Holland being joined, for the purpose of a District Council to Thorpe-le-Soken and Beaumont. There would be a lack of synergy with the Town Council and due to the size and remoteness of the area it may discriminate against future potential candidates should they have no transportation.

327

MEMBERS' ALLOWANCES

A copy of the final report with recommendations for Town and Parish Councils made by Tendring District Council's Independent Remuneration Panel in relation to members' allowances for the municipal year 2017/2018 had been copied to Members and following consideration it was moved, seconded and

RESOLVED

that the Town Council continues with the current practice of an allowance of £900 for the position of Town Mayor.

328

SOCIETY OF LOCAL COUNCIL CLERKS

It was moved, seconded and

RESOLVED

that Membership of the Society of Local Council Clerks which is due on the 1st May 2017 at a cost £177.00 be renewed. Cost Code 4024/103.

329

STAFF REMUNERATION

It was noted that the following Pay Awards will be implemented on 1 April 2017.

- a) Members of staff under the National Pay Award equates to 1% increase (previously agreed by the Town Council at a meeting held on 30 June 2016, Minute 60, page 33).
- b) Members of staff paid the National Living Wage will increase from £7.20 to £7.50 per hour.

330

NETWORK RAIL

A copy of a letter received in regard to The Network Rail Transport & Works Act Order had been circulated with the agenda and the Town Clerk advised that a hardcopy with details of all 130 level crossings in the Anglia area across Cambridgeshire, Suffolk, Essex, Havering, Hertfordshire, Southend & Thurrock (300 pages in 2 large folders) had been received and are available at the Town Council offices.

It was noted that for the Town Council area the Extent of level crossing to be stopped up and discontinued is Bluehouse between points P327 and P328; that the Extent of highway to be extinguished is Footpath EX/164/16 (Frinton and Walton) P326, P327, P328, P329, P330 and P331 and the Status and extent of new highway is Footpath between points P326 and P332. Schedule 2 – closure of Level Crossings, page 33 of the Network Rail, Funding Statement titled The Network Rail (Essex and Others Level Crossing Reduction) Order.

331

ESSEX COUNTY COUNCIL – ROAD CLOSURES

- a) Receipt of the intended closure of Frinton Road, due to commence on Monday 8th May 2017 for 5 days while Essex County Council undertakes zebra crossing improvements was noted.
- b) Receipt of the intention of a temporary prohibition of traffic to Martello Road, Walton-on-the-Naze from its junction with B1034 High Street to its Junction with Station Street – a distance of approx. 90m. – (in conjunction with West Street Road closure) with effect on 1st April 2017 for 18 months or until the works have been completed, whichever is the earlier was noted. The Clerk was asked to write to Essex County Council requesting that the closures do not take place during July & August due to the increase traffic at this time.

332

TAYLOR WIMPEY

Members had been supplied with a copy of a notification of an Application for Hamford Water Surface Water Outfall Headwall received from Taylor Wimpey and it was noted that further information was available for inspection at the Town Council offices.

Councillor J. Robertson requested details and assurance that the water outfalls had proper interceptors.

333

ESSEX COUNTY COUNCIL – BUS PASSENGER NEWS MARCH/APRIL 2017

It was noted that the above newsletter had been received, with no changes indicated to buses serving the Town Council's area.

334

PUBLICATIONS

It was noted that copies of the 'Tendring Technology College News – Issues 22, 23 and 24' had been received and were available for Members perusal at the Town Council office:-

335

MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the minutes of the Ordinary meeting of the Town Council held on 16th March 2017 (pages 182 – 193) be approved as a true record and signed by the Chairman.

336

MATTERS ARISING

Minute 301, page 183 – Adjournment of Meeting for public questions (second paragraph). Councillor N.W. Turner advised that he had reported overgrown hedging blocking road signs.

Minute 313, page 186 – Matters arising from the Minutes of the Meeting held on 23rd February 2017 (Minute 294, page 175 of the meeting). In response to Councillor N.W. Turner, the Town Clerk advised that representation had been made in regard to the decision made by Tendring District Council in regard to the Premises Licence at Frinton Golf Club to which Councillor N.W. Turner requested a formal complaint.

Councillor Mrs D. Miles advised that when raised with an officer of the District Council she was told that the Town Council had been out of time and that they had received no objections and that Frinton Golf Club already had a licence. The Town Clerk, Mrs M. Liles responded that being out of time was not the case and that the Town Council had been aware that this was a change from a Club Licence to a Premises Licence.

Councillor N.W. Turner requested that a letter be sent asking for full details of the procedure and the timescale with an explanation.

337

ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

There were no matters that the Town Mayor considered urgent; the public and the press were thanked for their attendance.

338

EXCLUSION

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

339

THE COUNCIL HOUSE

The Town Mayor advised that no further correspondence had been received from the District Council in this regard and in order to pursue office layout changes, the Clerk was asked to seek permission to do so along with a request that the outstanding matters at the Council House which need attention were dealt with.

340

COLUMBINE CENTRE - RENT REVIEW

Members had been sent a confidential copy of a letter from the District Council in this regard and were advised that the Town Council's legal representative had also had a copy for comment and response.

341

BANKING

The Town Mayor, Councillor J. Robertson asked for Members to consider being bank signatories which were currently at the minimum, following consideration there were no volunteers at this time.

342

ITEM FROM THE RECREATION & AMENITIES COMMITTEE MEETING HELD ON 23RD MARCH 2017 MOVED TO EXCLUSION

Minute 87, page 22 – Walton & District Indoor Bowls Club. Councillor E.T. Allen reported in regard to proposals to replace light fittings in the Bowls Club area and possibly all areas of the Columbine Centre to reduce electricity consumption which would have a savings effect for both the Bowls Club and the Town Council and it was agreed that a specification would be sent out for quotations. With this information the request within a letter from the Walton & District Indoor Bowls Club sent to the Town Mayor was considered along with the RECOMMENDATION of the Recreation & Amenities Committee. It was considered that the annual increase of the rent in line with the Deed of Variation to the Walton & District Indoor Bowls Club original lease should continue.

There being no further matters the meeting closed at 10.35pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED – AREA2E TOWN COUNCIL OF FRINTON & WALTON MEETING 6 APRIL 2017

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
17/00330/FUL Mr M Northover – Northover Contracts Ltd	Proposed 3 detached bungalows and associated garages and vehicular access including relocation of detached garage for plot 1 approved under 16/00810/FUL.	139 Kirby Road Walton On The Naze	REFUSAL – too great a mass and overdevelopment of the site. Against back land development.
17/00341/FUL Mr Leon Corbin	Proposed subdivision of existing dwelling and garden to create one additional dwelling.	168 Thorpe Road Kirby Cross	REFUSAL – out of keeping in the street scene and the frontage represents an urban car park.

Councillor N.W. Turner declared an interest, remained in the Chamber and abstained from voting for the next item

17/00396/FUL Mr G & Mrs G Boot	Proposed detached dwelling, garage and bin/bike store.	Garfield Nurseries Thorpe Road Kirby Cross	REFUSAL – against development outside the village envelope and back land development.
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The Town Mayor, Councillor J. Robertson and Councillor C. Keston both declared an interest, remained in the Chamber and abstained from voting for the next item

17/00439/FUL Ms A Fairbrother	Alterations in additions to form a new first floor bedroom and shower room, convert garage to hobbies room/store and inclusion of WC (garage conversion retrospective).	Menin Rectory Road Great Holland	APPROVAL
17/00441/FUL Mr Robert Wiltsher	Conversion of attached garage into living space.	6 Snape Way Frinton On Sea	APPROVAL with the condition that no side windows are inserted.

SCHEDULE OF PLANS SUBMITTED – AREA2E TOWN COUNCIL OF FRINTON & WALTON MEETING 6 APRIL 2017

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
17/003333/FUL Mr D Akers	2 No. three bedroom detached bungalows with garages.	Land adjacent Hollyoak Pork Lane Great Holland	APPROVAL
17/00412/FUL Mr Andrew Molloy	Conservatory extension.	Jasmine Cottage 1 Waltham Way Frinton On Sea	APPROVAL
17/00502/FUL	Erection of two dwellings - (retention of) amendment to that approved under 14/01447/DETAIL	14F Wittonwood Road Frinton On Sea	REFUSAL – against the retrospective application; poor design and out of keeping with the development. Have not stuck to the assurances given ahead of the development.
17/00474/FUL Miss Joanna Pollendine	Dropped kerb in front of property and removal of one immature tree.	118 Frinton Road Kirby Cross	APPROVAL with the request that the tree is replaced.
17/00508/FUL C/A Mr and Mrs C Caden	Proposed detached garage, conversion of existing garage and side infill extension.	Watling House 22 Holland Road Frinton On Sea	APPROVAL

SCHEDULE OF PLANS SUBMITTED – AREA2E TOWN COUNCIL OF FRINTON & WALTON MEETING 6 APRIL 2017

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
Councillor Mrs V. Watling 17/00405/TCA Justin Osbourne – Stabilised Pavements	declared an interest, remained in the Chamber and abstained from voting for the next item 8 no. Acer Sycamore – Re-pollard. 1 no. Silver Birch – Reduce. 1 no. Conifer – Reduce. 1 no. Eucalyptus –Re-pollard. 2 no. Robinia – reduce. 3 no. Robinia – re-pollard. 2 no. Hawthorns – Reduce/Fell. 2 no. Hawthorns – Reduce.1 no. Lime – Re –pollard.	2 Holland Road Frinton on Sea	APPROVAL
17/00431/TCA Mrs B Davidson	1 No. Eucalyptus - fell	66 Fourth Avenue Frinton On Sea	APPROVAL
17/00515/TCA Mr D Adler	T1 - Leyland Cypress - fell due to poor condition and storm damage	30 Ashlyns Road Frinton On Sea	APPROVAL
17/00516/TCA Mr & Mrs S McCann	T1 - Eucalyptus -reduce to 3.5m. T2 - conifer - top by 18", shape as required. G1 - Sycamores/Elders - reduce by 2m	78 Fourth Avenue Frinton On Sea	APPROVAL
17/00544/TCA Mr John Gascoine	6 No. Conifer trees, 1 No. Conifer hedge and 1 No. Prunus - Remove.	26 Second Avenue Frinton On Sea	APPROVAL

SCHEDULE OF ACCOUNTS - NO. 1

06 April 2017

		Net	Gross
		£	£
<u>General:</u>			
1.	BT Internet Service	100.00	120.00
2.	EDF Energy Customers Plc. Electricity	323.55	388.26
3.	Police & Crime Commissioner for Essex- PCSO Charges	53717.25	53717.25
4.	BT Telephone Service	194.22	233.06
5.	Iris Payroll Solutions End of year computer Disk	27.00	32.40
6.	Keston Services Ltd. B/H Maintenance	70.00	84.00
7.	Keston Services Ltd. S/F Shelter Maintenance	4150.00	4980.00
8.	Henry Martin & Sons Ltd. Plumbing Services	130.00	156.00
9.	Tendring District Council Tree Grant	175.20	210.24
10.	SSE Southern Electric Festive Lighting Elec. Supply	186.74	196.07
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		59073.96	60117.28
 <u>Columbine Centre:</u>			
11.	BT Internet Service	100.00	120.00
12.	Corona Energy Retail 2 Ltd. Gas	1008.56	1210.27
13.	EDF Energy Customer Plc. Electricity	2357.05	2828.46
14.	Newsquest Media Group Advertising	31.94	38.32
15.	Swisher Hygiene Sani-Service	49.92	59.90
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		3547.47	4256.95
 <u>New Year 2017/2018</u>			
<u>General:</u>			
16.	BNP Paribas Leasing Solutions Copier Lease	215.10	258.12
17.	Frinton In Bloom Grant	2000.00	2000.00
18.	Triangle Traders Association Grant	500.00	500.00
19.	Tendring District Council Skate Park Land Rent	250.00	250.00
20.	Tendring District Council Walton Market Rent & Rates	747.60	747.60
21.	Tendring District Council Rates – Council House	3961.00	3961.00
22.	Tendring District Council Rates -Beach Hut x 2	362.86	362.86
23.	Tendring District Council Beach Hut Site Licence x 2	515.00	618.00
24.	The Information Commissioner Data Register Entry	35.00	35.00
25.	Zurich Municipal Insurance	13905.76	13982.08
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		22492.32	22714.66
 <u>Columbine Centre:</u>			
26.	BNP Paribas Leasing Solutions Copier Lease	143.40	172.08
27.	CF Corporate Finance Limited Vending Machine Lease	162.50	195.00
28.	Frinton and Walton Magazines Ltd. Advertisement	55.00	55.00
29.	Tendring District Council Rates – Columbine Centre	8155.00	8155.00
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		8515.90	8577.08
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	Cumulative Total	£93629.65	£95665.97