

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of an Ordinary Meeting of the Town Council  
held at the Council House, Frinton-on-Sea,  
Thursday, 11th October 2018 commencing at 7.15pm**

**Present:**

Councillors	Mrs I. Johnson	Town Mayor
	J. Robertson	Deputy Town Mayor
	E.T. Allen, Mrs L. Allen, R.J. Bucke, Mrs A.I. Cossens, C.S Keston (except Minute 176 – 177 and 192) D. Oxley (except Minutes 174 - 179), Mrs F.D.A. Robertson, Miss P. Walford, Mrs V.J. Watling (except Minutes 170 – 192)	

**Absent:**

Councillors P. Clifton, Mrs D Miles, Mrs A. Oxley, M. Platt, N.W. Turner,

**In Attendance:**

Mr J. Wedge – Town Clerk  
Ms D. Milnes - Deputy Town Clerk

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**APOLOGIES FOR ABSENCE**

Apologies were received from Councillors P. Clifton, Mrs D Miles, Mrs A. Oxley, M. Platt and N.W. Turner.

**167**

**TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor, Councillor Mrs I. Johnson welcomed Members, the press and the public to the meeting.

**168**

**ADJOURNMENT OF MEETING**

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.16pm

In response to Mr Talbot, Frinton Residents Association, the Town Mayor, Councillor Mrs I. Johnson advised that several Town Councillors had recently visited the closed Toilets in Old Way, Frinton-on-Sea to ascertain the condition and that the lease was still currently under discussion.

In response to Mr Talbot, the Deputy Town Clerk advised that a schedule had been produced for monthly visits to the defibrillators to check that all was in order, at this time nothing further was intended, it was noted that replacement insertion were held at the Town Council offices and that should a defibrillator be used then every effort would be made to have it returned to site as soon as possible.

There being no further questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.21pm

**169**

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**Members indicated that they may be reconsidering this matter at District Council level.**

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

**170**

**OTHER PLANNING MATTERS**

**PLANNING APPLICATIONS**

It was noted that the following planning applications from a total of 25 decisions made by Tendring District Council for the Town Council area in the month of September 2018 were at variance with the Town Council recommendations.

**REF.NO.**

18/00996/FUL

**TOWN**

REFUSAL

**DISTRICT**

APPROVAL

Proposed demolition of existing residential property then erection of new three bedroom residential property at Studio Cottage, Church Lane, Great Holland

18/00985/FUL

REFUSAL

APPROVAL

Erection of 3 no. detached houses. (Re-submission of planning approval 17/01688/DETAIL to allow for new access, ground source heat pump & minor alterations) at Larges Farm, Rectory Road, Great Holland

18/01001/FUL

REFUSAL

APPROVAL

Erection of 3 detached bungalows with new vehicular access – layout as approved under 17/01557/OUT at Land adjacent The Veldt, Little Clacton Road, Great Holland

18/00585/FUL

REFUSAL

APPROVAL

Sub-division of existing property together with extensions and alterations to create a new 2 bed dwelling with associated access, parking and amenity space for the proposed (new access and parking for donor property) at 76 Walden Way, Frinton-on-Sea

18/01265/FUL

APPROVAL

REFUSAL

Construction of 4 almshouse-type one bed dwellings at Ernest Luff House, Luff Way, Walton-on-the-Naze

Councillor R.J. Bucke mentioned that Horsey Road, Kirby-le-Soken was experiencing a large volume of traffic and parking causing it to be highly dangerous.

Councillor R.J. Bucke advised that Tendring District Council would be considering further development of 41 properties at Beaumont Manor, Great Holland (opposite the Cemetery) at a Planning Committee of Tendring District Council on Tuesday, 16th October 2018.

Councillor R.J. Bucke understood that County Councils could be forced to maintain unadopted roads and asked that an Agenda item be provided for the next meeting of the Town Council to discuss those roads in the Town Council's area which are unadopted and need maintenance.

Councillor J. Robertson referred to the exit road of Mill Lane Car Park in Walton-on-the-Naze which has pot holes up to 5 inches deep and was the responsibility of Tendring District Council.

**171**

**REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

Councillor Mrs F. Robertson advised that she had attended a meeting of the Home Support Trust Group on 1st October 2018 and all was going well.

Councillor E.T. Allen advised that he had attended a meeting of the Naze Management Board and that visitors at the Naze Centre had totaled 125,000 in 2017 with 130,000 so far in 2018 with many visitors appreciating the Backwaters and the Sculpture Tour. Consideration was now necessary in regard to crowd control in regard the numbers and the increased use of the parking facilities which in turn had increased revenue.

Councillor Allen advised that work will need to be undertaken to extend Crag Walk and North Point needs attention. The Bund had now been completed, good news all round.

Councillor R.J. Bucke advised that thanks had been given to Mr David Eagle for his part in the works to protect the Naze at a Hamford Backwaters Committee meeting.

Councillor R.J. Bucke advised that he had attended a meeting of the Tendring District Association of Local Councils.

Councillor C. Keston advised that work had begun on the refurbishment of the Great Holland Play Equipment and that he was monitoring the progress.

172

**RECREATION AND AMENITIES COMMITTEE**

The Minutes of the Recreation & Amenities Committee meeting held on Thursday 27th September 2018 (pages 12 - 14) were received.

Minute 39, page 13 – Seafront & Bus Shelters. It was moved, seconded and

RESOLVED

that the Town Council place an order with the recommended supplier for the repair of Princes Esplanade Beach shelter at a cost of £395.00

**It was noted that Councillor C. Keston abstained from voting on the above item.**

Minute 40, page 13 – Allotments. It was moved, seconded and

RESOLVED

that the Town Council approve the report's recommendation to adopt a more 'common sense approach' to the administration of the Council's allotments.

**Councillor R.J. Bucke declared an interest and left the Chamber for the next item only.**

Minute 47, page 14 – Walton & District Bowls Club. It was moved, second and

RESOLVED

that the Town Council approve the report's recommendations to consider the Bowls Club's request to reduce the rent and that the Clerk is designated to agree a proposal on this matter, taking legal advice if necessary.

173

**CRIME & DISORDER WORKING PARTY**

The report of the Crime and Disorder Working Party meeting held on Monday, 1st October 2018 were received.

174

**ESTIMATES WORKING PARTY**

The report of the Crime and Disorder Working Party meeting held on Thursday, 4th October 2018 were received and the RECOMMENDATIONS considered and

RESOLVED

that the request for the balance of the budget for Public Seat Maintenance 2018/2019 code 4202/103 as it stands on 31 March 2019 be carried forward to the 2019/2020 budget.

that when considering the refurbishment of the Council House and particularly the Council Chamber provision be in place to replace the Emergency Lighting signs and smoke detectors.

175

**TOILETS, WALTON-ON-THE-NAZE**

Councillor J. Robertson advised that the proposal was moving forward and that Tenders were due to be received and opened on 19th November 2018 to be brought to the Council meeting scheduled for 22th November 2018.

**Councilor C. Keston left the Chamber for the discussion of the next two items.**

176

**THE SPINNEY**

Councillor E.T. Allen advised that disappointingly it was necessary to extend the date for Tenders to give a considered choice and that 12-noon 26th October 2018 was a revised date for receipt and the opening of tenders to be brought to the Council meeting scheduled for 1st November 2018.

177

**SCHEDULE OF ACCOUNTS – NO 10 & 10A**

There being no questions was moved, seconded and

RESOLVED

that the schedule of accounts No 10 and 10A in the total sum of £35,619.59 nett and £37,288.73 (thirty-seven thousand, two hundred, eighty-eight pounds and 73 pence) gross be approved for payment.

178

**INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS**

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliation reports for September 2018.

179

**GRANT FUNDING FROM ESSEX COUNTY COUNCIL LOCAL SERVICES**

Members unanimously approved the bid of £15,000 for grant funding from the Essex County Council Local Services Fund to contribute towards the salary cost over 3 years of staff needed to maintain new council services, such as toilets as completed by the Town Clerk.

**CLERK'S REPORT**

180

**HAMFORD WATER MANAGEMENT COMPANY**

It was agreed to continue membership and pay the 2018 annual subscription to Hamford Water Management Committee of £25 along with an additional £25 as a dredging contribution.

**Councillor R.J. Bucke declared an interest in the next item and remained in the chamber.**

181

**ST MICHAELS CHURCH RESTORATION FUND**

The Council approved the release of £500 to the St. Michaels Church Restoration Fund and accepted that this donation would assist Phase 1, it was noted that Phase 2 is on hold as funds had not been fully achieved.

182

**TREE PLANTING GRANTS PROGRAMME 2018/19**

The District Council's Tree Planting Grants Programme 2018/19 was noted without comment.

183

**TEMPORARY ROAD CLOSURE TOWN POLICE CLAUSES ACT 1847**

It was noted that Frinton War Memorial Club have requested a Temporary Road Closure on Sunday 11th November 2018 0955hrs-1020hrs of the junction of Connaught Avenue and Ashlyn's Road for Remembrance Sunday.

184

**REMEMBRANCE SUNDAY**

It was noted that the Town Mayor, Councillor Mrs I. Johnson along with the Deputy Town Mayor, Councillor J. Robertson would represent the Town Council at Walton-on-the-Naze, Councillor E.T. Allen at Frinton, Councillor R.J. Bucke at Kirby-le-Soken and Councillor Mrs F. Robertson at both the Great Holland services to lay Town Council Wreaths on 11th November for Remembrance Sunday.

**185**

**TEMPORARY ROAD TRAFFIC REGULATION ACT 1984 – SECTION 14(1)**

It was noted that Essex County Council have advised that Halstead Road, Kirby Cross will be closed temporarily on 24th October 2018 for 1 day while Anglian Water replace a manhole cover.

Councillor R.J. Bucke expressed concern that the road should be open for buses and Blue Light services.

**186**

**PUBLICATIONS**

It was noted that the following publication had been received and were available for Members perusal at the Town Council offices:-

Market Times October 2018.

**187**

**MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 20th September 2018 (pages 82 - 96) be approved as a true record and signed by the Town Mayor.

**188**

**MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS**

Minute 147, page 84 (top paragraph) – Other Planning Matters. Councillor R.J. Bucke advised that the case of ‘Ashes Close’ was been investigated by an Officer from another authority.

Minute 161, page 86 – Matters Arising from previous meetings. Councillor R.J. Bucke advised that at the meeting of the Hamford Backwaters Committee, the matter of groynes around the Naze being replaced was raised.

The Town Clerk advised that the matter of the Shies among other things was raised at a meeting attended by himself, Councillor Mrs I. Johnson and Councillor J. Robertson with Officers of Tendring District Council last Monday, when they were advised that works had started, Councillor D. Oxley confirmed that work had started.

**189**

**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

There were no matters that the Town Mayor considered urgent, the press and public were thanked for their attendance.

**190**

**EXCLUSION**

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

**191**

**COLUMBINE CENTRE - RENT REVIEW**

The Town Clerk advised that during a meeting with Officers of the District Council this matter had been raised and furthermore the Town Council's Barrister had finally had a response to his letters. The Clerk was asked to instruct the Barrister to response to Tendring District Council maintaining the Town Council position in this regard.

**Councillor C. Keston left the meeting at this point.**

**192**

**THE SPINNEY**

Councillor E.T. Allen referred to the Confidential report of the Town Clerk and expanded on the decision to the tender process deadline to be extended to allow for competitive bids for this project.

There were no further matters that the Town Mayor considered urgent and the meeting closed at 9.18pm.

TOWN MAYOR



**SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 11 OCTOBER 2018**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
18/01489/FUL Mr & Mrs Smith C/A	Proposed dwelling - to incorporate changes to approval 18/00428/FUL.	Land adjacent 28 Ashlins Road Frinton On Sea	REFUSAL – Out of keeping with the street scene, overdevelopment of a corner plot, which leads to dangerous access.
e 18/01514/FUL Mr and Mrs Skipper	Single storey rear extension.	Wayside 75 Walton Road Kirby Le Soken	The covenant which is believe is on this land should be adhered to.  APPROVAL
18/01526/FUL Mr A Coster C/A	Proposed single storey garage and replace existing sun lounge with single storey rear extension.	Firs Lodge First Avenue Frinton On Sea	REFUSAL – the garage extension reduces the open space/aspect and is out of keeping with the street scene.
18/01547/LUPROP Mr & Mrs Gold	Proposed single storey rear extension.	17A Raglan Road Frinton On Sea	NOTED
18/01561/FUL Mr David Wood C/A	Single storey side extension and internal alterations. Reordering and renewal of hard landscaping. Replacement and refurbishment of windows, removal of two windows. External repairs to brickwork and render. Proposed new front gates.	Stanhope 4 Second Avenue Frinton On Sea	APPROVAL
18/01542/FUL Mr M Bradford	Proposed rear extension to form utility & shower rooms.	7 Marina Mews Walton On The Naze	APPROVAL

**SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 11 OCTOBER 2018**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
18/01571/OUT Mr Candler	Outline application for the residential development of 0.4 hectares of land for up to five bungalows.	Land East of Pork Lane Great Holland	REFUSAL – outside the village envelope and backland development. Against shared drive access for all properties on to Pork Lane.
18/01590/FUL Mr Roger Evans C/A	Demolition of existing garage building and construction of new 3 bedroom dwelling.	2 Cambridge Road Frinton On Sea	REFUSAL – overdevelopment of the plot, lack of garden and would obliterate neighbours light.
18/01593/FUL East of England Co-operative Society Ltd C/A	Installation of security bollards to external facing ATM.	74 High Street Walton On The Naze	APPROVAL
18/01608/FUL Charvis Ltd	Proposed detached bungalow.	Farndon Pork Lane Great Holland	REFUSAL – overdevelopment of the site, out of keeping with the street scene and reduces the open space and aesthetics of the corner plot..
18/01610/FUL Mr & Mrs Frost	Single storey rear extension approved under 18/00765/FUL, amendment to re instate balcony.	5 Old Parsonage Way Frinton On Sea	APPROVAL
18/01648/FUL Mr & Mrs Panaite	Demolish existing garage, summer house and porch. Erect two storey and single storey extension. (Variation to design approved under Planning Application 18/00850/FUL.)	74 Horsey Road Kirby Le Soken	REFUSAL – overdevelopment of the site and overlooking of neighbouring properties.
18/01630/FUL C/A Mr G Levy	Proposed erection of 3 x 1 bedroom flats.	21 Saville Street Walton on the Naze	REFUSAL – overdevelopment of the site, too great a bulk and mass for the location.

**SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 11 OCTOBER 2018**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
<b>Councillor C.Keston left the chamber for the next item only</b>			
18/01588/FUL C/A Frinton and Walton Town Council	Improvements to open space and provision of a 1200mm bow top metal fencing and brick piers to gates.	Wood Spinney Wittonwood Road Frinton on Sea	APPROVAL
18/01537/HHPNOT <b><u>INFORMATION ONLY</u></b>	Proposal to remove existing conservatory, extend the base footprint & install a single storey conservatory. W -5m, H -3.639m & E – 2.37m	93 Kirby Road Walton on the Naze	NOTED
18/01597/TELLIC <b><u>INFORMATION ONLY</u></b>	Installation of high speed broadband cabinet.	o/s First Lodge First Avenue Frinton on Sea	NOTED with a request that the cabinet is either black or dark green in colour.
18/01600/TELLIC <b><u>INFORMATION ONLY</u></b>	Installation of high speed broadband cabinet.	o/s 2 Third Avenue Walton on the Naze	NOTED with a request that the cabinet is either black or dark green in colour.
18/01601/TELLIC <b><u>INFORMATION ONLY</u></b>	Installation of high speed broadband cabinet.	Opp. Churchview Court Victoria Road Walton on the Naze	NOTED with a request that the cabinet is either black or dark green in colour.
18/01619/NMA <b><u>INFORMATION ONLY</u></b>	Non material amendment to planning application 16/02124/FUL – to revise the finishes to the two properties.	47 and 49 The Street Kirby Le Soken	NOTED
18/01335/HHPNOT <b><u>INFORMATION ONLY</u></b>	Proposed erection of white UPVC conservatory 3.5m in depth and 3.3m in height.	37 Walton Road Frinton On Sea	NOTED

**SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 11 OCTOBER 2018**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
18/01642/HHPNOT <b><u>INFORMATION ONLY</u></b>	Proposed rear extension. W – 6m, H – 3.654 & E – 2.484m.	71 Pole Barn Lane Frinton on Sea	NOTED
18/01572/TCA	1 No. Strawberry Tree - Remove	41 Third Avenue Frinton On Sea	REFUSAL for removal would wish to see a reduction and maintenance in place
18/01573/TCA Belinda Coppin	1 No. Ash - Re-pollard and general maintenance	11A Fourth Avenue Frinton On Sea	APPROVAL
18/01635/TCA Mrs Doris Hawkes	1 No. Horse Chestnut - Pollard	Charter House 107 High Street Walton On The Naze	APPROVAL
18/01662/TCA Mr Vincent	1 No. Cherry – Fell.	Delaporte 44 Third Avenue Frinton on Sea	Defer decision to the District Council Tree Officer
18/01663/TCA Mrs H B Blackler	1 No. Acer (Sycamore) – pollard overhanging branches.	6 Holland Road Frinton on Sea	APPROVAL
18/01673/TCA Mr John Kirby	5 No. Mixed Species - reduce after summer growth	2 Ashlyns Road Frinton On Sea	APPROVAL for 20% reduction only
18/01676/TPO Mr Trevor Mills	8 No. Oak - fell, 2 No. Hawthorn - fell, 8 No. Field Maple - fell	Turpins Grove Frietuna Road Kirby Cross	REFUSAL

**SCHEDULE OF ACCOUNTS PAYABLE - NO. 10**

**11 October 2018**

		Net	Gross
		£	£
<b><u>General:</u></b>			
1.	EDF Energy Customers Ltd. Electricity	87.98	92.38
2.	British Telecommunication Plc. Telephone Services	208.25	249.90
3.	Paul Baines Landscape Design- Spinney	1600.00	1600.00
4.	BFCC Garage Doors Limited Memorial Seat Works	105.00	126.00
5.	Command Pest Control Ltd. Treatment for wasps WWL	40.00	48.00
6.	DKS-IT Cabling Works	160.60	160.60
7.	Frank Halls & Son Ltd. Memorial Seat Maintenance	375.00	450.00
8.	Keston Services Ltd. Shelter Cleaning	4392.70	5271.24
9.	Keston Services Ltd. Notice Board Maintenance	900.00	1080.00
10.	Kirby Allotment Society Maintenance-Aug. & Sept.	130.00	130.00
11.	N Rudelhoff Defibrillator electrical works	250.00	300.00
12.	Graham Macnamara Architectural Services-Spinney	2981.00	2981.00
13.	Tendring District Council Naze flood wall Scheme	7500.00	7500.00
14.	Tendring District Council Land Rent – Skate Park	250.00	250.00
15.	Tendring District Council Market Rent and Rates	747.60	747.60
16.	Ellisons Walton Market Lease Advice	800.00	960.00
17.	Walton Sea Cadets Past Town Mayor Donation	566.11	566.11
18.	Walton & District Community Foodbank -Past T/M Donation	566.11	566.11
19.	Home Support Group Trust Past Town Mayor Donation	566.11	566.11
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		22226.46	23645.05
<b><u>Columbine Centre:</u></b>			
20.	Corona Energy Retail 2 Ltd. Gas	417.48	500.98
21.	EDF Energy Customers Ltd. Electricity	629.41	755.29
22.	Newsquest Media Group Advertisement	75.00	90.00
23.	J Winwood - Swisher Hygiene Sani-Service x 2	99.84	119.80
24.	Tower Security (Tendring) Ltd. Security	31.05	37.26
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		1252.78	1503.33
		=====	=====
	<b>Cumulative Total</b>	£23479.24	£25148.38

**SCHEDULE OF ACCOUNTS PAYABLE – NO. 10A**

**11th October 2018**

Total Salaries/Wages/Expenses (September 2018)	£10197.99
Employers N.I. (September 2018)	£ 656.89
Superannuation – Employer contribution (September 2018)	£ 1022.97
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	£11877.85
Members Mileage	£ 0.00
Petty Cash drawn in September 2018	£ 262.50
Cumulative total	£12140.35