

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at the Council House, Frinton-on-Sea,
Thursday, 14th December 2017 commencing at 7.15pm**

Present:

Councillors	R.J. Bucke	Town Mayor
	Mrs I. Johnson	Deputy Town Mayor
	Mrs L. Allen, P. Clifton, Mrs A.I. Cossens (except Minutes part 271 to 284), Mrs D Miles (except Minutes part 272 to 284), M. Platt, N.W. Turner, Miss P. Walford, Mrs V.J. Watling (except Minutes 259,260 and part 272 to 284)	

Absent:

Councillors	E.T. Allen, C.S Keston, D. Oxley, Mrs A. Oxley, J. Robertson, Mrs F.D.A. Robertson
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In Attendance:

Mrs M. Liles – Town Clerk
Ms D. Milnes - Deputy Town Clerk

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APOLOGIES FOR ABSENCE

Apologies were received from Councillors E.T. Allen, C.S Keston, D. Oxley, Mrs A. Oxley, J. Robertson and Mrs F.D.A. Robertson.

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TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor, Councillor Robert Bucke welcomed Members, the press and the public to the meeting and advised that on 1st December he had attended the opening of Sound & Vision first floor showroom, on the 2nd December, switched on the lights at Walton-on-the-Naze, 8th December the shop window judging in Frinton-on-Sea and on the same day switched on the Christmas Lights at Beaumont House, Walton-on-the-Naze, followed by Frinton Late Night Shopping.

261

ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.22pm

In response to Mr Eldret, Frinton Residents Association, the Clerk advised that it would be for a Member of the Recreation & Amenities Committee to amend Minute 70 – Play Areas, page 18 should they wish to do so later in the meeting.

Mr Eldret, Frinton Residents Association was advised by the Town Mayor that his comments in regard to planning application 17/01895/DETAIL would be considered during planning.

Mr Foster thanked the Town Council in regard to the Festive lights in Frinton-on-Sea.

There being no further questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.26pm

262

TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

263

OTHER PLANNING MATTERS
PLANNING APPLICATIONS

It was noted that the following planning applications from a total of 26 decisions made by Tendring District Council for the Town Council area in the month of November 2017 were at variance with the Town Council recommendations.

REF.NO.

TOWN

DISTRICT

17/01557/OUT

REFUSAL

APPROVAL

Outline planning application with all matters reserved for the residential development of 0.18 ha of land to create up to three detached bungalows at Land adjacent The Veldt, Little Clacton Road, Great Holland

17/0789/TPO

APPROVAL

REFUSAL

1 no. Leylandii – fell at The Elms, 70 Third Avenue, Frinton-on-Sea

17/01640/FUL

REFUSAL

APPROVAL

Variation of conditions 2 and 7 of application 17/00139/FUL – to change the condition wording to; Condition 2 – Prior to occupation of any of the hereby approved flats the car parking spaces and delivery bays, as shown on drawing no. 1767-09 Revision A, shall be provided and thereafter retained for the sole purpose of vehicle parking and deliveries; and Condition 7 – The development hereby permitted shall be carried out in accordance with the following approved plans 1767-09 Rev A, 1767-10, 1767-11, 1767-04, 1767-12, 1767-06, 1767-07, 1767-13 Rev A. at 52 – 54 Connaught Avenue, Frinton-on-Sea

17/01673/FUL

REFUSAL

APPROVAL

Additional dwelling to housing development, revised details and position at 21 Manor Road, Great Holland

264

REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

None by those present.

265

RECREATION AND AMENITIES COMMITTEE

The Minutes of the Recreation & Amenities Committee meeting held on Thursday 30th November 2017 (pages 16 - 19) were received.

Minute 71, page 18 –Festive Lights. Councillor Mrs V. Watling expressed that the Festive lights in Frinton-on-Sea were so much nicer this year and Councillor Mrs I. Johnson was thanked for making the choice.

The Clerk advised that once again the installation had not gone as smoothly as it should have done and the contractor could have dealt with the matter better.

Furthermore that the Festive Lights in Walton-on-the-Naze were not as ordered and correspondence with the contractor is ongoing.

Minute 63, page 17 – Columbine Centre hedge. In response to Councillor N.W. Turner, the Clerk advised that she had not been aware of the Walton & District Indoor Bowls Club having cut back the hedge at the front of the building until it came to the time of having it trimmed by the usual contractor. Mrs Liles reiterated that all works needed to be recorded and responsibility for health & safety and the competency of those undertaking approved.

Minute 65, page 17 – Columbine Centre, provision of a Disabled Lift. Councillor Mrs D. Miles expressed shock in regard to the decision not to install a disabled lift and that no meeting had been undertaken with the Chair of Governors at Walton School in this regard.

The Clerk advised that the matter has been fully considered by the Recreation & Amenities Committee and advice sought and taken from the Town Council's Insurers.

Councillor R.J. Bucke referred to other premises and the lack of facilities on the grounds of health and safety for the hirers and the premises.

The previous stage lift was referred to which had not been used and therefore disposed of once it became unsound.

Councillor Mrs V. Watling suggested that performances which included young children and the disabled could be accommodated using 'performance in the round' not requiring use of the stage at all.

Further consideration was given and it was moved, seconded and

RESOLVED

that no further action in this regard would be undertaken at this time.

Minute 66, page 17 – Rural Community Council of Essex, Village Hall and Community Buildings Membership. The recommendation was moved, seconded and

RESOLVED

that the Town Council expend £60.00 for membership of the Rural Community Council of Essex Village Hall and Community Buildings.

Minute 70, page 18 – Play Areas. It was noted that the confirmed current cost of the works to provide replacement equipment at Great Holland was £102,149.12 plus vat and further to Mr Eldret's comments during Public Questions it was agreed to amend the RECOMMENDATION and therefore, moved seconded and

RESOLVED

that fund raising continues for the next few months and then any shortfall be further considered as to whether it be taken from reserves.

In response to Councillor Mrs D. Miles, the Town Clerk replied that should any builder or small contractor contact the Town Council offices then their details would be noted and they would be approached to quote for further maintenance works.

Minute 69, page 18 – Seafront Shelters & Bus Shelters. Councillor N.W. Turner indicated that he would be unhappy to see laminated sheets of Macrolon used to replace sections of window frames in the Clock Tower Shelter and suggested that any repairs should be in keeping with the original design of the shelter.

Councillor Turner advised that the CCTV cameras on the Greensward were fully operational and would be able to record misuse of the shelters. Councillor Turner asked whether Careline could have the telephone number of the Police Community Support Officer in order to contact them directly and it was agreed that this could be raised at the next meeting of the Crime & Disorder Working Party.

Councillor Turner advised that the beds in situ at the bottom of the zig-zag steps would be removed and replaced with seating as a temporary measure.

Minute 72, page 18 – Allotments. It was moved, seconded and

RESOLVED

that the deposit of £50.00 held be returned to the ex-allotment tenant.

Minute 75, page 19 – The Spinney. The Clerk advised that a meeting had been arranged to consider a way forward with The Spinney, a representative from Essex Wildlife Trust, the Town Mayor and Frinton Residents Association, Councillor N.W. Turner suggested that the local Councillors should also have an input.

The Town Mayor advised that the Town Council had a holding interest with a Licence and Councillor N.W. Turner advised that the responsibility of the site had passed down from Rail companies and it was understood that it now rests with Abellio, Greater Anglia.

266

CRIME & DISORDER WORKING PARTY

The report of the Crime and Disorder Working Party meeting held on Monday, 4th December 2017 were received.

Councillor Mrs V. Watling commented that she was opposed to the installation of Mosquito devices as a deterrent for misuse of shelters as many people of all ages could hear the devices and it would reduce their enjoyment in using of the greensward and shelters

Councillor N.W. Turner suggested that through Careline spotlights could be used to light up the area and improve the CCTV images that are captured.

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OPEN SPACES WORKING PARTY

The report of the Open Spaces Working Party meeting held on Monday, 4th December 2017 were received.

268

PUBLIC TOILETS IN FRINTON-ON-SEA & WALTON-ON-THE-NAZE

The Clerk advised that along with the Town Mayor she had met with Officers of the District Council to discuss toilets among other matters and that the offer should the Town Council wish to keep the toilets in Old Way, Frinton-on-Sea and Mill Lane, Walton-on-the-Naze beyond 31st December 2017 would be at a cost of £15,500 each per annum plus any further maintenance necessary being undertaken and the cost passed on to the Town Council.

It would be possible if the Town Council so wished to enter into a five year lease for the Old Way toilets and the possibility of entering into some partnership with the Heritage Trust who it was understood was looking for some further space.

The District Council had been clear that no lease would be available for the Mill Lane toilets, although they could remain open as long as the Town Council was prepared to fund them.

Councillor Mrs D. Miles advised that she had requested a meeting with the Cabinet Member and Officers of the District Council in this regard.

Discussion ensued in regard to the costs which in conclusion was considered too great.

269

DEFIBRILLATORS

The Town Clerk advised that the defibrillators had been received and once confirmation and agreements had been received they would be installed.

It was noted that the locations of all defibrillators within the Town Council area was still not known, although several attempts to ascertain the information had been made.

270

CLOSURE OF SPENDELLS

It was noted that the Town Council was yet to be consulted in regard to the future of Spendells, the Town Clerk was asked to pursue the matter.

271

WALTON MARKET

The Town Clerk advised that the Market Manager had requested that the Market does not operate beyond 21 December 2017 until the end of March, it was moved, seconded and

Unanimously RESOLVED

that this request be acceded to.

It was noted that the lease to run the market expire on 31st March 2018 and details of further costs from the District Council were awaited.

272

ABELLIO TRAIN SERVICE

In response to the information that both the ticket offices at Walton-on-the-Naze and Thorpe-le-Soken would close on 17th January 2018, the Town Clerk was asked to write to Abellio objecting to the closure and that a copy be sent to Transport Focus.

273

SCHEDULE OF ACCOUNTS – NO 13 & 13A

There being no questions in regard to the schedule it was moved, seconded and

RESOLVED

that the schedule of accounts No 13 & 13A in the total sum of £25,278.64 nett and £27,079.95 (twenty-seven thousand, seventy-nine pounds and 95 pence) gross be approved for payment.

274

PAYMENT OF SALARIES BY AUTOMATED BANK TRANSFER

Members considered the report included in the papers, the first matter of bank accounts was discussed and the advice that as the Town Council was unable to supply the information requested by the Co-operative Bank that the likely action was that notice to close the account would be given.

In regard to payment of staff by Automated Bank Transfer it was moved, seconded and

RESOLVED

that the Town Council will offer payment of Salaries by Automated Bank Transfer

that the Town Council will register for on-line banking with Barclays Bank.

that the Town Clerk/Responsible Financial Officer becomes a bank signatory.

accept that any two signatories can carry out Bank Transfers using their individual security numbers (yet to be supplied).

CLERK'S REPORT

275

TENDRING DISTRICT COUNCIL – STATEMENT OF COMMUNITY INVOLVEMENT

It was noted that consultation of this document commenced on Monday, 13th November until Monday, 8th January 2018 without comment.

276

EXTERNAL AUDITOR APPOINTMENT FOR THE 2017/2018 FINANCIAL YEAR

It was noted that the appointed External Auditor for the above will be PKF Littlejohn LLP.

277

NORTH ESSEX GARDEN COMMUNITIES AND OPTIONS CONSULTATION

It was noted that consultation of this document commenced on Monday, 13th November until Monday, 22nd January 2018 without comment.

278

PUBLICATIONS

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices:-

Local Council Update issue 213

Rural Community Council for Essex – Essex Warbler November 2017

Market Time – December 2017

Campaign to Protect Rural England – Countyside Voice Winter 2017

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MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 23rd November 2017 (pages 129 - 141) be approved as a true record and signed by the Town Mayor.

280

MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS

Minute 234, page 130 – Public Questions. Councillor N.W. Turner referred to paragraph three and to a recent accident in Second Avenue and reiterated his request for speed watch to visit.

Minute 234, page 130 – Public Questions. Councillor M. Platt referred to paragraph one and said that he would speak to Mr Eldret in regard to paving slabs in Frinton-on-Sea.

Minute 237, page 131 – Report from Representative on Outside Bodies. Councillor R.J. Bucke reiterated concern in regard to the proposed Motor Rally scheduled for Sunday, 22nd April 2018.

Minute 247, page 134 – Memorial Gardens, Walton-on-the-Naze. Councillor Bucke advised that he had seen the lights at this location and would have preferred solid white, the matter would be considered again in the New Year.

Minute 254, page 135 (Minute 211, page 117 of meeting 23rd November 2017) – Matters Arising. Councillor M. Platt advised that he had taken up the matter of the broken triangular traffic sign in Frinton Road, Kirby Cross and that of the broken sign on the junction of Frinton Road and Frietuna Road, Kirby Cross.

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ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

There were no matters that the Town Mayor considered urgent and the invited those present to join him in drinks and nibbles in the Council Chamber following a short private session of exclusion.

282

EXCLUSION

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

283

THE COUNCIL HOUSE

The Clerk advised that information was awaited from the Town Council's appointed solicitor in this regard.

284

COLUMBINE CENTRE - RENT REVIEW

The Clerk advised that the Town Council's legal representative had recently sent two letters to the District Council, responses were awaited, nothing further to report.

There were no further matters that the Town Mayor considered urgent and the meeting closed at 10.03pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 14 DECEMBER 2017

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
17/01895/DETAIL Miss Kari Buton – Linden Limited	Phase 1 reserved matters application (49 units) for details of the appearance, landscaping, layout and scale.	Land East of Halstead Road Kirby Cross Frinton On Sea	REFUSAL – SEE BELOW
•	Concern was expressed in regard to the access for this development – Halstead Road being a narrow and busy road, with on-street parking.		
•	All traffic would pass through Thorpe-le-Soken which already is over used and suffers from bottlenecks of traffic.		
•	Infrastructure including highways, doctors, schools and sewerage facilities for the area is already under strain, any development will only exasperate the situation.		
•	Would be detrimental to the quality of life to residents in the surrounding residential area.		
•	It was understood that road/highway infrastructure should be in place ahead of occupation.		
•	The loss of green wedge is unacceptable, Kirby Cross and Kirby-le-Soken are both individual and differing village communities and it is unacceptable to consider merging them. Need to seek, promote or reinforce local distinctiveness. The development needs to be appropriate to the locality.		
•	The proposed development fails SD5 and SD6 of the emerging local plan.		
•	Sustainability is not fair or proportionate.		
•	The proposed care home is unnecessary and there is no evidence that a health centre would be forthcoming – only that there may be a provision of land. It was noted that a number of Agencies had yet to respond to the consultation and that previously Essex County Council had indicated that the flood risk assessment was inadequate.		
•	Essex Police have commented that the application does not provide sufficient detail in respect of Designing out Crime.		
•	Would like to see the car parking area provided for use by the school.		
•	There are deeper concern of expansion beyond the proposed site.		
17/01966/FUL Mr & Mrs S Morratt	Proposed two storey rear extension - following demolition of single storey rear extension.	102 Kirby Road Walton On The Naze	APPROVAL

SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 14 DECEMBER 2017

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
Councillor N.W. Turner declared an interest and abstained from voting on the next three applications			
17/01990/FUL Mr R Wright – Wright Ruffell Sturricks Ltd	Erection of one new dwelling (Alteration to approved planning application 16/00645/FUL to allow for an alternative design for Plot 3).	J E Fuller Ltd Station Road Kirby Cross	APPROVAL
17/01991/FUL Mr R Wright – Wright Ruffell Sturricks Ltd	Application of variation to condition 9 on Approval 17/00110/FUL - to change drawing numbers 840/10, 840/11, 840/12, 840/13, 840/14 to 769-P05A & 769-P06A - to allow minor alterations to Plots 5 & 6.	J E Fuller Ltd Station Road Kirby Cross	APPROVAL
17/02021/FUL Mr R Wright – Wright Ruffell Sturricks Ltd	Variation of condition 14 of approved application 16/00645/FUL to change condition to reflect new drawing numbers 769-P01A, 769-P02A, 769-P04A, 769-LS01, 769-LS02, 769-LS04. Removal of conditions 2 (Materials), 3 (Landscaping), 7 (Fencing/Screen walls) & 11 (Construction Method Statement) of application 16/00645/FUL.	Fullers Builders Yard Station Road Kirby Cross	REFUSAL – cannot agree to the removal of conditions that would safeguard aspects of the development.
17/01993/FUL Mr & Mrs Yadav & Donovan	Construction of 4 houses and garages for Martello Tower.	Land adjacent Martello Tower Arthur Ransome Way Walton On The Naze	REFUSAL – overdevelopment of the site, out of keeping in the locality and unsympathetic to the historic building. The Martello Tower is a relevant property and should be protected. The proposed buildings are of poor design and do not respect the Martello Tower. The open views to the Martello Tower should be maintained and not blocked by any development.
17/01999/FUL Fay Jones	C/A Variation of Condition 2 of 13/01067/FUL to allow for the retention of rear extension.	Hewitt House 14 Holland Road Frinton On Sea	APPROVAL

SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 14 DECEMBER 2017

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
17/01961/FUL Miss J Young	Convert 2/3 of the integral garage into a utility room.	14 The Sheltons Kirby Cross	REFUSAL – against any reduction to parking spaces in a very narrow road.
17/01988/FUL Beaumont Retirement Living	Construction of 41 dwellings for use by residents over 55 years, including a mix of 1 and 2 bed apartments and 2 bed dwellinghouses, with associated car parking and landscaping.	Land off B1032 Holland Road Kirby Cross	REFUSAL – overdevelopment of the site. Difficult and poor access onto a narrow busy road. Further pressure on poor infrastructure.
17/02040/FUL Mr & Mrs Barnes	Single storey extension.	11 The Sparlings Kirby Le Soken Frinton On Sea	APPROVAL
17/02046/FUL Mr B Howell	Extension and alterations.	Wayside Rectory Road Great Holland	APPROVAL
17/02047/FUL Mr Thomas Peacock	Single storey extension to front elevation.	25 Stablefield Road Walton On The Naze	APPROVAL
17/02064/FUL Mr Stimpson	Side extension.	9 Bernard Close Kirby Cross	APPROVAL
17/02085/FUL Mr & Mrs Mark Chaplin	Proposed first floor front and side extension.	5 Hunt Way Kirby Cross Frinton On Sea	APPROVAL

SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 14 DECEMBER 2017

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
17/00339/FUL <u>AMENDED</u>	Installation of ground mounted 8.5 kilowatt panel photovoltaic array.	Walton Hall Old Hall Lane Walton on the Naze	APPROVAL
17/02031/NMA C/A <u>INFORMATION ONLY</u>	To use concrete tiles to match existing.	11 Fourth Avenue Frinton on Sea	NOTED
17/02081/AGRIC <u>INFORMATION ONLY</u>	Extension to barn to form machinery store.	Dairy House Farm Little Clacton Road Great Holland	NOTED
17/02086/COUNOT <u>INFORMATION ONLY</u>	Application for prior approval for the conversion of two agricultural buildings into two residential dwellings.	Green End Farm Green End Lane Great Holland	NOTED
17/02012/TCA Cochrane Tree Services – Max Cochrane	C/A 1 No. Eucalyptus - re-pollard	Saltings 26 The Crescent Frinton On Sea	APPROVAL
17/02060/TCA Mr S Burridge	C/A 1 No. Ash – remove ivy and reduce back to previous cuts.	23 Fourth Avenue Frinton on Sea	APPROVAL

SCHEDULE OF ACCOUNTS - NO. 13

14 December 2017

			Net	Gross
<u>General:</u>				
1.	BT	Telephone Services	194.41	233.29
2.	Affinity	Water WWL Allotments	468.78	468.78
3.	Affinity	Water PBL Allotments	88.11	88.11
4.	Affinity	Water KLS Memorial Gdns	17.41	17.41
5.	CommuniCorp	Local Councils Update subs	75.00	75.00
6.	DefibCentral	Defibrillator & Cabinet KX	1542.50	1851.00
7.	MH Builders & Home Imp.	Repairs to seafront shelter	1800.00	1800.00
8.	BFCC Garage Doors Ltd	Sea Maintenance	75.00	90.00
9.	CPRE	Membership Renewal	36.00	36.00
10.	Frank Halls & Son Ltd	Refurb Walton Town Sign	2255.70	2706.84
11.	Tendring District Council	Market rent/rates	747.60	747.60
12.	Tendring District Council	Use of Council House offices	482.69	482.69
13.	Mr Andrew Marsden	Professional Services	940.00	1128.00
14.	Keston Services Ltd	Shelter Cleaning Aug – Dec	2982.84	3579.41
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			11706.04	13304.13
 <u>Columbine Centre:</u>				
15.	Corona energy	Gas	829.11	994.93
16.	Frinton & Walton Magazine	Advertising	65.00	65.00
17.	Tower Security (Tendring) Ltd.	Security	187.00	224.40
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			1081.11	1284.33
			=====	
Cumulative Total			£12787.15	£14588.46

SCHEDULE OF ACCOUNTS – NO. 13A

14TH DECEMBER 2017

Total Salaries/Wages/Expenses (November 2017)	£10236.75
Employers N.I. (November 2017)	£ 709.66
Superannuation – Employer contribution (November 2017)	£ 1395.08

	£12341.49
Members Mileage	£ 0.00
Petty Cash drawn in November 2017	£ 150.00
Cumulative total	£12491.49