

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at the Council House, Frinton-on-Sea,
Thursday 15th May 2014 commencing at 7.15pm**

Present:

Councillors	Mrs I. Johnson	Town Mayor
	J. Robertson	Deputy Town Mayor
	E.T. Allen (except minutes 10 – 12 and part minute 13), Mrs A.I. Cossens, M.A. Cossens, J.L. Halls MBE, B. Johnson, C.S. Keston (except minutes 10 – 12 and part minute 13), Mrs J. King, Mrs D. Miles, A. Moss, N.W. Turner, Mrs V.J. Watling, G.F. Watling	

Absent:

Councillors R.J. Bucke, D.J. Lines

In Attendance:

Mrs M. Liles	Town Clerk
Mrs D. Milnes	Deputy Town Clerk

10

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors R.J. Bucke and D.J. Lines.

11

MAYOR'S ANNOUNCEMENT

The Town Mayor, Councillor Mrs Johnson welcomed Members, the public and officers of the District Council to the meeting and expressed what a fantastic event the ladies cycle race event through the District, including the Town Council area had been.

12

ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions (twenty minutes allocated) and Members to respond.

The Town Mayor adjourned the meeting at 7.17pm

There being no questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened immediately.

The Town Mayor suggested and it was agreed to bring the recycling presentation forward in the Agenda ahead of planning.

13

PRESENTATION FROM RECYCLING OFFICER, TENDRING DISTRICT COUNCIL

Members had been provided with recycling material and the officers present expanded on the current schemes offered by the District Council, which included the recently launched pilot garden waste collection. The Town Mayor and Members offered their thanks to April Dale, Joe Foxcroft and Elizabeth Forrest for their presentation and to Bill Smith who was also in attendance.

14

TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

All Members indicated that they may be reconsidering this matter at District Council level. The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

15

ANY OTHER PLANNING MATTERS (INFORMATION ONLY)
PLANNING APPLICATIONS

It was noted that the following planning applications from a total of 19 decisions made for the Town Council area in the month of April 2014 were at variance with the Town Council recommendations.

REF.NO.	TOWN	DISTRICT
<u>14/00128/FUL</u> Removal of existing single glazed timber windows and replacement with matching PVCU double glazed windows at 43 Old Road, Frinton-on-Sea	REFUSAL	APPROVAL
<u>14/00192/FUL</u> Demolition of residential dwelling and the erection of eight new residential dwellings at 157 Frinton Road, Kirby Cross	REFUSAL	APPROVAL
<u>14/00247/FUL</u> Construction of first floor extension above the existing garage at 71 Third Avenue, Frinton-on-Sea	REFUSAL	APPROVAL

TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 78

Receipt from Tendring District Council of the above appeal by Lockhill Properties Ltd for the erection of three x 2 bed houses by way of written representation by 19 May 2014 quoting reference APP/P1560/A/14/2216703 was noted.

TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 78

Receipt from Tendring District Council of the above appeal by Ms C Higgins for a Conservatory extension and door to covered area by way of written representation by 3 June 2014 quoting reference APP/P1560/A/14/2217446 was noted.

16

POLICE COMMUNITY SUPPORT OFFICER FUNDING

The Town Mayor and the Clerk both advised that to date no further information had been received in this regard.

Councillor Mrs Miles gave an update in regard to a recent presentation given by the Police Commissioner and Chief Inspector Cat Barrie to the District Council's Scrutiny Committee.

17

SCHEDULE OF ACCOUNTS – NO. 3 AND 3A

In response to a question from Councillor N.W. Turner, the Deputy Town Clerk advised that item 11 of the schedule was for the supply and installation of two additional CCTV cameras at the Columbine Centre and in response to Councillor A. Moss, the Deputy Town Clerk advised that item 10 was the quarterly charge for the photocopier at the Columbine Centre, there being no further questions it was moved, seconded and

RESOLVED

that the Schedule of Accounts No. 3 and 3A in the total sum of £18,115.43 net and £18,740.39 (eighteen thousand seven hundred and forty pounds and 39 pence) gross be approved for payment.

18

INCOME & EXPENDITURE AND BANK RECONCILIATIONS

Members received the March 2014 (year end) and April 2014 Income & Expenditure reports along with the Investment and Bank Reconciliations for both March and April 2014.

19

TO APPROVE THE YEAR END ACCOUNTS FOR 2013/2014

The Town Clerk read Section 2 – Annual Governance Statement 2013/14 and with Members agreement the Clerk ticked the yes boxes for statements 1 to 8, it was noted that statement 9 was not applicable to the Town Council. There being no questions in this regard it was moved, seconded and

RESOLVED

that the Town Council approve the Year End Accounts 2013/2014 and that the Town Mayor and Responsible Financial Officer/Town Clerk sign them accordingly.

In response to Councillor Mrs Miles, the Deputy Town Clerk advised that there were funds within Allocated Reserves for Save the Naze, Beach Huts, Columbine Centre Main Hall Refurbishment, Bowls Club Mat, Asset Improvements and Facilities for Children and Youth.

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INTERNAL AUDITORS REPORT

In response to Councillor N.W. Turner, the Town Clerk suggested that ‘yes’ on the Internal Auditors Report indicated that checks were in place and evidence provided and ‘ok’ indicated that checks were in place but on this occasion checks were not applicable.

There being no further questions, Members received the latest internal audit report for the period up to 31st March 2014 and noted the contents therein.

CLERK’S REPORT

Councillors Mrs J. King and N.W. Turner both declared an interest and abstained from voting on the next item.

21

TENDRING DISTRICT COUNCIL – PREMISES LICENCE

Members were advised of the receipt of an application for a premises licence at Central Kiosk, Walton-on-the-Naze, in summary the application seeks live music, recorded music, performances of dance and supply of alcohol both on and off the premises, Monday to Sunday between 1000 hours and 2100 hours.

Following due consideration it was moved, second and

RESOLVED

that the Clerk write to the District Council with the Town Council's strongest objection in regard to the use of the pavement for entertainment, the sale of alcohol in possible proximity to children and the consumption of alcohol on the pavement. It was considered that Walton is a family resort and that the granting of this licence would be in contravention to that reputation. This kiosk is in a very prominent position and the gateway to Walton seafront.

22

WILDLIFE AND COUNTRYSIDE ACT 1981, SECTION 53

**THE ESSEX COUNTY COUNCIL DEFINITIVE MAP MODIFICATION NO. 575
(FOOTPATH 51 FRINTON & WALTON, TENDRING DISTRICT) ORDER 2014**

Members noted that the order made on 5th March 2014, if confirmed as made, will modify the Definitive Map for the area by:-

Adding a footpath running from Alfred Terrace Service Road, Walton-on-the-Naze traveling in a north westerly direction through the central roadway of Orlando Court within a width of 4.9 metres, where it turns north eastward, running roughly parallel with the seawall of The Mere for a width of 1.5 metres to join Footpath 48.

23

ESSEX COUNTY COUNCIL – HIGHWAYS ACT 1980 – SECTION 119

It was noted that Essex County Council intend to make an Order to divert Footpath 29 at Great Clacton and a small section of Footpath 41 at Frinton & Walton.

The current route of the footpath will still be available for walkers and cyclists but the intention is to upgrade the diverted path to a bridleway which will link the current Bridleway 2 Frinton in the east to the highway known as The Esplanade in the west.

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**WILDLIFE AND COUNTRYSIDE ACT 1981 SECTION 53 ESSEX COUNTY COUNCIL
THE ESSEX COUNTY COUNCIL DEFINITIVE MAP MODIFICATION NO. 555
(FOOTPATH 49 FRINTON AND WALTON, TENDRING DISTRICT) ORDER 2013**

Receipt of a copy of the Council's statement and a further statement of case received by the Planning Inspectorate in regard to Footpath 49 – Connaught Avenue to Old Road, Frinton-on-Sea were noted.

Councillor Turner advised that the matter of representation at the hearing on 15th July 2014 was of concern and following further consideration and advice from the Town Clerk, Mrs Liles offered to look into the kind of advice available, attend and speak on behalf of the Town Council at the hearing.

25

**THE ESSEX COUNTY COUNCIL (OLD WAY, FRINTON AND WALTON)
(TEMPORARY PROHIBITION OF TRAFFIC) ORDER 2014**

It was noted that a length of Old Way, Frinton-on-Sea for a distance of approximately 10 metres either side of the rear of property no. 113 Connaught Avenue, Frinton-on-Sea had been closed on 12th May 2014.

26

TENDRING DISTRICT COUNCIL - DISTRICT PLAN

It was noted that a Local Plan Committee Meetings had been held on 13th May and would also be held on 15th July, 30th September and 2nd December 2014 in the Council Chamber at Weeley.

27

LETTER ON BEHALF OF SEVENOAKS TOWN COUNCIL

Members consider and agreed to the Clerk sending the Town Council's support for the proposal "that the government take the necessary action to allow a percentage of Business Rates to be paid direct to Parish and Town Councils for the benefit of local economic growth".

28

EAST ANGLIA CHILDRENS HOSPICES

Members noted correspondence from the above organisation.

29

PUBLICATIONS

It was noted that the following publication had been received and were available for Members perusal at the Town Council offices:-

(a) College News from Tendring Technology College Issues 28 and 29

30

MINUTES OF THE ANNUAL TOWN COUNCIL MEETING

It was moved, seconded and

RESOLVED

that the minutes of the Annual Meeting of the Town Council held on 8th May 2014 (pages 1 - 7) be approved as a true record and signed by the Chairman.

31

MATTERS ARISING FROM THE ANNUAL TOWN COUNCIL MEETING

There were no matters arising.

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**MATTERS ARISING FROM THE MINUTES OF AN ORDINARY TOWN COUNCIL
MEETING HELD ON 24TH APRIL 2014**

Minute 399, page 169 – Recreation & Amenities Committee meeting held on 10th April 2014. In response to Councillor N.W. Turner, the Town Clerk advised that repair to the clock mechanism on the Clock Tower Shelter would be pursued as soon as a suitable contractor could be found to inspect and give a quotation of works.

Minute 403, page 170 – In Bloom Grants. The Clerk advised that letters of thanks had been received from Frinton In Bloom, Walton In Bloom and the Triangle Traders Association upon receipt of recent grants made. Permission from Tendring District Council for Baskets on the Council House Building had been passed on to the Triangle Traders Association.

33

ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

There were no matters that the Town Mayor considered urgent and Councillor Mrs Johnson thanked the public for their attendance.

34

EXCLUSION

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

35

THE COUNCIL HOUSE

It was noted that there was no further update to report in regard to the ownership of the Council House.

The Clerk circulated information in regard to upgrades of I.T. Equipment at the Council House and it was agreed that a further quotation be requested from the original supplier to reflect the Town Councils revised requirements.

36

MARKET WORKING PARTY

Members received the confidential (due to staff related matters) notes of the Walton Market Working Party held on 13th May 2014, following consideration it was moved, seconded and

RESOLVED

that the post of Market Manager be advertised locally and an interview panel consisting of Councillors J. Robertson, Mrs J. King and the Town Clerk undertake the recruiting process.

that banners be made and flyers purchased to advertise the market.

that the following prices be agreed as a basis for charges, 8 to 12 feet stalls £15, 12 to 15 feet stalls £20 and 16 to 20 feet stalls £30.

The meeting was closed by the Town Mayor at 9.25pm.

TOWN MAYOR

APPLICATION NO./APPLICANT	PROPOSAL	LOCATION	RECOMMENDATIONS
14/00530/FUL C/A Mr Alan Howlett	Erection of 1 No.two storey attached dwelling the conversion back to one dwelling from 2 flats and associated demolition works to facilitate new development	Marshag 173 Connaught Avenue Frinton On Sea	REFUSAL – out of keeping with the street scene and overdevelopment of the site. Against the use of the front garden as a car park.
14/00146/FUL C/A Evogreen - Mr John McNamara	Retention of a biomass energy centre.	Frinton Golf Club 1 The Esplanade Frinton On Sea	APPROVAL
14/00540/FUL Mr Robert Newton	New detached dwelling and garages.	Plot at Holland House Kirby Road Great Holland	APPROVAL
14/00544/FUL C/A Mr & Mrs W Wright	Alteration to boundary wall to increase vehicular access opening width by 1.2m	5 Holland Road Frinton On Sea	APPROVAL
14/00509/FUL Mr M J Wright	Extension to rear of existing semi - detached bungalow (single storey).	46 Walden Way Frinton On Sea	APPROVAL
Councillor E.T. Allen declared an interest in the next item and remained in the chamber			
14/00588/FUL Mr Andrew Redmond	Erection of a new single storey teaching building comprising 2 classrooms , WCs and storage (following demolition of 2 existing demountable classrooms).	Hamford Primary Academy Elm Tree Avenue Walton On The Naze	APPROVAL
14/00545/TCA C/A Mrs Rex	Laburnum - reduce by 25%. Cherry - reduce by 25%. Elderberry - reduce. Ash - reduce.	17 Second Avenue Frinton On Sea	APPROVAL
14/00554/TCA C/A Mr Roy Charters	Yew - fell/remove due to tree bark/sap being poisonous, also tree casts excessive shade.	1 Tudor Cottages Rectory Road Great Holland	REFUSAL

SCHEDULE OF ACCOUNTS - NO. 3

15 May 2014

		Net	Gross
		£	£
<u>General:</u>			
1.	Siemens Financial Services Ltd. Photocopier Lease	239.60	287.52
2.	BT Telephone Services	147.32	176.79
3.	Birchwood Garden Services Maintenance	375.00	375.00
4.	Kirby Allotment Society Maintenance	65.00	65.00
5.	TDC Rent	1276.04	1276.04
6.	Triangle Traders Assoc. Grant	500.00	500.00
7.	H W Discounts Market Supervisor	560.00	560.00
8.	TDC Walton Market Rent & Rates	747.60	747.60
9.	Veolia ES (UK) Ltd. Walton Market Empty of Bins	131.67	158.01

		£4042.23	£4145.96

Columbine Centre:

10.	Siemens Financial Services Ltd. Photocopier Lease	166.40	199.68
11.	Sound & Vision Electronics Additional CCTV	1070.00	1284.00
12.	BNP Paribas Leasing Solutions Vending Machine Lease	201.50	241.80
13.	Euro-Fire Ltd. Fire Extinguisher Service	334.30	401.16
14.	Fresh Linen Limited Mat Cleaning	5.84	7.01
15.	Newsquest Media Group Advertising	46.56	55.86
16.	Roger Hyde Limited Floor Treatment Grangel	55.00	66.00
17.	B Environmental-Swisher Sani- Service	99.84	119.80
18.	Tower Security (Tendring)Ltd. Security Patrols	511.50	613.80
19.	Veolia ES (UK) Ltd. Empty of Bin	115.30	138.36

		£2606.24	£3127.47

Cumulative Total £6648.47 £7273.43

SCHEDULE OF ACCOUNTS – NO. 3A

15 MAY 2014

Total Salaries/Wages/Expenses (net) (April 2014)	£ 8064.93
Income Tax/Employees N.I. (April 2014)	£ 1519.88
Employers N.I. (April 2014)	£ 533.29
Superannuation (April 2014)	£ 1048.86

	£11166.96
Members Mileage	£ 0.00
Petty Cash drawn in April 2014	£ 300.00
Cumulative total	£11466.96