

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of an Ordinary Meeting of the Town Council  
held at the Council House, Frinton-on-Sea,  
Thursday, 17th March 2016 commencing at 7.15pm**

**Present :**

Councillors R.J. Bucke Deputy Town Mayor  
E.T. Allen, Mrs L. Allen, M. Brown, P. Clifton, Mrs A.I. Cossens,  
C.S Keston, Mrs D Miles, D. Oxley, M. Platt, N.W. Turner, Mrs V.J. Watling

**Absent :**

Councillors D. Fitz-Hardy, Mrs I. Johnson, Mrs F.D.A. Robertson, J. Robertson,

**In Attendance**

Ms D. Milnes - Deputy Town Clerk  
Mrs L. Brown - Administrative Officer

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**APOLOGIES FOR ABSENCE**

Apologies were received from the Town Mayor, Councillor J. Robertson, Councillors D. Fitz-Hardy, Mrs I. Johnson, Mrs F.D.A. Robertson and the Town Clerk, Mrs M. Liles.

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**DEPUTY MAYOR'S ANNOUNCEMENT**

The Deputy Town Mayor welcomed Members, the press and the public to the meeting and advised that he had the previous day attended the Essex Community Foundation, High Sheriff's Awards.

**264**

**ADJOURNMENT OF MEETING**

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.22pm

There being no questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened immediately.

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**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**All Members indicated that they may be reconsidering this matter at District Council level.**

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

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**OTHER PLANNING MATTERS**

**PLANNING APPLICATIONS**

It was noted that of the 14 Planning Application decisions made by Tendring District Council for the Town Council area in the month of February 2016 none were at variance with the Town Council recommendations.

**TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 78**

Notification has been received of appeal reference APP/P1560/W/15/3144709 for a Small supermarket at Kirby Cross Industrial Estate, Claire Road, Kirby Cross (Tendring District Council application reference 15/01504/OUT) by Hartnell Estates Ltd. The appeal start date of 18th February 2016 and that representations must be made to The Planning Inspectorate quoting the appeal reference by 24th March 2016; full details being available on request from the Town Council offices was noted.

**TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 78**

Notification has been received of appeal reference APP/P1560/W/15/3140375 for the Erection of four dwellings at Old Hall Lane, Walton-on-the-Naze (Tendring District Council application reference 15/01548/FUL) by Mr J Carrol – M.C.C. Developments Ltd. The appeal start date of 24th February 2016 and that representations must be made to The Planning Inspectorate quoting the appeal reference by 30th March 2016; full details being available on request from the Town Council offices was noted.

**TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL DECISION**

Notification has been received that appeal reference APP/P1560/W/15/3138312 development proposed is residential development of up to 75 dwellings at Land to the east of Halstead Road, Kirby-le-Soken. (Tendring District Council application reference 15/00928/OUT) by Kay Properties has been REFUSED and it was noted that a copy of the Appeal Decision notice is available on request from the Town Council offices.

Notification has been received that appeal reference APP/P1560/W/15/3138318 development proposed for change of use from farmland to community sports pitches of Halstead Road, Kirby-le-Soken. (Tendring District Council application reference 15/00929/FUL) by Kay Properties has been ALLOWED and it was noted that a copy of the Appeal Decision notice is available on request from the Town Council offices.

**OTHER PLANNING MATTERS (cont.)**

Councillor E.T. Allen expressed the view that the trees on the corner of Frinton Road/Halstead Road should benefit from Tree Preservation Orders to protect them should future development take place.

Councillor N.W. Turner responded that he had pushed to have Orders made and had received a response that Tendring District Council would not put Tree Preservation Orders on trees which were on Essex County Council land and that the trees had not been deemed as under threat – to which Councillor E.T. Allen expressed the view that the threat was imminent.

Following further consideration it was agreed that the threat to the trees should development go ahead should be raised by the Town Council by letter to the Planning Inspectorate ahead of the public enquiry for Planning Application 15/01234/OUT which it was understood would be heard on Tuesday, 5 July 2016.

Councillor Bucke took the opportunity to advise that along with Councillor N.W. Turner he had visited the Sewage Treatment works in Walton. Councillor Turner gave an overview of sea defences at the Naze.

**267**

**SCHEDULE OF ACCOUNTS – NO 17 & 17A**

There being no questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 17 and 17A in the total sum of £20,182.17 nett and £21,722.03 (twenty-one thousand, seven hundred, twenty-two pounds and 3 pence) gross be approved for payment.

The schedule was ruled off and signed by the Chairman.

**268**

**INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS**

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliation reports for February 2016.

**269**

**SAGE SALARY PACKAGE**

Further to consideration at a meeting of the Town Council held on 5th November 2015, the Town Clerk had circulated information in regard to Sage Payroll Software. It was agreed to move this item into exclusion.



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**CRIME & DISORDER WORKING PARTY**

The report of the Crime and Disorder Working Party meeting held on Monday 7th March 2016 was received. It was agreed to consider a matter in regard to the Police Community Support Officer's contract under exclusion.

271

**RECREATION AND AMENITIES COMMITTEE MEETING**

The Minutes of the Recreation & Amenities Committee meeting held on Thursday 10th March 2016 were received, the following RECOMMENDATIONS therein were considered, moved, seconded and

RESOLVED

that the quotation from A.J. Property Maintenance in the sum of £745.00 to rectify the problems with water ingress within the Bowls Club part of the building along with the offer to clear the gutters all around the Columbine Centre for an additional £100.00 be accepted.

that the quotations received from Roger Hyde Limited in the sum of £2310.00 plus VAT to scrub and reseal the Main Hall Floor at the Columbine Centre be accepted.

that the Council go with a new company AVS, option 3 – to provide a Snack Vending Machine at the Columbine Centre - free of charge on loan machine which would be filled by the company on a regular basis. The Clerk to agree with the company how this is to be managed.

272

**ESSEX COUNTY COUNCIL/SECTION 56 PROCESS**

Following a request at the previous meeting, a document explaining the Section 56 process (Highways Act 1980) had been circulated within the papers and it was agreed that as works and highway repairs were currently in progress within the Town Council area, the situation would be monitored with further consideration if necessary discussed at a future meeting.

Councillor E.T. Allen advised that the weeds had been removed which surrounded the refuge between Weeley and Elmstead Market – attention to repairing the lights was yet to be undertaken.

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**FESTIVE LIGHTS**

Councillor M. Brown circulated a document titled 'Survey on Christmas Lighting for Connaught Avenue' and it was agreed that this document be presented for consideration at the next Recreation and Amenities Committee meeting scheduled for Thursday, 14th April 2016.

Councillor Mrs D. Miles requested that whatever consideration was given to Frinton should also be given to Walton.

## **CLERKS REPORT**

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### **ESSEX COUNTY COUNCIL**

Members had been circulated details of the Essex County Council and Southend-on-Sea Borough Council Joint Replacement Waste Local Plan – Pre Submission Draft March 2016 which was under Public Engagement from 3rd March to 14th April 2016, this information was noted.

**275**

### **NATIONAL ASSOCIATION OF LOCAL COUNCILS**

Members had been circulated a copy of a letter from the Chairman of the National Association of Local Councils with regard to Queen's 90th Birthday Celebrations including the lighting of beacons. It was noted that for past celebrations the beacons had been lit by organisations in conjunction with Tendring District Council.

Councillor Mrs V. Watling advised that the Frinton-on-Sea Business Group were considering a number of events to celebrate the Queen's Official Birthday on Saturday 11th June 2016 and it was suggested and agreed that the Chairman, Amber Bruce from the Spinning Strawberry be invited to the next scheduled meeting of the Recreation and Amenities Committee. The Chairman invited District Councillor G. Watling to speak from the public gallery, who advised that the Business Group were looking for support and endorsed an invitation to the Committee meeting.

**276**

### **ESSEX COUNTY FIRE AND RESCUE SERVICES**

Members had been circulated a copy of a letter forwarded from Tendring District Council advising of continuing Consultation on Essex County Fire and Rescue Services from them giving details of a consultation exercise.

Councillor N.W. Turner expressed that he was appalled at the lack of notice of the dates, times and venues for the Public Consultation Exercise, he advised that he was strongly against the closure or reduction in such services and suggested that a representative be invited to speak to the Town Council in this regard.

It was further suggested that a letter be sent to the Community Leadership and Partnership Committee at Tendring District Council who would be considering the matter at a public meeting to be held at their Weeley offices on Wednesday, 6th April 2016 at 7.30pm.

Councillor Mrs Miles suggested that the Cabinet Member responsible for the Fire Authority at Essex County Council be invited to speak to the Town Council in this regard.

**277**

### **LETTER FROM KENT AND ESSEX POLICE**

The e-mail which had been circulated from Kent and Essex Police in regard to expanding their Automatic Number Plate Recognition scheme to the west of Harwich was noted.

**Councillor N.W. Turner declared an interest and left the chamber for consideration of the next item of business only.**

**278**

**IN BLOOM**

Members considered the requests from Frinton in Bloom and Walton in Bloom for donations for the coming season and within the 2016/2017 financial year. Following due consideration it was moved, seconded and

RESOLVED

that a donation of £2,000.00 be made to Frinton In Bloom.

that a donation of £2,000.00 be made to Walton In Bloom.

that the balance of funds of £500 currently held within code 4218/105 be carried forward from the 2015/2016 budget to the 2016/2017 budget.

**279**

**INFORMATION ON COMMEMORATIVE MEDAL FOR SCHOOLS AND COUNCILS**

A specimen Commemorative Medal was circulated around the chamber and noted.

**280**

**LETTER FROM CUINCY IN FRANCE**

In response to a letter requesting a Twinning Relationship with Cuincy in France, it was agreed not to accede to the request as it was considered that the two communities were dissimilar in character.

**281**

**PUBLICATIONS**

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices:-

Local Councils Update – Issue 193

Tending Technology College News – Issues 21/22

Clerks and Councils Direct 104



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**MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

RESOLVED

that the minutes of the Ordinary meeting of the Town Council held on 25th February 2016 (pages 161 – 171) be approved as a true record and signed by the Chairman.

283

**MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS**

There were no matters arising.

284

**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

Councillor N.W. Turner advised that Tendring District Council would be carrying out promenade resurfacing at The Leas, Frinton-on-Sea starting on 29 March to be completed in approximately 5 days.

In response to Councillor M. Brown's concern that a local group of Beavers had been unable to visit the Naze Centre in the evening when they had their scheduled meeting as they had been advised that for reasons on the premises licence the Centre does not open evenings, Councillor E.T. Allen suggested that Councillor Brown send an e-mail to the Chief Executive of the Essex Wildlife Trust with his concern and the Beavers request.

There were no further matters that the Deputy Town Mayor considered urgent; the public and the press were thanked for their attendance.

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**EXCLUSION**

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

286

**POLICE COMMUNITY SUPPORT OFFICERS**

The matter of Police cover over the forthcoming Easter Bank Holiday Period was raised and that any additional cost of Police Community Support Officer cover incurred be accepted by the Town Council.

Members were advised by the Deputy Town Mayor that a meeting would take place between senior officers, himself and the Town Mayor to consider the conclusion of the latest police review and how it may effect the Town Council's Police Community Support Officers.

**As soon as the nature of the next business became apparent, Councillor M. Platt declared an interest and left the Council Chamber.**

A recent incident at the Cricket Club was raised and concern expressed in regard to licencing of premises and premises own policies in regard to Birthday Parties.

287

**THE COUNCIL HOUSE**

The Deputy Town Mayor advised that following the most recent discussion the District Council had now informed the Town Council that they no longer wished to proceed with the transfer of the Council House.

288

**SAGE SALARY PACKAGE**

As requested information in regard to Sage Payroll Software had been circulated and for reasons which the Deputy Town Clerk explained it was agreed to accede to the request that the current Earnie (Iris) Software package for dealing with the payroll be retained.

There being no further matters the meeting closed at 9.52pm.

TOWN MAYOR



**SCHEDULE OF PLANS SUBMITTED-AREA2E TOWN COUNCIL OF FRINTON & WALTON MEETING 17 MARCH 2016**

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
<b>Councillor P. Clifton declared and interest in the next item, remained in the Chamber and abstained from voting</b>			
16/00094/FUL Mr Martin Ryan	Extension to expand and modernise existing dwelling, including a large garage/hobby workshop	The Walnut Tree 93 Thorpe Road Kirby Cross	APPROVAL
16/00196/FUL Mr and Mrs Weightman	Rear extension and alteration to roof.	18 Florence Road Walton On The Naze	APPROVAL
16/00218/FUL J Brand & Sons	Proposed dwelling.	Land adjacent 15 St Marys Road Frinton On Sea	APPROVAL
<b>Councillor E.T. Allen declared and interest in the next item, remained in the Chamber and abstained from voting</b>			
16/00178/FUL C/A Mr David Woodland	Extension and alterations to create new kitchen and dining area and master bedroom.	8 Upper Third Avenue Frinton On Sea	APPROVAL
16/00234/FUL Mr M Reid	Proposed barn for hay and chickens.	Land adjacent Hollyoak Pork Lane Great Holland	REFUSAL – due to poor access and the width and condition of Pork Lane.

**SCHEDULE OF PLANS SUBMITTED-AREA2E TOWN COUNCIL OF FRINTON & WALTON MEETING 17 MARCH 2016**

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
<b>Councillors M. Brown and N.W. Turner both declared and interest in the next item, remained in the Chamber and abstained from voting</b>			
16/00254/FUL CIA Mrs Eloise Walduck	Glazed roof link at walk-way through space, demolition of sun room, new ground floor bay window, raised pergola and front gates.	35 Second Avenue Frinton On Sea	APPROVAL
16/00255/FUL Mr Chris Taylor	Two storey rear extension, alteration of existing ground floor side window, new first floor side window and internal alterations.	Coppins Victoria Avenue Kirby Le Soken	REFUSAL – overdevelopment of the site and out of keeping with the street scene. Loss of privacy to neighbouring residents.
16/00267/FUL Mr and Mrs Motleshaw	Single storey side extension.	40 Edenside Kirby Cross	APPROVAL
16/00270/FUL Churchill Retirement Living	Demolition of existing building and construction of a new building to provide 40 one and two bedroom sheltered retirement apartments for the elderly, including communal facilities, landscaping, car parking and access.	Anna Victoria Nursing Home Pole Barn Lane Frinton On Sea	REFUSAL – Too great a bulk and mass, too high. Inadequate parking for cars and buggies. The buggy store should be located nearer to the residential building. Concern with regard to highways access in a busy road with limited off road parking. Gross overlooking to neighbouring residents and Walden Way.
<b>Councillor M. Brown declared and interest in the next item, remained in the Chamber and abstained from voting</b>			
16/00256/FUL Mr and Mrs S Hale	Sun lounge extension.	6 Devereaux Close Walton On The Naze	APPROVAL

**SCHEDULE OF PLANS SUBMITTED-AREA2E TOWN COUNCIL OF FRINTON & WALTON MEETING 17 MARCH 2016**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
16/00244/HHPNOT <b><u>INFORMATION ONLY</u></b>	Removal of existing conservatory and replace with larger orangery style extension.	67 Thorpe Road Kirby Cross	NOTED
16/00286/HHPNOT <b><u>INFORMATION ONLY</u></b>	Proposed single storey rear Extension. 4.5m in depth and 2.8m in height.	1 Chapelfields Kirby Cross	NOTED
16/00243/TCA Mr Max Cochrane	1 No. Prunus - Reduce by 30%. 2 No. Birch - Reduce by 30%.	69 Fourth Avenue Frinton on Sea	APPROVAL
16/00245/TCA Mr Max Cochrane	1 No. Beech - Reduce back to previous points.	7 Graces Walk Frinton On Sea	APPROVAL
16/00247/TCA Mrs Helen Barnard	3 No. Leylandii - Fell.	Shenstone 18 Upper Third Avenue Frinton On Sea	APPROVAL



**SCHEDULE OF ACCOUNTS - NO. 17**

**17 March 2016**

		Net £	Gross £
<b><u>General:</u></b>			
1.	Tendring District Council Grant County History Group	350.00	350.00
2.	Bt Payment Services Ltd. Telephone Services	172.80	207.36
3.	Bt Payment Services Ltd. Internet Service	91.00	109.20
4.	Birchwood Garden Services Maintenance	215.00	215.00
5.	SSE Festive Lighting Electricity	174.62	183.35
6.	Tendring District Council Market Rent & Rates	747.60	747.60
7.	Veolia ES (UK) Ltd. Bin Charge	43.82	52.58
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		1794.84	1865.09
 <b><u>Columbine Centre:</u></b>			
8.	Bt Payment Services Ltd. Internet Services	91.00	109.20
9.	MWUK Limited Staff Workwear	52.20	62.64
10.	Bunzl Cleaning & Hygiene Supplies Cleaning Products	90.51	108.61
11.	Crystal Publications Ltd. Advert in "Celebrate in Essex"	500.00	600.00
12.	Fresh Linen Ltd. Mat Cleaning	21.59	25.91
13.	C H Lindsey & Son Ltd Heating Controllers	5467.00	6560.40
14.	Newsquest Media Group Advertising	47.91	57.48
15.	PPL Licence	250.85	301.02
16.	PRS for Music Licence	685.83	823.00
17.	Mr G Lashmar Columbine Website up-date	31.00	31.00
18.	Sound & Vision Electronics Toaster	21.95	26.34
19.	Veolia ES (UK) Ltd Empty of Bins	119.26	143.11
20.	Gerry Graham Panto Production deposit	50.00	50.00
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		7429.10	8898.71
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	<b>Cumulative Total</b>	£9223.94	10763.80

**SCHEDULE OF ACCOUNTS – NO. 17A**

**17 March 2016**

Total Salaries/Wages/Expenses (net) (February 2016)	£ 9002.85
Employers N.I. (February 2016)	£ 547.33
Superannuation (February 2016)	£ 1108.05
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	£ 10658.23
Members Mileage	£ 0.00
Petty Cash drawn in February 2016	£ 300.00
Cumulative total	£10958.23