

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at the Council House, Frinton-on-Sea,
Thursday, 19th March 2015 commencing at 7.15pm**

Present :

Councillors	Mrs I. Johnson	Town Mayor
	J. Robertson	Deputy Town Mayor
	E.T. Allen, Mrs A. I. Cossens, M.A. Cossens, B. Johnson, Mrs J. King, Mrs D. Miles (except minutes 322, 323 and part 324), A. Moss, Mrs V. Watling	

Absent:

Councillors R.J. Bucke, J.L. Halls MBE, C.S. Keston, D.J. Lines, N.W. Turner, G. Watling

In Attendance

Mrs M. Liles - Town Clerk
Mrs D. Milnes - Deputy Town Clerk

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APOLOGIES FOR ABSENCE

Apologies were received from Councillors R.J. Bucke, J.L. Halls MBE, C.S. Keston, D.J. Lines, N.W. Turner and G. Watling.

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MAYOR'S ANNOUNCEMENT

The Town Mayor welcomed Members, the press and the public to the meeting.

Councillor Mrs Johnson advised that she had attended the Walton Carnival Queen selection evening, and advised that during the evening she had become aware of a young lad who was in need of a wheelchair to allow him some independence when he starts school in September; the Carnival Association had been raising funds and the Town Mayor advised that a donation from the Town Mayor Charity Fund would be made to assist.

324

ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.20pm

In response to Mr Roffe, Secretary Frinton Bowls Club, the Town Mayor, Councillor Mrs Johnson advised that an application for grant to assist in additional security of the bowls green following recent vandalism should be made in writing, which would be considered at a future Town Council meeting.

Councillor Mrs V. Watling suggested that an application for funding be made through the Community Grant Fund and the Essex Community Foundation.

There being no further questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.26pm

325

TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

All Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

326

RECREATION & AMENITIES COMMITTEE MEETING

The minutes of the Recreation & Amenities Committee held on 5th March 2015 were noted and the Chairman of the Committee Councillor J. Robertson requested that 'demolished and burnt' be removed from the end of the second paragraph of Minute 106, page 35 - Allotments.

In reference to Minute 102 (d), page 34 - Request for concessions from a dance group when hiring the Columbine Centre; Councillor Mrs V. Watling suggested that any concessions considered should be fair to all hirers.

Minute 102, page 34 – request for change of hours to caretaking staff at the Columbine Centre. It was moved, seconded and

RESOLVED

that the full time Caretaker's hours stay the same.

327

CRIME AND DISORDER WORKING PARTY MEETING

The report of the Walton Market Working Party held on 9th March 2015 was received.

328

SCHEDULE OF ACCOUNTS – NO 17 & 17A

There being no questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 17 & 17A in the total sum of £28106.30 nett and £29564.48 (twenty-nine thousand, five hundred, sixty-four pounds and 48 pence) gross be approved for payment.

In line with the recently adopted Financial Regulations, the schedule was ruled off and signed by the chairman.

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OTHER FINANCIAL MATTERS

REQUEST FOR BALANCES TO BE CARRIED FORWARD FROM 2014/15 TO 2015/16

A request by the Deputy Town Clerk to carry forward balances from one financial year to the next for codes 4200/103 Notice Boards; 4201/103 Bus Shelter; 4202/103 Public Seat Maintenance; 4269/103 Heritage Renewal/Upkeep was considered and it was moved, seconded and

RESOLVED

that this request be acceded to.

330

LICENCE APPLICATION

Application number 15/00113/PREMGR – 63 Connaught Avenue, Frinton-on-Sea, Essex CO13 9PP – Harry's Coffee Shop/Restaurant. Provision of regulated entertainment (f) recorded music between 8am and 11pm and the supply of alcohol between 8am and 11pm (as opening hours) was noted without comment.

CLERKS REPORT

331

ESSEX COUNTY COUNCIL – FIRE AND RESCUE SERVICE

Members were supplied with a copy of the report titled '2020 Leading the way to a safer Essex, setting out the Context for Change dated 5 March 2015.

332

MARTELLO DEVELOPMENT WALTON

A copy of a letter received in regard to this proposed development was noted without comment.

333

ESSEX COUNTY COUNCIL – ‘GETTING AROUND IN ESSEX CONSULTATION’

Members were advised of the above consultation from Essex County Council seeking views from stakeholders including residents, commuters and representative groups about how the County Council could improve the bus and passenger transport network. The closing date for the consultation is 31st March 2015.

334

POST OFFICE LIMITED

Notification was received of the decision to move Walton-on-the-Naze Post Office from 99 High Street to the East of England Co-op at 74 High Street. The current branch will close at 12:30 on Saturday 16 May, with the new branch opening at 13:00 on Monday 18 May 2015

335

BACKWATERS WARDEN SERVICE

It was moved, seconded and

RESOLVED

that a donation of £1000 towards the Backwaters Wardens Service be made and taken from account code 4205/108.

336

FRINTON IN BLOOM 2015/2016

A request from Frinton In Bloom for a donation was considered, as was a previous request from the Triangle Traders Association and it was moved, seconded and

RESOLVED

that a donation of £1500 be made to Frinton In Bloom and £500 be made to the Triangle Traders Association to be taken from account 4218/105.

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PUBLICATIONS

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices:-

Tendring Technology College News issues 61/62
Local Councils Update Issue 182
Clerks & Councils Direct Issue 98
Society Local Council Clerk's Magazine

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MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the minutes of the Ordinary meeting of the Town Council held on 26th February 2015 (pages 150 – 160) be approved as a true record and signed by the Chairman.

339

MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS

Minute 300, page 150 and 302, page 151 – Loading Bay, Connaught Avenue, Frinton-on-Sea. The Deputy Town Mayor, Councillor J. Robertson referred to a letter received by Members from Mr G. Knight in relation to his proposal for a Loading Bay. The Clerk was passed a copy of the letter and asked to contact the Essex Parking Partnership outlining the Town Council's objection to this proposal.

Minute 311, page 153 – Town Hard Association. The Clerk advised that the Town Council would need to own the Flag Pole on the Town Hard to be able to insure and during correspondence with the Secretary of the Association it was their understanding that they had handed ownership over to the Town Council. To resolve the situation and in order to insure the Flag Pole it was agreed that the Town Hard Association be asked to confirm the handover of ownership in writing and once received be added to the Town Council's Public Liability insurance.

Minute 313, page 154 – SEETEC – Community Work Placement Scheme. The Clerk advised that it would be possible for a candidate to work within the Town Council offices during normal open times, for 20 hours a week. Following discussion it was now considered that the Town Council would not be in a position to go ahead with this scheme.

Councillor Mrs V. Watling updated Members of a meeting with Mr Buchanan of the Pilgrims Trust; when he had advised that funds would be returned for the original use for older people in the Frinton & Walton area. Councillor Mrs Watling asked if anyone has information in regard to the original trustees of Hewitt House she would be grateful of the details.

There were no further matters arising.

340

ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

There were no matters that the Town Mayor considered urgent; the public and the press were thanked for their attendance.

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EXCLUSION

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

342

THE COUNCIL HOUSE

The Town Mayor advised that a revised Head of Terms was awaited from Tendring District Council; once received would be forwarded to the Town Council solicitor. A survey had been carried out, although the report had only been received on the day of the meeting.

The Town Clerk advised estimates had been received from two roofers.

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THE SPINNEY

The Town Mayor, Councillor Mrs Iris Johnson advised that there was no update in this regard.

There being no further matters the meeting closed at 9.45pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED – AREA2E MEETING 19 MARCH 2015

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
Councillor Mrs V. Watling declared an interest in the first item and abstained from voting			
15/00195/LBC C/A Mr Peter Savory - Enterprise Inns	Removal of existing metal framed window and masonry below to create secondary means of escape from manager's accommodation. Installation of wire rope guarding and escape ladder.	The Red Lion 32 The Street Kirby-le-Soken	APPROVAL
15/00208/FUL C/A Mr P Mecklenburgh	Erection of extensions to garage block approved under 14/00046/FUL to create residential dwelling.	7 Holland Road Frinton-on-Sea	REFUSAL – overdevelopment of site, lack of parking and loss of amenity to neighbouring properties.
15/00232/FUL C/A Mr Gemmill	Single storey rear extension and first floor side extension.	11 Fourth Avenue Frinton-on-Sea	APPROVAL
15/00253/FUL Mrs Penny Everett	Variation of condition 5 of 11/00199/OUT to reflect access improvement requirements of condition 13 of 14/01270/FUL on adjacent site.	Eco Deco Harold Way Frinton-on-Sea	APPROVAL with concern in regard to the actual location/position of the bollards mentioned in condition 13 of 14/01270/FUL.
15/00265/FUL Mrs Z Bull	Variation of condition 02 of planning permission 14/00070/FUL - substitution of drawing no BTP-02 revision C with drawing no BTP-02 revision E showing changes to openings to plot 2.	Land adjacent Holland Cottage Kirby Road Great Holland	APPROVAL
15/00269/FUL Mr and Mrs Mervyn Baker	To erect 8 feet high fencing along the western boundary of Aspen House (marked with inward T's on Plan 1).	Aspen House 37 Waltham Way Frinton-on-Sea	REFUSAL – it is considered that the fence would be too high.

SCHEDULE OF PLANS SUBMITTED – AREA2E MEETING 19 MARCH 2015

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
Councillor J. Robertson declared an interest in the next item and abstained from voting			
15/00270/FUL C/A Mr Robert Hughes	Replacement windows, rear extension and rebuild of detached garage.	6 Central Avenue Frinton-on-Sea	APPROVAL
15/00278/OUT EMP Kirby Ltd	Outline planning application with all matters reserved except for access for the demolition of No. 32 and 52 Frinton Road and erection of up to 28 No. bungalows and chalets with parking, garages and access.	Rear of 32 - 52 Frinton Road Kirby Cross	REFUSAL – overdevelopment of site, backland development and the site would be too congested. Insufficient parking and loss of amenity to neighbouring properties and residents.
Councillor Mrs J. King declared an interest in the next item and abstained from voting			
15/00287/FUL Mr & Mrs D Byles	Proposed two storey rear extension.	25 Beaumont Close Walton-on-the-Naze	APPROVAL
15/00290/FUL C/A Frinton Luxury Trading Ltd - Mr J Lawrence	Proposed change of use from A2 to allow use with classes A1,A3 and A4.	113A Connaught Avenue Frinton-on-Sea	REFUSAL – loss of a retail premise. Concern in regard to opening hours and noise. Loss of amenity to neighbouring residential properties.
15/00153/FUL Mr D Leach	Sub-division of an existing dwelling to create one additional dwelling (including single and double storey extensions to rear of property and loft conversion).	88 Kirby Road Walton-on-the-Naze	APPROVAL

SCHEDULE OF PLANS SUBMITTED – AREA2E MEETING 19 MARCH 2015

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
15/00237/FUL Mr John Harris	Single storey side and rear extension.	2 Temple Close Frinton-on-Sea	APPROVAL
15/00258/FUL Mr Richard Boughey	To increase the numbers for full day care and holiday club from 16 to 24 at any one time.	Kirby-le-Soken Primary School Halstead Road Kirby Cross	APPROVAL
15/00304/FUL Mr and Mrs C Thomas	Proposed single storey rear and side extension.	48 Halstead Road Kirby Cross	APPROVAL
15/00324/ADV C/A East of England Co-operative Society	Removal of existing signage and replace with 1 illuminated Fascia sign, 1 illuminated hanging sign, 1 vinyl, 1 funeral service sign, and 1 parking sign.	96 Connaught Avenue Frinton-on-Sea	APPROVAL
15/00328/ADV East of England Co-operative Society	Remove the existing signage and replace with new signs incorporating the new company logo.	77 - 79 High Street Walton-on-the-Naze	APPROVAL
15/00133/FUL C/A AMENDED	Erection of a 2 storey dwelling.	173 Connaught Avenue Frinton-on-Sea	REFUSAL – out of keeping with the street scene and overdevelopment of the site. Concern with lack of parking and the proximity so close to the zebra crossing.
15/00177/FUL C/A Mr & Mrs Pavey AMENDED	Proposed first floor doors to Front elevation with Juliet balconies and new front boundary wall	Ruster Lodge First Ave Frinton-on-Sea	APPROVAL

SCHEDULE OF PLANS SUBMITTED – AREA2E MEETING 19 MARCH 2015

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
15/00365/TPO Mr T Mills	Crown lift Oak tree to 6 metres, pollard Hawthorn	Turpins Grove Frietuna Road Kirby Cross	APPROVAL
15/00366/TCA Mr M Cochrane	3 No. Prunus - reduce by 40%	Splinters 45 Old Road Frinton On Sea	APPROVAL
15/00353/TCA Infront Innovation	T1 - Cedar, T2 - Sorbus, T3 - Yew, T5, T6 - Willow - fell. TG1 - 2 Hawthorn - fell	Broadfields First Avenue Frinton-on-Sea	REFUSAL
15/00282/TCA Cochrane Tree Services - Max Cochrane	T1 - Poplar, T2 - Lime, T7, T8 -Sycamore - fell. T3 - Lime - reduce by 30%. T4 - Elm - reduce by 30%. T5 Poplar - reduce below decay approximately 50% reduction. T6 Yew - reduce and re-shape by 30%	St Annes 5 Fourth Avenue Frinton-on-Sea	APPROVAL to the felling of T2 and maintenance to trees. REFUSAL to other trees being felled.
15/003190/TCA Paul Baines	1 No. Hawthorn - fell	Manbury 67 Quendon Way Frinton on Sea	REFUSAL
15/00243/TELLIC	To install electronic communications apparatus.	Street Record Triangle Shopping Centre Frinton on Sea	FOR INFORMATION ONLY
15/00313/HHPNOT	Rear Extension 4m in depth and 3m in height.	Tiverton Main Road Great Holland	FOR INFORMATION ONLY

SCHEDULE OF ACCOUNTS - NO. 17

19 March 2015

		Net	Gross
		£	£
<u>General:</u>			
1.	Bt Payment Services Ltd. Telephone Services	156.19	187.42
2.	Blackman Surveyors LLP Building Survey Report	740.00	888.00
3.	Bt Payment Services Ltd. Internet Service	89.00	106.80
4.	Accent Stationers Ltd. Stationery	303.79	364.55
5.	Birchwood Garden Services Maintenance	235.00	235.00
6.	Tendring District Council Walton Market Rent & Rates	747.60	747.60
7.	Zurich Municipal Insurance 2015/16	12330.75	13138.71
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		14602.33	15668.08
 <u>Columbine Centre:</u>			
8.	Bt Payment Services Ltd. Internet Service	89.00	106.80
9.	Accent Stationers Ltd. Stationery	13.95	16.75
10.	Abbey Electrical (Wholesale) Rechargeable Batteries	8.00	9.60
11.	A to Z Supplies Cleaning Supplies	202.01	242.41
12.	Fresh Linen Ltd. Mat Cleaning	21.96	26.35
13.	Henry Martin & Sons Ltd. Emergency Plumbing Services	450.00	540.00
14.	Newsquest Media Group Advertising	47.91	57.48
15.	Tendring Magazines Ltd. Advertisement	55.00	55.00
16.	Veolia ES (UK) Ltd. Empty of Bins	119.26	143.11
17.	PRS for Music Licence Fee	1010.12	1212.14
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		2017.21	2409.64
		=====	=====
	Cumulative Total	£16619.54	£18077.72

SCHEDULE OF ACCOUNTS – NO. 17A

19 March 2015

Total Salaries/Wages/Expenses (net) (February 2015)	£ 8034.75
Income Tax/Employees N.I. (February 2015)	£ 1537.96
Employers N.I. (February 2015)	£ 547.09
Superannuation (February 2015)	£ 1066.96

	£11186.76
Members Mileage	£ 0.00
Petty Cash drawn in February 2015	£ 300.00
Cumulative total	£11486.76