

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of an Ordinary Meeting of the Town Council  
held at the Council House, Frinton-on-Sea,  
Thursday, 20th February 2020 commencing at 7.15pm**

**Present:**

Councillors Mrs F.D.A. Robertson, Town Mayor  
Mrs A. Oxley, Deputy Town Mayor  
T. Abrahams, Mrs L. Allen, Mrs A. Davis, Mrs I. Johnson,  
Fiona Knowles, D. Oxley, M. Platt, N.W. Turner, Miss P. Walford

**Absent:**

Councillors E.T. Allen, J. Bray, P. Clifton, C.S Keston, Mrs D Miles

**In Attendance:**

Mr J. Wedge – Town Clerk  
Ms D. Milnes - Deputy Town Clerk

**259**

**APOLOGIES FOR ABSENCE**

Apologies were received from Councillors E.T. Allen, P. Clifton, C.S Keston and Mrs D Miles.

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**TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor advised that since the last meeting she had taken part in the judging of the Walton Carnival Court, which had been a lovely evening with many visitors commenting very favourably of The Columbine as a venue.

**261**

**ADJOURNMENT OF MEETING**

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members of the Town Council to respond.

The Town Mayor adjourned the meeting at 7.18pm

The comment that no-one should be allowed on The Columbine roof to avoid problems was noted.

There being no further comments or questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.48pm

**262**

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**Members indicated that they may be reconsidering this matter at District Council level.**

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

**263**

**OTHER PLANNING MATTERS**

**PLANNING APPLICATIONS**

It was noted that the following planning applications from a total of 16 decisions made by Tendring District Council for the Town Council area in the month of January 2020 were at variance with the Town Council recommendations.

<b>REF.NO.</b>	<b>TOWN</b>	<b>DISTRICT</b>
<u>19/01760/OUT</u> One dwelling at Land adjacent Larkwood, Kirby Road, Great Holland.	REFUSAL	APPROVAL
<u>19/01917/TCA</u> 1 No. Silver Birch – Fell at Jade Cottage, 29 The Crescent, Frinton-on-Sea.	REFUSAL	APPROVAL
<u>19/01780/FUL</u> Alterations and extensions to existing dwelling at 3 Cliff Way, Frinton-on-Sea.	REFUSAL	APPROVAL
<u>19/01843/OUT</u> Erection of dwelling following removal of existing garage at Five Farthings, Percival Road, Kirby-le-Soken.	APPROVAL	REFUSAL

Councillor N.W. Turner advised that Town and Parish Councils should receive further information in regard to the Local Plan Committee early next week.

**264**

**REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

Councillor Mrs F. Robertson advised that she had attended a meeting of the Home Support Group Trust who were in need of a replacement Transport co-ordinator as the current one wishes to step down.

Councillor Mrs A. Oxley advised of the opportunity to have a meal and social contact with ‘Meals Matters’ at the Emmanuel Church on Tuesdays from 12noon where donations are appreciated.

Councillor Mrs A. Davis advised of a similar event on the last Thursday of the month.

**265**

**RECREATION AND AMENITIES COMMITTEE**

The Minutes of the Recreation & Amenities Committee meeting held on Thursday 6th February 2020 (pages 16 – 18) were received and the RECOMMENDATIONS therein considered.

Minute 61, page 17 – Columbine Centre. It was agreed and

RESOLVED

that the order for works to repair the Columbine Centre roof is placed with Supplier A, whose quotation of £3,600 was the lowest received.

Minute 62, page 17 – Seafront & Bus Shelters. It was agreed and

RESOLVED

that the order for works to repair and paint the Council’s Bus Shelters is placed with Supplier A, whose quotation of £7,245 was the lowest received.

Minute 64, page 18 – Grants. It was agreed and

RESOLVED

that a grant of £500 be provided to Frinton Community Association as a contribution towards the cost of new flooring on the first floor and stairs of Soken House Community Centre.

Minute 63, page 17 – Allotments. Councillor N.W. Turner asked that Members are kept informed at future meetings in regard to the proposals for two of the Allotments Sites.

Minute 65, page 18 – Walton Market. Councillor N.W. Turner congratulated the Recreation and Amenities Committee on the decision that stall-holders would be responsible for taking away their own rubbish.

Minute 59, page 16 – Matters Arising from the Minutes of the meeting held on 19th December 2019 (Minute 52, page 16) – Tendring Music School. The correction to the word ‘Tendring’ was noted.

Councillor Mrs A. Davis advised that the Free Church were looking to distribute Easter Eggs and would be grateful for suggestions of who may benefit as a recipient.

**266**

**REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH ESSEX COUNTY COUNCIL**

An updated copy of the register had been circulated within the papers with it being agreed that those items where work has been carried out/completed be removed.

In response to Councillor Mrs L. Allen who asked whether further funds were available for repairs Councillor M. Platt welcomed receiving ideas.

**267**

**OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS**

Councillor N.W. Turner advised that work to a chunk of seawall that had fell off at Walton-on-the-Naze should be starting this week, fencing and signage would be in place.

**268**

**SCHEDULE OF ACCOUNTS – NO 16 & 16A**

Councillor N.W. Turner commented on the number of items which included bank charges and the Deputy Town Clerk advised that item 17 was in settlement of the Town Council Credit Card most recent invoice.

In response to Councillor Mrs A. Davis, the Town Clerk advised that the Facebook charge was for boosting the ‘Tony Martin’ event a more productive form of promoting than newspaper advertising.

There being no further questions it was moved, seconded and

**RESOLVED**

that the schedule of accounts No 16 & 16A in the total sum of £27,680.61 nett and £28,885.31 (twenty-eight thousand, eight hundred, eighty-five pounds and 31 pence) gross be approved for payment.

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**INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS**

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliation reports for January 2020.

**CLERK'S REPORT**

270

**CONSULTATION ON APPLICATION FOR TITCHMARSH MARINA DOCK REPAIR.**

It was noted that Consultation on an application received by the Marine Management Organisation for Titchmarsh Marina Dock repair – MLA/2019/00484 for a licence under the Marine and Coastal Access Act 2009 Part 4 had been received and that the deadline for responses is 3rd March 2020.

271

**FULL CLOSURE OF RAYNERS FARM BRIDGE, HOLLAND ROAD**

It was noted that Essex Highways have provided a letter advising of a temporary closure of Rayners Farm Bridge, Holland Road, Little Clacton from 8am on Saturday 22nd February 2020 until 5am on Monday 24th February 2020 and 8am on Saturday 29th February 2020 until 5am on Monday 2nd March 2020 to carry out the removal of the temporary fencing from Network Rail land.

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**PUBLICATIONS**

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices.

Allotment & Leisure Gardner - February 2020

Market Times – February 2020

Local Councils Update – February 2020

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**MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 30th January 2020 (pages 148 - 155) be approved as a true record and signed by the Town Mayor.

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**MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS**

Minute 246 – Adjournment of Meeting, page 149 paragraph six. Councillor N.W. Turner advised that an Officer had been appointed to oversee all of the Enforcement work carried out by Tendring District Council.

Minute 246 – Adjournment of Meeting, page 149 paragraph eight. In response to Councillor N.W. Turner, the Town Clerk advised that no response from the occupier of the garage had been received in regard to transporters parking and blocking the roadway.

Minute 252, page 151 – Register of matters raised with Essex County Council. Councillor M. Platt advised that the pot holes in Naze Park Road had been repaired this week.

Minute 248, page 150 – Other Planning Matters (Appeals). In response to Councillor N.W. Turner the Deputy Town Clerk advised that representation was only made to the Planning Inspectorate if the Town Council considered and agreed to do so at the meeting where they appeared as an Agenda item.

Minute 255, page 152 – Clerk’s Report. In response to Councillor N.W. Turner the Deputy Town Clerk advised that bird count numbers would be supplied by the District Council in April for the winter months and monthly throughout the summer.

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**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

As there were no matters that were considered urgent, the Town Mayor thanked those present for their attendance and closed the meeting at 8.20pm.

TOWN MAYOR

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**MEETING HELD ON 20 FEBRUARY 2020**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>
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19/01903/FUL Mr & Mrs Pearce	Proposed garage/outbuilding.	139a Kirby Road Walton on the Naze
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APPROVAL

**Councillor Fiona Knowles declared and interest in the next item and remained in the chamber.**

19/01921/FUL Mr Tom Opperman	Proposed single storey rear addition, loft conversion with roof lights and rear dormer.	46 Vista Avenue Kirby Le Soken
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APPROVAL subject to the installation of a firewall in the loft space.

20/00096/FUL C/A Mr & Mrs Shane Bull	Proposed hipped roof to replace existing flat roof over integral garage.	Sandpiper First Avenue Frinton on Sea
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APPROVAL

19/01891/FUL Mrs Mechelle Sweeley-Oxland	Formation of new 4000mm wide access way and the installation of a Claydon Stoneleigh circular horse exerciser.	Spring Cottage 82 The Street Kirby Le Soken
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APPROVAL

20/00057/FUL Mr & Mrs Benstead	Proposed replacement dwelling.	48 Vista Avenue Kirby Le Soken
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APPROVAL

## SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

### MEETING HELD ON 20 FEBRUARY 2020

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>
20/00078/ADV C/A Mrs Sara Humphries	Proposed one fascia sign, one projecting sign, and two internal posters.	66 Connaught Avenue Frinton on Sea
APPROVAL		
20/00132/FUL Mr Peter Thorne	Proposed single storey rear extension.	53 Horsey Road Kirby Le Soken
APPROVAL		
20/00167/FUL Mr Carl Berge	Proposed single storey extension with 2 no. velux rooflights (following demolition of conservatory).	47 Branscombe Close Frinton on Sea
APPROVAL		
20/00088/FUL C/A Graham Hinton	Proposed rear extension.	Wenred 138 Connaught Avenue Frinton on Sea
APPROVAL		
20/00186/TCA Max Cochrane	Remove all trees.	138 Connaught Avenue Frinton on Sea

APPROVAL – with a condition that a minimum of 20 replacement trees be planted to offset the loss; at this location or in a public place within the area.



**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**MEETING HELD ON 20 FEBRUARY 2020**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>
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20/00162/TCA Mr Stephen Masters	1 No. Beech – Reduce crown by 2m. 1 No. Beech – Reduce crown by 1.5m. 1 No.1 Beech – Reduce crown by 1m, 1 No. Malus – Reduce crown by 1m.	Bridge House First Avenue Frinton on Sea
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APPROVAL

20/00171/TCA Mr Dailly	1 No. Elm – Reduce by 30%, back to previous points.	Shamley 61 Third Avenue Frinton on Sea
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APPROVAL

20/00185/TCA Richard Whybrew	1 No. Maple – Reduce by third. 1 No. Whitebeam – Reduce by a third. 2 No. Conifers – Fell.	Blue Shutters 24 Third Avenue Frinton on Sea
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APPROVAL

20/00192/TCA Mr Darren Murphy	2 No. Eucalyptus Trees – Fell.	23 Second Avenue Frinton on Sea
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APPROVAL – would like to see replacement trees planted.

20/00193/TCA Mr A Simmons	1 No. Holm Oak – Fell	27 Second Avenue Frinton on Sea
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REFUSAL

**SCHEDULE OF ACCOUNTS PAYABLE - NO. 16**

**20 February 2020**

		Net £	Gross £	
<b><u>General:</u></b>				
1.	Bacs Payment Services	Bacs Registration Fee	150.00	150.00
2.	Automated Systems Group Ltd.	Copier Charges	142.64	171.17
3.	Automated Systems Group Ltd.	Copier Service Charge	15.75	18.90
4.	Birchwood Garden Services	Maintenance	988.00	988.00
5.	Ellisons Solicitors	Walton Market Legal Fees	1822.67	1822.67
6.	British Telecommunications Plc.	Telephone Services	102.17	122.60
7.	Mr Varnes	Allotment Deposit Return	50.00	50.00
8.	Accent Stationers Ltd.	Stationery, Chair, Monitor Stand	274.05	328.86
9.	Bunzl Cleaning & Hygiene Supplies	Public Toilet Cleaning Supplies	230.64	276.76
10.	Mr James Choat	Annual Tree Survey	485.00	485.00
11.	DKS-IT	PC & Installation	466.90	466.90
12.	Essex Cleaning Services	Bus/Seafront Shelter Cleaning	520.00	520.00
13.	GCS Alarms Ltd.	Annual Maintenance Charge	170.00	204.00
14.	Veolia ES (UK) Ltd.	Walton Market Bin Charges	55.41	66.49
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		5473.23	5671.35	
<b><u>Columbine Centre:</u></b>				
15.	Tower Security (Tendring) Ltd.	Security	190.08	228.10
16.	British Telecommunications Plc.	Telephone Services	181.95	218.34
17.	Barclaycard Commercial	}2 x Replacement Vacuum Hose	23.58	28.29
		}Facebook Event Advertising Fees	76.00	76.00
18.	Corona Energy Retail 2 Limited	Gas	1892.65	2271.18
19.	Abbey Electrical (Wholesale)	Technical Supplies	79.20	95.04
20.	Bunzl Cleaning & Hygiene Supplies	Cleaning Supplies	247.67	297.23
21.	Bowling Garrard Electrical Ltd.	Fire Alarm Service	168.00	201.60
22.	Newsquest Media Group	Event Advertising	599.00	718.80
23.	PPL PRS Ltd.	Licence	1027.63	1233.16
24.	Swisher Hygiene	Sani Service	424.32	509.15
25.	Veolia ES (UK) Ltd,	Empty of Bins	173.10	207.72
26.	Worldpay	Credit Card Machine Fees	35.75	40.90
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		5118.93	6125.51	
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	<b>Cumulative Total</b>	£10592.16	£11796.86	

**SCHEDULE OF ACCOUNTS PAYABLE – NO. 16A**

**20th February 2020**

Total Salaries/Wages/Expenses (January 2020)	£14822.41
Employers N.I. (January 2020)	£ 941.21
Superannuation – Employer contribution (January 2020)	£ 1176.83
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	£16940.45
Members Mileage	£ 0.00
Petty Cash drawn in January 2020	£ 148.00
Cumulative total	£17088.45