

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at the Council House, Frinton-on-Sea,
Thursday, 20th November 2014 commencing at 7.15pm**

Present :

Councillors Mrs I. Johnson Town Mayor
J. Robertson Deputy Town Mayor
R.J. Bucke, Mrs A. I. Cossens, M.A. Cossens (except minutes 212 - part 215)
J.L. Halls MBE, B. Johnson, C.S. Keston, Mrs J. King,
Mrs D. Miles, A. Moss, N.W. Turner, Mrs V. Watling, G. Watling

Absent:

Councillors E.T. Allen, D.J. Lines

In Attendance

Mrs M. Liles - Town Clerk
Mrs D. Milnes - Deputy Town Clerk

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APOLOGIES FOR ABSENCE

Apologies were received from Councillor E.T. Allen and it was noted that Councillor M.A. Cossens would be a little late.

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MAYOR'S ANNOUNCEMENT

The Town Mayor welcomed Members, the press, the public and Ian Davidson, Chief Executive of Tendring District Council to the meeting.

Councillor Mrs Johnson expressed thanks to Councillor J.L. Halls MBE for his part in the organisation of the Remembrance Services at Walton on both Remembrance Sunday and Tuesday 11th November 2014.

Councillor Mrs Johnson offered congratulations to Paul Clifton who along with the Triangle Traders organised the Remembrance Festival on Saturday 8th November and it was agreed that a letter of congratulations be sent to Paul.

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ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.19pm

There being no questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened immediately.

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IAN DAVIDSON, CHIEF EXECUTIVE OF TENDRING DISTRICT COUNCIL

Mr Davidson thanked the Town Council for inviting him to attend the meeting and gave an update of District Council's matters. He referred to changes to Anti-Social Behaviour legislation and to a set of slides sent out by e-mail to Town & Parish Councils, to which the Town Clerk advised had not been received; Mr Davidson agreed to follow this up.

Mr Davidson went on to brief on the following topics; Tendring District Council's budgetary challenges; Wider Community Leadership; Local Health & Well Being Board; help and support in Education; Families with complex needs; the Local Plan; the Coastline; a Feasibility Study for Economic possibilities; future plans and opportunities for Jaywick.

The Chief Executive advised that the proposal received for The Council House, along with recommendations would be considered by Cabinet on 12th December.

Mr Davidson advised that Tendring District Council would like to continue to help and support the Town Council in regard to The Spinney, as an important area just inside the gateway to Frinton.

In response to Members questions; Mr Davidson advised that un-adopted roads were a real issue and a proactive role was being taken; that the Local Development Order proposed would be for the stretch between Clacton and Holland-on-Sea.

Councillor Mrs Johnson requested that developers be compelled to re-instate verges that are damaged due to them being used as a car park whilst building is undertaken.

In response to Councillor Mrs Johnson, Mr Davidson requested that any evidence passed to Tendring District Council in regard to dredging off of Frinton would be investigated.

Mr Davidson was thanked for his time and left the meeting at 8pm.

The Town Mayor moved, it was seconded and

RESOLVED

that further discussion in regard to The Spinney, Frinton-on-Sea would take place as item 17 b) taken in exclusion.

216

TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

All Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

217

OTHER PLANNING MATTERS

PLANNING APPLICATIONS

It was noted that the following planning applications from a total of 30 decisions made for the Town Council area in the month of October 2014 were at variance with the Town Council recommendations.

REF.NO.	TOWN	DISTRICT
<u>14/01192/FUL</u> Proposed 3 no. residential dwellings (following the demolition of 2 dwellings) with garaging, parking and other associated works at 21 Manor Road, Great Holland	APPROVAL	REFUSAL
<u>14/01313/TCA</u> 1 No. Beech – fell. 1 No. Lime – fell. 1 No. Hawthorn – fell at 44 Fourth Avenue, Frinton-on-Sea	REFUSAL	APPROVAL
<u>14/01356/TCA</u> 2 No. Oaks, 1 No. Ash – fell. 1 No. Apple – reduce by 50% at 1 Rainham Way, Frinton-on-Sea	REFUSAL	APPROVAL
<u>12/00897/OUT</u> Development of site for 2 no. 4 bedroom detached dwellings with attached garages at Land adjoining Tudor Cottages, Little Clacton Road, Great Holland	APPROVAL	REFUSAL

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RECREATION & AMENITIES COMMITTEE

Members received the minutes of the Recreation & Amenities Committee meeting held on 6th November 2014.

219

CRIME & DISORDER WORKING PARTY

With an amendment that Councillor Mrs I. Johnson was in the Chair and closed the meeting the notes of the Crime & Disorder Working Party held on 10th November 2014 were received.

220

ESSEX COUNTY COUNCIL – STREET LIGHTS

The Clerk advised that to date no arrangements had been made for a meeting in this regard and that following several reminders a response was still awaited from Essex County Council.

Councillor Mrs Miles advised that she had met with County Councillor Bass and it was indicated that some lights in Walton could be reinstated following endorsement by the Chief Inspector.

221

SECTION 106

A copy of the latest details of Section 106 for the Town Council's area was circulated and the Town Clerk advised that this document was available on the District Council's website and was updated quarterly.

Councillor Mrs Miles referred to a conversation with an officer at the District Council when she was advised that all of these funds had been allocated, the Town Clerk offered to speak to the District Council in this regard and to seek clarity on the funds available for this Town Council to call upon.

It was suggested that a representative from the District Council could attend a future meeting for further discussion.

Councillors Mrs I. Johnson and B. Johnson both declared an interest in item 9 of the Schedule of Accounts and attempted to leave the chamber before the item was resolved.

222

SCHEDULE OF ACCOUNTS – NO 12 & 12A

The Deputy Town Clerk advised that item 1 of the schedule should have read as 5 x Poppy Wreaths.

There being no questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 12 & 12A in the total sum of £21011.56 nett and £22004.54 (twenty-two thousand, four pounds and 54 pence) gross be approved for payment.

223

INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliation reports for October 2014.

224

INTERNAL AUDITORS REPORT

Members had been supplied with a copy of the latest Internal Auditors report following a visit undertaken on 16th October 2014, the report was noted.

In response to Councillor R.J. Bucke in regard to page 3 task 7; the Town Clerk advised that details could be found within the Town Council's Standing Orders.

CLERKS REPORT

225

TENDRING DISTRICT COUNCIL – TEMPORARY ROAD CLOSURE

It was noted that there would be a temporary road closure for Frinton Late Night Shopping on 12th December between 17.00 and 21.00 hours.

226

KIRBY IN BLOOM

Members considered, moved, seconded and

RESOLVED

that the request of £500 to further replace planters be acceded to.

Councillors R.J. Bucke and N.W. Turner requested that their names be recorded as abstaining from the vote.

227

WALTON-ON-THE-NAZE - POST OFFICE

The Town Clerk expanded on her report advising that 6 week local public consultation in regard to the post office counter being moved to the Co-operative ends on 9th December 2014 with a proposed month of change being February/March 2015.

It was agreed that the Town Council would not respond as a body; although Members may wish to do so individually.

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PUBLICATIONS

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices:-

- a) Tendring Technology College News issues 47 and 48
- b) Society of Local Council Clerk's Magazine, Conference and Training Programme 2015
- c) Local Councils Update issue 179
- d) Clerks and Councils Direct Issue 96
- e) CPRE – Field Work and Countryside Voice magazines

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MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the minutes of the Ordinary meeting of the Town Council held on 30th October 2014 (pages 96 - 105) be approved as a true record and signed by the Chairman.

230

MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS

Councillor Mrs D. Miles advised that she had given apologies for the previous meeting through Councillor Turner.

Minute 198, Page 98 – Police. Councillor Moss asked whether the current strength of police force within the Town Council area had been ascertained and was advised that it was 1 Sergeant and 2 Police Constables supported by the 6 Police Community Support Officers.

In response to Councillor N.W. Turner, the Town Clerk advised that an acknowledgement had been sent to the HM Courts & Tribunals Service in regard to footpath 49 – Connaught Avenue/Old Way, Frinton-on-Sea.

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ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

There were no matters that the Town Mayor considered urgent; the public were thanked for their attendance.

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EXCLUSION

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

233

THE COUNCIL HOUSE

It was noted that the District Council's Cabinet would be considering the Town Council's proposal at a meeting on 12th December 2014.

234

THE SPINNEY, FRINTON-ON-SEA

Members were in agreement that this important site needed some maintenance and in partnership with the District Council would like to see visual improvement to the site. The Town Clerk was requested to contact the Town Council's solicitor in regard to the current lease/tenure. This matter to be re-considered at a future meeting.

There being no further matters the meeting closed at 9.30pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED – AREA2E TOWN COUNCIL OF FRINTON & WALTON MEETING 20 NOVEMBER 2014

APPLICATION/NO.	PROPOSAL	LOCATION	RECOMMENDATIONS
14/01479/FUL C/A Mr Martin Hurn	Demolition of an existing garage & the provision of a new detached 4 bedroom dwelling & turning & parking facilities within the grounds of 169 Connaught Avenue.	169 Connaught Avenue Frinton-on-Sea	REFUSAL – overdevelopment of the site and out of keeping with the street scene. Parking provision is not in line with the Essex Parking Standards and parking in a front garden is not in keeping within a conservation area.
14/01546/FUL C/A Mr Mark Heffron	Erection of a single storey bedroom and balcony over an existing ground floor projection.	34 Hadleigh Road Frinton-on-Sea	APPROVAL
Councillors Mrs I. Johnson and B. Johnson both declared an interest in the next item, remained in the chamber and abstained from voting			
14/01578/FUL Mr D Collins	Proposed front extension to form WC.	55 Walton Road Frinton-on-Sea	APPROVAL
14/01582/FUL C/A Mrs Jane Thorington-Hassell	Replace existing windows with PVCU Windows with 150 PVCU window sill Profile.	Flat 3 The Elms Third Avenue Frinton-on-Sea	APPROVAL

SCHEDULE OF PLANS SUBMITTED – AREA 2E TOWN COUNCIL OF FRINTON & WALTON MEETING 20 NOVEMBER 2014

APPLICATION/NO.	PROPOSAL	LOCATION	RECOMMENDATIONS
Councillors J.L. Halls MBE, A. Moss, Mrs V Watling, G. Watling all declared an interest in the next item and remained in the chamber			
14/01610/FUL Walton and Frinton Yacht Club	Timber cladding and replacement First floor windows and fire escape Door on northern tower section of Clubhouse.	Walton and Frinton Yacht Club Mill Lane Walton-on-the-Naze	APPROVAL
14/01638/FUL C/A Catholic Parish Church Frinton and Walton	Proposed extension	Church of The Sacred Heart Connaught Avenue Frinton-on-Sea	APPROVAL
14/01661/ADV	New canopy fascia signs and free standing price sign	Frinton Service Station Frinton Road Frinton-on-Sea	APPROVAL
14/01644/ADV Persimmon Homes	1 no. freestanding, non illuminated Sales sign.	Land North of Wittonwood Road Frinton-on-Sea	REFUSAL as this site does not yet have full planning permission for development.
14.01492/FUL <u>AMENDED</u> Mr & Mrs G Hartley	Alterations & extension;	8 The Close Frinton-on-Sea	REFUSAL – overdevelopment of the site and right up to the boundary (which is a footpath).
14/01619/TPO Mr A McNulty	2 No. Sycamore - partial crown reduction, 20% crown thinning.	Land to the rear of 70 Pole Barn Lane Frinton-on-Sea	APPROVAL

SCHEDULE OF PLANS SUBMITTED – AREA 2E TOWN COUNCIL OF FRINTON & WALTON MEETING 20 NOVEMBER 2014

APPLICATION/NO.	PROPOSAL	LOCATION	RECOMMENDATIONS
14/01622/TCA Mr A Simmons	1 No. Willow - front garden - reduce by 30%	69 Second Avenue Frinton-on-Sea	APPROVAL
14/01626/TCA Mr M Wallace	T1 - dead shrub - fell. T2 - Strawberry tree - reduce by 3m. T3 - Ash- fell. T4 - Norway Maple - crown lift to 3.5m. T5 - Hawthorn - fell. T6 - Unknown dead tree - fell	69 Third Avenue Frinton-on-Sea	APPROVAL
14/01627/TCA Mr Priestley	1 No. Purple Prunus - reduce and shape by 35% 1 No. smaller Cupressus - fell. 3 No. Large Cupressus - reduce the height by approximately 50%. Rear garden - 2 No. Ash - reduce by 30%, reduce side branches to shape and contain. 1 No. Laburnum - deteriorating - fell. 1 No. Oak - reduce and shaping back to last cutting points (25%).	31 Fourth Avenue Frinton-on-Sea	APPROVAL
14/01625/TCA Mr Speed	Rear boundary on bank behind line of garages - reduce 1 Oak by 40%	Flat 8 Holland Place 34 Holland Road Frinton-on-Sea	APPROVAL
14/01709/TCA Mr T Smith	1 No. Elaeagnus, 1 No. Pittosporum, 1 No. Cotoneaster, Conifers (Thuja), Silver Birch – cut back to boundary	38 Third Avenue Frinton-on-Sea	APPROVAL

SCHEDULE OF PLANS SUBMITTED – AREA 2E TOWN COUNCIL OF FRINTON & WALTON MEETING 20 NOVEMBER 2014

APPLICATION/NO.	PROPOSAL	LOCATION	RECOMMENDATIONS
14/01713/TCA Mr M Cochrane	Fell storm damaged Macrocarpa. Remove 4-5 Prunus trees to help reduce movement of retaining wall	Woodlands First Avenue Frinton-on-Sea	APPROVAL
14/01718/TCA Mr M Cochrane	2 Mimosa, 2 Eucalyptus, and 2 Oak Trees to be reduced by 30%	73 Second Avenue Frinton-on-Sea	APPROVAL
14/01719/TPO Mr M Cochrane	T1 Pine - crown clean and reduce some of the limbs overhanging property by 10%	6 Louise Close Walton-on-the-Naze	APPROVAL – but would request that the % is checked as the application refers to 30%

SCHEDULE OF ACCOUNTS - NO. 12

20 November 2014

	Net	Gross
	£	£
<u>General:</u>		
1. Royal British Legion Poppy Appeal 5 x Poppy Wreaths	125.00	125.00
2. Bt Payment Services Ltd. Telephone Services	154.90	185.88
3. Mr & Mrs Norman Allotment Deposit Return	50.00	50.00
4. Mr S Gleave Allotment Deposit Return	50.00	50.00
5. Siemens Financial Services Ltd. Photocopier Settlement	2155.45	2586.54
6. Accent Stationers Ltd. Stationery	10.80	12.96
7. Birchwood Garden Services Maintenance	340.00	340.00
8. Mr Eagle Land Rent KLS Allotment	5.00	5.00
9. B J Johnson –Johnson Builders Seafront Shelter Maintenance	215.00	215.00
10. Kirby Allotment Society Maintenance	65.00	65.00
11. The National Allotment Society Affiliation Fees	55.00	66.00
12. Tendring District Council Market Rent and Rates	747.60	747.60
13. Zurich Municipal Photocopier Insurance	50.72	53.76
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	4024.47	4502.74
 <u>Columbine Centre:</u>		
14. Affinity Water Water	769.58	769.58
15. A to Z Supplies Cleaning Materials	90.48	108.58
16. Booker Limited Bar/Catering Supplies	568.52	681.28
17. BNP Paribas Leasing Solutions Ltd. Vending Machine Lease	201.50	241.80
18. Bowling Garrard Electrical Ltd. Periodic Inspection	720.00	864.00
19. Corona Energy Retail 2 Ltd. Gas	865.14	1038.17
20. Fresh Linen Ltd. Mat Cleaning	27.45	32.94
21. Mr G Lashmar Columbine Website up-date	31.00	31.00
22. Newsquest Media Group Advertising	46.56	55.86
23. Sound & Vision Electronics Floor Head for Vacuum	8.75	10.50
24. B Environmental-Swisher Sani-Service	49.92	59.90
25. Tendring District Council Land Rent	1625.00	1625.00
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	5003.90	5518.61
	=====	=====
Cumulative Total	£9028.37	£10021.35

SCHEDULE OF ACCOUNTS – NO. 12A

20 November 2014

Total Salaries/Wages/Expenses (net) (October 2014)	£ 8536.74
Income Tax/Employees N.I. (October 2014)	£ 1704.76
Employers N.I. (October 2014)	£ 542.83
Superannuation (October 2014)	£ 1048.86

	£11833.19
Members Mileage	£ 0.00
Petty Cash drawn in October 2014	£ 150.00
Cumulative total	£11983.19