

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at the Council House, Frinton-on-Sea,
Thursday, 21st September 2017 commencing at 7.18pm**

Present:

Councillors	R.J. Bucke (except part Minute 165) Mrs I. Johnson E.T. Allen, Mrs L. Allen, P. Clifton, Mrs A.I. Cossens, C.S Keston (except Minute 159, 160 & part 161), Mrs D Miles (except Minute 159 and part 160), J. Robertson, Mrs F.D.A. Robertson, Miss P. Walford, Mrs V.J. Watling (except 173 – 187)	Town Mayor Deputy Town Mayor
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Absent:

Councillors D. Oxley, Mrs A. Oxley, M. Platt, N.W. Turner

In Attendance:

Mrs M. Liles – Town Clerk
Ms D. Milnes - Deputy Town Clerk

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APOLOGIES FOR ABSENCE

Apologies were received from Councillors D. Oxley, Mrs A. Oxley, M. Platt and N.W. Turner.

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TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor, Councillor Robert Bucke welcomed Members and the public to the meeting and advised that he had attended the Great Holland Harvest Festival on Sunday, 17th September and the Walton Classic Car Show on Sunday, 10th September. The Deputy Town Mayor, Councillor Iris Johnson reported that she had great pleasure in attending the Anglia In Bloom Presentations in Gorleston on Thursday, 14th September when Frinton-on-Sea had been awarded a 'Gold Medal'; Mr Foster on behalf of his team was congratulated and given a round of applause.

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ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.22pm

In response to both Everlyn Bowker, Woodside, Walton-on-the-Naze and Anne Seggie, the Town Mayor advised that consideration of the closure by the District Council of Public Conveniences would be discussed under Agenda item 12.

In response to Everlyn Bowker, the Town Mayor advised that the roads either side of Central Avenue (seaward end) were un-adopted and well used and the responsibility of the residents of those roads and it would be for them to approach Essex County Council should they wish them to be adopted.

Members concurred that the road which was used by buses and lorries were in a poor condition and perhaps the matter could be taken up by the County Councillor.

In response to Councillor Mrs D. Miles, the Town Mayor advised that Essex County Councillor Platt had been invited to a future Town Council meeting; a response was awaited.

Councillor R.J. Bucke advised that he had recently attended a meeting of the Local Highways Panel and advised that although he had been allowed to ask questions, he understood that the public were no longer able to attend.

Mr Carter, Speedwatch Co-ordinator confirmed that he had attended a Local Highways Panel in March 2017 when there were lots of questions asked by members of the public and then in June advised that the public were no longer able to attend, only by invitation and he was still awaiting answers and an invitation – he commented that it was disgraceful.

Mr Carter further advised that it was his understanding that Councillor M. Platt had or was presenting papers to have speed cameras located in Walton Road, Walton-on-the-Naze/Frinton-on-Sea and Little Clacton Road, Great Holland – as the installation of flashing speed restrictions had been ineffective and a total waste of money.

Mr Carter reported that 4 or 5 speed watch sessions were undertaken each month with a large number of vehicles being reported for exceeding the speed limited.

The Town Mayor, Councillor R.J. Bucke expressed the Town Council thanks to the volunteer speed watch team for carrying out the sessions.

There being no further questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.47pm

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TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

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OTHER PLANNING MATTERS

PLANNING APPLICATIONS

It was noted that the following planning applications from a total of 25 decisions made by Tendring District Council for the Town Council area in the month of August 2017 were at variance with the Town Council recommendations.

REF.NO.	TOWN	DISTRICT
<u>17/00617/FUL</u> Proposed dwelling house at 35 Wavring Avenue, Kirby Cross	REFUSAL	APPROVAL
<u>17/00966/OUT</u> Outline planning application with all matters reserved for one dwelling at Birch Hoe Farm, Pork Lane, Great Holland	APPROVAL	REFUSAL
<u>17/01120/TPO</u> 1 no. Oak – Fell at 32 Ferndown Road, Frinton-on-Sea	REFUSAL	APPROVAL
<u>17/00571/FUL</u> A two storey enabled living facility providing 16 apartments for profoundly disabled adults at former Martello Caravan Park, Kirby Road, Walton-on-the-Naze	REFUSAL	APPROVAL
<u>17/01038/FUL</u> Demolition of existing commercial building and erection of new building containing 8 no. flats and 1 no. retail unit (use classes A1, A2 and A3), with associated parking, cycle and bin-stores at 27–31 High Street, Walton-on-the-Naze	REFUSAL	APPROVAL
<u>17/01160/TCA</u> Remove dying May tree in front garden at Roundwood, 3 Ashlyns Road, Frinton-on-Sea	REFUSAL	APPROVAL

TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL DECISION

It was noted that appeal reference APP/P1560/W/17/3172178 by Frank Sanderson for the demolition of commercial buildings and part of outbuilding, and the residential development of 0.25ha of land to create up to 3 detached dwellings with associated garaging and parking at Focus Farm Buildings, Little Clacton Road, Great Holland. Tendring District Council reference 16/01151/OUT, which the Town Council recommended REFUSAL for at a meeting held on 1st September 2016 has been DISMISSED and that a copy of the appeal decision is available on request from the Town Council offices.

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REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor R.J. Bucke advised that he had attended a meeting of the Tendring District Association of Local Councils the previous evening when Cath Bicknell from the planning department of Tendring District Council had been in attendance and had advised that the 5 year supply of housing for Tendring had been challenged.

The Town Mayor also advised that Joy Darby from the Essex Association of Local Councils had spoken in regard to Governance Review being undertaken by Tendring District Council.

Reference had been made during planning in regard to Trustees of the Frinton Memorial Club and the continued need for the Town Council to appoint.

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RECREATION AND AMENITIES COMMITTEE

The Minutes of the Recreation & Amenities Committee meeting held on Thursday 7th September 2017 (pages 9 - 12) were received.

Councillor Mrs D. Miles asked that consideration be given to Councillor C. Keston being replaced on this Committee due to his interest in quoting for work/contracts which in turn were considered by the Recreation & Amenities Committee.

Following discussion when Councillor Mrs D. Miles was advised that Councillor C. Keston always left the Chamber when such matters were discussed and considered by the Committee and that the Town Clerk presented quotations anonymously, it was suggested that the External Auditors opinion be taken in this regard.

Councillor R.J. Bucke proposed that the matter be referred to the Recreation & Amenities Committee for consideration.

Minute 38, page 10 – Columbine Centre – Proposed regular user of the Centre; the RECOMMENDATION was moved, seconded and

RESOLVED

that the Walton Community Church be offered regular hire of the Columbine Centre with the clear understanding that from time to time other bookings would be considered and that fair and due notice be given.

that the Sunday hourly hire charge for the Meadow Suite & the Connaught Room be made and that a concession of no charge for the Sound System (£25.00 per session) and no charge for Kitchen Hire (£50) be made.

furthermore that the Walton Community Church provide written documentation that all necessary licences are in place.

The Town Mayor, Councillor R.J. Bucke declared an interest in the next item and left the Council Chamber. The Deputy Town Mayor, Councillor Mrs I. Johnson took the chair for the next item only.

Minute 40, page 11 – Walton & District Indoor Bowls Club; the RECOMMENDATION was moved, seconded and

RESOLVED

that the Town Council concede to a two year moratorium of the annual rent increase.

It was suggested that the Walton & District Indoor Bowls Club seek to increase their membership by a recruitment drive.

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CRIME & DISORDER WORKING PARTY

Members received the report of the Crime and Disorder Working Party meeting held on Monday, 11th September 2017.

Councillor E.T. Allen referred to the problem of burglaries taking place in roads where street lights were not working and the delay by Essex County Council to have them repaired.

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WALTON MARKET WORKING PARTY

Members received the report of the Walton Market Working Party meeting held on Thursday, 14th September 2017

The Town Mayor allowed Mr Foster to speak from the public gallery – who advised the meeting that should Walton-on-the-Naze not have a market; then it may cease to be considered a Market Town and would possibly miss out on grants.

Councillor Mrs D. Miles remarked that the Town Council could not keep financing the market if it was not supported.

168

PAST MAYOR BADGES

Discussion ensued in regard to Past Mayor's being provided with or individually purchasing Past Town Mayor Badges, the chamber was divided and therefore it was agreed that initial investigation be undertaken in regard to set up costs and deferred to a future meeting.

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PUBLIC TOILETS IN FRINTON-ON-SEA & WALTON-ON-THE-NAZE

The Town Mayor, Councillor R.J. Bucke referred to an e-mail from Tendring District Council outlining the position with the toilets, advising that the toilets in Mill Lane, Walton-on-the-Naze were in a state of disrepair and have been identified as a site for redevelopment some point in the future.

The Old Way site, not in such a state of disrepair it was suggested could remain open should the Frinton & Walton Town Council be committed to sponsor or fund them for a defined period and with agreement still be looked after by the District Council.

It was noted that listing them for Community Asset Transfer should not be pursued.

Following considerable debate it was the view of those present that both the toilets in Mill Lane, Walton-on-the-Naze, being in a central location and having DDA and the Old Way, Frinton-on-Sea being central to the shopping facilities in Connaught Avenue should remain open and that further negotiation should be undertaken with the District Council.

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DEFIBRILLATORS

Following consideration and much discussion in this regard, when Members were advised that although great effort had been undertaken, without success, to try and ascertain the location of defibrillators within the Town Council area; it was agreed to pursue the purchase of defibrillators with one being located at the Naze Visitor Centre, Walton-on-the-Naze.

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COMMUNITY GOVERNANCE REVIEW

It was generally considered that the suggested number of Councillor Seats following a possible Community Governance Review of 21 was unnecessary. A Town Council response was delegated to the Town Mayor, Councillor R.J. Bucke and the Deputy Town Mayor, Mrs I. Johnson.

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DISABLED ACCESS AT THE COLUMBINE CENTRE

Councillor Mrs D. Miles appraised Members of the Town Council in regard to; in her view the need for disabled access to the stage at the Columbine Centre, following consideration when it was noted that a previous stage lift had been disposed of it was moved that a survey of the stage and access be made to enable further consideration.

173

SCHEDULE OF ACCOUNTS – NO 9 & 9A

There being no questions in regard to the schedule it was moved, seconded and

RESOLVED

that the schedule of accounts No 9 & 9A in the total sum of £17,026.70 nett and £17,502.72 (seventeen thousand, five hundred, two pounds and 72 pence) gross be approved for payment.

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INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliation reports for August 2017.

CLERK'S REPORT

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TRIANGLE TRADERS ASSOCIATION

Following consideration to the request, included a financial balance sheet from the Triangle Traders Association for financial support for the Christmas light display on the Triangle Shopping Centre, it was moved, seconded and

RESOLVED

that a donation of £1,000.00 be made and taken from expenditure code 4217/105 (Festive Lights)

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ESSEX COUNTY COUNCIL

It was agreed that a response to the Essex Highways Service Delivery Survey – September 2017 from the Town Council be delegated to the Town Mayor, Councillor R.J. Bucke and the Deputy Town Mayor, Mrs I. Johnson.

Councillor R.J. Bucke referred to a recent inspection he had undertaken with an Officer of the District Council in regard to the dirty pavements in Connaught Avenue where it was ascertained that much of the pigeon mess was outside shops which had lighting attachments and satellite dishes, giving the birds somewhere to roost.

It was noted that the satellite dishes needed planning permission as they were in a Conservation Area and that it was believed Councillor N.W. Turner was pursuing through the Planning Department.

It was noted that some businesses had taken the initiative to clean outside their premises and it was hoped that more businesses would also do the same.

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TENDRING DISTRICT COUNCIL – TREE PLANTING PROGRAMME 2017/2018

Members noted the details in regard to the above with the invitation to apply for a grant with a closing date of 27th October 2017.

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RURAL COMMUNITY COUNCIL OF ESSEX

The invitation to attend the annual Rural Community Council for Essex Village Halls & Community Buildings Conference on Saturday 14th October 2017 at Chignals & Mashbury Village Hall from 9.30am to 3pm was noted.

179

NATURAL ENGLAND

The information that the marine extension to the Hamford Water Natura 2000 site had been included in the Register of European Sites in England and Wales required under Regulation 13 of The Conservation of Habitats and Species Regulations 2010 was noted.

180

ENVIRONMENT AGENCY

Information about work starting later this month to repair the earth tidal defence embankment at The Naze was noted.

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PUBLICATIONS

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices:-

Local Councils Update – September 2017, Issue 210
The Clerk Magazine - September 2017, volume 48 no.5
Clerks & Council Direct – September 2017, Issue 113

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MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 31st August 2017 (pages 79 - 88) be approved as a true record and signed by the Town Mayor.

Following the approval, Councillor Mrs D. Miles referred to Minute 143, page 81 – Open Spaces Working Party and sentence/paragraph six and asked that it be removed as she had not said it, the removal was agreed.

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MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS

Minute 154, page 84 – (Minute 132, page 71 of the Minutes of 10th August 2017 and Minute 104, page 59 of the Minutes of 20th July 2017). It was noted that the Sink Hole in Walton Road/Central Avenue, Frinton-on-Sea had been filled.

Minute 154, page 84 – Invitation to County Councillor M. Platt to give updates in his capacity as an Essex County Councillor as an Agenda item at a Town Council Meeting. It was noted that a response to the invitation was yet to be received.

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ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

There were no matters that the Town Mayor considered urgent and the press and the public were thanked for their attendance.

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EXCLUSION

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

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THE COUNCIL HOUSE

Members were advised that the purchase of the Council House was in the hands of the Town Council's appointed solicitor.

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COLUMBINE CENTRE - RENT REVIEW

Members were advised that no further correspondence had been received in this regard and therefore nothing further to report.

There were no further matters that the Town Mayor considered urgent and the meeting closed at 10.24pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 21 SEPTEMBER 2017

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
17/01381/FUL Mr Robert Wiltsher	Erection of front boundary fence and extension to existing dropped kerb.	6 Snape Way Frinton On Sea	REFUSAL – would wish to see open plan estates remain so.
17/01400/FUL C/A Mr Huddlestone	Variation of Condition 2 of 17/00347/FUL design changes to remove conservatory and add a dining room.	Haroldene 53 The Street Kirby Le Soken	APPROVAL
17/01402/FUL C/A Father Frank J Jackson OFS	Variation of Condition 2 of 14/01638/FUL to improve car parking facilities and access.	Church of The Sacred Heart and Saint Francis Connaught Avenue Frinton On Sea	REFUSAL – Condition 2 of 14/01638/FUL should remain and be upheld for the benefit of the street scene and as a screen to neighbouring residential properties.
Councillor J. Robertson declared an interest in the next application, remained in the Chamber and abstained when voting 17/01316/FUL Mr Richard John Priest	Covered garden area consisting of 2no. solid walls and a slate roof retrospective.	97 Kirby Road Walton On The Naze	REFUSAL – object to the height and the bulk of the build, out of keeping and reduces the private amenity of neighbours.
17/01399/FUL C/A Mr & Mrs D Joscelyne	Proposed loft conversion to include rear flat roof dormer with Juliet balcony and 2no. velux rooflights.	35 Upper Third Avenue Frinton On Sea	APPROVAL
17/01443/FUL C/A Mr F Denham	Single storey rear conservatory extension.	61 The Street Kirby Le Soken	APPROVAL

SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 21 SEPTEMBER 2017

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
Councillor Mrs V. Watling declared an interest in the next application, remained in the Chamber and abstained when voting 17/01451/FUL C/A Mr Christopher Armstrong	Proposed youth academy for cricket specific indoor centre.	Frinton On Sea Cricket Club Ashlyns Road Frinton On Sea	APPROVAL
17/01454/FUL Mrs O'Brian	Ramped access.	24 Clays Road Walton On The Naze	APPROVAL
17/01153/OUT Mr & Mrs Baldwin	Demolition of existing bungalow and construction of 6 No. three bedroom detached bungalows.	121 Thorpe Road Kirby Cross	REFUSAL – overdevelopment of the site, poor entry/exit onto a main road. Against backland development.
17/01456/FUL C/A Mr S Stinson	Revision to approval 16/00948/FUL - House plans/elevations inverted North to South and front car access.	The New Cottage Church Lane Great Holland	REFUSAL – overdevelopment of the site. Against backland development and shared drives.
17/01469/FUL Mr & Mrs D Doyle	Single storey rear and side extension.	2 Woodside Walton On The Naze	APPROVAL
17/01486/LUPROP Miss C Wright INFORMATION ONLY	Single storey rear extension.	31 St Marys Road Frinton On Sea	NOTED
17/01488/FUL Mrs Thornley	Ramped access.	9 Stewards Close Frinton On Sea	APPROVAL

SCHEDULE OF PLANS SUBMITTED – AREA2 TOWN COUNCIL OF FRINTON & WALTON MEETING 21 SEPTEMBER 2017

APPLICATION NO. /APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
Councillors R.J. Bucke and Mrs V. Watling 17/01491/FUL C/A Mr & Mrs P Fennelly	Proposed single storey rear extension.	55 Third Avenue Frinton On Sea	APPROVAL APPROVAL
17/01494/FUL C/A Frinton War Memorial Club	Alterations to convert outside cycle and smoking area to toilet facilities.	Frinton War Memorial Club Fourth Avenue Frinton On Sea	APPROVAL with a request that the alterations are in keeping with the host building.
17/01502/TPO Mr G Prendergast	1 No. Oak - cut back to previous points.	9 Hopkins Close Kirby Cross	APPROVAL
17/01534/TPO Mr S White	1 No. Lime (adjacent side of house) - fell	8A Pole Barn Lane Frinton On Sea	APPROVAL
17/01529/TCA Mrs E Halliday	4 No. Oak (4, 5, 7 and 8) - fell. 1 No. Hawthorn (9) - fell	Seascope Church Lane Great Holland	REFUSAL

SCHEDULE OF ACCOUNTS - NO. 9

21 September 2017

	Net	Gross
	£	£
<u>General:</u>		
1. British Telecommunication Plc. Telephone Services	201.89	242.26
2. British Telecommunication Plc Broadband Services	109.67	131.60
3. DKS-IT Printer, Ink Cartridges, Adapter	239.40	239.40
4. Tendring District Council Council House charges	482.69	482.69
5. Essex County Council Festive Light inspections	150.00	150.00
6. Birchwood Garden Services Grounds Maintenance	460.00	460.00
7. Kirby Allotment Society KLS Maintenance – Aug	65.00	65.00
8. Veolia ES (UK) Ltd Market Waste Collection	218.30	261.96
9. Tendring Community Transport Coach Hire 20.08.17	168.00	168.00
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	2094.95	2200.91
 <u>Columbine Centre:</u>		
10. British Telecommunication Plc Broadband Services	100.00	120.00
11. Corona Energy Retail 2 Ltd Gas 01.08.17-01.09.17	607.57	729.08
12. Bunzl Cleaning & Hygiene Supplies Cleaning Supplies	74.37	89.24
13. John Slater & Haward Ltd. -Display Energy Certificate site Insp.	490.00	588.00
14. Swisher Hygiene Sani-Service	49.92	59.90
15. Tendring District Council Annual Premises Licence	180.00	180.00
16. Abbey Electrical Light fittings	11.70	14.04
17. Veolia ES (UK) Ltd Waste Collection	131.82	158.18
18. Tower Security (Tendring) Ltd Security visits – July	187.00	224.40
19. Tower Security (Tendring) Ltd Security visits - August	198.00	237.60
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	2030.38	2400.44
	=====	=====
Cumulative Total	£4125.33	£4601.35

SCHEDULE OF ACCOUNTS – NO. 9A

21st September 2017

Total Salaries/Wages/Expenses (net) (August 2017)	£10621.83
Employers N.I. (August 2017)	£ 734.46
Superannuation – Employer contribution (August 2017)	£ 1395.08

	£12751.37
Members Mileage	£ 0.00
Petty Cash drawn in August 2017	£ 150.00
Cumulative total	£12901.37