

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of an Ordinary Meeting of the Town Council  
held at the Council House, Frinton-on-Sea,  
Thursday, 23rd July 2015 commencing at 7.15pm**

**Present :**

Councillors J. Robertson Town Mayor  
R.J. Bucke Deputy Town Mayor  
E.T. Allen, Mrs L. Allen, M. Brown, P. Clifton, Mrs A.I. Cossens,  
D. Fitz-Hardy, Mrs I. Johnson, Mrs D Miles, D. Oxley,  
Mrs F.D.A. Robertson, N.W. Turner,

**Absent :**

Councillors C.S Keston, M. Platt, Mrs V.J. Watling

**In Attendance**

Mrs M. Liles - Town Clerk  
Ms D. Milnes - Deputy Town Clerk

75

**APOLOGIES FOR ABSENCE**

Apologies were received from Councillors C.S Keston and Mrs V.J. Watling.

76

**MAYOR'S ANNOUNCEMENT**

The Town Mayor welcomed Members, the press and the public to the meeting.

The Town Mayor, Councillor J. Robertson apologised to Mr Foster and Frinton In Bloom for being absent from judging day and advised that he had attended the opening evening of Frinton Summer Theatre and recommended those present to take the opportunity during the summer to attend a performance. Councillor Robertson had also attended the start of the North Essex Group of the Motor Neurone Disease Association Charity Walk on Sunday 19th July.

77

**ADJOURNMENT OF MEETING**

It was moved, seconded and

**RESOLVED**

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.19pm

In response to:

Jean Mockford, Chartfield Drive, Kirby-le-Soken – who asked why there was no local plan and what was being done? The Town Mayor advised that the Tendring District Council Local Plan would not be ready until 2017 following periods of consultation.

Mrs Blanking, Burnham Close, Walton-on-the-Naze; the Town Mayor advised that planning application 15/01022/OUT for land adjacent to 9 Burnham Close would be considered during planning when Members would take into account objections.

Mr Eldret, Third Avenue, Frinton-on-Sea who expressed concern in regard to a private Security company who were offering patrols, which may give residents concern about security and crime and Mick Carter, Walton Road, Frinton-on-Sea; on the report that the Police Commissioner had commented that there was no merit in police patrols and that he would be standing down as Police Commissioner. Members in general re-affirmed the Town Council's commitment to funding six Police Community Support Officers and the value of the work that they undertake in crime prevention and detection.

There being no further questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.42pm

78

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**All Members indicated that they may be reconsidering this matter at District Council level.**

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

79

**OTHER PLANNING MATTERS**

**PLANNING APPLICATIONS**

It was noted that the following planning applications from a total of 31 decisions made by Tendring District Council for the Town Council area in the month of June 2015 were at variance with the Town Council recommendations.

**REF. NO.**

15/00694/ADV

1 fascia sign, 1 projecting or hanging sign and 2 other signs at 100 Connaught Avenue, Frinton-on-Sea.

**TOWN  
REFUSAL**

**DISTRICT  
APPROVAL**

15/00659/FUL

Proposed erection of two semi-detached two bedroom bungalows at Land adjacent 6 Cranford Close, Frinton-on-Sea.

**REFUSAL**

**APPROVAL**

**TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED) – PLANNING APPEAL AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION**

Receipt of an appeal by Mr & Mrs M Pavey at Ruster Lodge, First Avenue, Frinton-on-Sea for Proposed Juliet balconies to first floor and new front boundary wall under application reference 15/00177/FUL, which the Town Council recommended APPROVAL for at a meeting held on 19 March 2015. Appeal reference APP/P1560/D/15/3035845.

Councillor E.T. Allen expressed concern at the proliferation of banners and signs at the entrance to Frinton-on-Sea and the number of contractors who left advertising signs outside properties making the area look shabby. He advised that he had in the past reported them but that it had taken some weeks before they were removed.

Councillor R.J. Bucke advised that he had recently attended a consultation meeting in regards to development and proposed housing at the Turpins Farm Site on the Corner of Elm Tree Avenue.

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**RECREATION & AMENITIES COMMITTEE MEETING**

The Minutes of the Recreation & Amenities Committee held on 9th July 2015 (pages 4 - 6) were received. In regard to Minute 16, page 5; Councillor Turner asked which contractor had been used and the Town Clerk responded that following obtaining verbal quotations, Keston Services Limited had undertaken the work. The Town Clerk advised that for next year written quotations would be sought.

Minute 17(a), page 5 – New Play area at Walton. Councillor Mrs Miles asked why the proposed site was now ‘mooted that this might not be the best site’. In response it was understood that as the site was sloped it had not been possible to utilise it completely and it may be possible that alternative proposals or designs could be obtained. Councillor Mrs Miles offered to pursue this project along with Councillor Fitz-Hardy and the Town Mayor, Councillor J. Robertson as the Chairman of Recreation & Amenities also offered to assist.

Minute 18(d), page 6 – Allotment rents 2016/2017. In response to Councillor Turner, the Chairman of Recreation & Amenities advised that some clearance of the ditch at Kirby-le-Soken had been undertaken although it was an ongoing problem with wind blown rubbish. Councillor J. Robertson also advised that the Committee would be looking at ways to reduce the cost of water consumption and costs at the allotments

Following consideration the RECOMMENDATIONS therein were moved, seconded and

RESOLVED

that the Town Council engage the same Architect to make a new application for the retention of one of the storage containers at the Columbine Centre, before the current permission expires on 5th October 2015.

that the Boot Sales start again on the 3rd Sunday in September.

that the bus and sea front shelters be cleaned every 6 weeks during the summer period.

that Allotment Rents should be set at £5 per rod including water for the 2016/2017 period.

that allotment sites only be offered to residents of the Town Council area as they were subsidised by the Town Council.

**81**

**CRIME AND DISORDER WORKING PARTY MEETING**

The report of the Crime and Disorder Working Party held on 13th July 2015 was received, Councillor Turner praised the private and confidential report circulated.

**82**

**SCHEDULE OF ACCOUNTS – NO 6 AND 6A**

In response to The Deputy Town Mayor, Councillor Bucke, the Deputy Town Clerk advised that a revised bill had been received from EDF Energy for the Electricity at the Columbine Centre in the sum of £3,369.19 (gross) and a cheque had been written for the revised amount.

There being no further questions it was moved, seconded and

RESOLVED

that the revised schedule of accounts No 6 & 6a the total sum of £19,954.44 nett and £21,296.77 (twenty-one thousand, two hundred, ninety-six pounds and 77pence) gross be approved for payment.

The schedule was ruled off and signed by the Chairman.

**83**

**INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS**

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliation reports for June 2015.

**84**

**UPDATE ON PLANNING/LOCAL PLAN TRAINING**

Councillor Brown requested Members to consider the Town Council having its own pro-active plan in place as a general policy for Members to use when considering planning applications.

Following due consideration it was moved, seconded and

Unanimously RESOLVED

that the Local Plan Working Party meet and with the guidance of a Planning Facilitator produce a Town Design Statement.

85

**MARKET INFORMATION**

Members noted that an Italian Market was to be held on Sunday 9th August 2015 on the Millennium Square, Walton-on-the-Naze.

The Town Clerk advised that £185 has been the nett profit from the May Fun Day held on Monday 25th May 2015. The Clerk was directed to split the sum pro rata between the In Bloom groups.

**CLERKS REPORT**

86

**THE PLANNING INSPECTORATE - WILDLIFE AND COUNTRYSIDE ACT 1981 SECTION 53 – ESSEX COUNTY COUNCIL**

Members were advised of further correspondence in regard to Definitive Map Modification No. 588 (Footpath 52 Frinton and Walton, Tendring District) Order 2014 – Newgate Street to Newpier Street, Walton-on-the-Naze, that the exchange period has now ended and a reminder of the accompanied site visit on 29th July 2015. The Clerk offered to attend and Councillor Mrs Miles advised that she would also attend and would contact ex-Councillor Moss to see if he was available.

87

**TENDRING DISTRICT COUNCIL – THE LICENSING ACT 2003 - APPLICATION NO. 15/00392/PREMVA**

A copy of a Notice of a Hearing in respect of a variation of a premises licence at Walton Food and Drink, 53 – 55 High Street, Walton-on-the-Naze, with an invitation to attend had been circulated with Members papers and it was agreed that Councillor Mrs Miles and the Town Clerk, Mrs Liles would represent the Town Council on Monday 10 August in the Tendring District Council Chamber, Thorpe Road, Weeley commencing at 10am.

88

**ESSEX COUNTY COUNCIL (TEMPORARY PROHIBITION OF TRAFFIC) ORDER 2015**

The Clerk advised Members of an order to temporarily close that length of WittonWood Road, Frinton-on-Sea from its junction with Cranford Close, east for a distance of approximately 30 metres commencing on 10 August 2015 for 4 weeks or where appropriate signs are showing and weather permitting.

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**PUBLICATIONS**

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices:-

Local Councils Update Issue 186

Clerks & Councils Direct – July 2015 Issue 100

Society of Local Council Clerks – The Clerk Magazine, July 2015

Essex Association of Local Councils – Update no. 129, June/July 2015

College News issue 75, 76 and 77

90

**MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

RESOLVED

that the minutes of the Ordinary meeting of the Town Council held on 2nd July 2015 (pages 32 – 42) be approved as a true record and signed by the Chairman.

91

**MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS**

Minute 54, page 33 – Parking issues adjacent to Kirby Cross Primary School. Councillor Turner advised that District Officers will be looking at the matter and Councillor Clifton advised that he had spoken to the Headteacher in this regard and parents were being reminded of the need to park lawfully and have due consideration for neighbouring residents.

92

**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

There were no matters that the Town Mayor considered urgent; the public and the press were thanked for their attendance.

93

**EXCLUSION**

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

94

**THE COUNCIL HOUSE**

The Town Mayor advised that along with Councillor Mrs Johnson he had attended a meeting with the Town Council's Solicitor in this regards, the Solicitor had been instructed to contact Tendring District Council with a view to producing revised documentation.

There being no further matters the meeting closed at 10.21pm.

TOWN MAYOR

**SCHEDULE OF PLANS SUBMITTED – AREA2E FRINTON & WALTON TOWN COUNCIL MEETING 23 JULY 2015**

APPLICATION NO. APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
15/00928/OUT Kay Properties	Outline application with all matters reserved for residential development of up to 75 dwellings.	Land to East of Halstead Road Kirby le Soken	REFUSAL – intrusion of the green gap and the loss of the identity of the village. Outside the village settlement and in close proximity to a listed building.  This land should under no circumstances be considered for housing development.  Lack of infrastructure and job opportunities across the area.  Issues with the highway and flooding in this area.
15/00929/FUL Kay Properties	Change of use of farmland to community sports pitches.	Land West of Halstead Road Kirby Cross	REFUSAL – it was not considered that additional facilities to those already at this location are necessary.  Would be against the loss of agricultural/arable land.
<b>Councillor R.J. Bucke declared an interest and left the chamber for the next item</b>			
<b>Councillor N.W. Turner declared an interest and remained in the chamber for the next item</b>			
15/00950/OUT Mr D Wood	Outline planning permission for the residential development of 1 detached dwelling with associated parking, landscaping and ancillary works.	Robins Wood Walton Road Kirby le Soken	APPROVAL
15/00956/FUL Mr A Attwell	Proposed conversion of shop into detached bungalow (Variation of planning permission 14/01696/FUL to remove bay window).	105 Hall Lane Walton on the Naze	APPROVAL

**SCHEDULE OF PLANS SUBMITTED – AREA2E FRINTON & WALTON TOWN COUNCIL MEETING 23 JULY 2015**

APPLICATION NO. APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
15/00965/FUL Viking Oaks Village Ltd	Erection of 4 new dwellings (incorporating the variation of design and layout of plots 4-6 under planning permission 12/01001/FUL with associated works and one new dwelling).	Viking Cottage Green Lane Walton on the Naze	APPROVAL
15/00981/ADV C/A Mr Jacob Lawrence	New shop front sign.	113 Connaught Avenue Frinton on Sea	APPROVAL to the sign. Could not agree to any other changes or addition of shutters. Concerned that the drawings do not show the shop front with its existing façade.
<b>Councillor P. Clifton declared an interest and remained in the chamber for the next item</b>			
15/00982/FUL Mr & Mrs C Smith	Proposed two storey front extension and single storey side extension.	131 Thorpe Road Kirby Cross	APPROVAL
<b>The Town Mayor, Councillor J. Robertson declared an interest and remained in the chamber for the next item</b>			
15/00887/FUL C/A Mr P Dukes	Proposed conversion into single residential dwelling and proposed extension.	1 - 5 Old Pier Street Walton on the Naze	APPROVAL with the condition that the facade is kept and maintained.
15/01012/FUL Mr S Anderson	Alterations and extension.	16 Beaumont Close Walton on the Naze	APPROVAL



**SCHEDULE OF PLANS SUBMITTED – AREA2E FRINTON & WALTON TOWN COUNCIL MEETING 23 JULY 2015**

APPLICATION NO. APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
Councillor E.T. Allen and Mrs L. Allen both declared an interest and left the chamber for the next item	Construction of 2 No. semi-detached Houses with integral garages, Parking bays	Land adjacent 5 St Botolphs Terrace Walton on the Naze	REFUSAL – properties are forward of the building line, too great a height and mass and incongruous with neighbouring properties.  Concern that it may be used for multiple occupancy accommodation.
Councillor Mrs D. Miles declared an interest and left the chamber for the next item	Outline application to build a two bedroom detached bungalow.	Land adjacent 9 Burnham Close Walton on the Naze	REFUSAL – out of character with the street scene, would give a cramped appearance at the end of this close. Against the loss of green space, the open aspect and the amenity to neighbouring properties.  Concern was expressed in regard to the narrowing of the access from this close to Clays Road, turning a footpath into a long alleyway.
15/01028/FUL C/A Mr P Lane	Proposed improvements to accommodate new storage facilities to existing flats.	Southcliff Lodge Southcliff Parade Walton on the Naze	APPROVAL

**SCHEDULE OF PLANS SUBMITTED – AREA 2E FRINTON & WALTON TOWN COUNCIL MEETING 23 JULY 2015**

APPLICATION NO. APPLICANT	PROPOSAL	LOCATION	RECOMMENDATION
<b>The Town Mayor, Councillor J. Robertson and Mrs I. Johnson both declared an interest and remained in the chamber for the next item</b>			
15/00984/FUL Mr & Mrs S & K Watchman C/A	Demolition of existing nursery buildings and erection of two dwellings.	Great Holland Nurseries Church Lane Great Holland	REFUSAL – against backland development in a conservation area which is also outside the village envelope. Against the loss of employment land.
15/01033/FUL Mr Andrew Samuels - B M Samuels C/A	Alterations and extensions to form 6 No. one bedroom flats to first and second floors.	52-54 Connaught Avenue Frinton on Sea	Concern in regard to the possible loss of a public footpath.  REFUSAL – Overdevelopment of the site. Such a development would turn an access road for commercial premises into a residential street and set a precedent for neighbouring properties. Would cause a nuisance to neighbouring properties. Lack of parking.

**Councillor N.W. Turner requested that his name be noted as abstaining from voting for the next item**

15/01051/FUL Mrs Nikki Faber - Tendring Knowledge Hub	Change of use from a dwelling to charity run facility for the free education of people with mental health problems.	Tendring Knowledge Hub The Bungalow 106 Walton Road Kirby le Soken	REFUSAL – lack of information in regard to the use and times of use of the proposal.
15/01072/FUL Mr Peter H Hennan C/A	Erection of new shed and move existing side fence and gate 750mm towards front of site.	Flemish House 59 Second Avenue Frinton on Sea	APPROVAL
15/01039/TELLIC <b><u>INFORMATION ONLY</u></b>	Remove 3no. DBDPP antenna and install 3no. six port antenna at 15.5m And 1no. internal and 1no. external Cabinet. (not exceeding 1.5m cubed) On the 15m high tower.	Land off Mumfords Lane Kirby Cross	NOTED

**SCHEDULE OF PLANS SUBMITTED – AREA2E FRINTON & WALTON TOWN COUNCIL MEETING 23 JULY 2015**

<b>APPLICATION NO. APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
15/01049/TELLIC <b><u>INFORMATION ONLY</u></b>	Proposed 3 x cabinets, antennas & Cabinet dish mounted on brackets Fixed to proposed pole.	Frinton Community Centre Soken House Frinton on Sea	NOTED
15/01026/COUNOT <b><u>INFORMATION ONLY</u></b>	Change of use from Class A2 to one residential ground floor flat Class C3.	147 Connaught Avenue Frinton on Sea	NOTED
15/01000/TPO Mrs P Garrad	T1 - Ash - coppice, T2 Hawthorn - coppice	Pedlars Wood Central Avenue Frinton on Sea	APPROVAL
15/00999/TCA Mr J Fisher	1 No. Oak - reduce branches overhanging Fishers Cottage	Playing Field Church Lane Great Holland	APPROVAL
15/01003/TCA Cochrane Tree Services Max Cochrane	Conifer to be reduce by up to 50%	35 Fourth Avenue Frinton on Sea	APPROVAL
<b>Councillor E.T. Allen and Mrs L. Allen both declared an interest and left the chamber for the next item</b>			
15/01025/TCA Letsure UK - Shelley Boulter	Rear garden - 1 dead/dying Pine - fell. 1 large twin stemmed Cupressus Leylandii - reduce height by approximately 40%	Trafalgar House 55 Fourth Avenue Frinton on Sea	REFUSAL – against the removal of screening between properties (for privacy) and request replacement trees to any felled. Would not like to see such a reduction of the Cupressus Leylandii.

## SCHEDULE OF ACCOUNTS - NO. 6

23 July 2015

		Net	Gross
		£	£
<b><u>General:</u></b>			
1.	Bt Payment Services Ltd.    Telephones	156.84	188.20
2.	Birchwood Garden Services    Maintenance	670.00	670.00
3.	Kirby Allotment Society    Maintenance	65.00	65.00
4.	Keston Services Ltd    Maintenance	1484.00	1780.80
5.	Kone Plc.    Stair lift Service Premium	206.52	247.82
6.	Rialtas Business Solutions Ltd.    Accounts Maint. Contract	605.00	726.00
7.	Rural Comm. Council of Essex    Annual Membership	105.00	126.00
8.	Tower Services    Hedge Cutting, Gt. Holland	180.00	180.00
9.	Autoprint    Market Posters & Leaflets	35.00	38.00
10.	Veolia ES (UK) Ltd.    Empty of Walton Market Bins	284.27	341.12
11.	E-on    Electricity 07/04 – 07/07/15	210.73	221.27
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		4002.36	4584.21
 <b><u>Columbine Centre:</u></b>			
12.	Mr K Claridge    Licence Fees	63.90	63.90
13.	Disclosure Scotland    Licence Fees	25.00	25.00
14.	EDF Energy Customers Plc.    Electricity	6534.00	7840.80
15.	Abbey Electrical (Wholesale)    Technical Supplies	23.40	28.08
16.	Fresh Linen Ltd.    Mat Cleaning	21.59	25.90
17.	Booker Limited    Catering/Bar Supplies	583.30	680.44
18.	GCS Alarms Ltd.    Door Entry Annual Maint.	90.00	108.00
19.	Newsquest Media Group    Advertising	94.47	113.36
20.	Veolia ES (UK) Ltd.    Empty of Bins	119.26	143.11
21.	Tower Security    Call out charge	28.75	34.50
22.	Alex Robinson Elec    Repair to lighting in toilets	75.00	90.00
23.	Bunzl    Cleaning supplies	56.66	67.99
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		7715.33	9221.08
		=====	=====
	<b>Cumulative Total</b>	£11717.69	£13805.29

**SCHEDULE OF ACCOUNTS – NO. 6A**

**23 July 2015**

Total Salaries/Wages/Expenses (net) (June 2015)	£ 8489.63
Income Tax/Employees N.I. (June 2015)	£ 1640.23
Employers N.I. (June 2015)	£ 575.18
Superannuation (June 2015)	£ 1108.05
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	£11813.09
Members Mileage	£ 0.00
Petty Cash drawn in June 2015	£ 150.00
Cumulative total	£11963.09