

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of an Ordinary Meeting of the Town Council  
held at the Council House, Frinton-on-Sea,  
Thursday, 24th September 2015 commencing at 7.15pm**

**Present :**

Councillors	J. Robertson	Town Mayor
	R.J. Bucke	Deputy Town Mayor
	E.T. Allen, Mrs L. Allen, P. Clifton, Mrs I. Johnson, C.S Keston (except Minutes 139, 140 and part 141), D. Oxley, M. Platt, Mrs F.D.A. Robertson, Mrs V.J. Watling	

**Absent :**

Councillors M. Brown, Mrs A.I. Cossens, D. Fitz-Hardy, Mrs D Miles, N.W. Turner,

**In Attendance**

Mrs M. Liles - Town Clerk  
Ms D. Milnes - Deputy Town Clerk

**139**

**APOLOGIES FOR ABSENCE**

Apologies were received from Councillors M. Brown, Mrs A.I. Cossens, D. Fitz-Hardy, Mrs D Miles and N.W. Turner.

**140**

**TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor welcomed Members, the press and the public to the meeting and advised that he had been unable to attend the Chairman of Tendring District Council's Civic Service on Sunday, 20th September due to being unwell and that the Deputy Town Mayor, Councillor Bucke had attended on his behalf.

**141**

**ADJOURNMENT OF MEETING**

It was moved, seconded and

**RESOLVED**

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.17pm

In response to Jenny Heard, Frinton Residents Association in regard to Street Café Licensing/Street Trading Permits; following consideration the Town Clerk suggested and it was agreed that the new policy to be found on the District Council's website be discussed as an Agenda item at the next scheduled meeting of the Town Council.

In response to Mick Carter, Walton Road, Frinton-on-Sea in regard to Police Community Support Officers/Mobile Phones; the Town Mayor advised that he was awaiting further information from Acting Chief Inspector Cole.

Mr Foster was thanked and congratulated for advising that Frinton-In-Bloom had received a Silver Gilt and that the result for the Triangle Shopping Centre was awaited.

There being no further questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.40pm

**142**

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**All Members indicated that they may be reconsidering this matter at District Council level.**

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

**143**

**OTHER PLANNING MATTERS**

**PLANNING APPLICATIONS**

It was noted that from a total of 18 decisions made by Tendring District Council for the Town Council area in the month of August 2015 the following applications were at variance with the Town Council recommendations.

<b>REF. NO.</b>	<b>TOWN</b>	<b>DISTRICT</b>
<u>15/00771/OUT</u>	REFUSAL	APPROVAL
Construction of 2 No. semi-detached houses with integral garages, parking bays and landscaping for M & M White Developments Ltd at Land adjacent 5 St Botolphs Terrace, Walton-on-the-Naze.		
<u>15/00887/FUL</u>	REFUSAL	APPROVAL
Proposed conversion into single residential dwelling and proposed extension for Mr P Dukes at 1 – 5 Old Pier Street, Walton-on-the-Naze.		
<u>15/01025/TCA</u>	REFUSAL	APPROVAL
Rear garden – 1 dead/dying Pine – fell. 1 large twin stemmed Cupressus Leylandii – reduce height by approximately 40% for Letsure UK – Shelley Boulter at Trafalgar House, 55 Fourth Avenue, Frinton-on-Sea.		

15/01033/FUL

REFUSAL

APPROVAL

Alterations and extensions to form 6 No. one bedroom flats to first and second floors for 52 – 54 Connaught Avenue, Frinton-on-Sea.

15/01163/TCA

REFUSAL

APPROVAL

1 No. silver Birch – fell. 1 No. Magnolia – reduce by 30% at 21 The Crescent, Frinton-on-Sea.

**144**

**LOCAL PLAN WORKING PARTY**

Notes of the Local Plan Working Party which met on 17th and 24th September 2015 were circulated at the meeting, following a few minutes to allow Members to read the report it was moved, seconded and

Unanimously RESOLVED

that in principal it was agreed that the report should be forwarded as the Town Council's representation to The Tendring District Local Plan: Issues and Options Consultation 2015 which must be received by Tendring District Council no later than 17:00 on Tuesday 13th October 2015.

It was noted that a further meeting of the Working Party would be held before the submission was made.

**145**

**SCHEDULE OF ACCOUNTS – NO 9 & 9A**

Councillor Mrs Johnson referred to items 6 and 7 of Schedule 9 for Hamford Water Management and Minute 129 of page 72 when it was agreed that the minute was incorrect, it was moved, seconded and

RESOLVED

that the Minute 129, page 72 be amended to read “It was agreed to subscribe to the Hamford Water Management Committee for the sum of £25 (budget code 4024/103 Membership of Associations) plus a donation to the dredging and emergency fund of £100 (code 4152/108 Section 137 expenditure); £125 in total”.

Councillor Mrs Watling referred to Schedule 9A and the Late Filing Penalty Payment from HM Revenue & Customs, the Clerk advised that it was due to a return of an Employer Payment Submissions being sent in error as opposed to a Full Payment Submissions. This was due to the payroll software defaulting to the EPS option, the Deputy Town Clerk had dealt with the error and sent full correct submissions for the previous months and the Penalty had been appealed and refused.

The Town Clerk advised that a further appeal was being made for this penalty and a subsequent penalty; and felt that the Council should consider proposals and costing for outsourcing the payroll at a future date.

There being no further questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 9 & 9A in the revised sum of £14,465.86 nett and £14,809.10 (fourteen thousand, eight hundred, nine pounds and ten pence) gross be approved for payment.

## **CLERKS REPORT**

**146**

### **ESSEX COUNTY COUNCIL**

- a) Confirmation that Footpath 53 (Churchfield Road to Mill Lane Car Park, Walton-on-the-Naze), can now be added to the Definitive Map along with notice of the order was noted.
- b) It was noted that the temporary closure of part of Wittonwood Road, Frinton-on-Sea had been extended for an additional four weeks from the 4th September 2015

**147**

### **CLACTON VICTORIA COUNTY HISTORY GROUP**

Information had been circulated at the last meeting of the Town Council in this regard and consideration of a request for funding, copied within the papers given. It was moved, seconded and

RESOLVED

that the Town Council offer £350.00 towards the Victoria County History (VCH) Information Board at the Walings, Frinton-on-Sea with no ongoing responsibility for maintenance and subject to other funds being confirmed.

**148**

### **COUNCIL FOR PROTECTION OF RURAL ENGLAND**

The invitation to the Essex Annual General Meeting on Saturday, 3rd October in Chelmsford was noted.

**149**

### **KIRBY RESIDENTS ASSOCIATION**

The request for a grant of £375.00 from the above association to provide 40 placards and five large ribbon banners to 'defend both villages against the ravages of mass housing', was deferred to a future meeting.

150

**ESSEX AIR AMBULANCE**

Following due consideration it was moved, seconded and unanimously

RESOLVED

that a grant of £200.00 being forwarded to the above organisation.

151

**BERRYS – PLANNING CONSULTANTS**

The invitation to Members of the Town Council to an exhibition at Soken House, The Triangle Shopping Centre to view a proposed outline planning application for housing development and open space provision on land west of Elm Tree Avenue, known as Turpins Farm site on Thursday, 1st October between 2pm and 3pm and public consultation between 3pm and 8pm was noted.

152

**LETTER FROM MAXEMA LIMITED**

In response to an e-mail, Councillor Bucke suggested that the Mumfords Lane area of Kirby-le-Soken be proposed as a potential location of a new telecoms site (mast/mobile phone site).

153

**ESSEX POLICE**

A copy of an open letter advising that Essex Police had now decided to withdraw the use of the community mobile phone had been circulated. Members had discussed this matter at the previous meeting and it had been referred to within Public Questions.

154

**TENDRING DISTRICT COUNCIL – TREE PLANTING PROGRAMME 2015/2016**

It was agreed that Members would consider and bring back to the next Town Council meeting proposals (to include location and tree species) for a Town Council submission, which should be forwarded by 30th October 2015.

155

**PUBLICATIONS**

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices:-

Tendring Technology College News Issue 1

Local Councils Update Issue 188

Clerks and Councils Direct Issue 101

156

**MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

RESOLVED

that the minutes of the Ordinary meeting of the Town Council held on 3rd September 2015 (pages 68 – 78) be amended in regard to Minute 129, page 72 as previously raised and approved as a true record and signed by the Chairman.

157

**MATTERS ARISING**

Minute 100, page 58 of the Town Council Meeting held on 13th August 2015. Councillor Mrs Watling raised the matter of funds held within Earmarked Reserves for the Naze of £10,000 to provide Visual and Audio Equipment at the Naze Visitors Centre, the Clerk advised that as yet no application to release the funds had been made.

Minute 114, page 169 – Public Questions. Councillor Platt asked whether a response had been received in regard to school places being reserved for the Travelling Community – the Clerk advised that no response had been received to date.

Councillor E.T. Allen expressed the view that residents needed to apply for school places for their children, they were not automatic.

Mr Carter advised that he had raised the matter on behalf of a friend who had not been able to send foster children to Tendring Technology College, therefore having to travel to Clacton-on-Sea and that it was now his understanding that it was 39 places across the whole of the Tendring area.

Minute 114, page 69 – Public Questions. The Clerk advised that on the request from the Voice of Walton and Councillor Mrs D. Miles, an item would be placed on the next Agenda for the Town Council meeting scheduled on Thursday 15th October 2015.

Minute 129, page 72 – Hamford Water Management Committee. The amendment to this Minute had already been discussed and agreed under Minute 145, page 81.

Minute 138, page 74 – Replacement Boilers at the Columbine Centre. Councillor J. Robertson advised that the work was now underway and due to be completed before the weekend.

158

**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

The Town Mayor advised that the planning application for the Martello site, Walton-on-the-Naze had been deferred at a planning meeting held by Tendring District Council and as there were no further matters that the Town Mayor considered urgent; the public and the press were thanked for their attendance.

159

**EXCLUSION**

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

160

**THE COUNCIL HOUSE**

The Town Mayor advised that matters were no further forward and that the District Council would be contacted in this regard.

There being no further matters the meeting closed at 9.15pm.

TOWN MAYOR

**SCHEDULE OF PLANS SUBMITTED – AREA2E FRINTON & WALTON TOWN COUNCIL MEETING 24 SEPTEMBER 2015**

<b>APPLICATION NO./APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
<b>The Town Mayor, Councillor J. Robertson declared an interest in the next item and remained in the chamber</b>			
15/01287/FUL Ms Allison Lellow	Variation of condition 2 of planning permission 14/00953/FUL (allowed under appeal reference APP/P1560/W/15/3005507) - amending plans to allow better utilisation of space within the building and minor revisions to pathways.	17-19 Harold Road Frinton-on-Sea	REFUSAL – lack of information in regard to the changes. The developer has not addressed the Town Councils previous concerns
15/01213/FUL C/A Mr Stephen Hall	Replace white plastic windows with black crittall style aluminium windows. Remove front door, brick up lower portion and extend window across. Removal of plastic windows and replace with wooden garage door. Re-render the house like for like in a smooth white render.	8 Graces Walk Frinton-on-Sea	APPROVAL
15/01355/LBC Mr & Mrs Jonathan Webster	Removal of cement render and replacement with lime render, repairs to windows and external doors and door cases, repairs to eaves and roof coverings including relaying tiles and slated to rear extension, external redecoration and replacement of front fence.	Street House 7 Walton Road Kirby-le-Soken	APPROVAL
15/01396/FUL Charvis Ltd	Proposed pair of detached bungalows and garages.	Farndon Pork Lane Great Holland	REFUSAL – overdevelopment of the site and concern over the matter of sewerage issues which already exist for residents of this location.



**SCHEDULE OF PLANS SUBMITTED – AREA2E FRINTON & WALTON TOWN COUNCIL MEETING 24 SEPTEMBER 2015**

<b>APPLICATION NO./APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
15/01378/TCA Cochrane Tree Services - Max Cochrane	1 No. Larch - fell	39 Second Avenue Frinton-on-Sea	Would not wish to see the tree felled, request that the Tree Officer (TDC) visits the site.
15/01380/TCA Cochrane Tree Services - Max Cochrane	4 No. Ash - reduce by 30%	11 Fourth Avenue Frinton-on-Sea	Concerned with the amount requested to reduce the trees by, request that the Tree Officer (TDC) visits the site.
15/01391/TCA Mr F Rand	3 No. Prunus, 1No. Hawthorn - Reduce to previous cuts. 1 No. Hawthorn - Remove dead stump.	56 Third Avenue Frinton-on-Sea	APPROVAL
15/01344/TCA Mrs Turnbull	1 No. Lime - pollard to just above previous cutting points. 1 No. Elm - reduce by 50%. 1 No. Elm - (neighbour's tree) - reduce by 35-40%. 1 No. Bay - (neighbour's tree) - reduce in height by 50%	57 Third Avenue Frinton-on-Sea	APPROVAL
<b>Councillor E.T. Allen declared an interest in the next item and remained in the chamber</b>			
15/01348/TCA Mrs F Wood	1 No. Purple Prunus - reduce by 30%	Woodlands First Avenue Frinton-on-Sea	APPROVAL
15/01376/TCA Alastair Simmons	1 No. Irish Yew - on side boundary - reduce by 50%	36 Fourth Avenue Frinton-on-Sea	Concerned with the amount requested to reduce the tree by, request that the Tree Officer (TDC) visits the site.

**SCHEDULE OF PLANS SUBMITTED – AREA2E FRINTON & WALTON TOWN COUNCIL MEETING 24 SEPTEMBER 2015**

<b>APPLICATION NO./APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
15/01435/TPO Mr Max Cochrane	1 no. Oak tree - Reduce by 40%	8 Bernard Close Kirby Cross	Lack of information in regard to the need for the amount requested to reduce the tree by, request that the Tree Officer (TDC) visits the site.
15/01436/TCA Cochrane Tree Services - Max Cochrane	Remove lower limb of an Oak tree back to the boundary line	30 Ashlyns Road Frinton-on-Sea	APPROVAL
<b>Councillor E.T. Allen declared an interest in the next item and remained in the chamber</b>			
15/01438/TCA Mr Max Cochrane	1 no. Prunus - Reduce by 30%.	Woodlands First Avenue Frinton-on-Sea	It was noted that this is a duplicate of application 15/01348/TCA
15/01439/TPO Cochrane Tree Services - Max Cochrane	1 No. Holly - reduce by 30%, 1 No. Willow - reduce by 50%	11 Audley Way Frinton-on-Sea	Concerned with the amount requested to reduce the trees by, request that the Tree Officer (TDC) visits the site.
15/01336/TELLIC WHP Projects Limited <b><u>INFORMATION ONLY</u></b>	The replacement and re-location of the existing antennas and antenna poles and ancillary works, as per Drawings 96413-01 to 04 Rev B	Kings House 28 The Esplanade Frinton-on-Sea	NOTED
15/01374/HHPNOT Mr & Mrs Bramley <b><u>INFORMATION ONLY</u></b>	Single storey flat roof extension.	11 Harold Road Frinton-on-Sea	NOTED

## SCHEDULE OF ACCOUNTS - NO. 9

24 September 2015

	Net	Gross
	£	£
<b><u>General:</u></b>		
1. BT Internet Service	89.00	106.80
2. Absolute Asbestos Solutions Ltd. Disposal Service	65.00	78.00
3. Accent Stationers Ltd. Stationery	103.26	123.92
4. Birchwood Garden Services Maintenance	675.00	675.00
5. BFCC Memorial Seat Maintenance	48.00	57.60
6. Hamford Water Management Committee - Subscription	25.00	25.00
7. Hamford Water Management Committee – Donation	100.00	100.00
8. Kirby Allotment Society Maintenance	65.00	65.00
9. Veolia ES (UK) Ltd. Empty of Market Bins	263.44	316.13
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	1433.70	1547.45

### **Columbine Centre:**

10. BT Internet Service	89.00	106.80
11. Tendring District Council Planning Fee	97.50	97.50
12. Corona Energy Retail 2 Limited Gas	477.25	572.70
13. Tendring District Council Personal Licence Fee	37.00	37.00
14. Abbey Electrical (Wholesale) Technical Supplies	37.00	44.40
15. Fresh Linen Ltd. Mat Cleaning	21.59	25.91
16. Graham Macnamara Architect Services	222.60	222.60
17. Henry Martin & Sons Ltd. Plumbing Services	240.70	288.84
18. Newsquest Media Group Advertising	15.97	19.16
19. Tendring District Council Licence	180.00	180.00
20. Tendring Magazines Ltd. Advertisement	55.00	55.00
21. TTSS Ltd. Intruder Alarm Service	120.00	144.00
22. Veolia ES (UK) Ltd. Empty of Bins	145.95	175.14
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	1739.56	1969.05

**Cumulative Total**

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£3173.26    £3516.50

**SCHEDULE OF ACCOUNTS – NO. 9A**

**24 September 2015**

Total Salaries/Wages/Expenses (net) (August 2015)	£ 7877.08
Income Tax/Employees N.I. (August 2015)	£ 1532.83
Employers N.I. (August 2015)	£ 573.68
Superannuation (August 2015)	£ 1108.05
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	£11091.64
HMRC – Late Filing Penalty plus interest	£ 200.96
Members Mileage	£ 0.00
Petty Cash drawn in August 2015	£ 0.00
Cumulative total	£11292.60