

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of an Ordinary Meeting of the Town Council  
held at the Columbine Centre, Walton-on-the-Naze,  
Thursday, 31st October 2019 commencing at 7.15pm**

**Present:**

Councillors Mrs F.D.A. Robertson Town Mayor  
Mrs A. Oxley, Deputy Town Mayor  
T. Abrahams, E.T. Allen, Mrs L. Allen, J. Bray, Mrs A. Davis,  
Mrs I. Johnson, Fiona Knowles (except Minutes 162 - 165),  
Mrs D Miles, D. Oxley, Miss P. Walford

**Absent:**

Councillors P. Clifton, C.S Keston, M. Platt, N.W. Turner,

**In Attendance:**

Mr J.S. Wedge – Town Clerk  
Ms D. Milnes - Deputy Town Clerk

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**APOLOGIES FOR ABSENCE**

Apologies were received from Councillors C.S Keston, M. Platt and N.W. Turner.

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**TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor, Councillor Mrs F. Robertson welcomed Members, the press and the public to the meeting.

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**ADJOURNMENT OF MEETING**

It was moved, seconded and

**RESOLVED**

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.19pm

In response to a questions raised by the public:-

Councillor E.T. Allen advised that ‘Spendells’ was owned by Tendring District Council and that the intention was to use as temporary accommodation for people who had found themselves homeless, he suggested that private accommodation was declining and evictions from those properties made the tenants homeless. Hotels are used but lack in sanitary facilities and not always suitable for families.

In response to the concern of school places and doctors Councillor E.T. Allen advised that as the families/tenants were already in the Tendring area then they already have those in place.

In regard to concern raised with asbestos it was considered that the District Council would deal with this matter responsibly.

Councillor Mrs D. Miles advised that there would be a warden on site during the day and strict criteria in place.

Those present were advised that a meeting would be held attended by officers and Councillors of the District Council and members of the public/local residents would be able to raise further concerns.

In response to concern raised over public land being fenced in at Cedar Close/Norwood Way, the Town Mayor, Councillor Mrs F. Robertson advised that the ward Councillors would look into the matter.

In response to concern raised in regard to Close Circuit Television the Town Mayor, Councillor Mrs F. Robertson advised that the matter would be investigated.

In response to the request for a tree to be replaced in Connaught Avenue, Frinton-on-Sea – this would be considered under Agenda item 14 (a).

There being no further questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.40pm.

**165**

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**Members indicated that they may be reconsidering this matter at District Council level.**

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

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**OTHER PLANNING MATTERS**

**PLANNING APPLICATIONS**

It was noted that the following planning applications from a total of 20 decisions made by Tendring District Council for the Town Council area in the month of September 2019 were at variance with the Town Council recommendations.

<b>REF.NO.</b>	<b>TOWN</b>	<b>DISTRICT</b>
<u>19/01228/TCA</u> 2 No. Macrocarpa – fell, 1 No. Oak – fell, 1 No. Willow – reduce by 40% at Fleetside, First Avenue, Frinton-on-Sea.	REFUSAL	APPROVAL

<u>18/01921/FUL</u> Full planning permission for re-grading earth works to the permitted open space consented under application 15/01714/FUL at Former Martello Caravan Park, Kirby Road, Walton-on-the-Naze.	REFUSAL	APPROVAL
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<u>19/00118/OUT</u> Proposed demolition of existing dwelling and erection of three replacement dwellings (Bungalows) – outline application considering layout only at 87 Thorpe Road, Kirby Cross.	REFUSAL	APPROVAL
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**TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED) PLANNING APPEAL AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION**

Receipt of the appeal by Mr David Ursell (Tendring District Council reference 19/00563/FUL) – Proposed two storey & single storey side extension with addition of front porch & new vehicular access at 24 Village Close, Kirby Cross, which the Town Council recommended REFUSAL for at a meeting held on 25th April 2019 was noted. The appeal is proceeding under the Householder Appeals Service, there is no opportunity to further comment. For information the appeal reference is APP/P1560/D/19/3234467 (a copy of the Appeal Notification is available on request from the Town Council offices).

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**REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

There were no reports.

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**WALTON MARKET WORKING PARTY**

The report of the Walton Market Working Party meeting held on Thursday, 31st October 2019 as tabled was received and the RECOMMENDATION, moved, seconded and

RESOLVED

that the market is closed after Christmas until Easter, i.e. for a period of 3 months.

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**TOWN COUNCIL PROJECTS – COUNCIL OFFICE REFURBISHMENT**

It was noted that the programme of refurbishment had now finished and the offices would be officially opened on Monday, 11 November 2019.

Following due consideration it was moved, seconded and

RESOLVED

that the Town Council offices would not resume the practice of storing and issuing recycling boxes on behalf of Tendring District Council.

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**REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH COUNTY COUNCILLOR MARK PLATT**

The register had been circulated with the papers for the meeting.

Councillor Mrs D. Miles advised of pot holes at the junction of Old Pier Street where it meets the High Street, Walton-on-the-Naze.

It was considered that matters raised by Members of the Town Council had not received the attention that they would have wished to have seen and urge that the County Councillor pursue the matters raised to the point of satisfactory conclusion and report back accordingly.

Councillor E.T. Allen once again raised the matter of where funding that he believed had been made available in the form of manpower, materials and equipment had been used to the benefit of the Town Council residents.

Councillor Mrs D. Miles expressed the wish to be informed of funding/grants that the County Councillor may be aware of so that the Town Council could pursue projects to enhance the area.

Councillor J. Bray asked that he also be made aware as the Vice Chairman of the District Council of funding pots.

Councillor Mrs A. Davis advised that she would be meeting County Councillor M. Platt the following week to discuss drop kerbs in Luff Way which she believed would be installed by March 2020 having taken two years since the request was made. It was also noted that a drop kerb has been/would be installed from the Triangle Car Park to the church.

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**OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS**

Councillor Mrs A. Oxley referred to a piece of open land opposite the station in Walton-on-the-Naze which was believed to have been for sale by auction, it had been understood that the land had belonged to the District Council which turned out not to be so following investigation.

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**CORRESPONDENCE FROM THE PLANNING INSPECTORATE**

The letter in response to questions raised in regard to the dpa and five year housing land supply was noted, with comment that there was a lack of consistency. As to how the calculation was arrived at appeared to be far more complicated than it looks.

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**CORRESPONDENCE FROM TENDING DISTRICT COUNCIL**

Members noted receipt of correspondence in regard to the Town Council noticeboard on the Bath House Meadow and agreed that the matter would be further discussed.

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**SCHEDULE OF ACCOUNTS – NO 11 & 11A**

There being no questions it was moved, seconded and

RESOLVED

that the schedule of accounts No. 11 and 11A in the total sum of £230,072.85 nett and £250,270.91 (two hundred and fifty thousand, two hundred and seventy pounds and 91 pence) gross be approved for payment.

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**INTERNAL AUDIT REPORT 2019/2020**

The report from the Internal Auditor following a visit to the Town Council on 15th October 2019 was noted with no recommendations therein for consideration.

## **CLERK'S REPORT**

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### **TREE PLANTING PROGRAMME 2019/20**

Members considered the District Council's Tree Planting Grants programme 2019/2020 and agreed that an application be made for 50% funding of a quotation in the sum of £525.00 to replace four trees on Frinton Esplanade which have died along with a replacement tree at Frinton gates.

Councillor Mrs D. Miles requested that the District Council be asked to replace trees in the Millennium Square which were recently cut down.

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### **WEBSITE MATTERS TENDER RESULTS**

It was noted that following delegation at the previous meeting of the Town Council on 10th October 2019; the Town Clerk along with Councillors E.T. Allen and Mrs A. Oxley met on 14th October and decided the following:-

1. DKS-IT to be appointed to develop a new Town Council website.
2. TicketSource to be appointed to provide online ticket booking for events at the Columbine Centre.

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### **HAMFORD WATER MANAGEMENT SUBSCRIPTION**

Members approved the 2019 annual subscription to Hamford Water Management Committee of £25 along with an additional sum of £25 dredging contribution.

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### **REMEMBERANCE SUNDAY**

It was proposed and agreed that the following Councillors lay wreaths on behalf of the Town Council at the named locations:

- The Town Mayor, Councillor Mrs F. Robertson, Walton-on-the-Naze
- Councillor E.T. Allen, Frinton-on-Sea
- Councillor Fiona Knowles or Councillor P. Clifton, Kirby-Le-Soken
- Councillor C. Keston at the Church and War Memorial, Great Holland

Members were asked to collect the wreaths at the end of the meeting.

**180**

**MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 10th October 2019 (pages 80 - 100) be approved as a true record and signed by the Town Mayor.

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**MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS**

Minute 160, page 86 (previous Minute 129, page 73) – Library Service. Councillor Mrs D. Miles express the view that there were still strong concerns in regard to the future of library services within the area.

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**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

As there were no matters that were considered urgent, the Town Mayor thanked those present for their attendance and closed the meeting at 8.55pm.

TOWN MAYOR

**SCHEDULE OF PLANS SUBMITTED FRINTON & WALTON TOWN COUNCIL MEETING 31 OCTOBER 2019**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
19/01477/FUL Mr and Mrs Saunders	Proposed garage and conservatory conversion and new dormer.	26 Willow Avenue Kirby Cross	APPROVAL
19/01486/FUL Mr & Mrs J Nash	Variation of Condition 2 of 18/01950/FUL to amend the previously approved design.	Land adjacent to Larges Farm Cottage Kirby Road Great Holland	APPROVAL
19/01489/FUL FGH (Essex) Ltd	Variation of condition 2 to vary the design of plot 2 as approved under planning permission 15/00465/FUL.	Land Between 176 and 178 Thorpe Road Kirby Cross	APPROVAL
19/01502/LBC C/A R Clubb – Dunwell Property	Proposed repair and draught proofing of existing sash windows and replacement of two existing contemporary spring balanced sash windows.	1 Penrice Court East Terrace Walton On The Naze	APPROVAL
19/01530/FUL Anglia Red Ltd	Proposed conversion of existing building into four 1 bedroom units for elderly persons, with associated parking facilities.	Building Fronting Garden Road Opposite Woodfield Close Walton on the Naze	APPROVAL
<b>Councillor J. Bray indicated that he would be leaving the Meeting Room and not participating in considering further planning applications</b>			
19/01531/FUL Mr & Mrs Metson	Proposed loft conversion with 4 velux rooflights.	27 Sadlers Close Kirby Cross	APPROVAL



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<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
19/01541/FUL C/A Mr & Mrs Paul Andrews	Proposed single storey rear extension.	Jade Cottage 29 The Crescent Frinton on Sea	APPROVAL
19/01548/FUL Mr Blake	Proposed ramped access with retaining walls and galvanised hand rails.	22 Clays Road Walton on the Naze	APPROVAL
19/01550/FUL Mr & Mrs Duhig	Proposed single storey rear extension.	15 The Close Frinton on Sea	APPROVAL
19/01556/FUL Mr Peter Conway	Proposed open fronted garage to be sited to rear.	Mumford Buildings 27-29 Thorpe Road Kirby Cross	APPROVAL
19/01517/ADV West and Coe Funeral Directors	2no illuminated post signs with trough lights and 1no trough light to existing company sign.	76 Frinton Road Kirby Cross	APPROVAL
19/01532/FUL Loyalty Project	Proposed change of use from care home to HMO.	Brick Barn Residential Care Home 106 Walton Road Kirby Le Soken	REFUSAL – No evidence that this type of facility is required in this location.  Not in a suitable location in a village setting.  Residents views and objections should be taken in to account.

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<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>RECOMMENDATION</b>
19/01510/TCA John R Dyer	1 No. Yew - reduce height by 50%.	20 Holland Road Frinton On Sea	APPROVAL
19/01589/TCA	1 No. Willow - re-pollard	Meadow Brook First Avenue Frinton On Sea	APPROVAL
19/01590/TPO Dr Bahim	2 No. Copper Beech - reduce up to 3m overall.	Broadlands Holland Road Frinton On Sea	APPROVAL
19/01591/TCA Mrs Claydon	Front garden - 1 No. variegated Acer - reduce by 25% overall, 1 No. Cherry - reduce by up to 1m. Rear garden - 1 No. Mimosa - reduce by approximately 50% and 1 No. Robina Acacia - reduce by 35% overall.	14 Central Avenue Frinton On Sea	APPROVAL
19/01592/TCA Mr James Mountain	Rear garden - 3 No. Pine, 3 No. Sycamore, 2 No. Prunus nigra, 1 No. Pittosporum, and various large shrubs and Conifers - REMOVE. Front garden - 7 No. Conifer, 2 No. Elaedunus and Leylandii hedge - REMOVE.	39 Second Avenue Frinton On Sea	APPROVAL

**SCHEDULE OF ACCOUNTS PAYABLE - NO. 11**

**31 October 2019**

		Net	Gross	
<b><u>General:</u></b>				
1.	Automated Systems Group Ltd.	Copier Service Charge	112.26	134.71
2.	BNP Paribas Leasing Solutions Ltd.	Copier Leasing	358.50	430.20
3.	Affinity for Business Ltd	Clean & waste water	179.57	179.57
4.	Birchwood Garden Services	Maintenance	1459.00	1459.00
5.	Matthew Gunning(Signs by Matt)	Signage Council House	845.00	845.00
6.	H and R Stroods Contracts Ltd	Council House works	94127.73	112953.28
7.	Mr B. Gardner	KLS Allotment maintenance	65.00	65.00
8.	Applebys Removals Ltd.	Storage and Removals	2030.00	2436.00
9.	TTSS Ltd	Intruder/Fire alarms	1330.00	1596.00
10.	EALC	Course 02.11.19	100.00	120.00
11.	BFCC Garage Doors Ltd.	Maintenance	120.00	144.00
12.	Police & Crime Commissioner for Essex	PCSO Charges	94293.02	94293.02
13.	Tendring District Council	Election Expenses	13037.19	13037.19
14.	Tendring District Council	Tree Works	1040.00	1248.00
15.	A-Z Educational Supplies	Gloves – FOS Toilets	11.89	14.27
16.	Vine HR Limited	HR consultancy	260.00	312.00
17.	Heelis & Lodge	Internal Audit	300.00	300.00
18.	Tendring District Council	Market Rent/Rates	747.60	747.60
19.	Veolia ES (UK) Ltd.	Market Empty of Bins	191.95	230.34
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		210608.71	230545.18	
 <b><u>Columbine Centre:</u></b>				
20.	Booker Limited	Bar/Catering Supplies	313.49	373.72
21.	Corona Energy Retail 2 Limited	Gas – September 2019	645.32	774.38
22.	Tendring District Council	Land rent	1625.00	1625.00
23.	Abbey Electrical (Wholesale)	Technical Supplies	16.28	19.54
24.	Bunzl Cleaning & Hygiene Supplies	Cleaning Supplies	44.04	52.85
25.	Frinton & Walton Magazine Ltd.	Advertising	65.00	65.00
26.	Nantmor Blinds Ltd.	Maintenance	33.30	39.96
27.	PPL PRS LTD.	Licence Royalty Fee for Events	126.68	152.02
28.	Veolia ES (UK) Ltd.	Empty of Bins	141.13	169.36
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		3010.24	3271.83	
		=====	=====	
<b>Cumulative Total</b>		£213618.95	£233817.01	

**SCHEDULE OF ACCOUNTS PAYABLE – NO. 11A**

**31st October 2019**

Total Salaries/Wages/Expenses (October 2019)	£14118.37
Employers N.I. (October 2019)	£ 913.70
Superannuation – Employer contribution (October 2019)	£ 1176.83
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	£16208.90
Members Mileage	£ 0.00
Petty Cash drawn in October 2019	£ 245.00
Cumulative total	£16453.90