

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of the Recreation and Amenities Committee  
held at the Council House, Frinton-on-Sea,  
Thursday, 24th July 2014 commencing at 7.20pm**

**Present :**

Councillors J. Robertson Chairman  
E.T. Allen, Mrs I. Johnson, C.S. Keston ( minute numbers 28 to 37), R.J. Bucke,  
B.J. Johnson

**Absent:**

Councillors M.A. Cossens, Mrs. J. King

**In Attendance**

Mrs M. Liles - Town Clerk  
Mrs D. Milnes - Deputy Town Clerk

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**APOLOGIES FOR ABSENCE**

No apologies had been received

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**MINUTES OF THE MEETING HELD ON 12th June 2014**

**RESOLVED**

that the Minutes of the Meeting of the Recreation and Amenities Committee held on 12th June 2014 (pages 5 – 8) be approved as a true record and signed by the Chairman.

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**MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING**

Minute 23, page 7 – It was noted that the clock face was now working on the Clock Tower but some tiles had been damaged.

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**COLUMBINE CENTRE**

**(a) Promotional Activities and Bookings**

A list of regular hirers and future bookings at the Centre had been included in the papers and were noted by those present. Details of a future booking was passed to the Clerk.

The Clerk had not examined the laptops at the Columbine Centre to see whether they were capable of being used as a promotional aid yet. A press release had been sent to the local paper and the next promotional step was re-doing the literature.

(b) To discuss any maintenance issues

The Fire Escape was damaged and the Chairman would look at this and report back.

The staff are working on outside jobs at the moment including the outside furniture. Different ways of carrying out this work was noted. It was reported that weeds were growing out of the roof and there were holes that needed plugging where a sign had been removed in the past. The Clerk would investigate these maintenance issues.

The lounge tables were in the process of being polished and coasters were going to be purchased to protect the surfaces. Glass tops were suggested and the Clerk would seek out prices for this.

(c) To receive an update on the Caterers and to receive quotes for the new fridge

The Clerk reported that profits so far had been low but there had been good reports on the food. It was noted that catering had been difficult in the past. Hopefully the Bowls Club would be using the facility more in the Autumn.

The Clerk had obtained some quotes for a new larger fridge to replace the broken unit from local suppliers who would take away the old fridge for a small charge to dispose of this in the legal way. The same fridge could be ordered online cheaper but it was felt that using a local supplier was the correct way to go and the Clerk would try to negotiate a lower price.

RECOMMENDED

that the fridge be ordered from Sound and Vision at the price of £480 to be negotiated.

A request for new uniforms for the caretakers and tops for new bar staff had been received at approximate cost of £250. Following discussion it was

RECOMMENDED

that the Clerk work with Mr White to oversee the order and that the uniforms be ordered.

(d) Frinton Summer Dance Event

The Clerk reported back on the promotional afternoon event held and the total costs to the Council had been £106.25. Following a discussion it was agreed that an invoice be raised for this amount and sent to Matthew Townsend. Tasteful Catering had provided the refreshments direct with Mr. Townsend.

(e) To note the two quotes from the Bowls Club to supply and fit new Bowls Carpet and underlay

After some discussion and it was noted that we had an obligation to pay half it was agreed to contact the Bowls Club to say the Town Council favoured the quotation from Greengauge Surfaces who had supplied the previous carpet and underlay.

The question was raised about why large tournaments are not held at the Columbine and the Clerk would mention this to the Bowls Club.

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### **FESTIVE LIGHTS**

The Clerk was chasing Mrs. Heath but she was still trying to obtain the appropriate sized lights for Walton. The Frinton lights had been ordered as agreed. Some concerns were raised about time scales and the Clerk would keep chasing.

The idea of Summer Lights was suggested and it agreed that this would be looked into before next season. The Columbine Centre was mentioned as being an ideal place for outdoor lighting.

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### **SEA FRONT SHELTERS**

Councillors Mrs. I. Johnson and B.J. Johnson left the meeting while the Bathhouse Shelter was discussed.

Johnson Builders had produced a quote for the Bath House Shelter which was considered. It was agreed that although this quote was felt to be acceptable 2 other quotes be obtained following a specification being prepared by the Clerk. It was acknowledged that Johnson Builders had specialised knowledge of the Seafront Shelters.

Councillors Mrs. I Johnson and B.J. Johnson re-joined the meeting.

The Zig Zag Shelter was being held in abeyance until the meeting with the District Council to discuss the whole area around the shelter.

A suggestion was made for improvements to the Kino Shelter which needs some attention to make it more accessible and could be considered at a later date.

Tile damage had occurred at the Clock Tower Shelter and a window had also been broken. As the cost would be low the Clerk suggested that she approach a specialised builder to get the work done.

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### **PROVISION OF A GOALEND AND BASKET HOOP IN FRINTON-ON-SEA**

The Clerk advised that a response from Tendring District Council was still awaited and she was instructed to take the matter to the Director of Environment to obtain a response.

There had been no response to the question about the increasing number of Kite Surfing using the Greensward either.

Cllr Keston raised the Great Holland Play Area and asked if this could be considered for more play equipment. It was agreed that further investigation and proof of need should be established and if this was produced then it would be a future agenda item. Members also considered fitness equipment to be installed in the Town Council area and if sites are identified this could also be a future agenda item.

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**ALLOTMENTS**

**(a) Report from the Deputy Clerk**

This had been circulated and the following matters were discussed.

It was noted that the rent due to be payable on 1 October 2015 should be agreed as 1 years notice is required and this would be sent out with the invoices for this year in September. It was agreed following discussion to leave this until the next meeting when allotment inspections would have taken place.

Maintenance issues were also reported on and again it was agreed to agree this following the inspections.

Work is in progress for the draft allotment agreements to come to the next Recreation and Amenities Committee in August.

**(b) To receive quotes with regard to the new Gate at Witton Wood allotments**

2 quotes had been obtained and circulated and these were considered along with a photograph of the present state of the gates. It was noted that one quote was for a higher specification and the lower quote did not address the need for new posts therefore it was requested that further quotes be obtained based on the more specification of the more expensive quote.

**(c) To arrange the Annual Allotment inspections**

Following a discussion it was agreed to hold this on Wednesday 6<sup>th</sup> August at 6 pm starting at Pole Barn Lane. All members of this Committee were welcome and Cllrs J. Robinson, Mrs I. Johnson, R.J. Bucke and C.S.Keston agreed to attend.

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**EXCLUSION**

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting of the following items of business because of their special and confidential nature.

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**PROPOSED EXTENSIONS AND ALTERATIONS TO THE COLUMBINE CENTRE**

The Architect had been given instructions to proceed with the planning application.

The Chairman closed the meeting at 9.30 pm.

CHAIRMAN