

9th July 2020

To all Members of the Town Council

I have to summon you to the Ordinary Meeting of the Town Council of Frinton and Walton to be held at the Columbine Centre, Walton-on-the-Naze on **Thursday 16th July 2020 commencing at 7.15pm** for the transaction of the under-mentioned business.

Members are reminded to declare any interests as they arise on the Agenda.

J. Wedge  
Town Clerk

### **A G E N D A**

1. Apologies for absence.
2. Town Mayor's Announcements.
3. To adjourn the Town Council Meeting.
4. Public questions and Town Council response during this period of adjournment.
5. To reconvene the Meeting.
6. Town Planning
  - (a) To note the list of planning applications previously circulated to Members (**herewith**).
  - (b) To consider plans for development on the list (**herewith**) and any others received between the despatch of the agenda and the date of the meeting (full list to be circulated).
  - (c) Report on other planning matters (**herewith**) for information only, including an update on the Tendring District Local Plan.
7. To receive any reports from Members representing the Town Council on Outside Bodies.
8. To receive the 2019/2020 Annual Report of the Town Mayor (**herewith**).
9. To consider a report on the Council's activity during the Lockdown period and approve the recommendations made in this report about moving out of Lockdown (**herewith**).
10. To consider a report about a revised 2020/2021 budget and approve the recommendations made in this report (**herewith**).

11. To note the Town Council's response to the Essex County Fire & Rescue Service Integrated Risk Management Plan 2020-2024
12. To consider a request to refurbish the Town Council Boundary Marker at Thorpe Road (herewith).
13. To consider a report about Allotment Matters (herewith).
14. To consider a report about the Scheme of Members Allowance (herewith).
15. To consider a report about Memorial Seats (herewith).
16. To consider a report about grant applications from Frinton Christian Community Care, The Dance Network Association Community Interest Company and Backwaters Warden Service (herewith).
17. To consider a report about the annual review of Town Councils' policies (herewith).
18. Register of matters FAWTC members have raised with Essex County Council  
To discuss matters members have raised with Essex County Council as recorded on the Register (herewith).
19. Other local matters where action may be required from other organisations  
To discuss various local infrastructure matters where action is required from other organisations, such as Tendring DC to improve the local environment, including Young People's Facilities, Trees, Signs, Lighting and Seafront matters.
20. Financial Matters
  - (a) To approve/note Schedule of Accounts Payable 1, 1A, 2, 3, 4, 5, 5A, 6 & 6A (previous circulated, copy **herewith**) and to approve Schedule 7 (**herewith**).
  - (b) To receive the Income & Expenditure reports with the Investment and Bank Reconciliation reports for March, April, May & June 2020 (**herewith**).
  - (c) To receive and consider the Year End Internal Audit Report and recommendations.
  - (d) To approve the Year End Accounts 2019/2020.
  - (e) To approve the Accounting Statement by resolution.
  - (f) To approve the Town Mayor to sign and date the accounting statements following approval.
  - (g) To approve the re-appointment of Heelis&Lodge Local Council Services as Internal Auditor.
21. Clerks Report (herewith)
  - (a) Removing the payphone, Connaught Avenue.
  - (b) Winter Salt Bag Partnership.
  - (c) To provide for information a list of Publications.
22. To confirm the minutes of the Meeting of the Town Council held on 12th March 2020 (pages 167 – 178) as a true record and the Town Mayor to sign them accordingly (herewith).
23. Matters arising from the Minutes of the Meeting held on the 12th March 2020.  
To take any matters arising not elsewhere on the Agenda.
24. Any other matters which the Mayor considers urgent.

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**TOWN COUNCIL MEETING 16 JULY 2020**

**APPLICATION NO./  
APPLICANT**

**PROPOSAL**

**LOCATION**

20/00701/FUL Mr and Mrs Byles	Change of use to allow use as a wedding and event venue between May and September, and the erection of marquee (12m x 15m).	104 Kirby Road Walton On The Naze Essex CO14 8TA
20/00763/LUPROP Mr Raymond Hannam <b><u>INFORMATION ONLY</u></b>	Proposed building works to the existing detached dwelling: Demolition of existing conservatory and lean-to roof to rear elevation; (Class A) Enlargement of single-storey to rear elevation; (Class B) Addition of dormer window to rear elevation; (Class F) Addition of permeable hard surface beyond the principle elevation.	23 Waltham Way Frinton On Sea Essex CO13 9JE
20/00865/TCA	1 Conifer and 1 Walnut - Reduce by 30%. 1 Apple Tree - Prune.	12 The Crescent Frinton On Sea Essex CO13 9AP
20/00866/TCA	1 Hawthorn - Pollard.	16 Audley Way Frinton On Sea Essex CO13 9PG