



2

**ADJOURNMENT OF MEETING**

It was moved, seconded and

RESOLVED

that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.15pm

In response to Mr J. Robertson the Town Mayor advised that his comments would be noted when considering planning application 20/00701/FUL later in the Agenda.

Councillor E.T. Allen advised the meeting of trading on Frinton Promenade and asked that should an application be made to Tendring District Council and the Town Council is consulted; then the Town Council should support, encourage and uphold the current position.

Councillor N.W. Turner advised the meeting of an increase in the number of Camper vans remaining in Frinton overnight and requested that the Police and Police Community Support Officers be asked to speak to the owners. Councillor Turner referred to an email from an Officer of the District Council in this regard outlining what could be done.

Councillor E.T. Allen advised the meeting of the increase in the number of horses being exercised at Frinton and the concern of those using the beach and the greensward.

It was requested that the above matters be brought to the attention and discussed at the next scheduled meeting of the Crime & Disorder Working Party.

Councillor Mrs D. Miles noted that the overnight parking of campers, caravans and even tents at The Naze were a problem for Walton-on-the-Naze and asked that they be included in discussions.

There being no further comments or questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.25pm

3

**TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor, Councillor Mrs F. Robertson advised that since the last meeting she had taken part in the virtual wreath laying ceremony in early May organised by Tendring District Council, doing so in Walton-on-the-Naze.

Furthermore that along with Councillors Mrs A. Davis and P. Clifton taken part in an Action Day on 26th June 2020 with the Police and other services/organisations.

**Councillor J. Bray left the room for consideration of the next Agenda item.**

**4**

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**Members indicated that they may be reconsidering this matter at District Council level.**

- (a) The list of planning applications received since 13th March and 29th June 2020 which had been circulated weekly by email for Members to comment directly using Tendring District Council’s Planning Access was noted.
- (b) The Council considered and made recommendations on a list of proposals for development received since 29th June 2020 as described on the attached schedule.

**5**

**OTHER PLANNING MATTERS**

It was noted that the following information received between 13th March and 29th June 2020 had previously been circulated to Members by email.

**PLANNING APPLICATIONS - MARCH 2020**

It was noted that the following planning applications from a total of 23 decisions made by Tendring District Council for the Town Council area in the month of March 2020 were at variance with the Town Council recommendations (circulated by email on 20 April 2020).

<b>REF.NO.</b>	<b>TOWN</b>	<b>DISTRICT</b>
<u>19/01845/OUT</u> Erection of two dwellings, land adjacent 41 The Street, Kirby-le-Soken.	REFUSAL	APPROVAL
<u>19/01269/DETAIL</u> Demolition of two dwellings and reserved matters application for 110 no. residential units following outline planning permission 15/01710/OUT, 171 Thorpe Road and Land to rear of 121-183 Thorpe Road and 4-20 Chapel Lane, Kirby Cross.	REFUSAL	APPROVAL
<u>19/01370/FUL</u> Sub-division of site to form an additional dwelling, and associated works including new vehicular access to 63 Wittonwood Road, Frinton-on-Sea.	APPROVAL	REFUSAL
<u>20/00224/TPO</u> G7, 12 Oaks – Crown lift to 3 metres and reduce the crown by 1 – 3.5 metres. T12, T14, T15 and T17, Oaks – Reduce crown by 2 – 3.5 metres, 171 Thorpe Road, Kirby Cross.	REFUSAL	APPROVAL
<u>20/00231/TCA</u> 1 No Yew Tree – Reduce to 6ft above ground level, 50 Second Avenue, Frinton-on-Sea.	REFUSAL	APPROVAL

18/01919/OUT REFUSAL APPROVAL  
Erection of two bungalows (all matters reserved) at rear of 161 – 163 Thorpe Road, Kirby Cross.

19/00564/OUT REFUSAL APPROVAL  
Proposed erection of 1 dwelling, land west of Nortons Barn, 72 The Street, Kirby-le-Soken.

20/00010/DETAIL REFUSAL APPROVAL  
Approval of reserved matters condition 1, details of access, appearance, landscaping, layout and scale for approved outline application 17/01663/OUT, Twyford, Green Lane, Walton-on-the-Naze.

### **PLANNING APPLICATIONS - APRIL 2020**

From a total of 18 decisions made by Tendring District Council for the Town Council area in the month of April 2020 none were at variance with the Town Council known recommendations (circulated by email on 11 May 2020).

### **PLANNING APPLICATIONS - MAY 2020**

From a total of 10 decisions made by Tendring District Council for the Town Council area in the month of May 2020 none were at variance with the Town Council known recommendations (circulated by email on 16 June 2020).

### **TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 78**

Receipt of an appeal (circulated by email on 7 April 2020) by Mr Keith Jeeves - Proposed 3 no. three bedroom chalet style bungalows at The Rose, 63 The Street, Kirby-le-Soken. Tendring District Council reference 19/01154/OUT, which the Town Council recommended REFUSAL for at a meeting held on 29th August 2019. The appeal to be determined on the basis of written representation which should have been received by 6th May 2020. For information the appeal reference is APP/P1560/W/20/3245853 (a copy of the Appeal Notification is available on request from the Town Council offices).

### **TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL DECISION**

Receipt of an appeal decision (circulated by email on 14 April 2020) that the appeal reference APP/P1560/D/19/3234467 by Mr D. Ursell for the development of a two-storey and single storey side extension and front porch at 24 Village Close, Kirby Cross. Tendring District Council reference 19/00563/FUL, which the Town Council recommended REFUSAL for at a meeting held on 25th April 2019 was DISMISSED (a copy of the appeal decision is available on request from the Town Council offices).

### **TOWN AND COUNTRY PLANNING ACT 1990 – TOWN AND COUNTRY PLANNING (TREE PRESERVATIONS) (ENGLAND) REGULATIONS 2012**

Receipt of the above (circulated by email on 14 April 2020) that Tendring District Council have advised that on 11th March 2020 the Council have decided to make a Tree Preservation Order 20/00002/TPO at land at 85 Halstead Road, Kirby Cross in regard to a group of G1 – 5 Oak (full details are available on request to the Town Council offices).

**TOWN AND COUNTRY PLANNING ACT 1990 (as amended) NON-MATERIAL AMENDMENT FOLLOWING A GRANT OF PLANNING PERMISSION**

Receipt of the above (circulated by email on 4 May 2020) Alteration to the location of the existing and proposed cycle parking spaces and scooter parking resulting in the loss of 10 cycle parking spaces, provision of additional car parking space and relocation of sheds – CC/TEN/38/18 (proposed construction of a standalone 2 storey building to provide 4 no. classrooms with associated facilities, 2 no. practical spaces, studio and increased circulation together with the provision of 8 no. car parking spaces and additional cycle/scooter parking spaces to allow the expansion of the school to a 2FE Primary School).

**TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 78**

Receipt of an appeal (circulated by email on 17 June 2020) by Mr Huddleston – Demolition of existing house and erection of 4no. dwellings Land at 53 The Street, Kirby-le-Soken. Tendring District Council reference 19/01039/OUT, which the Town Council recommended REFUSAL for at a meeting held on 8th August 2019. The appeal to be determined on the basis of written representation which should have been received by 17th July 2020. For information the appeal reference is APP/P1560/W/20/3248809 (a copy of the Appeal Notification is available on request from the Town Council offices).

In response to Councillor E.T. Allen who raised concern on behalf of residents of two properties in Frinton-on-Sea appearing to store garden compost and tools in the gardens Councillor N.W. Turner advised that to his knowledge it was purely for the residents own use.

Councillor N.W. Turner advised that the District Council would include Town Clerks in proposed presentations in regard to planning.

**6**

**REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

Due to recent circumstances there were none to report.

**7**

**ANNUAL REPORT OF THE TOWN MAYOR 2019/2020**

The Town Mayor's Annual Report which would normally be presented to the Annual Town Meeting was noted.

8

**TOWN COUNCIL ACTIVITY DURING THE LOCKDOWN PERIOD**

Members received the report of the Town Clerk in regard to the Operation of the Town Council during the COVID19 Virus Lockdown period whilst no Town Council meetings had taken place and decisions had been delegated to the Town Clerk along with day to day management of the Town Council's affairs in consultation with the Town Mayor and Members of the Town Council where necessary.

It was AGREED

that the Town Council resumes the cycle of Town Council meetings, holding them at the Columbine Centre, with suitable 'social distancing' in place for the time being.

that Committees and Working Parties are held remotely using Zoom technology for the time being.

9

**REVISED 2020/2021 BUDGET**

Members received the report of the Town Clerk in regard to the Revised Budget Estimate 2020/2021 which was necessary due to Town Council's projected fall in income caused by the effects of the COVID19 Virus Lockdown period. Members noted the Revised Budget which included a number of assumptions and proposed saving in expenditure which had been adjusted within the report.

Members considered the proposed Actions referred to in the report in order to replenish reserves, it was agreed that Festive Lighting would take place, the Walton Market would continue and staff overtime would be limited – further consideration for future years would be undertaken during the 2021/2021 Estimates Working Party Meetings.

It was agreed that the Town Council would not at this time ask for the Police Community Support Officer vacant post to be filled with savings being diverted to General Reserves at the end of the financial year. It was forecast that by transferring all Reserves to the General Reserve (no Earmarked Funds) and with the saving referred to along with the income over expenditure predicted it would result in a slightly improved General Reserve at the end of the 2020/2021 financial year, which would be further reviewed at the Estimates Working Party meeting.

It was moved, seconded and unanimously

RESOLVED

that the Revised Budget Estimate 2020/2021 be implemented.

It was moved, seconded and

RESOLVED

that the Town Council approved the further budget saving as above in order to replenish General Reserves.

10

**ESSEX COUNTY FIRE & RESCUE SERVICE INTEGRATED RISK MANAGEMENT PLAN 2020-2024**

A copy of the Town Councils submission to the above consultation was included in the papers circulated, due to no response having been received to date the Town Clerk was asked to send a reminder.

11

**BOUNDARY MARKER AT THORPE ROAD, KIRBY CROSS**

The report in regard to the above marker was noted and it was agreed that due to the current financial constraints this matter would be left for consideration at another time.

12

**ALLOTMENT MATTERS**

Members considered the report by the Town Clerk in regard to Allotment matters.

It was NOTED

that a Gardening Association for Wittonwood Road Allotments would be put on hold at the present time to be considered at a future date.

that progress was continuing to be made towards handing back the Kirby-le-Soken Allotment site to the landowner and that Formal Notice will be given to tenants when the annual bills are sent out in September, that a joint inspection of the site will be undertaken with the landowner and that a further meeting with tenants would be held in around 12 months' time.

that the Annual Allotment Inspection takes place on Wednesday, 22nd July 2020 at 2pm.

that the Allotment rent increases to £7.50 per rod from 1st October 2021.

13

**SCHEME OF MEMBERS ALLOWANCES**

Members considered a report of the Town Clerk following receipt of a report called 'Recommendations for the payment of allowances by Parish & Town Councils with the Tendring District for the Municipal Year 2020/2021'. This report emanates from the Parish Independent Remuneration Panel Review in May 2020.

It was AGREED

that the Town Council adopts the Scheme of Members' Allowances shown in Appendix B, and to maintain the Mayor's Special Responsibility Allowance' of £900 for 2021/2022.

## **14**

### **MEMORIAL SEATS**

Members considered the report by the Deputy Town Clerk in regard to Memorial Seats and following considered debate it was moved, seconded and

#### **RESOLVED**

that 23 seats on Frinton greensward; 7 in Crescent Gardens, Frinton-on-Sea; 2 in Jubilee Garden, Frinton-on-Sea and 7 in the Cliff Parade area of Walton-on-the-Naze are in time removed and the locations offered to Tendring District Council who have a well-established seat sponsorship scheme in place. 12 seats to be removed without replacements.

that for 1 seat on the pavement in Connaught Avenue, 1 on Frinton Park Playing field, 3 at the Naze, Walton-on-the-Naze and 1 on the edge of the Millennium Square a request be made to the District Council that they take over future responsibility for the seats.

that where a seat is installed on Town Council land or as part of a Town Council project for which the Town Council has ongoing responsibility it be replaced at the end of its ' 25 year life' should the project still be ongoing and the Town Council agrees.

that 1 seat on the Columbine Centre forecourt and 1 on the Town Hard be replaced.

that the remainder of seats 62 in total be included in a future ongoing maintenance programme which the two above (when replaced) be added and the programme be supported financially in future budgets.

that the Town Council does not install further seats unless they are part of a new project or as a replacement seat in exceptional circumstances, in that the seat is of a benefit to the residents of the Town Council area and the loss would be detrimental to the locality.

that requests for Memorial Seats continue to be forwarded to Tendring District Council as they have a scheme in place and in most cases requests are for locations on land under their responsibility.

## **15**

### **GRANTS**

Members received the report in regard to Grant Applications and APPROVED the retrospective award of a grant in the sum of £1,000 made to the Frinton Christian Community Care Helpline.

The applications from Dance Network Association Community Interest Company and Backwaters Warden Service were both REFUSED.



16

**ANNUAL REVIEW OF TOWN COUNCIL POLICIES**

Members received the report of the Town Clerk in regard to Town Council Policies and AGREED the recommendations therein

that the Town Council notes the amendments to the Town Council's policies.

that the Town Council approves the revised Management Risk Assessment shown in the Appendix to be signed by the Town Mayor.

17

**REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH ESSEX COUNTY COUNCIL**

An updated copy of the register had been circulated within the papers and Councillor M. Platt talked Members through the report giving a verbal update; it had previously been agreed that those items where work has been carried out/completed be removed.

Councillor M. Platt agreed to make investigations in regard to Florence Road and West Street, Walton-on-the-Naze.

18

**OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS**

Councillor E.T. Allen reiterated the concern in regard to trading on Frinton seafront, overnight parking of camper vans and horses on the Greensward and beach and it was agreed that the Town Clerk contact Tendring District Council in this regard.

19

**SCHEDULE OF ACCOUNTS**

Schedule of Accounts numbers 1, 1A, 2, 3, 4, 5, 5A, 6 and 6A all of which had been circulated during the lockdown period and subsequently settled by bank transfer were noted.

There being no questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 7 in the total sum of £4,338.33 nett and £4,776.19 (four thousand, seven hundred, seventy-six pounds and 19 pence) gross be approved for payment.

**20**

**INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS**

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliations reports for March, April, May and June 2020.

**21**

**YEAR END INTERNAL AUDITOR REPORT**

Members received a copy of the Year End Internal Audit Report 2019/2020 carried out on 7th April 2020 and it was noted that the Recommendation to produce, as a priority, an action plan and revised budget of how the Council will meet its commitments for the 2020/2021 financial year had been considered and resolved during a previous Agenda item.

The Town Clerk advised that in regard to the Recommendation to check insurance cover for loss of income with the Council's insurance policy, he had done so and had been advised that the cover provided did not include the COVID19 virus.

**22**

**YEAR END ACCOUNTING STATEMENT**

It was moved, seconded and

RESOLVED

that the Year End Accounts 31st March 2020 as circulated with the Agenda be approved and signed by the Town Mayor and the Town Clerk/Responsible Financial Officer.

**23**

**TO APPROVE SECTION 1 – ANNUAL GOVERNANCE STATEMENT 2019/2020**

The Town Clerk referred to Section 1 of the Annual Governance Statement 2019/2020, as there were no questions it was moved, seconded and

Unanimously RESOLVED

that with Members agreement the Clerk individually ticked the YES boxes for the statements 1 to 8, Section 1 of the Annual Return, it being noted that statement 9 was not applicable to the Town Council and Section 1 was signed and dated by the Town Mayor and Town Clerk/Responsible Financial Officer.

24

**TO APPROVE SECTION 2 – ACCOUNTING STATEMENTS 2019/2020**

It was moved, seconded and

Unanimously RESOLVED

that Section 2 of the Annual Return which had been signed by the Town Clerk/Responsible Financial Officer be confirmed, approved, dated and counter-signed by the Town Mayor.

25

**RE-APPOINTMENT OF HEELIS & LODGE COUNCIL SERVICES**

It was moved, seconded and

RESOLVED

that Heelis & Lodge Council Services be re-appointed to carry out the Town Council's Internal Audit for 2020/2021.

**CLERK'S REPORT**

26

**PAYPHONE, CONNAUGHT AVENUE, FRINTON-ON-SEA**

It was noted that British Telecommunication have informed the Town Council that they are thinking about removing the payphone outside the Post Office at Connaught Avenue, Frinton-on-Sea.

Councillor E.T. Allen advised that the red telephone box at the seaward end of Connaught Avenue, Frinton-on-Sea does not appear to work with the box having an unpleasant odour and asked that the matters be reported to British Telecom.

27

**WINTER SALT BAG PARTNERSHIP**

It was agreed as in previous years that the Town Council participate in this Winter Salt Bag Partnership Scheme and that the kind offer from Andrew Openshaw the Minister at Homelands Church to store the salt be accepted.

28

**PUBLICATIONS**

It was noted that the following publications had been received and were available for Members perusal at the Town Council offices.

Clerks and Councils - May 2020

Allotments – May 2020

The Clerk – May 2020

Local Councils Update – June & July 2020

**29**

**MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 12th March 2020 (pages 167 - 178) be approved as a true record and signed by the Town Mayor.

**30**

**MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS**

Minute 281, page 169 – Report from representatives on outside bodies. Councillor E.T. Allen advised that a further tree planting project had been suggested and asked for suggestions.

Minute 285, page 170 – Councillor Mrs A. Oxley confirmed that a start time for seafront lifeguards at Walton-on-the-Naze would be 10.30am and that Frinton-on-Sea would benefit from 1 extra lifeguard.

**31**

**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

As there were no matters that were considered urgent, the Town Mayor thanked those present for their attendance and closed the meeting at 9.40pm.

TOWN MAYOR

**FRINTON & WALTON TOWN COUNCIL**

**SCHEDULE OF PLANS RECEIVED DURING COVID 19 LOCKDOWN**

**AS PREVIOUSLY CIRCULATED WEEKLY BETWEEN 13 MARCH AND 29 JUNE 2020**

**(INFORMATION ONLY)**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>
20/00156/FUL Mr Gary Levy	Proposed erection of 2 No. 2 bed flats and 1 no. 1 bed flat.	21 Saville Street Walton On The Naze
20/00216/FUL Mr and Mrs Keating	Proposed pitched roof over existing bay windows.	41 Third Avenue Frinton On Sea
20/00298/FUL Karen Brooks	Proposed first floor extension above existing garage and garage conversion with new bay window.	96 Thorpe Road Kirby Cross
20/00347/TCA Mrs Bartholomew-Keen	1 No. Cedar - Fell. 1 No. Eucalyptus - Re-pollard to previous points approximately 40%.	62 Second Avenue Frinton On Sea
20/00354/TCA Mr and Mrs Smith	1 No. Willow - Remove dying branch. 1 No. Maple - Re-pollard to previous points	Arden Old Road Frinton On Sea
20/00055/OUT Coe - SMPL MofL Ltd	Proposed erection of 2No. 4 bedroom detached dwellings and demolition of existing outbuilding.	The Old Bakehouse Rectory Road Great Holland
20/00252/LUPROP Mr Tom Oppers	Proposed loft conversion with 3 velux widows and full width rear dormer.	46 Vista Avenue Kirby Le Soken

20/00260/FUL Mr Josh Elkes	Proposed single storey rear extension with 4 velux roof lights.	Appletrees Kirby Road Walton On The Naze
20/00301/DETAIL Mr and Mrs A Hobbins	Reserved matters for outline approval 19/00560/OUT.	Greenways Church Lane Great Holland
20/00337/OUT Mr Perry Hubble	Outline planning application (with all matters reserved) for the construction of seven dwellings on land that includes the site that benefits from extant planning permission for five dwellings (17/01700/OUT).	Land to The rear of Hollyoak Pork Lane Great Holland
20/00375/FUL Mr and Mrs Duhig	Proposed single storey rear extension.	15 The Close Frinton On Sea
20/00407/TCA Mr Roger Pallemmaerts	2 No. Prunis / Cistena - Reduce in size. 3 No. Conifers - Remove.	78 Third Avenue Frinton On Sea
20/00405/TPO Mr Michael Fairweather	1 No. Lime - Trim up to 1 third.	2 Rex Mews Fourth Avenue Frinton On Sea
20/00380/FUL Mr Pickett - EMP Kirby Limited	Proposed erection of 4 bungalows and 4 semi detached houses and associated development.	Land to The rear of 56-66 Frinton Road Kirby Cross
20/00382/LUPROP Mr and Mrs D Lewis	Proposed Loft conversion, including a hip to gable alteration, a rear facing dormer and front facing roof lights.	83 Halstead Road Kirby Cross
20/00371/FUL Mr Davies, Mr and Mrs Candy	Proposed north and east single storey extensions.	Burnt House Woodberry Way Walton On The Naze

20/00459/TPO Mrs Kerry Johns	1 No. Monterey Cypress - Remove damaged branches and crown lift over garage to provide a 2m clearance.	Honeysuckle Cottage Hamilton Road Great Holland
20/00456/TCA Mr Kenneth Williams	1 large Leylandi, remove and replace with fruit and Amolanca trees. 1 Japanese Prunus, prune dead wood. 1 large willow, 2 Japanese Prunis and 1 Apple tree, prune to previous height. 1 Euclalyptus, prune to previous height and remove overhanging branch in neighbouring garden.	Greywalls 5 Ashlyns Road Frinton On Sea
20/00372/FUL Mr Keston	Proposed demolition of existing dwelling and erection of 2 detached chalet bungalows.	Oak Cottage Main Road Great Holland
20/00202/FUL Mrs N. Faber  Amended description with 14 days to comment	Change of use from C2 Care Home to Sui Generis Hostel for the Homeless	Brick Barn Residential Care Home 106 Walton Road Kirby-le-Soken
20/00434/LUPROP Mr Scott Robertson	Proposed 12m x 6m garden room for incidental use to the enjoyment of the dwelling house.	3 Cliff Way Frinton On Sea
20/00441/FUL S Thurlow	Proposed single storey front and rear extensions to form additional living areas.	Nordic Turpins Lane Kirby Cross
20/00442/LBC Mr and Mrs S Watcham	Proposed replacement of defective render with softwood weatherboarding.	Blue House 182 Thorpe Road Kirby Cross
20/00309/DETAIL Mr Burrell - Sunny Day Homes Ltd	Approval of reserved matters following outline application 17/01557/OUT (approved at appeal APP/P1560/W/3206263).	Land adjacent The Veldt Little Clacton Road Great Holland

20/00409/FUL The Present Trustees of The Womens Institute	Proposed installation of external mounted re Fridgeration units for air conditioning, notice board and roof mounted PV panels.	McGrigor Hall Fourth Avenue Frinton On Sea
20/00397/FUL Mrs Christina Lyddon	Erection of brick built porch.	10 Baynards Crescent Kirby Cross
20/00482/FUL Mr and Mrs Jones	Proposed single storey side and rear extension, new boundary wall and windows to first floor en-suites on west elevation.	Feering 28 Thorpe Road Kirby Cross
20/00503/LUPROP Mr Raymond Hannam	Proposed building works to the existing detached dwelling: Demolition of existing conservatory and lean-to roof to rear elevation (south); Enlargement of single-storey to rear elevation; Addition of dormer window to rear elevation (south); Addition of permeable hard surface beyond the principle elevation (north).	23 Waltham Way Frinton On Sea
20/00565/TCA Tracy Farrance	4 No. Yucca Palms - Fell	3 Audley Way Frinton On Sea
20/00436/ADV Miss Hannah Short - Linden Limited	Proposed display of ten flags showing company logo.	Land East of Halstead Road Kirby Cross
20/00472/DETAIL Miss Hannah Short - Linden Limited	Approval of reserved matters following outline permission 15/01234/OUT (allowed at appeal APP/P1560/W/15/3140113) for appearance, landscaping, layout and scale for phase 4 of the scheme, compromising 72 dwellings.	Land East of Halstead Road Kirby Cross
20/00635/TCA	3 No. Conifers and 1 No. Blue Cedar - Remove	5 Raglan Road Frinton On Sea



20/00324/FUL Mr Richard Max	Extension of the existing property to form a garage and storage space with toilet and shower facilities and a studio at mezzanine level to the North and the removal of recent infill panels at the South facing Loggia/Verandah to restore the original open aspect of the South elevation.	Land adjacent 37 Third Avenue Frinton On Sea
20/00376/OUT Mr Pearce - Aspire Homes	Proposed Development of a mixed-use complex comprising two/three shop units including a Pharmacy (approved previously) with four self-contained flats over.	Part of Former HSN Care Site Plot B, Land off Arthur Ransome Way Walton On The Naze
20/00476/FUL Mr Anthony Neale	Proposed removal of garage and outbuildings and construction of new detached two bedroom dwelling.	26 Vista Avenue Kirby Le Soken
20/00653/TCA Mrs Kathleen Neal	1 Oak - Reduce by 30%. 1 Holly, 1 White Cherry and 1 Ceanothus - Reduce height by 4 - 6 ft. 1 Silver Birch and 1 Conifer - Remove. 1 Conifer - Reduce by 50%.	Tarrab House 27 The Crescent Frinton On Sea
20/00431/FUL Taylor Wimpey UK Ltd.	Proposed installation of an equipped area of play.	Former Martello Caravan Park Kirby Road Walton On The Naze
20/00462/FUL Samuel Caslin - Taylor Wimpey East London	Re-plan of part of approved application 19/01269/DETAIL to convert 6 No.4 Bed Properties to 12 No. 2 Bed Properties.	171 Thorpe Road Kirby Cross
20/00502/LUEX Fran Roddy-Watts - The Renewable Design Company Limited	The Renewable Design Company are completing the Renewable Heat Incentive application for this development on behalf of McCarthy and Stone. The development has one air source heat pump at roof level that provides heating to the site that otherwise would have been served by gas boilers.	Victoria Gardens Hadleigh Road Frinton On Sea

20/00555/LUPROP Mrs Pauline Jefferys	Proposed extension on the ground floor by approximately 3m across the width of the property.	39 Hadleigh Road Frinton On Sea
20/00578/FUL Mr Paul Lebrecht	Proposed flat roof room/corridor between existing property and external garage with French doors to front and rear for access. Proposed conversion of existing conservatory into dining room with orangery style roof, insulation and bi-fold doors to rear and side.	3 Willow Avenue Kirby Cross
20/00584/FUL Mr & Mrs Mountain	Two storey rear extension and alterations.	19 Fourth Avenue Frinton On Sea
20/00487/FUL Mr Nathan Cairns – Cairns and Company (Developments) Ltd.	Variation of condition 2 for approval 18/00309/FUL.	Haroldene 53 The Street Kirby Le Soken
20/00569/FUL Mr Richard Hayes	Proposed porch and single storey rear extension.	233 Halstead Road Kirby Le Soken
20/00593/FUL Great Holland Hall Limited	Erection of 10 dwellings following the demolition of existing agricultural/equestrian buildings and The Old Post Office, together with a new access and landscaping.	The Old Post Office and Manor Farm Main Road Great Holland
20/00620/FUL Mr Woolcock & Mrs Woolcock-Hall	Single storey rear extension.	26 Sycamore Way Kirby Cross
20/00622/FUL Monessa Ltd.	Variation of condition 2 of approved application 19/00120/FUL to allow for minor design changes.	Tamarisk 19 The Street Kirby Le Soken

20/00711/TPO Mr Richard Taylor	Fell tree.	1 Eastcliffe Green Lane Walton On The Naze
20/00738/TCA	1 No. Wild Cherry - Reduce by 50%	Star Cottage 75 Third Avenue Frinton On Sea
20/00491/COUNT INFORMATION ONLY	Proposed change of use of existing Agricultural buildings to 4 no. dwelling Houses.	Land to the East of Coles Lane Walton on the Naze
20/00666/NMA INFORMATION ONLY	Non material amendment of approval 20/00132/FUL for additional window to side elevation adjacent to rear door	53 Horsey Road Kirby Le Soken
20/00202/FUL ADDITIONAL DOCUMENTATION	Change of use from C2 Care Home to Sui Generis Hostel for the Homeless.	Brick Barn Residential Care Home 106 Walton Road Kirby Le Soken
20/00678/FUL Mr J Lott	Proposed dwelling.	Land adjacent Green End Garage Green End Lane Great Holland
20/00729/FUL Mrs M Westpfel	Replacement garage.	88 Walton Road Frinton On Sea
20/00798/TPO Mr Bryan Ward	1 No. Horse Chestnut - Remove	48 First Avenue Walton On The Naze
20/00801/TCA Mr Keith Lindsey	T1, Norwegian Spruce - Fell. T2, 5 No. Conifers - Reduce by 1, 2 or 3 metres. T3, Eucalyptus - Fell. T4, Shrubs, Hollies, Bays etc. - Reshape and reduce in height.	Old Hall Cottage 3 Holland Road Frinton On Sea

20/00804/TCA	T1, Silver Birch - Remove. T2, Maple - Remove. T3, Conifer hedge - Remove. T4, Ash - Reduce by 30%. T5, Willow - Pollard.	Treetops First Avenue Frinton On Sea
20/00785/FUL Mr and Mrs Appleton	Proposed change of use of existing hall to a residential dwelling.	The Hall Saville Street Walton On The Naze
20/00789/FUL Mr & Mrs James Mountain	Proposed rear terrace, swimming pool and pool pump room.	39 Second Avenue Frinton On Sea
20/00815/TCA Mrs Philippa Sanderson	1 No. Ash - Fell.	2 The Esplanade Frinton On Sea
20/00816/TCA	1 No. Cherry - Remove and replace. 1 No. Holly and 1 No. Sorbus - Remove. 1 No. Ash - Fell. 1 No. Ash - Reduce to previous cut points.	20 Second Avenue Frinton On Sea
20/00818/TCA	1 No. Sorbus - Prune overhanging branches and reduce crown by 10%. 1 No. Sorbus - Remove deadwood and reduce crown by 10%.	18 Second Avenue Frinton On Sea
20/00825/TCA	1 No. Eucalyptus - Reduce by 40%	55 Second Avenue Frinton On Sea
20/00702/COUNOT INFORMATION ONLY	Conversion of three redundant agricultural building into Dwellings.	Units A,B and C Green End Farm Green End Lane Great Holland

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**TOWN COUNCIL MEETING 16 JULY 2020**

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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20/00701/FUL Mr and Mrs Byles	Change of use to allow use as a wedding and event venue between May and September, and the erection of marquee (12m x 15m).	104 Kirby Road Walton On The Naze
<p>REFUSAL – Lack of information on numbers of events or clear indication of maximum in attendance and not assured of the end time of events and when the site will be vacated.</p> <p>Concern in regard to traffic entering and exiting on to Kirby Road and with noise travelling and disturbing local residents and neighbours.</p>		
20/00763/LUPROP Mr Raymond Hannam <b><u>INFORMATION ONLY</u></b>	Proposed building works to the existing detached dwelling: Demolition of existing conservatory and lean-to roof to rear elevation; (Class A) Enlargement of single-storey to rear elevation; (Class B) Addition of dormer window to rear elevation; (Class F) Addition of permeable hard surface beyond the principle elevation.	23 Waltham Way Frinton On Sea
NOTED		
20/00770/FUL Mr Helal Miah C/A	Proposed alterations to provide new full height glazing, new entrance door and bi-folding doors to frontage.	5 Connaught Avenue Frinton on Sea
APPROVAL		
20/00808/FUL Mr Beres C/A	Installation of 9 x windows, 1 x French door, 1 x single door and 2 x sidelights.	33c The Esplanade Frinton on Sea
APPROVAL		

20/00865/TCA	1 Conifer and 1 Walnut - Reduce by 30%. 1 Apple Tree - Prune.	12 The Crescent Frinton On Sea
APPROVAL		
20/00866/TCA	1 Hawthorn - Pollard.	16 Audley Way Frinton On Sea
APPROVAL		
20/00893/TCA	1 Poplar – Re-pollard.	The Elms 70 Third Avenue Frinton on Sea
APPROVAL		
20/00896/TCA	1 Lime Tree – reduce by 30%.	Jade Cottage 29 The Crescent Frinton on Sea
APPROVAL		
20/00914/TCA Mr Robery Wolny	1 Poplar, 1 Alder, a group of Tamarisk and group of Bay – Cut back overhanging branches to boundary.	16 Warley Way Frinton on Sea
APPROVAL		

## SCHEDULE OF ACCOUNTS - NO. 1

### ISSUED 24 MARCH FOR PAYMENT ON 26 MARCH 2020

		Net	Gross
		£	£
<b><u>General:</u></b>			
1.	British Gas Electricity Meter No. 2	1169.78	1403.73
2.	British Telecommunications Plc. Telephone Charges	119.99	143.99
3.	Edf Energy Customers Ltd. Electricity Meter No. 1	413.05	433.70
4.	Birchwood Garden Services Maintenance	1728.00	1728.00
5.	Accent Stationers Ltd. Tables & Chairs-meeting Room	854.85	1025.82
6.	Bunzl Cleaning & Hygiene Supplies Cleaning Materials	6.88	8.26
7.	Design Clark Ltd Honours Board for Chamber	450.00	450.00
8.	Ellisons Solicitors Market Lease – legal fees	1020.00	1220.00
9.	Ellisons Solicitors Land Purchase – legal fees	1011.66	1214.00
10.	Euro Fire Ltd. Fire Extinguisher & Servicing	186.40	223.68
11.	S. Haward – (Dicky Tickers) Clock Repair	95.00	95.00
12.	Keston Services Ltd. Bus Shelters Maintenance	5365.00	6438.00
13.	Scottish & Southern Energy Elec. Charges for Festive Lights	24.44	25.66
14.	Veolia ES (UK) Ltd. Walton Market Bin Charges	52.69	63.23
15.	Frinton Christian Community Care Grant	1000.00	1000.00
16.	H & R Strood Contracts Ltd Council House Works	5817.48	6980.98
17.	Thorntons Materials for Beach Hut	69.70	83.64
		-----	-----
		19384.99	22537.69
 <b><u>Columbine Centre:</u></b>			
18.	British Telecommunications Plc. Internet Service	119.99	143.99
19.	Corona Energy Retail 2 Ltd. Gas	1776.03	2131.24
20.	EDF Energy Customers Ltd. Electricity	2699.91	3233.19
21.	Veolia ES (UK) Ltd, Empty of Bins	141.13	169.36
		-----	-----
		4737.06	5677.78
		=====	=====
	<b>Cumulative Total</b>	£24122.05	£28215.47

**SCHEDULE OF ACCOUNTS PAYABLE – NO. 1A**

**PAYMENT MADE ON 26 MARCH 2020 & 30 MARCH 2020**

Total Salaries/Wages/Expenses (March 2020)	£15528.42
Employers N.I. (March 2020)	£ 1078.85
Superannuation – Employer contribution (March 2020)	£ 1176.83
Expenses (eye test/glasses contribution)	£ 80.00
	-----
	£17864.10
Members Mileage	£ 0.00
Petty Cash drawn in March 2020	£ 372.79
Cumulative total	£18236.89



**SCHEDULE OF ACCOUNTS - NO. 2**

**ISSUED 30 MARCH FOR PAYMENT ON 2 APRIL 2020**

**General:**

1.		Came & Company	Insurance	8177.67	9149.99
2.		E.A.L.C.	2020/2021 Affiliation Fees		
		1767.45	1767.45		
3.		Information Commissioner	Date Protection Fees		60.00
		60.00			
4.	Tendring District Council	Beach Hut Site Licence x 2	530.00	636.00	
5.	Tendring District Council	Rates – Beach Huts x 2	479.04	479.04	
6.	Tendring District Council	Public Toilet – Rental	1050.00	1050.00	
7.	Tendring District Council	Market Rent & Rates	772.60	772.60	
8.	Tendring District Council	Skate Park Land Rent	250.00	250.00	
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			13086.76	14165.08	

**Columbine Centre:**

9.	B.T.	Telephone Charges	178.83	214.59	
			-----	-----	
			178.83	214.59	

**Cumulative Total**

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£13265.59 £14379.67

**SCHEDULE OF ACCOUNTS - NO. 3**

**ISSUED 20 APRIL FOR PAYMENT ON 23 APRIL 2020**

**General:**

1.	British Telecom	Phone line rental	102.90	123.48
2.	edf Energy	Electricity	56.75	59.59
3.	Heelis & Lodge	Internal Audit	300.00	300.00
4.	RBS Rialtas	End of year account closure	560.00	672.00
5.	RBS Rialtas	Account software support	296.00	355.20
6.	Tower Security	Annual retainer	2.16	2.59
7.	Essex Cleaning Services	Seafront & Bus Shelters	520.00	520.00
8.	Affinity for business	Water for Council House	129.44	129.44
9.	Affinity for business	Water for War Mem. KLS	38.08	38.08
10.	Affinity for business	Water for WWL Allot	373.58	373.58
11.	Affinity for business	Water for KLS Allot	264.77	264.77
12.	Affinity for business	Water for PBL Allot	52.59	52.59
13.	Veolia	Removal of Market bins	45.85	55.02
			-----	-----
			2742.12	2946.34

**Columbine Centre:**

14.	Barclaycard	Facebook charges	17.00	17.00
15.	Robert McGregor	Columbine hire refund	51.00	51.00
16.	Kirby Athletic Youth FC	Columbine hire refund	32.00	32.00
17.	Pritie Arnolda	Columbine hire refund	30.00	30.00
18.	Worldpay	Card payment facilities	35.03	40.04
19.	Abbeygate Audit	Stock valuation	150.00	150.00
20.	Tower Security	Lock & set alarms March 20	243.54	292.25
21.	Veolia	Bin at Columbine Centre	141.13	169.36
22.	Corona Energy	Gas	1419.34	1703.21
23.	Edf Energy	Electricity	872.40	1046.88
24.	Affinity for business	Water for Columbine	379.02	379.02
			-----	-----
			3370.46	3910.76

**Cumulative Total**

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£6112.58    £6857.10

**SCHEDULE OF ACCOUNTS - NO. 4**

**ISSUED 11 MAY 2020 FOR PAYMENT ON 14 MAY 2020**

**General:**

1.	Swisher	Sanitary services, Old Way	66.56	79.86
2.	BNP Paribas	Photocopier x2 lease	358.50	430.20
3.	BT	Telephone charges	102.93	123.52
4.	Tendring District Council	Rates for Council House	5863.25	5863.25
5.	Tendring District Council	Rates for Old Way Toilets	1571.85	1571.85
6.	ASL	Photocopier charges	75.35	90.42
7.	P&C Commissioner	PCSO charges Jan-March	42224.51	42224.51
8.	Barclaycard	Data Protection fee	60.00	60.00
9.	Birchwood Garden Services	Maintenance – various	1358.00	1358.00
10.	Kirby Allotment Society	Maintenance KLS Allot	65.00	65.00
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			51745.95	51866.61

**Columbine Centre:**

11.	Swisher	Sanitary services	99.84	119.80
12.	British Telecom	Telephone charges	160.69	192.82
13.	ASL	Photocopier charges	112.26	134.71
14.	Worldpay	Card payment facilities	25.00	30.00
15.	Tendring District Council	Rates for Columbine	8732.50	8732.50
16.	Corona Energy	April Gas account	612.83	735.40
17.	Veolia	Emptying bins	141.13	169.36
18.	Tower Security	Security visits April	208.23	249.88
19.	Tower Security	additional call out	20.66	24.79
			-----	-----
			10113.14	10389.26

**Cumulative Total**

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£61859.09 £62255.87

**SCHEDULE OF ACCOUNTS - NO. 5**

**ISSUED 1 JUNE 2020 FOR PAYMENT ON 4 JUNE 2020**

**General:**

1.	Affinity for Business	Water Supply – Spinney	64.92	64.92
2.	Henry Martin & Sons Ltd.	Plumbing Services – WWL	65.00	78.00
3.	Mark Brumpton Tree Services	Tree Works – Playpark	140.00	168.00
4.	Essex Cleaning Services	Shelter Cleaning	520.00	520.00
5.	Matthew Gunning	Signage	375.00	375.00
6.	Thorntons	Beach Hut Maintenance	86.41	103.70
7.	Tendring District Council	Market Rent/Rates May	772.60	772.60
8.	Tendring District Council	Market Rent/Rates June	772.60	772.60
9.	Barclays	BACS File charges	3.00	3.00
10.	Barclaycard	Town Clerk SLCC subs	257.00	257.00
			-----	-----
			3056.53	3114.82

**Columbine Centre:**

11.	Walton Feel Good Choir	Booking Refund	140.00	140.00
12.	Tendring District Council	Rent & Rates May – Aug	1625.00	1625.00
13.	B.T.	Telephone Services	163.86	196.63
			-----	-----
			1928.86	1961.63

**Cumulative Total**

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£4985.39	£5076.45
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**SCHEDULE OF ACCOUNTS PAYABLE – NO. 5A**

**SALARY MONTH 1 PAYMENT MADE ON 24 APRIL 2020**

**SUPERANNUATION PAYMENT MADE ON 4 MAY 2020**

**HMRC/PAYE PAYMENT MADE ON 22 MAY 2020**

Nett total Salaries/Wages/Expenses (April 2020)	£10794.38
Superannuation – Employee & Employer contribution (April 2020)	£ 1583.62
HMRC/PAYE Employee & Employer (April 2020)	£ 2658.90
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	£15036.90
 Members Mileage	 £ 0.00
 Petty Cash drawn in April 2020	 £ 0.00
 Cumulative total	 £15036.90

**SALARY MONTH 2 PAYMENT MADE ON 29 MAY 2020**

**SUPERANNUATION PAYMENT MADE ON 28 MAY 2020**

**HMRC/PAYE PAYMENT DUE ON 22 JUNE 2020**

Nett total Salaries/Wages/Expenses (May 2020)	£10751.48
Superannuation – Employee & Employer contribution (May 2020)	£ 1596.43
HMRC/PAYE Employee & Employer (May 2020)	£ 2728.94
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	£15076.85
 Members Mileage	 £ 0.00
 Petty Cash drawn in May 2020	 £ 0.00
 Cumulative total	 £15076.85

## SCHEDULE OF ACCOUNTS - NO. 6

ISSUED 22 JUNE 2020 FOR PAYMENT ON 25 JUNE 2020

### General:

1.	British Gas	Electricity	584.88	614.12
2.	British Telecommunications	Internet Services	121.00	145.20
3.	British Telecommunications	Telephone Services	102.42	122.90
4.	Kirby Allotment Society	Maintenance	65.00	65.00
5.	1 <sup>st</sup> Step Management Services Ltd.	Payroll Services	60.00	72.00
6.	Matthew Gunning	Signage	120.00	120.00
7.	Henry Martin & Sons Ltd.	Allotment Tap Repair WWL	82.00	98.40
8.	Castle Water Limited	Water – Council House	160.13	160.13
9.	Castle Water Limited	Water – Allot. – KLS	369.54	369.54
10.	Castle Water Limited	Water – Allot. – PBL	84.52	84.52
11.	EDF Energy	Electricity – Meter 1	195.34	205.11
12.	Birchwood Garden Services	Maintenance	1783.00	1783.00
13.	R & AJ Barnes	Seafront Shelter Repairs	675.00	675.00
14.	Essex Cleaning Services	Shelter Cleaning	520.00	520.00
15.	Tendring District Council	Land Rent – Skate Park	250.00	250.00
16.	Tendring District Council	Public Toilet Rental	1050.00	1050.00
17.	Tendring District Council	Market – Rent & Rates	772.60	772.60
18.	Tendring District Council	Play/Skateboard Inspections	92.00	110.40
			7087.43	7217.92

### Columbine Centre:

19.	British Telecommunications	Internet Services	121.00	145.20
20.	Tower Security (Tendring) Ltd.	Security	208.23	249.87
21.	Veolia ES(UK) Ltd.	Empty of Bins	173.10	207.72
22.	Worldpay	Card Payment Facilities	25.00	30.00
23.	Corona Energy Retail 2 Ltd.	Gas	232.81	244.45
24.	Castle Water Limited	Water	466.70	466.70
25.	edf Energy	Electricity	426.88	512.26
26.	Acorn Mobility Services Ltd.	Stair lift Service Agreement		79.16
27.	Great Danes & Associates Ltd.	Website annual hosting fee	200.00	240.00
			1932.88	2191.20

**Cumulative Total**

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£9020.31    £9409.12

**SCHEDULE OF ACCOUNTS PAYABLE – NO. 6A**

**SALARY MONTH 3 PAYMENT TO BE MADE ON 26 JUNE 2020**

**SUPERANNUATION PAYMENT TO BE MADE ON 26 JUNE 2020**

**HMRC/PAYE PAYMENT DUE ON 22 JULY 2020**

Nett total Salaries/Wages/Expenses (June 2020)	£10766.97
Superannuation – Employee & Employer contribution (June 2020)	£ 1590.03
HMRC/PAYE Employee & Employer (June 2020)	£ 2700.23
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	£15057.23
Members Mileage	£ 0.00
Petty Cash drawn in June 2020	£ 0.00
Cumulative total	£15057.23

