

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held by Zoom,
Thursday, 19th November 2020 commencing at 7.15pm**

Present:

Councillors Mrs F.D.A. Robertson Town Mayor
Mrs A. Oxley Deputy Town Mayor
(joined the meeting part way into Minute 124)
T. Abrahams, E.T. Allen, Mrs L. Allen, J. Bray, P. Clifton,
Mrs I. Johnson, Fiona Knowles, Mrs D Miles, M. Platt,
N.W. Turner, Miss P. Walford

Absent:

Councillors Mrs A. Davis, C. Keston, D. Oxley

In Attendance:

Mr J.S. Wedge – Town Clerk
Ms D. Milnes - Deputy Town Clerk

The Town Mayor, Councillor Mrs F. Robertson welcomed Members, the press and the public to the Zoom meeting of the Town Council.

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APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mrs A. Davis, C. Keston and D. Oxley.

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TOWN MAYOR'S ANNOUNCEMENTS

Councillor Mrs F. Robertson advised that she had laid a wreath at the Walton Memorial on Remembrance Sunday, 8th November in accordance with social distancing and thanked her fellow Members who had also laid wreaths at other locations within the Town Council area.

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ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned at 7.58 to enable members of the public to ask questions and Members to respond.

There being no comments or questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened immediately.

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TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

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OTHER PLANNING MATTERS

PLANNING APPLICATIONS - OCTOBER 2020

It was noted that from a total of 10 decisions made by Tendring District Council for the Town Council area in the month of October 2020 the follow planning application was at variance with the Town Council recommendations.

REF.NO.	TOWN	DISTRICT
<u>20/01063/FUL</u>	REFUSAL	APPROVAL
Proposed single storey rear extension, 76 Pole Barn Lane, Frinton-on-Sea.		

TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 78

The notification of an appeal by Mr Perry Hubble for Outline application (with all matters reserved) for the construction of seven dwelling on land that includes the site that benefits from extant planning permission for five dwellings (17/01700/OUT) Land to the rear of Hollyoak, Pork Lane, Great Holland. Tendring District Council reference 20/00337/OUT, which the Town Council received during the COVID19 lockdown period in March 2020 and that the appeal will be determined on the basis of written representation which must be received by 26th November 2020 was noted. For information the appeal reference is APP/P1560/W/20/3256288 (a copy of the Appeal Notification is available on request from the Town Council offices).

Councillor E.T. Allen advised that he had made enquiries with Tendring District Council in regard to a wall being installed on the boundary of a property in Cedar Close, Walton-on-the-Naze.

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REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor E.T. Allen advised that he had asked the Naze Management Board to look at extending Crag Walk at The Naze, Walton-on-the-Naze.

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ESTIMATES WORKING PARTY

The report of the Estimates Working Party meeting held on Thursday, 22nd October 2020 was received and it was noted that the Working Party would next meet on Thursday 3rd December 2020 to finalise the 2021/2022 budgets in order to recommend a precept to the full Town Council.

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RECREATION AND AMENITIES COMMITTEE

The Minutes of the Recreation & Amenities Committee meeting held on Thursday 5th November 2020 (pages 4 – 5) were received.

Minute 19, page 5 – Seafront & Bus Shelters. The Town Mayor advised that work was being progressed by the contractor.

Any other Business, page 5. Councillor N.W. Turner advised that he would pursue the matter of the Amazon collection box at Frinton train station.

129

CRIME & DISORDER WORKING PARTY

The report of the Crime and Disorder Working Party meeting held on Monday, 9th November 2020 by Zoom was received.

130

SECTION 106 FUNDING

A recent updated Section 106 Funding spreadsheet had been circulated to Members and Councillor E.T. Allen brought to Members attention the sums for the Town Council area.

Following some discussion, Councillor Mrs A. Oxley asked Councillor E.T. Allen to raise the matter with Tendring District Council asking for details of criteria as to how the Town Council could put forward projects which would benefit from the funds available.

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WALTON FORUM

Councillor M. Platt advised that he sat on a number of organisations and that he was present at this meeting as a Town Councillor and it would not be appropriate for him to relay details from another organisation. Councillor Platt advised that Walton Form wished to reset and work together with the Town Council and that a meeting of the Walton Forum Board was scheduled for the next evening.

Following discussion it was agreed that when residents bring a matter to Town Councillors attention it should be investigated; the matter of Walton Forum membership and constitution had been raised in the past and most recently at the last meeting of the Town Council. In conclusion it was moved, seconded and

RESOLVED

that the Town Council seek legal advice in regard to the Officers appointed and the running of Walton Forum.

132

REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH COUNTY COUNCILLOR MARK PLATT

An updated register had been included within the papers circulated and Councillor Platt advised of a number of footways which had or would soon be receiving attention.

Councillor Miss P. Walford asked if Councillor Platt could investigate as to how long the barriers currently in Fifth Avenue, Frinton-on-Sea would remain in situ.

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OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS

There were no matters reported.

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SCHEDULE OF ACCOUNTS – NO 13 & 13A

In response to Councillor N.W. Turner, the Deputy Town Clerk advised that item 3 of the Schedule was a cost incurred for a replacement defibrillator battery and further advised that the batteries do have a life time normally of 5 years and would ultimately all need replacements. There being no further comments or questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 13 & 13A in the total sum of £71,162.16 nett and £72,366.24 (seventy-two thousand, three hundred and sixty-six pounds and 24 pence) gross be approved for payment.

CLERK'S REPORT

135

TEMPORARY TRAFFIC REGULATION ACT 1984 – SECTION 14(1)

It was noted that Essex County Council had informed the Town Council that Holland Road, Kirby Road, Frinton and Walton-on-the-Naze is to close on 14th December 2020 for 3 nights for carriageway patching.

136

PUBLICATIONS

Receipt of the following were noted.

The Clerk – November 2020

Allotment & Leisure Gardner - November 2020

137

MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 29th October 2020 (pages 73 - 84) be approved as a true record, to be signed by the Town Mayor at the next possible opportunity.

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MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS

Minute 110, page 77, other local matters. It was noted that there had been no response to this item.

Minute 107, page 76, Post Office. It was noted that the post office in the Triangle Shopping Centre had now closed causing queues at the alternative options in the Town Council area.

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ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

As there were no matters that were considered urgent, the Town Mayor thanked those in attendance and closed the zoom meeting at 8.55pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 19 NOVEMBER 2020

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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As a Member of Tendring District Council’s Planning Committee, Councillor J. Bray abstained from voting on all plans put before the Town Council.

20/01370/FUL Mr Robert Trott	Proposed glazed link, home office and w/c.	43 Rainham Way Frinton on Sea
APPROVAL		
20/01417/FUL Mr A Oakleigh - Oakleigh Park Homes Ltd	Proposed dwelling and detached garage.	Land adjacent 68 Halstead Road Kirby Cross
REFUSAL – poorly positioned in the plot with concern of overlooking and loss of amenity of 68 Halstead Road.		
20/01072/FUL Mr Danny Palmer	Proposed dropped kerb.	Land adjacent Kirby Road Great Holland
APPROVAL		
20/01441/FUL Mrs Cheryl Bircham	Proposed summer house in rear garden to side of bungalow.	45 Easton Way Frinton on Sea
REFUSAL – overbearing and too great an effect on the street scene.		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 19 NOVEMBER 2020

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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20/01449/FUL C/A Mr & Mrs A Hobbins	Erection of a residential dwelling and garage.	Greenways Church Lane Great Holland
APPROVAL		
20/01470/FUL Mr Luke Sykes	Proposed two storey rear extension.	5 Village Way Kirby Cross
APPROVAL		
20/01412/FUL Mrs Cheryl Bircham	Proposed new dwelling with log cabin studio.	Vacant Land 11 Southcliff Parade Walton On The Naze
REFUSAL – concern in regard to development at this location and the lack of services.		
20/01479/FUL Mr & Mrs Murray	Single storey extension and detached outbuilding.	33 Fourth Avenue Frinton On Sea
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 19 NOVEMBER 2020

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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17/01993/FUL AMENDED Fisher Jones Greenwood LLP	Erection of three dwelling houses with associated garages and including a garage for the Martello Tower.	Land adjacent Martello Tower Arthur Ransome Way Walton-on-the-Naze
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REFUSAL – overdevelopment of the site, out of keeping in the locality and unsympathetic to the historic building. The Martello Tower is a relevant property and should be protected.

The open views to the Martello Tower should be maintained and not blocked by any development.

The Town Council supports the very strong reasons given by English Heritage.

The Town Mayor, Councillor Mrs F. Robertson and Councillor E.T. Allen both declared an interest in the next item and abstained from voting.

Councillor Mrs A. Oxley to the chair for the next item.

20/00593/FUL AMENDED Great Holland Hall Ltd	Erection of 10 dwellings following the demolition of existing agricultural/equestrian buildings and The Old Post Office, together with a new access and landscaping.	The Old Post Office and Manor Farm Main Road Great Holland
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REFUSAL – overdevelopment of the site and against shared access on to a very busy road.

FOR TOWN COUNCIL MEETING 19 NOVEMBER 2020

**APPLICATION NO./
APPLICANT**

PROPOSAL

LOCATION

20/01534/TCA	1 No. Horse Chestnut - Reduce damaged westerly limb by 3m to ultimate length of 8m to reduce windage. Reduce remaining canopy by 3m to ultimate height of 12m to balance.	3 Second Avenue Frinton on Sea
APPROVAL		
20/01536/TCA	T1 reduce Birch by 20%, T2 reduce prunus by 20%, T3 reduce Beech by 20%, T4 remove Sycamore.	Renvyle House First Avenue Frinton on Sea
APPROVAL		

SCHEDULE OF ACCOUNTS PAYABLE - NO. 13

19 November 2020

		Net	Gross	
<u>General:</u>				
1.	BNP Paribas Leasing Solutions	Photocopier leases	358.50	430.20
2.	Jerry Wedge	Reimbursement (DBS)	23.00	23.00
3.	Defib Central	Replacement battery	183.00	219.60
4.	BT Phone services	105.49	126.59	
5.	British Gas	Electricity – October 2020	181.32	190.38
6.	Barclays Bank UK Plc.	Bacs File Charges x 2	6.00	6.00
7.	Kipper Keys	Keys – Frinton Toilets	49.00	49.00
8.	Automated Systems Group Ltd.	Photocopier Charges	81.16	97.39
9.	Automated Systems Group Ltd.	Photocopier Service Charge	15.75	18.90
10.	East of England Co-op	Service charges	2589.55	3107.46
11.	Police & Crime Commissioner	PCSO – Quarter 2	47280.00	47280.00
12.	H.R. Strood Contracts Ltd	Additional works	793.00	951.60
13.	Tendring Telecoms & Security	Additional Keyfobs	104.90	125.88
14.	Birchwood Garden Services	Maintenance	1323.00	1323.00
15.	Kirby Allotment Society	Maintenance	65.00	65.00
16.	The National Allotment Society	Membership renewal	55.00	66.00
17.	Rainbow Nursery (Weeley) LLP	Plants for Agar Road	873.00	1047.60
18.	Deans' Landscape Supplies	Bark for Agar Road	100.25	120.30
19.	Swisher	Feminine Hygiene (toilets)	33.28	39.93
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		54220.20	55287.83	
 <u>Columbine Centre:</u>				
20.	Worldpay (UK) Limited	Credit Card Machine Fees	35.12	40.14
21.	Alex Robinson Electrical Ltd.	Replacement floodlight	130.00	156.00
22.	Bunzl	Cleaning supplies	38.84	46.61
23.	Swisher	Feminine Hygiene x2	99.84	119.80
24.	Veolia ES (UK) Ltd.	Empty of Bins	173.10	207.72
25.	Tower Security (Tendring) Ltd.	Security Patrols	195.61	234.73
26.	Barclaycard	Face masks & Zoom	31.70	35.66
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		704.21	840.66	
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	Cumulative Total	£54924.41	56128.49	

SCHEDULE OF ACCOUNTS PAYABLE – NO. 13A

19th November 2020

SALARY MONTH 5 PAYMENT MADE ON 30 OCTOBER 2020

SUPERANNUATION PAYMENT MADE ON 30 OCTOBER 2020

HMRC/PAYE PAYMENT TO BE MADE ON 22 NOVEMBER 2020

Total Salaries/Wages/Expenses (October 2020)	£13831.45
Employers N.I. (October 2020)	£ 900.55
Superannuation – Employer contribution (October 2020)	£ 1301.75

	£16033.75
Members Mileage	£ 0.00
Petty Cash drawn in October 2020	£ 204.00
Cumulative total	£16237.75