

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of an Ordinary Meeting of the Town Council  
Held by Zoom,  
Thursday, 28th January 2021 commencing at 7.15pm**

**Present:**

Councillors	Mrs F.D.A. Robertson	Town Mayor
	Mrs A. Oxley	Deputy Town Mayor
	T. Abrahams, E.T. Allen, Mrs L. Allen, J. Bray, P. Clifton,	
	Mrs A. Davis, Mrs I. Johnson, C. Kestin (joined the meeting during Minute 179),	
	Fiona Knowles, Mrs D Miles, D. Oxley, M. Platt,	
	N.W. Turner, Miss P. Walford	

**In Attendance:**

Mr J.S. Wedge – Town Clerk  
Ms D. Milnes - Deputy Town Clerk

The Town Mayor, Councillor Mrs F. Robertson welcomed Members, the press and the public to the Zoom meeting of the Town Council.

**177**

**APOLOGIES FOR ABSENCE**

It was noted that Councillor C. Kestin would join the meeting as soon as possible.

**178**

**TOWN MAYOR'S ANNOUNCEMENTS**

Councillor Mrs F. Robertson advised that she had no announcements.

**179**

**ADJOURNMENT OF MEETING**

It was moved, seconded and

**RESOLVED**

that the Town Council be adjourned at 7.20 to enable members of the public to ask questions and Members to respond.

In response to questions raised by the public:-

The Town Mayor, Councillor Mrs F. Robertson advised that in regard to any updates on Seafront Issues, Byelaws, pinch points and horses in Frinton-on-Sea and the installation of a Post Office in the Council House – they would be referred to as they arose on the Agenda.

In response to Councillor N.W. Turner it was agreed that the Town Clerk would draft a response in regard to a letter they had received from a resident.

The matter of vaccinating local residents was raised and a number of points made and Councillor N.W. Turner advised that he had been reliably informed that all over 80's would receive vaccinations by the 12 February.

Councillor Mrs D. Miles advised that she was awaiting responses to a number of questions she had raised at a Tendring District Council meeting in regard to the vaccination rollout.

The Town Clerk advised that several visits had been made to the Columbine Centre and that matters were progressing although as yet no date had been set to open as a vaccination hub.

Councillor E.T. Allen emphasised that Members should manage residents' expectations and should not repeat details that have been given at briefings ahead of firm details being made available.

Councillor P. Clifton advised that at a recent meeting held by Tendring District Council it was apparent that there were numerous events in regard to the 'green agenda' and understood that several Parish Councils have Green Committees working in collaboration with Tendring District Council and asked should this be something the Town Council consider.

Councillor E.T. Allen expressed the view that the Town Council should consider matters which its residents want and keep up the services that are considered most important, this could include the 'green agenda' should that be required.

There being no further comments or questions from the public it was moved, seconded and

**RESOLVED**

that the Town Council be reconvened at 7.34pm.

180

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**Members indicated that they may be reconsidering this matter at District Council level.**

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

Councillor N.W. Turner advised the meeting that Tendring District Council had unanimously adopted part 1 of the Local Plan, which was very good news for the District as a whole and that part 2 would go forward for public examination on 24th February 2021.

Both Councillor P. Clifton and Mrs D. Miles congratulated Councillor N.W. Turner, with Councillor Mrs D. Miles suggesting that he should be highly applauded for his contribution in bringing this to fruition being totally committed throughout which will in turn be of great benefit to the Town Council area.

181

**OTHER PLANNING MATTERS**

**PLANNING APPLICATIONS - DECEMBER 2020**

It was noted that from a total of 24 decisions made by Tendring District Council for the Town Council area in the month of December 2020 the follow planning application was at variance with the Town Council recommendation.

<b>REF.NO.</b>	<b>TOWN</b>	<b>DISTRICT</b>
<u>20/00436/ADV</u>	REFUSAL	APPROVAL
Display of six flags showing company logo, two main signboards and three leader signs, Land East of Halstead Road, Kirby Cross.		

**TOWN AND COUNTRY PLANNING ACT 1990**

**TOWN AND COUNTRY PLANNING (TREE PRESERVATIONS) (ENGLAND) REGULATIONS 2012**

It was noted that Tendring District Council have advised that on 23rd December 2020 the District Council confirmed Tree Preservation Order 20/00004/TPO at 104 Walton Road, Frinton-on-Sea in regard to an Oak tree.

182

**REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

Councillor Mrs F. Robertson advised that she had attended a zoom meeting of Tendring District Association of Local Councils where the main topic was ‘Climate change’.

**183**

**RECREATION AND AMENITIES COMMITTEE**

The Minutes of the Recreation & Amenities Committee meeting held by Zoom on Thursday 14th January 2021 (pages 6 – 7) were received.

Minute 29, page 7 – Seafront & Bus Shelters. Councillor N.W. Turner commented on the response received and circulated from Costa Coffee in regard to the disposal of cups and expressed his disappointment. Councillor N.W. Turner advised that inside the gates at this time of year there were 55 permanent refuse bins with an additional 26 during the summer months and felt that was enough for any town.

Councillor Mrs F. Robertson advised that Costa had offered further measures to clear up cups apart from providing a bin near to their premises.

**184**

**CRIME & DISORDER WORKING PARTY**

The report of the Crime and Disorder Working Party meeting held by Zoom on Monday, 18th January 2021 was received

**185**

**LEGAL AGREEMENT FOR POLICE COMMUNITY SUPPORT OFFICERS**

The Town Mayor, Councillor Mrs F. Robertson advised that along with Councillor E.T. Allen and the Town Clerk had a zoom meeting with a representative from the Police where all matters previously raised by Members of the Town Council in regard to the Legal Agreement for Police Community Support Officers were fully and openly discussed. The culmination was a revised Agreement which had been circulated to all Members with amendments to paragraphs 4.7 and 4.9.

Councillor E.T. Allen gave an overview of the meeting which included the use of vehicles including funding, relationship with the Police including working with Tendring District Council to enforce bylaws and working Bank Holidays with no additional charge to the Town Council.

Councillor E.T. Allen put to the Town Council that the amendments made and the ongoing meetings which were scheduled with the local Sergeant were a good outcome and recommended that the Legal Agreement for Police Community Support Officers be duly agreed and signed by the Town Mayor.

Councillor Mrs D. Miles comment in regard to her disappointment that the negotiation team was not opened to a wider representation of Town Councillors was noted.

It was then moved, seconded and

**RESOLVED**

that the Town Mayor on behalf of the Town Council sign the Legal Agreement for Police Community Support Officers effective from 1st April 2021 until 31st March 2023.

186

**ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN**

It was noted that PKF Littlejohn the Town Council's external auditors had completed their review of the Annual Governance & Accountability Return. A copy of their letter along with copies of Sections 1, 2 and 3 had been included in the papers. The comment in regard to General Reserves under other matters in Section 3 were noted.

187

**REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH COUNTY COUNCILLOR MARK PLATT**

An updated register had been included within the papers circulated and Councillor M. Platt advised that he was yet to receive further information in regard to the matters raised by Councillor Mrs D. Miles and Councillor N.W. Turner offered to take photographs to assist.

188

**OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS**

Further to a question raised during public questions the Town Clerk advised that he had passed his interview with the Post Office in order for the Town Council to run a post office within the Council House and was awaiting further details in order to report back to the Town Council.

Councillor E.T. Allen advised that he was in contact with Tendring District Council in regard to the matters raised during public questions concerning parking matters, horses and by-laws.

Councillor Mrs D. Miles advised of complaints she had made in regard to the overwhelming number of visitors reported to her as visiting the Naze at Walton-on-the-Naze with little regard to social distancing or the wearing of masks.

Councillor Mrs D. Miles expressed concern that the toilets at the Naze remain closed even though her understanding was that as part of the agreement with the Naze Centre was to provide toilets and that the agreement should be honoured.

Councillor E.T. Allen expressed the view that the Centre may have issues in making the premises Covid safe.

Councillor N.W. Turner advised that he would be attending a meeting of the Naze Management Board on 4th February 2021 and offered to raise the matter and Councillor J. Bray advised that he had already sent an email to Tendring District Council in this regard and would chase a response.

Councillor Mrs A. Oxley reiterated the concern in regard to the availability of toilets with only those at the Pier being open.

**189**

**SCHEDULE OF ACCOUNTS – NO 16 & 16A**

There being no comments or questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 16 & 16A in the total sum of £27,735.00 nett and £29,585.33 (twenty-nine thousand, five hundred and eighty-five pounds and 55 pence) gross be approved for payment.

**190**

**INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS**

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliation report for December 2020.

**CLERK'S REPORT**

**191**

**TEMPORARY TRAFFIC REGULATION ACT 1984 – SECTION 14(1)**

The following Traffic Regulation Orders were noted:-

Third Avenue, Frinton-on-sea is closing on 25th January 2021 for 3 days for carriageway patching.

Frietuna Road, Kirby Cross intended closure on 15<sup>th</sup> February 2021 for 3 days for carriageway patching.

Fifth Avenue, Frinton-on-Sea intended closure on 17 February 2021 for 3 days for footway repairs.

**192**

**PUBLICATIONS**

It was noted that no publications had been received.

**193**

**MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 7th January 2021 (pages 108 - 126) be approved as a true record, to be signed by the Town Mayor at the next possible opportunity.

**194**

**MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS**

Minute 164, page 110 – Crime & Disorder Working Party. In response to Councillor N.W. Turner the Town Mayor confirmed that the Police Constable would be working weekends.

Minute 163, page 110 – Report from representatives on Outside Bodies. Councillor Mrs A. Davis advised that Frinton Community Care were also able to collect prescriptions and provide transport for residents to receive vaccinations.

In response to Councillor N.W. Turner the Town Clerk agreed to forward the Police Community Support Officer rotas electronically.

Minute 170, page 112 – Other Local Matters where action may be required from other Organisations. Councillor N.W. Turner advised that he had forwarded the reply from Tendring District Council in regard to fencing appearing on corners where open plan frontages were the norm to Councillor Mrs F. Robertson.

Minute 169, page 112 – Register of matters raised with the Essex County Councillor. Councillor Mrs D. Miles referred the details within the Minute to Councillor M. Platt.

Minute 170, page 113 - Other Local Matters where action may be required from other Organisations. Councillor Mrs F. Robertson advised that Tendring District Council had agreed to install a bin in the vicinity of the Clock Tower and several suggestions in regard to the exact location were made.

Minute 174, page 114 – Minutes of the Ordinary Meeting held on 10th December 2020. Councillor N.W. Turner expressed his thanks for the inclusion of the vote taken in regard to Minute 146, page 99 of the Minutes in regard to Estimates.

**195**

**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

There were no matters that were considered urgent.

Councillor Mrs A. Oxley advised the meeting that following 4 seats being installed in the Agar Road Gardens 3 were available for sponsorship and enquiries should be made to the Town Council offices.

The Town Mayor thanked those in attendance and closed the zoom meeting at 8.53pm.

TOWN MAYOR

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 28 JANUARY 2021**

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
-------------------------------	----------	----------

**As a Member of Tendring District Council’s Planning Committee, Councillor J. Bray abstained from voting on all plans put before the Town Council.**

20/01720/FUL C/A Ms Coe –SPML Museum Ltd	Construction of a new dwelling and landscaping.	Rear of The Old Bakehouse Rectory Road Great Holland
REFUSAL – against back land development and garden grabbing. Out of context with the street scene and would detract from the open vista of the corner plot. Does not enhance the area and is of poor design. Against tandem parking.		
20/01780/FUL Mr Andrew Furzer	Single storey side and rear extension.	Kendor Little Clacton Road Great Holland
APPROVAL		
20/01782/OUT Mrs A Lawrence	Erection of one dwelling.	Land South of Addison Road Great Holland
APPLICATION INVALID		
20/01764/FUL Mr Daniel Clow	Proposed single storey rear extension and loft conversion.	5 Beachcroft Avenue Kirby Cross
<b>Councillor C. Keston declared an interest and abstained from voting on this application.</b>		
APPROVAL		
20/01777/FUL Mr Ashley Fletcher	Single storey rear extension and conversion of existing garage into internal space.	40 Waltham Way Frinton On Sea
APPROVAL		



**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 28 JANUARY 2021**

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
-------------------------------	----------	----------

As a Member of Tendring District Council's Planning Committee, Councillor J. Bray abstained from voting on all plans put before the Town Council.

20/01788/FUL Mr Billy Bailey	Proposed single storey rear extension and a front porch.	5 The Sparlings Kirby Le Soken
APPROVAL		
20/01789/FUL Mr Peter Dyson	Proposed single storey rear extension and alterations to the existing garage.	35 Rainham Way Frinton On Sea
APPROVAL		
20/01792/FUL <b>C/A</b> Garneys	Proposed conversion and extension of an outbuilding in order to provide a one bedroom dwelling within the curtilage.	Red House 42 The Street Kirby Le Soken
APPROVAL		
20/01805/FUL Mrs Rita Kaura - Earlmoor Properties Ltd	Proposed variation of condition for planning application VAN/FRW/6/60 to extend holiday season from 1st February until 17 January the following year (currently 1 March until 31 October).	Willows Caravan Park High Tree Lane Walton On The Naze
APPROVAL		
20/00472/DETAIL <b><u>INFORMATION</u></b> <b><u>ONLY</u></b>	Approval of reserved matters following outline permission 15/01234/OUT (allowed at appeal APP/P1560/W/15/3140113) for appearance, landscaping, layout and scale for phase 4 of the scheme, comprising 72 dwellings.	Land East of Halstead Road Kirby Cross
NOTED		

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 28 JANUARY 2021**

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
-------------------------------	----------	----------

**As a Member of Tendring District Council’s Planning Committee, Councillor J. Bray abstained from voting on all plans put before the Town Council.**

21/00050/TPO Mr Bridgeman	4 No. Silver Birch – reduce by approx. 25-30%.	Garden Court The Esplanade Frinton on Sea
APPROVAL		
21/00051/TCA	1 No. Eucalyptus – reduce to leave 12-15 feet above ground level.	Garden Court The Esplanade Frinton on Sea
APPROVAL		
21/00053/TPO Mrs Sylvia Bowen	1 No. Oak and 1 No. Red Leaf Plum - extensive reduction to avoid damage to property.	11 Raglan Road Frinton On Sea
APPROVAL		
21/00106/TCA Mr Rowley	1 No. Ash and 4 No. Birch - remove due to subsidence.	Kingston Cottage 18 Third Avenue Frinton On Sea
APPROVAL		
21/00110/TCA Mr Paul Mecklenburg - MCC Developments	1 No. Bay Tree - Reduce by 40% as it has poor form, pruning to improve vigour.	5 Rex Mews Fourth Avenue Frinton On Sea
APPROVAL		

## SCHEDULE OF ACCOUNTS PAYABLE - NO. 16

28 January 2021

		Net	Gross	
<b><u>General:</u></b>				
1.	BNP Paribas Leasing Solutions	Copier Leases	398.50	478.20
2.	British Gas	Electricity (meter 2)	286.79	344.14
3.	Christmas Illumination Ltd.	Festive Lighting	4000.00	4800.00
4.	Haward Horological Ltd.	Service & Repair-FOS Shelter	450.00	450.00
5.	Rialtas Business Solutions Ltd.	Accounts Vat annual support fee	59.00	70.80
6.	PKF Littlejohn LLP	Audit Fees	1600.00	1920.00
7.	Tendring District Council	Market Rent and Rates	772.60	772.60
		-----	-----	
		7566.89	8835.74	
 <b><u>Columbine Centre:</u></b>				
8.	Automated Systems Group Ltd.	Copier Service Charge	121.24	145.49
9.	Corona Energy Retail 2 Limited	Gas	1567.31	1880.77
10.	Mr R Wyatt	Hirer Deposit Refund	66.00	66.00
11.	Bunzl Cleaning & Hygiene Supplies	Cleaning Supplies	182.06	218.47
12.	GCS Alarms Ltd.	Repair to Fob Entry System	286.22	343.46
13.	Tendring District Council	Land Rent	1625.00	1625.00
14.	Henry Martin & Sons	Replacement Time Clock on Boiler	337.95	405.54
15.	Tower Security (Tendring) Ltd.	Security	214.54	257.45
16.	Veolia ES (UK) Ltd	Empty of Bins	173.10	207.72
17.	Worldpay (UK) Limited	Credit Card Machine Fees	35.00	40.00
		-----	-----	
		4608.42	5189.90	
		=====	=====	
	<b>Cumulative Total</b>	£12175.31	14025.64	

**SCHEDULE OF ACCOUNTS PAYABLE – NO. 16A**

**28th January 2021**

**SALARY MONTH 8 PAYMENT MADE ON 24 DECEMBER 2020**

**SUPERANNUATION PAYMENT MADE ON 8 JANUARY 2021**

**HMRC/PAYE PAYMENT TO BE MADE ON 22 JANUARY 2021**

Total Salaries/Wages/Expenses (December 2020)	£13402.92
Employers N.I. (December 2020)	£ 855.02
Superannuation – Employer contribution (December 2020)	£ 1301.75
	-----
	£15559.69
Members Mileage	£ 0.00
Petty Cash drawn in December 2020	£ 0.00
Cumulative total	£15559.69