

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at Homelands Church, Garden Road, Walton-on-the-Naze
Thursday, 20th May 2021 commencing at 7.15pm**

Present:

Councillors	Mrs A. Oxley	Town Mayor
	E.T. Allen	Deputy Town Mayor
	T. Abrahams, Mrs L. Allen, J. Bray (except Minute 13), P. Clifton (except Minute 13), Mrs A. Davis (except Minutes 17 - 24) Mrs I. Johnson, C. Keston, Mrs D Miles, D. Oxley, Mrs F.D.A. Robertson, N.W. Turner, Miss P. Walford	

Absent:

Councillors Fiona Knowles, M. Platt

In Attendance:

Mr J.S. Wedge – Town Clerk
Ms D. Milnes - Deputy Town Clerk

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APOLOGIES FOR ABSENCE

Apologies were received from Councillors Fiona Knowles and M. Platt.

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TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor had no announcements.

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ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned at 7.16pm to enable members of the public to ask questions and Members to respond.

In response to the public:-

Councillor E.T. Allen advised that the comments in regard to planning application 21/00738/FUL would be considered during planning.

It was noted with regret that the local Speedwatch group had disbanded due to the lack of encouragement and support received from Essex Police, Members offered their thanks and gratitude for the work carried out by all of the volunteers in past years.

Councillor E.T. Allen offered to investigate the matter.

Councillor Mrs D. Miles offered to bring the matter forward when the Police (as an external partner) were due to attend a future meeting of the Tendring District Council Community Leadership & Scrutiny Committee.

Councillor N.W. Turner asked that a copy of the letter sent to Chief Constable referred to by the Speedwatch organiser be sent to County Councillor M. Platt.

Councillor E.T. Allen advised that hopefully things would be in place by the summer to ensure that all markings and notices were in place to deter the inconsiderate and poor driving and parking in Frinton-on-Sea that was seen the previous year and that the Police Community Support Officers would be able to work with the District Council Ambassadors to educate and enforce through ticketing if necessary.

There being no further comments or questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.39pm.

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TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

Councillor N.W. Turner requested that further information is sought from Tendring District Council in regard to the definition of ‘Information only’ applications i.e. COUNT or LUPROP and the requirement for the applications to be made.

Councillor N.W. Turner asked that a letter be sent to Tendring District Council asking why when the Town Council requests replacement trees to be planted on TCA or TPO applications, the requests appear to be ignored.

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OTHER PLANNING MATTERS

PLANNING APPLICATIONS - APRIL 2021

It was noted that from a total of 21 decisions made by Tendring District Council for the Town Council area in the month of April 2021 the following planning applications were at variance with the Town Council's known recommendations.

REF.NO.	TOWN	DISTRICT
<u>19/000283/FUL</u>	<u>REFUSAL</u>	<u>APPROVAL</u>
Development of 13 dwellings with associated landscaping and infrastructure. Land East of Halstead Road, Kirby Cross.		
<u>21/00207/FUL</u>	<u>REFUSAL</u>	<u>APPROVAL</u>
Erection of detached four-bedroom dwelling house with alterations to form central vehicular access to serve existing and proposed dwellings, with associated parking, amenity space and shed to rear (following demolition of existing detached garage). Land adjoining Gainsboro Lodge, 169 Connaught Avenue, Frinton-on-Sea.		
<u>21/00223/FUL</u>	<u>REFUSAL</u>	<u>APPROVAL</u>
Erection of single storey side and rear extension, second storey rooftop extension (following removal of pitched roof) and associated alterations to include roof terrace, installation of new front boundary wall and gate and changes to appearance (including render and fenestration). 29 Percival Road, Walton-on-the-Naze.		

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REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

There were none.

16

ANNUAL REVIEW OF TOWN COUNCIL POLICIES

The Policies as included in the Town Council papers were accepted without comment and it was moved, seconded and

RESOLVED

that Members note the amendments to the Town Council's policies.

that Members approve the revised Management Risk Assessment as provided in Appendix B of the Town Council papers.

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REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH COUNTY COUNCILLOR MARK PLATT

An updated register had been included within the papers circulated was noted.

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OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS

Councillor N.W. Turner advised that he had spoken to the Officer at Tendring District Council in regard to lines and notices in Frinton-on-Sea as referred to under public questions and had been advised that they were in hand.

In regard to the provision of blue welcome signs for Walton-on-the-Naze, Councillor E.T. Allen advised he would pursue the matter.

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SCHEDULE OF ACCOUNTS – NO 3 & 3A

There being no comments or questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 3 & 3A in the total sum of £73,993.43 nett and £74,858.70 (seventy-four thousand, eight hundred, fifty-eight pounds and 70 pence) gross be approved for payment.

20

INCOME & EXPENDITURE AND BANK RECONCILIATION REPOTS

Member received the Income & Expenditure reports along with the Investment and Bank Reconciliations report for April 2021.

CLERK'S REPORT

21

TEMPORARY TRAFFIC REGULATION ACT 1984 – SECTION 14(1)

Essex County Council have informed us of the following Temporary Traffic Regulation Orders: -

Holland Road/Kirby Road intended closure on 30th June for 1 day for surface dressing.

Holland Road/Kirby Road intended closure on 4th July for 1 day for surface dressing.

Norwood Way intended closure due to commence on 15th June 2021 for 7 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes 2021/22 rejuvo patch trials.

Mill Lane intended closure due to commence on 17th June 2021 for 8 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes 2021/22 rejuvo patch trials.

There was some discussion in regard to what a 'rejuvo' patch trial was; it had been hoped that County Councillor M. Platt might give some guidance, although both Councillors E.T. Allen and C. Keston believe it was a specialist machine repair.

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PUBLICATIONS

Receipt of the following were noted.

Local Councils Update – May 2021.

Allotment & Leisure Gardner - May 2021.

Countryside Voices - May 2021.

Clerks & Councils Direct - May 2021.

The Clerk - May 2021.

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MATTERS ARISING FROM THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON 23RD APRIL 2021

Minute 257, page 177 – Post Office. The Town Mayor, Councillor Mrs A. Oxley reminded those present that the Post Office within the Town Council office building was due to open at 1pm on Tuesday, 1st June 2021.

Minute 259, page 178 (2nd paragraph) Councillor N.W. Turner apologised for the delay but said he would pursue the matter as described.

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ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

As there were no matters that were considered urgent, the Town Mayor thanked Members of the Town Council and members of the public present for their attendance.

The Town Mayor thanks those in attendance and closed the meeting at 8.40pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 20 MAY 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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As a Member of Tendring District Council’s Planning Committee, Councillor J. Bray and Councillor P. Clifton (as a substitute) left the meeting for planning matters.

21/00524/FUL Mr Keith Jeeves	Proposed removal of stable block and rebuilding small barn with integral stable, tack room and horse box storage, carts and harness.	The Rose 63 The Street Kirby Le Soken
REFUSAL – the Town Council are in agreement with the comments/objections made by the Kirby-le-Soken Village Preservation Society. It was raised as to whether this application would be compliant with Policy LP9 d).		
21/00543/LBC Mr and Mrs J Young	Proposed single storey rear extension and construction of a detached garage/workshop, including the demolition of an existing lean-to structure and garage.	White Ladies 205 Thorpe Road Kirby Cross
REFUSAL – as per the comments made by Essex County Council Heritage.		
21/00544/FUL Mr and Mrs J Young	Proposed single storey rear extension and construction of a detached garage/workshop, including the demolition of an existing lean-to structure and garage.	White Ladies 205 Thorpe Road Kirby Cross
REFUSAL – as per the comments made by Essex County Council Heritage.		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 20 MAY 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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21/00590/FUL Mr T Payne	Proposed roof conversion to form bedroom and hobbies room.	32 Waltham Way Frinton On Sea
NOTED		
21/00595/FUL Mr and Mrs Grosvenor	Erection of single storey rear extension with glazed roof lantern and rooflight (following demolition of conservatory).	33 Upper Fourth Avenue Frinton On Sea
APPROVAL		
21/00634/FUL Rod Matthews	Erection of extension to garage	8 Wade Reach Walton On The Naze
APPROVAL		
21/00585/FUL Ms Daniel	Proposed porch extension.	130a Hall Lane Walton on the Naze
APPROVAL		
21/00642/FUL C/A Mr Richard Marsh	Erection of single storey courtyard to infill extension.	Merryday Cottage 80 Second Avenue Frinton on Sea
APPROVAL		
21/00687/FUL C/A Ms Reid	Proposed replacement of three windows to the bay window on the right side of the property.	10 The Crescent Frinton on Sea
APPROVAL		

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FOR TOWN COUNCIL MEETING 20 MAY 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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21/00661/FUL Ms S Taylor	Proposed conversion of a garage to habitable room and alterations to doors and external windows.	11 The Meers Kirby Cross
APPROVAL		
21/00701/FUL Brian Smith	Erection of single storey rear extension (following demolition of existing conservatory).	33 Horsey Road Kirby Le Soken
APPROVAL		
21/00663/FUL C/A Mr Paul Brayshaw	Erection of a garden room and shed.	Sandy Point 22a The Esplanade Frinton on Sea
APPROVAL		
21/00700/FUL C/A Saeed – SS Investments Holding Ltd	<u>Revised description taken from planning access</u> Erection of single storey front extension, two storey side and rear extension and the conversion of dwelling to form 2no. self-contained flats.	20 Upper Third Avenue Frinton on Sea
REFUSAL – being in a conservation area the property benefits from a special character under MPPF paragraph 9 as a Heritage Asset. Any material changes would have a detrimental effect and the proposal would be out of keeping with the street scene and against the spirit of conservation area policies.		
21/00612/FUL C/A Mr Murphy	Erection of single storey rear extension and new balustrading to balcony.	23 Second Avenue Frinton on Sea
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 20 MAY 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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21/00657/FUL C/A Barclays Bank	Proposed removal of the existing fascia sign, protruding boxing and projecting Barclay's Signage, allow for render to be made good on completion. Existing ATM to be removed, allow for render work to be infilled to match existing on completion.	75-77 Connaught Avenue Frinton on Sea
APPROVAL		
21/00698/FUL C/A Mr & Mrs Carter	Proposed replacement garage, rear extension, porch, new parking and vehicular access.	16 Central Avenue Frinton on Sea
APPROVAL		
21/00725/FUL Mrs Maureen Allars	Erection of single storey side extension with garage conversion.	10 Gouldings Avenue Walton on the Naze
APPROVAL		
21/00754/FUL Mr & Mrs Dunn	Erection of single storey side/rear extension (following demolition of existing garage).	1 Branscombe Close Frinton on Sea
APPROVAL		
21/00765/FUL Mrs Thurlow	Erection of storey rear extension with 2no. glazed lanterns (following demolition of existing conservatory).	26 Rochford Way Walton on the Naze
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 20 MAY 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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<p>20/01720/FUL C/A <u>Amended</u></p>	<p>Construction of a new dwelling and landscaping.</p>	<p>Rear of The Old Bakehouse Rectory Road Great Holland</p>
<p>REFUSAL – against back land development and garden grabbing.</p> <p>Out of context with the street scene and would detract from the open vista of the corner plot.</p> <p>Does not enhance the area and is of poor design.</p> <p>Against tandem parking.</p>		
<p>21/00738/FUL Mr and Mrs Swift</p>	<p>Erection of 4 no. new bungalows with associated garages and landscaping (following demolition of existing bungalow).</p>	<p>High Beech Turpins Lane Kirby Cross</p>
<p>REFUSAL – against back land development, the proposal would be cramped with a lack of amenity space.</p> <p>Poor access for any residents and other vehicles including refuse collections. Lack of parking.</p> <p>Would be detrimental to the open spacious aspect of the street scene.</p>		
<p>21/00557/COUNOTC/A <u>Information Only</u></p>	<p>Proposed conversion of Retail Unit Use Class E (a) (formally Use Class A1) into residential to create 2no. flats.</p>	<p>130 Connaught Avenue Frinton on Sea</p>
<p>NOTED</p>		
<p>21/00551/LUPROP <u>Information Only</u></p>	<p>Proposed outbuilding to be used ancillary to main dwelling.</p>	<p>155 Thorpe Road Kirby Cross</p>
<p>NOTED</p>		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 20 MAY 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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21/00664/TCA <u>Information Only</u>	2 No. Eucalyptus - reduce back to previous points, 1 No. Mimosa - reduce back to previous points, 1 No. Mimosa - reduce by half.	West Hatch 73 Second Avenue Frinton On Sea
NOTED		
21/00665/TCA Cochrane Tree Services <u>Information Only</u>	1 No. Laurel - reduce to 6 foot.	Kibagare 63 Third Avenue Frinton On Sea
NOTED		
21/00670/TPO Mr Raymond Parnell	1 No. Silver Birch - remove as diseased.	Westcroft First Avenue Frinton On Sea
APPROVAL		
21/00682/TCA	1 No. Conifer - remove, 1 No. Mimosa - remove.	28 Fourth Avenue Frinton On Sea
APPROVAL only if replacements are planted.		
21/00685/TCA Cochrane Tree Services - Max Cochrane	1 No. Lime Tree - remove, 2 No. Yew - remove, 1 No. Willow - remove.	Old Vicarage 25 The Street Kirby Le Soken
REFUSAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 20 MAY 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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21/00726/TCA Mr Danny Marvan	1 No. Sycamore – reduce by 30% and remove ivy.	99 Old Road Frinton on Sea
APPROVAL		
21/00727/TPO Cheryl Cox	1 No. Sycamore (Acer) – reduce by maximum of 3m.	Rear of 73 Connaught Avenue Frinton on Sea
APPROVAL		
21/00734/TCA Mr & Mrs Dodds	1 No. Horse Chestnut and 1 No. Bay Tree – fell.	16 Second Avenue Frinton on Sea
REFUSAL		
21/00817/TCA Mr Darren Murphy	1 No. Ornamental Pear – remove, 1 No. Crab Apple – remove.	23 Second Avenue Frinton on Sea
APPROVAL		
21/00819/TCA Mrs Collins	1 No. Cupressus Macrocarpa – fell.	17 Third Avenue Frinton on Sea
APPROVAL		

SCHEDULE OF ACCOUNTS PAYABLE - NO. 3

20 May 2021

		Net	Gross
<u>General:</u>			
1.	Barclaycard	Misc: }Data Protection Fee, 341.68	342.97
		}SLCC Principal Membership Fee	
		}Wall Clock & Zoom Charges	
2.	Barclays Bank UK Plc.	Bacs File Charges x 2 6.00	6.00
3.	Automated Systems Group Ltd.	Photocopier Service Charge 160.47	192.56
4.	Home Support Group Trust	Town Mayors Donation 300.00	300.00
5.	Walton on the Naze Sea Cadets	Town Mayors Donation 400.00	400.00
6.	Walton & District Community Foodbank	Town Mayors Donation 500.00	500.00
7.	BT	Telephone Services 109.39	131.27
8.	British Gas	Electricity – meter 2 230.27	241.78
9.	A J Property Maintenance	S/F Shelter Repairs 395.00	395.00
10.	Aylesford Electrical Contractors Ltd.	Festive Lighting Instalment 2497.80	2997.36
11.	Birchwood Garden Services	Maintenance 1353.00	1353.00
12.	Bunzl Cleaning & Hygiene Supplies	Toilets: Mop Head 4.16	4.99
13.	Bunzl Cleaning & Hygiene Supplies	Toilets: Cleaning Supplies 9.71	11.65
14.	Bunzl Cleaning & Hygiene Supplies	Toilets: Cleaning Supplies 141.55	169.87
15.	Essex Cleaning Services	Shelter Cleaning 520.00	520.00
16.	Euro Fire Ltd.	Fire Extinguisher Service 181.85	218.22
17.	Henry Martin & Sons	Replacement Taps KLS 216.75	260.10
18.	Kirby Allotment Society	Maintenance 65.00	65.00
19.	Police & Crime Commissioner for Essex	PCSO Charges 47266.84	47266.84
20.	Rialtas Business Solutions	Accounts Year End Closedown 560.00	672.00
21.	Tendring District Council	Market Rent & Rates 772.60	772.60
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		56032.07	56821.21
 <u>Columbine Centre:</u>			
22.	Automated Systems Group Ltd.	Photocopier Service Charge 13.13	15.76
23.	Accent Stationers Ltd.	Printer Cartridges 35.00	42.00
24.	Bunzl Cleaning & Hygiene Supplies	Cleaning Supplies 134.43	161.31
25.	TDC	Land Rent 1625.00	1625.00
26.	Veolia ES (UK) Ltd.	Empty of Bins 173.10	207.72
27.	Worldpay	Card Machine Fees 35.00	40.00
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		2015.66	2091.79
		=====	=====
	Cumulative Total	£58047.73	58913.00

SCHEDULE OF ACCOUNTS PAYABLE – NO. 3A

20th May 2021

SALARY MONTH 11 PAYMENT MADE ON 30 APRIL 2021

SUPERANNUATION PAYMENT MADE ON 28 APRIL 2021

HMRC/PAYE PAYMENT TO BE MADE ON 21 MAY 2021

Total Salaries/Wages/Expenses (April 2021)	£13619.89
Employers N.I. (April 2021)	£ 895.11
Superannuation – Employer contribution (April 2021)	£ 1307.20

	£15822.20
Members Mileage	£ 0.00
Petty Cash - April 2021	£ 123.50
Cumulative total	£15945.70