

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held by Zoom,
Friday, 23rd April 2021 commencing at 7.15pm**

Present:

Councillors	Mrs F.D.A. Robertson	Town Mayor
	Mrs A. Oxley	Deputy Town Mayor
	T. Abrahams, (except Minutes 248-250 & part 251),	
	E.T. Allen, Mrs L. Allen, P. Clifton, Mrs A. Davis, Fiona Knowles,	
	Mrs D Miles, D. Oxley, N.W. Turner, Miss P. Walford	

Absent:

Councillors J. Bray, Mrs I. Johnson, C. Keston, M. Platt

In Attendance:

Mr J.S. Wedge – Town Clerk
Ms D. Milnes - Deputy Town Clerk

The Town Mayor, Councillor Mrs F. Robertson welcomed Members and the public to the Zoom meeting of the Town Council.

248

APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mrs I. Johnson, C. Keston and M. Platt.

249

TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor advised that she had attended the opening of the Factory Outlet Shop situated within the Co-op at the Triangle Shopping Centre which she understood was doing well.

250

ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned at 7.17pm to enable members of the public to ask questions and Members to respond.

The comments made in regard to planning application 21/00482/FUL, 4 Cliff Way, Frinton-on-Sea and the request that should Tendring District Council be mindful to approve the application that the local District Councillor call in the application would be considered during the Agenda item for planning.

There being no further comments or questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.20pm.

251

TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

252

OTHER PLANNING MATTERS

PLANNING APPLICATIONS - MARCH 2021

It was noted that from a total of 24 decisions made by Tendring District Council for the Town Council area in the month of March 2021 the following planning application were at variance with the Town Council's recommendations.

REF.NO.	TOWN	DISTRICT
<u>21/00119/TCA</u> Row of x4 Conifers at rear of garden fell to ground level, Filomena House, First Avenue, Frinton-on-Sea.	<u>Requested replacement trees</u>	<u>APPROVAL</u>
<u>21/00133/TCA</u> 1 no. Conifer – fell and grind out roots, 10 Holland Road, Frinton-on-Sea.	<u>Requested a replacement tree</u>	<u>APPROVAL</u>
<u>21/00155/TCA</u> 1 no. Cedar (T1) and 1 no. Cypress (T2) – fell to combat subsidence damage, 56 Second Avenue, Frinton-on-Sea.	<u>REFUSAL</u>	<u>APPROVAL</u>
<u>21/00235/TCA</u> 1 no. Prunus – remove and 1 no. Yew – remove, 54 Fourth Avenue, Frinton-on-Sea.	<u>APPROVAL for Prunus</u> <u>Replacement tree for Yew</u>	<u>APPROVAL</u>
<u>21/00237/TCA</u> 1 no. Blue Cedar – remove, 16 Central Avenue, Frinton-on-Sea.	<u>Lack of information</u>	<u>APPROVAL</u>

253

REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports to note.

254

RECREATION AND AMENITIES COMMITTEE

The Minutes of the Recreation & Amenities Committee meeting held on Thursday 8th April 2021 (pages 11 – 12) by Zoom were received.

Minute 47, page 11 – Columbine Centre. Councillor Mrs A. Davis advised that under item a) Harwich Brass Band, she believed that it was agreed the matter would be re-considered in two months' time.

255

CRIME & DISORDER WORKING PARTY

The report of the Crime and Disorder Working Party meeting held on Monday, 12th April 2021 by Zoom was received.

256

ANNUAL TOWN MEETING

The minutes of the Annual Town Meeting held on Thursday, 15th April 2021, by Zoom were received.

257

GENERAL POWER OF COMPETENCE – TRIANGLE POST OFFICE.

Members received the report of the Town Clerk in regard to the General Power of Competence which allows the Town Council to trade, it was moved, seconded and

RESOLVED

that the Town Council meets the conditions to use the General Power of Competence.

258

REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH COUNTY COUNCILLOR MARK PLATT

An updated register had been included within the papers circulated. Councillor N.W. Turner reported that the matters in Upper Second Avenue, Frinton-on-Sea were linked to a development.

259

OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS

Councillor E.T. Allen referred to fencing which had been installed on the boundary of a property at the Kirby Road end of Elm Tree Avenue which he believed was unsympathetic to the street scene, reduced the visibility of vehicles exiting on to the Kirby Road and detracted from the open aspect housing.

Councillor N.W. Turner offered to visit the location and take photographs which he would forward to the Enforcement Department of the District Council to investigate.

260

SCHEDULE OF ACCOUNTS – NO 2

There being no comments or questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 2 in the total sum of £22,983.51 nett and £24,721.48 (twenty-four thousand, seven hundred and twenty-one pounds and 48 pence) gross be approved for payment.

261

INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliations report for March 2021.

262

YEAR END INTERNAL AUDITOR REPORT

Members received a copy of the Year End Internal Audit Report 2020/2021 carried out on 13th April 2021 and it was noted that there were no Recommendations for the Town Council to consider.

263

YEAR END ACCOUNTING STATEMENT

It was moved, seconded and

RESOLVED

that the Year End Accounts 31st March 2021 as circulated with the Agenda be approved and signed by the Town Mayor and the Town Clerk/Responsible Financial Officer.

264

TO APPROVE SECTION 1 – ANNUAL GOVERNANCE STATEMENT 2020/2021

The Town Clerk referred to Section 1 of the Annual Governance Statement 2020/2021, as there were no questions it was moved, seconded and

Unanimously RESOLVED

that with Members agreement the Clerk individually ticked the YES boxes for the statements 1 to 8, Section 1 of the Annual Return, it being noted that statement 9 was not applicable to the Town Council and Section 1 was signed and dated by the Town Mayor and Town Clerk/Responsible Financial Officer.

265

TO APPROVE SECTION 2 – ACCOUNTING STATEMENTS 2020/2021

It was moved, seconded and

Unanimously RESOLVED

that Section 2 of the Annual Return which had been signed by the Town Clerk/Responsible Financial Officer be confirmed, approved, dated and counter-signed by the Town Mayor.

266

RE-APPOINTMENT OF HEELIS & LODGE COUNCIL SERVICES

It was moved, seconded and

RESOLVED

that Heelis & Lodge Council Services be re-appointed to carry out the Town Council's Internal Audit for 2021/2022.

CLERK'S REPORT

267

PUBLICATIONS

Receipt of the following were noted.

Local Councils Update – April 2021.

268

MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 1st April 2021 (pages 164 - 174) be approved as a true record to be signed by the Town Mayor at the next possible opportunity.

269

MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS

Minute 231, page 164 – TOWN MAYOR'S ANNOUNCEMENTS. Councillor E.T. Allen expressed what a wonderful job all of the volunteers at the Columbine Centre which was being used as a Vaccination Hub were doing and the Deputy Town Mayor, Councillor Mrs A. Oxley offered to pass on those kind words.

270

ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

As there were no matters that were considered urgent, the Town Mayor thanked those present for their attendance and closed the zoom meeting at 8.56pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 23 APRIL 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
21/00471/FUL Mr Bell	Erection of single storey rear extension with glazed roof lantern and garage extension (study/gym).	23 Chartfield Drive Kirby Le Soken
APPROVAL		
21/00295/FUL Mr Simon Youell	Erection of single storey rear extension.	40 Walton Road Kirby Le Soken
APPROVAL		
21/00443/FUL Mr Anthony Morris	Proposed single storey side extension with pitched roof and proposed porch/WC.	Rose Cottage 147 Frinton Road Kirby Cross
APPROVAL		
21/00374/ADV Ms Maddie Davies	Installation of aluminium fascia sign to high level, dibond flat panel at low level, aluminium fascia sign to corner, vinyl print to window, fabric banner sign to fencing x 2, vinyl prints to trolley park shelters x 3 and aluminium fascia sign above sloping roof.	Fiveways Supermarket Triangle Shopping Centre Frinton on Sea
REFUSAL – object to the signs being attached to the fencing which stop vegetation growing through allowing for soft screening.		
21/00391/DETAIL C/A Mr Collier	Proposed one dwelling.	Land West of Nortons Barn 72 The Street Kirby Le Soken
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 23 APRIL 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
21/00392/OUT C/A Mr Collier	Variation of condition 4 of planning permission 18/01135/OUT to enable ridge height of dwelling to be 7.9 meters above ground level.	Land East of Nortons Barn 72 The Street Kirby Le Soken
REFUSAL – lack of information.		
21/00464/FUL Andrew Allan	Erection of single storey rear extension.	38 Woodberry Way Walton on the Naze
APPROVAL		
21/00482/FUL C/A Mr & Mrs J Trigg	Erection of roof extension to form additional floor and creation of roof terrace.	4 Cliff Way Frinton on Sea
REFUSAL – out of keeping with the street scene and within a conservation area. This property is one of the finest examples of the original architects work. In complete agreement with the objections made by Frinton & Walton Heritage Trust.		
21/00514/FUL Mrs Emily Woods	Proposed garage conversion creating habitable use and side flat roof dormer.	1 Chapelfields Kirby Cross
APPROVAL		
21/00201/OUT Mr Thomas Dormant	Erection of a domestic dwelling (resubmission of 15/00477/OUT)	Land adjacent Trees Edith Road Kirby Le Soken
Councillor Fiona Knowles declared an interest in this application and abstained from voting.		
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 23 APRIL 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
21/00328/FUL Mr & Mrs D Pratt	Erection of detached single storey dwelling and garage.	Land adjacent to Pear Trees Pork Lane Great Holland
REFUSAL – outside the village envelope.		
21/00467/FUL C/A Dr Stubbs	Erection of single storey rear extension and front porch.	Ashtrees 36 The Street Kirby Le Soken
APPROVAL		
21/00542/FUL Mr Burrell	Proposed change of use of part agricultural field to use as amenity/garden area and erection of detached garage.	Sunny Days Little Clacton Road Great Holland
REFUSAL – buildings should not encroach on to agricultural land.		
21/00188/FUL The Frinton and Walton Youth Football Club	Proposed renovation of the existing Pavilion and extend the external balcony/terrace area.	The Pavilion Recreation Ground Frinton Playing Fields Frinton On Sea
APPROVAL		
21/00318/FUL Mr Arthur Moore - Walton On Naze Ranelagh Flats Ltd	Installation of new detailing under six seaward facing windows to replace the current painted wood and glass detailing with modern maintenance free materials	Ranelagh 46 The Parade Walton On The Naze
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 23 APRIL 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
21/00387/FUL Mr Andrew Earl	Change of use from Care Home (C2 Use Class) to Residential Dwelling (C3 Use Class)	Kilkenny 6 Third Avenue Frinton On Sea
APPROVAL		
21/00461/LUEX Mr and Mrs Byles <u>Information Only</u>	Application for retention and continued use of land behind 104 Kirby Road as garden (for a period in excess of 10 years) and building works on land behind 104 Kirby Road that have been substantially completed in excess of 4 years	104 Kirby Road Walton On The Naze
NOTED		
21/00406/NMA <u>Information Only</u>	Non-Material Amendment to Planning Permission ref: 20/00891/FUL to include revisions to front extensions, rear ground floor and basement extension, fenestration, materials, internal and external alterations.	Charlean House Old Hall Lane Walton on the Naze
NOTED		
21/00506/TPO	1 No. Ash - re pollard.	Tamariu Turpins Lane Kirby Cross
APPROVAL		
21/00513/TCA	1 No. Ash - reduce in height and trim to clear cables.	To The Front of 57 and 59 Third Avenue Frinton On Sea
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 23 APRIL 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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21/00519/TCA Mrs Kim Fisher - Innovation Group Environmental Services	1 No. Lonicera - Remove section of hedge to achieve a 3.5m clearance to the property, 1 No. Fig - Remove, 1 No. Magnolia - Remove, 1 No. Indian Bean Tree - Fell, 1 No. Eucalyptus -Fell, 1 No. Cypress Monterey - Fell, 1 No. Poplar Lombardy - Fell, 1 No. Poplar Lombardy - Fell .The tree works are proposed to stop the influence of the tree(s) on the soil below building foundation level and provide long term stability.	16 Warley Way Frinton On Sea
APPROVAL		
21/00536/TCA Mr Keith Hockridge	1 No. Mimosa - crown lift and 25% reduction, 1 No. Yew Tree - remove.	64 Third Avenue Frinton On Sea
APPROVAL		
21/00577/TCA Max Cochrane	1 No. Pine Tree – remove.	1 Holland Road Frinton on Sea
APPROVAL		
21/00573/TCA Mr C Thomas	1 No. Yew Tree (T2) – fell and treat stump.	Old Vicarage 25 The Street Kirby Le Soken
APPROVAL		
21/00575/TCA Mr D Cole	1 No. Sycamore – reduce by 30%.	Cobwebs 22 Ashlyns Road Frinton on Sea
APPROVAL		
21/00611/TPO Mr A Campbell	3 No. Oak – pollard and crown lift.	187 Thorpe Road Kirby Cross
APPROVAL		

SCHEDULE OF ACCOUNTS PAYABLE - NO. 2

23 April 2021

			Net	Gross
<u>General:</u>				
1.	Came & Company	Annual Insurance	10046.95	10046.95
2.	BT	Telephone Services	108.25	129.90
3.	British Gas	Electricity	283.82	340.58
4.	RBS Rialtas	Software support/maint	296.00	355.20
5.	EALC/NALC	Affiliation fees	1846.72	1846.72
6.	Heelis & Lodge	Internal Audit 13.04.21	300.00	300.00
7.	Accent Stationers	Stationery	136.60	163.92
8.	Birchwood Garden Services	Ground Maintenance	1458.00	1458.00
9.	Henry Martin & Sons Ltd	Call out to WWL Allot	70.50	84.60
10.	Essex Cleaning Services	Bus & Seafront Shelters	520.00	520.00
11.	Keston Services Ltd	Bus Shelter Repairs/Maint	2180.00	2616.00
12.	Keston Services Ltd	Bench bases & Installation	1672.00	2006.40
13.	Playdale Playgrounds Ltd	Repairs at Pork Lane	930.30	1116.36
14.	BNP Paribas Leasing Solutions Ltd.	Photocopier Leases	414.00	496.80
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			20263.14	21481.43
 <u>Columbine Centre:</u>				
15.	Barclaycard	Kettle & Zoom	24.48	26.98
16.	BT	Telephone services	213.65	256.38
17.	Corona Energy	Gas	1423.22	1707.86
18.	Worldpay	Card machine fees	35.00	40.00
19.	Abbeygate Audit	End of year Bar audit	100.00	100.00
20.	Bunzl Cleaning & Hyg. Supplies	Cleaning supplies	29.13	34.96
21.	Veolia ES (UK) Ltd.	Empty of Bins	141.13	169.36
22.	Alex Robinson Electrical Ltd	supply/fit Extractor Fan	140.00	168.00
23.	Euro Fire Ltd	Fire Extinguisher services	611.60	733.92
24.	Tower Security	Annual retainer fee	2.16	2.59
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			2720.37	3240.05
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Cumulative Total			£22983.51	£24721.48