

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at Homelands Church, Garden Road, Walton-on-the-Naze
Thursday, 15th July 2021 commencing at 7.15pm**

Present:

Councillors	Mrs A. Oxley	Town Mayor
	E.T. Allen	Deputy Town Mayor
	Mrs L. Allen, J. Bray (except Minute 66), P. Clifton, Mrs A. Davis, C. Keston, Fiona Knowles, Mrs D Miles, D. Oxley, M. Platt, Mrs F.D.A. Robertson, N.W. Turner, Miss P. Walford	

Absent:

Councillors T. Abrahams, Mrs I. Johnson

In Attendance:

Mr J.S. Wedge – Town Clerk
Ms D. Milnes - Deputy Town Clerk

63

APOLOGIES FOR ABSENCE

Apologies were received from Councillors T. Abrahams and Mrs I. Johnson.

64

TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor and Deputy Town Mayor both advised of a meeting and tour of Walton-on-the-Naze and Frinton-on-Sea with the outgoing Chief Inspector, the Acting Chief Inspector and Police Community Support Officers which had been worthwhile, interesting and informative.

65

ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned at 7.26pm to enable members of the public to ask questions and Members to respond.

The Town Mayor advised those Members of the public who spoke in regard to planning application 21/00534/FUL, The Rock Hotel, 1 Third Avenue, Frinton-on-Sea that their comments would be taken into account during Agenda item 6 (a) consideration of planning applications.

Members concurred with the problem of the proliferation of signs and banners in the Town Council area and the offers made by Tendring District Councillor J. Bray and Essex County Council M. Platt to pursue through the respective authorities was accepted.

Councillor N.W. Turner advised that the Public Consultation: Tendring District Local Plan Section 2 Proposed Main Modifications period opens on Friday 16th July 2021 for six weeks.

There being no further comments or questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.38pm.

66

TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

67

OTHER PLANNING MATTERS

TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 78

An appeal by Mr Laurence Sandum for Proposed demolition of existing dwelling and erection of 9 apartments at 17 Standley Road, Walton-on-the-Naze, Tendring District Council reference 20/01273/FUL, which the Town Council recommended REFUSAL for at a meeting held on 8th October 2020 and that the appeal will be determined on the basis of written representation which must be received by 2nd August 2021 was noted. For information the appeal reference is APP/P1560/W/21/3268132 (a copy of the Appeal Notification is available on request from the Town Council offices).

Councillor P. Clifton advised that he had attended the Appeal hearing in regard to the proposal for a further 130 houses in Halstead Road, a decision was expected in approximately 6 weeks.

Councillor E.T. Allen referred to the number of signs attached to the picket fence just inside Frinton gates and the work that had been undertaken to the building (now a pharmacy) on the corner of Pole Barn Lane.

Councillor N.W. Turner suggested that in regard to the signs that full details should be passed to the Enforcement department at Tendring District Council for investigation.

68

REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

In response to Councillor Mrs D. Miles, the Deputy Town Clerk advised that hard copy bus timetables had not been available for some time and were only accessible on the bus operators' websites.

Councillors E.T. Allen, N.W. Turner and M. Platt all referred to works proposed for the Naze at Walton-on-the-Naze. It was suggested that Mr Eagle could be asked to make a presentation to the Town Council in this regard.

69

RECREATION AND AMENITIES COMMITTEE

The Minutes of the Recreation & Amenities Committee meeting held on Thursday 1st July 2021 (pages 3 – 6) were received.

Minute 12, Page 4 – Presentation about a 'Local History Walking Trail' Project. Councillor N.W. Turner advised that he could not support this request. Following consideration the request for the Town Council to support a 'Frinton at War' information sign to be erected at the edge of the Greensward, overlooking the beach, near the Clock Tower outlined in the Recommendation was moved, seconded and

RESOLVED

that the Clerk on behalf of the Town Council write to Tendring District Council offering their support for a 'Frinton at War' information sign to be erected at the edge of the Greensward overlooking the beach, near the Clock Tower.

Minute 14, page 4 and 5 – Tendring Brass Band Grant Funding Request, the Recommendation was moved, seconded and

RESOLVED

that the Town Council does not award a grant of £500 to Tendring Brass Band.

Minute 15, page 5 - Columbine Centre, NHS Vaccination Hub, the Recommendation was moved, seconded and

RESOLVED

that the Town Council agree to let the NHS use the Columbine Centre as a vaccination hub on a Thursday, Friday and Saturday each week from August 2021 until February 2022.

Minute 17, page 5 – Allotments, the Recommendation was moved, seconded and

RESOLVED

that the Town Council agree an allotment rent of £9 per rod inclusive of water for the rental year 1st October 2022 to 30th September 2023.

Councillor Mrs D. Miles requested that an Agenda item be placed on the next Agenda of the Recreation & Amenities Committee to consider refurbishment of the Skateboard Park.

70

CRIME & DISORDER WORKING PARTY

The report of the Crime and Disorder Working Party meeting held on Monday, 5th July 2021 were received.

71

QUEENS PLATINUM JUBILEE CELEBRATIONS

Councillor M. Platt advised that Frinton & Walton Heritage Trust had taken on the lighting of the beacons at the last civic occasion and expanded that it was an involved task. It was agreed that the Clerk write to Tendring District Council in the first instance with the Town Councils support of the Beacons being lit as part of the Queen's Platinum Jubilee Celebrations.

72

POST OFFICE

Members considered the content of an email from Councillor Mrs A. Davis in regard to the access door to the Council House and winter conditions for residents queuing for the Post Office. A suggestion was made of the possibility of a sliding entrance door; it concluded that the situation would be revisited and if necessary financial provision made when considering future budgets at the scheduled Estimates Working Party meeting.

Councillor Mrs D. Miles raised the matter of the Post Office within the Co-operative in Walton-on-the-Naze having reduced opening times, it was confirmed that a request to include on a future Agenda should be made to the Town Clerk.

73

PUBLIC WORKS LOAN BOARD REPORT

A report by the Town Clerk providing information in regard to the process to be followed when applying to the Public Works Loan Board for the purpose of purchasing assets or funding capital projects had been included in the meeting papers circulated and noted without comment.

74

REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH COUNTY COUNCILLOR MARK PLATT

An updated register had been included within the papers circulated and an update given by Councillor M. Platt was noted. Councillor N.W. Turner advised that he had taken photographs in Naze Park Road, Walton-on-the-Naze some time ago and asked that the sentence be removed from the description of item two of the register.

Councillor E.T. Allen advised that he had used the Essex County Council Portal to report issues.

Councillor M. Platt thanked Councillor D. Oxley and the Town Council staff for photographing and reporting several issues in Walton-on-the-Naze.

Councillor Mrs D. Miles advised that she had made contact with the wheelchair user who had previously raised issues in Walton-on-the-Naze and advised that she would report back with full details.

75

OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS

Councillor M. Platt offered his assistance should it be required in regard to the Walton Youth Project.

Councillor D. Oxley advised that 15 trees would be available for planting at Agar Road.

Councillor Miss P. Walford raised the matter of replacement tree requirements in Frinton Avenues and Councillor N.W. Turner advised of the policy outlining there were now changes.

Councillor M. Platt advised of Essex County Council's 'right tree, right place, right time'.

76

SCHEDULE OF ACCOUNTS – NO 6 & 6A

The Deputy Town Clerk responded to the questions of frequency of items 12. 13. & 14. raised by Councillor Mrs D. Miles, there being no further comments or questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 6 & 6A in the total sum of £27,823.72 nett and £28,668.18 (twenty-eight thousand, six hundred and sixty-eight pounds and 18 pence) gross be approved for payment.

77

INCOME & EXPENDITURE AND BANK RECONCILIATION REPOTS

Member received the Income & Expenditure reports along with the Investment and Bank Reconciliations report for June 2021.

CLERK'S REPORT

78

TEMPORARY TRAFFIC REGULATION ACT 1984 – SECTION 14(1)

It was noted that Essex County Council had informed the Town Council of the following Temporary Traffic Regulation Orders: -

- Holland Road, Kirby Road, intended closure due to commence on 19th August 2021 for 4 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes the 2021/22 surface dressing programme.
- Fifth Avenue, Frinton on Sea, intended closure due to commence on 3rd August 2021 for 3 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes footway repairs.

79

PUBLICATIONS

Receipt of the following were noted.

Local Councils Update – July 2021

The Clerk – July 2021

80

MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 24th June 2021 (pages 32 – 43) be approved as a true record to be signed by the Town Mayor at the next possible opportunity.

81

MATTERS ARISING FROM THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON 24TH JUNE 2021

There were no matter arising.

82

ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

As there were no matters that were considered urgent, the Town Mayor thanked those members of the public present for their attendance.

83

EXCLUSION

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting for the following items of business because of their special and confidential nature.

84

THE COLUMBINE CENTRE

Councillor E.T. Allen gave an overview of matters he had raised at Tendring District Council in regard to the published list of District Council assets being considered for disposal and his understanding of the current position.

The Town Mayor thanked Members for their attendance and closed the meeting at 9.30pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 15 JULY 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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As a Member of Tendring District Council’s Planning Committee, Councillor J. Bray left the meeting for planning matters.

21/00504/FUL Mr Jeffrey Barron - Builder	Proposed erection of a 6m flag pole within rear garden.	150 Thorpe Road Kirby Cross
APPROVAL		
21/01007/FUL Mr A Sellers	Erection of three-bedroom single storey dwelling with associated parking provision, vehicular access, landscaping, cycle store and refuse storage	59/67 Butchers Lane Walton On The Naze
REFUSAL – due to the concern of neighbouring properties.		
21/01022/FUL Mr Paul Sanderson	Erection of single storey rear extension (following demolition of existing conservatory)	3 Beachcroft Avenue Kirby Cross
APPROVAL		
21/01037/FUL Mr T Payne	Variation of condition 2 of Planning Permission ref: 21/00590/FUL (Proposed roof conversion to form bedroom and hobbies room). Amendments to include extension to existing garage	32 Waltham Way Frinton On Sea
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 15 JULY 2021

**APPLICATION NO./
APPLICANT**

PROPOSAL

LOCATION

As a Member of Tendring District Council's Planning Committee, Councillor J. Bray left the meeting for planning matters.

21/01038/FUL C/A Mr Coster	Erection of two storey side extension	Firs Lodge First Avenue Frinton On Sea
APPROVAL		
21/01065/FUL Mr and Ms Hancock and Byrne	Erection of single storey side and rear extension with glazed roof lantern.	Sunnymere Vicarage Lane Walton On The Naze
APPROVAL		
21/01092/FUL Mr & Mrs Dean	Proposed demolition of existing dwelling and construction of replacement dwelling and additional vehicular access.	155 Thorpe Road Kirby Cross
APPROVAL		

Councillor Mrs A. Davis and N.W. Turner both declared an interest and left the room for the next item only.

21/00534/FUL C/A Benmore	Proposed erection of an extension to the existing building and change of use to self-catered tourist accommodation with a managers apartment.	The Rock Hotel 1 Third Avenue Frinton on Sea
REFUSAL – overdevelopment of the site, which would be detrimental to the street scene and to the neighbouring residential properties.		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 15 JULY 2021

**APPLICATION NO./
APPLICANT**

PROPOSAL

LOCATION

As a Member of Tendring District Council's Planning Committee, Councillor J. Bray left the meeting for planning matters.

21/00384/FUL Benstead	Erection of self-contained replacement dwelling.	48 Vista Avenue Kirby Le Soken
APPROVAL		
21/01129/FUL Mr and Mrs Brand	Erection of two storey side extension (incorporating a garage) and single storey side/rear extension (following demolition of existing conservatory); construction of detached garage, outbuilding and new gates and wall to entrance and replacement boundary hedge.	200 Halstead Road Kirby Le Soken
APPROVAL		
21/01137/FUL Mr Kyriacos Charalambous	Proposed construction of a new side dormer with render finish to match existing external walls and tiled roof.	93 Woodberry Way Walton on the Naze
APPROVAL		
21/01141/FUL Mr Robert Trott	Proposed glazed link, home office and w/c.	43 Rainham Way Frinton on Sea
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 15 JULY 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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As a Member of Tendring District Council’s Planning Committee, Councillor J. Bray left the meeting for planning matters.

21/01144/FUL Mr and Mrs Chapman	Proposed single storey rear extension with glazed roof lantern, following demolition of conservatory.	9 Keswick Close Kirby Cross
APPROVAL		
21/00612/FUL C/A Mr Murphy <u>AMENDED</u>	Erection of single storey rear extension and new balustrading to balcony.	23 Second Avenue Frinton on Sea
APPROVAL with the request that the two windows on the extension (side elevation) are frosted and non-opening.		
21/01087/HHPNOT <u>INFORMATION ONLY</u>	Erection of single storey flat roof extension with roof lantern. (Height. 3m, Depth 4.25m)	106 Kirby Road Walton on the Naze
NOTED		
21/01059/NMA <u>INFORMATION ONLY</u>	Non-Material of Planning Permission ref: 18/01950/FUL (Proposed detached dwelling and new vehicular access to replace existing) dated 10/05/2019. Amendment sought to alter the visual appearance of the development.	Filya Kirby Road Great Holland
NOTED		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 15 JULY 2021

**APPLICATION NO./
APPLICANT**

PROPOSAL

LOCATION

As a Member of Tendring District Council's Planning Committee, Councillor J. Bray left the meeting for planning matters.

21/01058/OHL <u>INFORMATION ONLY</u>	Proposed removal of several spans of high voltage overhead electricity network and place this underground, requiring the need for two new terminal stay wires on pole 3H as shown yellow on the enclosed plan.	103 Halstead Road Kirby Cross
NOTED		
21/01149/TCA Mr Steven Herd	2 No. Silver Birch – remove as dead/dying.	46 Third Avenue Frinton on Sea
APPROVAL		
21/01152/TCA Max Cochrane	1 No. Eucalyptus – pollard back to previous points, 1 No. Pine – remove the lower tier to re balance.	Ruster Lodge First Avenue Frinton on Sea
APPROVAL		
21/01154/TCA Mr Christopher Finn	1 No. Willow – Fell.	17 Linkside Frinton on Sea
APPROVAL		
21/01127/TCA White – Essex County Council	1 No. Hornbeam – Prune and crown raise to 3m over the pathway and remove deadwood.	Frinton Library 59 Old Road Frinton on Sea
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 15 JULY 2021

**APPLICATION NO./
APPLICANT**

PROPOSAL

LOCATION

As a Member of Tendring District Council's Planning Committee, Councillor J. Bray left the meeting for planning matters.

21/01239/TCA Max Cochrane	1 No. Willow and 1 No. Acer – Reduce back to previous points.	66 Second Avenue Frinton on Sea
APPROVAL		
21/00836/FUL <u>AMENDED</u>	Proposed external alterations, including car park reconfiguration and other works associated with the existing C2 use within the site.	Asher House Third Avenue Walton on the Naze
REFUSAL – Not in keeping with the street scene. No amenity space for the use of the occupants. Development would be detrimental to the health and wellbeing of the occupants and neighbouring residents alike.		
21/00544/FUL & 21/00543/LBC <u>AMENDED</u>	Proposed single storey rear extension and construction of a detached garage/workshop, including the demolition of an existing lean-to structure and garage.	White Ladies 205 Thorpe Road Kirby Cross
REFUSAL – as per the comments made by Essex County Council Heritage.		

SCHEDULE OF ACCOUNTS PAYABLE - NO. 6

15 July 2021

		Net	Gross	
<u>General:</u>				
1.	Barclaycard	Misc. } Subsistence	24.85	24.85
		} Printer ink Cartridge	24.83	29.80
		} Stair Lift Contract	95.00	114.00
		} Zoom Charges	11.99	11.99
		} Vacuum Cleaner	108.31	129.97
2.	Barclays	Bacs File Charges	6.00	6.00
3.	BNP Paribas Leasing Solutions Ltd.	Copier Charges	414.00	496.80
4.	EDF Energy	Electricity Meter Number 1	286.13	300.44
5.	BT	Telephone Services	107.45	128.94
6.	British Gas	Electricity Meter No. 2	100.23	105.24
7.	Accent Stationers Ltd.	Stationery & Ink Cartridges	207.91	249.49
8.	Aylesford Electrical Contractors Ltd.	Electrical Testing	420.00	504.00
9.	S Haward – Dicky Tickers	Clock Repairs	105.00	105.00
10.	Kirby Allotment Society	Maintenance	65.00	65.00
11.	RCCE	Membership Fee 2021/2022	115.50	138.60
12.	TDC	Public Toilets - Rent	1050.00	1050.00
13.	TDC	Skate Park Land – Rent	250.00	250.00
14.	TDC	Market – Rent & Rates	772.60	772.60
15.	TDC	Annual Inspection Fees	91.90	110.28
16.	Tower Security (Tendring) Ltd.	Call-out Fee – 14.06.21.	32.99	39.59
17.	Tower Security (Tendring) Ltd.	Call-out Fee – 04.06.21.	32.99	39.59
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		4322.68	4672.18	
 <u>Columbine Centre:</u>				
18.	EDF Energy	Electricity	1848.68	2218.42
19.	BT	Telephone Services	291.35	349.62
20.	Castle Water Limited	Water	144.55	144.55
21.	A Joshua – A J Property Maintenance	Gutter Inspections & Maint.	300.00	300.00
22.	A Joshua – A J Property Maintenance	Roof Leak Repair	240.00	240.00
23.	Bunzl Cleaning & Hygiene Supplies	Cleaning Supplies	193.59	232.31
24.	Veolia ES (UK) Ltd.	Empty of Bins	141.13	169.36
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		3159.30	3654.26	
		=====	=====	
	Cumulative Total	£7481.98	8326.44	

SCHEDULE OF ACCOUNTS PAYABLE – NO. 6A

15th July 2021

SALARY MONTH 3 PAYMENT MADE ON 25 JUNE 2021

SUPERANNUATION PAYMENT MADE ON 30 JUNE 2021

HMRC/PAYE PAYMENT TO BE MADE ON 22 JULY 2021

Total Salaries/Wages/Expenses (June 2021)	£17448.89
Employers N.I. (June 2021)	£ 1078.16
Superannuation – Employer contribution (June 2021)	£ 1649.69

	£20176.74
Members Mileage	£ 0.00
Petty Cash drawn in June 2021	£ 165.00
Cumulative total	£20341.74