

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at Homelands Church, Garden Road, Walton-on-the-Naze
Thursday, 24th June 2021 commencing at 7.15pm**

Present:

Councillors Mrs A. Oxley Town Mayor
E.T. Allen Deputy Town Mayor
T. Abrahams, Mrs L. Allen (except part Minute 49), P. Clifton, Mrs A. Davis,
Mrs I. Johnson, Fiona Knowles, Mrs D Miles, D. Oxley, N.W. Turner

Absent:

Councillors J. Bray, C. Keston, M. Platt, Mrs F.D.A. Robertson, Miss P. Walford

In Attendance:

Mr J.S. Wedge – Town Clerk
Ms D. Milnes - Deputy Town Clerk

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APOLOGIES FOR ABSENCE

Apologies were received from Councillors J. Bray, C. Keston, M. Platt, Mrs F.D.A. Robertson and Miss P. Walford.

47

TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor had no announcements of her own.

Councillor Mrs A. Oxley on behalf of the past Town Mayor, Councillor Mrs F. Robertson asked that it be noted that at the end of Councillor Mrs F. Robertson office as Town Mayor donations were made as follows; £500 to the Walton Food Bank, £300 to the Home Support Trust and £400 to Walton-on-the-Naze Sea Cadets.

48

ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned at 7.17pm to enable members of the public to ask questions and Members to respond.

In response to the public:-

The information provided and the request that the Town Council Police Community Support Officers be made aware of the issues involving Electric Scooter users was noted and it was agreed to raise the matter at the next scheduled meeting of the Crime & Disorder Working Party.

There being no further comments or questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.24pm.

49

TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

50

OTHER PLANNING MATTERS

Councillor P. Clifton advised that the Appeal for 130 houses in Halstead Road, Kirby Cross would be taken place on Tuesday, 29th June and Wednesday, 30th June 2021.

Councillor N.W. Turner advised that Enforcement Action was being taken in regard to a development in Easton Way/Rainham Way, Frinton-on-Sea.

51

REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor T. Abraham reported that he had attended by zoom a High Street Task Force conference where lots of information had been discussed and that he was happy to share information to anyone who is interested.

The Town Mayor, Councillor Mrs A. Oxley thanked Councillor T. Abraham for attending on the Town Council's behalf.

Councillor Mrs A. Davis advised fellow Councillors that the Frinton-on-Sea Open Gardens was being held on Saturday, 26 June 2021 in aid of the Royal National Lifeboat Institution.

52

REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH COUNTY COUNCILLOR MARK PLATT

An updated register which had been included within the papers circulated was noted.

Councillor N.W. Turner advised that he had taken photographs in February of the pothole in Naze Park Road, Walton-on-the-Naze which had been logged on the Essex County Council website and that he had had recently toured the area with the County Councillor.

53

OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS

Councillor N.W. Turner advised that the yellow lining had been completed in Frinton-on-Sea which would be enforceable from 12 July 2021 and that the North East Essex Parking Partnership were the only authority able to issue fines at this time.

54

SCHEDULE OF ACCOUNTS – NO 5

In response to Councillor N.W. Turner the Town Clerk advised that the Hotel Accommodation, subsistence and car parking fees had been in respect of three members of staff undertaking Post Office training in Cambridge, there being no further comments or questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 5 in the total sum of £7,160.21 nett and £8,090.10 (eight thousand, ninety pounds and 10 pence) gross be approved for payment.

55

INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS

Member received the Income & Expenditure reports along with the Investment and Bank Reconciliations report for May 2021.

CLERK'S REPORT

56

TEMPORARY TRAFFIC REGULATION ACT 1984 – SECTION 14(1)

It was noted that Essex County Council had informed the Town Council of the following Temporary Traffic Regulation Orders: -

- Holland Road, Kirby Road, intended closure due to commence on 12th July 2021 for 4 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes the 2021/22 surface dressing programme.
- Fifth Avenue, Frinton on sea intended closure due to commence on 3rd August 2021 for 3 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes footway repairs.
- Green Lane, Walton on the Naze intended closure due to commence on 6th July 2021 for 4 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes carriageway and footway repairs.

57

PUBLICATIONS

Receipt of the following were noted.

Local Councils Update – July 2021

58

MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 3rd June 2021 (pages 21 – 31) be approved as a true record to be signed by the Town Mayor at the next possible opportunity.

59

MATTERS ARISING FROM THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON 3RD JUNE 2021

There were no matters arising considered.

60

ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

As there were no matters that were considered urgent, the Town Mayor thanked those members of the public present for their attendance.

61

EXCLUSION

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting for the following items of business because of their special and confidential nature.

62

VACCINATION HUB AT THE COLUMBINE CENTRE

Councillors Mrs A. Oxley and E.T. Allen apprised Members of a recent meeting held at the Columbine Centre in regard to the continued use as a Vaccination Hub, it had been agreed that it would be used for part of the week from some point in August; allowing some hirers to return. This information was noted.

Councillor E.T. Allen raised some concern in regard to a published list of District Council assets being considered for disposal and apprised Members of discussion he had had with the Chief Executive of Tendring District Council.

The Town Mayor thanked Members for their attendance and closed the meeting at 9.13pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 24 JUNE 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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21/00832/FUL C/A Mr Robert & Mrs Diane Morgan	Erection of single storey rear extension.	22 The Crescent Frinton on Sea
APPROVAL		
21/00863/FUL Mr Russell Cutt	Erection of single storey rear extension.	122 Hall Lane Walton on the Naze
APPROVAL		
21/00873/FUL C/A Mr & Mrs Martin Tinsley	Proposed demolition of existing conservatory. Construction and enlargement of kitchen, dining area and utility room extension.	28 Second Avenue Frinton on Sea
APPROVAL		
21/00919/FUL C/A Mr & Mrs Leonardi	Proposed single storey rear extension including demolition of lean-to.	34 Upper Third Avenue Frinton on Sea
APPROVAL		
21/00329/OUT Mr John Bellingham	Outline permission for proposed 3 bedroom detached dwelling	Gladwyn House 180 Thorpe Road Kirby Cross
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 24 JUNE 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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21/00834/FUL Elysium Healthcare Ltd	Removal of condition 7 of application TEN/406/87 to allow the entire site to be used for general C2 purposes and not be restricted to a nursing home and the occupation by elderly people.	Asher House Third Avenue Walton On The Naze
REFUSAL – the proposed change of use would be out of keeping in a residential area, not in keeping with the street scene. No amenity space for the use of the occupants. Such a development would be detrimental to the health and wellbeing of the occupants and residents alike.		
21/00836/FUL Elysium Healthcare Ltd	Proposed external alterations, including car park reconfiguration and other works.	Asher House Third Avenue Walton On The Naze
REFUSAL – the proposed change of use would be out of keeping in a residential area, not in keeping with the street scene. No amenity space for the use of the occupants. Such a development would be detrimental to the health and wellbeing of the occupants and residents alike.		
21/00878/DETAIL Mr Tim Racher - Silver End Homes Ltd	Reserved Matters for appearance, landscaping and scale for 5 of the 6 bungalows referred to in the outline permission 17/02118/OUT.	Martello Caravan Camp Site Kirby Road Walton On The Naze
<p>REFUSAL – It is believed that the principle of development no longer applies.</p> <p>Cramped appearance, lack of amenity space, poor landscaping.</p> <p>Detrimental to the Martello Tower and detracts from this important Heritage site.</p> <p>Would wish to see a report from the Essex County Council Historical Officer in regard to the proposal.</p> <p>It was agreed that should Tendring District Council be mindful to recommend APPROVAL of the application that District Councillor Mrs D. Miles call the application in for consideration by Committee.</p>		

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FOR TOWN COUNCIL MEETING 24 JUNE 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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21/00943/FUL Mr and Mrs Ray Sapsford	Erection of single storey rear extension (following demolition of existing extension)	19 Eton Road Frinton On Sea
APPROVAL		
21/00950/FUL Mr and Mrs Whitfield	Proposed first floor side extension with rear juliet balcony, two storey side extension, single storey front extension with one velux rooflight, replacement of front tile hanging with cladding and replacement rear flat roof including 2no.glazed flat rooflights.	9A Ferndown Road Frinton On Sea
APPROVAL		
21/00952/FUL Mr and Mrs Sugden	Erection of single storey side and rear extensions (following demolition of existing conservatory)	8 Ferndown Road Frinton On Sea
APPROVAL		
21/00953/FUL C/A Mr Norman Palmer	Erection of single storey front extension and internal alterations	3 Fifth Avenue Frinton On Sea
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 24 JUNE 2021

**APPLICATION NO./
APPLICANT**

PROPOSAL

LOCATION

Councillor Mrs L. Allen was not in the room for the next three (3) applications.

21/00956/FUL C/A Waddingham	Erection of single storey rear extension	Flemish House 59 Second Avenue Frinton On Sea
APPROVAL		
21/00967/FUL Mr & Mrs Walker	Erection of single storey rear extension with 4 no. velux rooflights (following demolition of existing conservatory)	Highfields Old Hall Lane Walton On The Naze
APPROVAL		
21/00911/FUL C/A Mr Hum S B Developments Ltd	Variation of Condition 2 (Approved Plans) of approved application 21/00207/FUL, to allow a change of materials to sides and rear elevation to be all brickwork instead of render above brick plinth with front elevation to have render with brickwork quoins to corner.	Gainsboro Lodge 169 Connaught Avenue Frinton on Sea
APPROVAL		
21/00875/FUL Mr Laurence Sandum	Variation of condition 2 (revised drawings) of approved application 21/00223/FUL to extend the single rear extension.	29 Percival Road Walton on the Naze
APPROVAL		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 24 JUNE 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
21/00924/FUL Mr D Wylie	Conversion of existing day care centre to provide 4 one bedroom C2 living units along with associated communal space/office/staff room and external alterations to existing window and door openings.	The Former Ernest Luff House Day Care Centre Luff Way Walton on the Naze
REFUSAL – Conflict use of the site in close proximity to elderly vulnerable residents.		
21/00930/FUL Milleare	Proposed demolition of existing single storey dwelling and construction of new two storey dwelling.	103 Halstead Road Kirby Cross
APPROVAL		
21/00968/FUL Mr Robin Frost	Erection of single storey extension to front and rear of existing dwelling house.	23 Holmbrook Way Frinton on Sea
APPROVAL		
21/00984/FUL Mr and Mrs Hawke	Erection of single storey rear extension.	17 Church Road Walton on the Naze
APPROVAL		

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FOR TOWN COUNCIL MEETING 24 JUNE 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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21/00988/FUL C/A Mr and Mrs Burgoyne	Proposed alterations to dormer window and boundary wall.	38 Second Avenue Frinton on Sea
REFUSAL – would wish to see the current wall retained – the proposal of a replacement wall is of poor design and detracts from the street scene in a conservation area.		
21/01011/FUL Sue Summerford	Erection of single storey rear extension (following demolition of existing extension).	51 Rainham Way Frinton on Sea
APPROVAL		
21/01013/FUL Mr and Mrs Day	Conversion of garage into habitable space including front bay window and erection of single storey rear extension (following demolition of conservatory and store building).	2 Chamberlain Avenue Walton on the Naze
APPROVAL		
21/00969/LUPROP Mrs Helen Georgiou <u>Information Only</u>	Erection of single storey rear extension.	7 Cranford Close Frinton on Sea
NOTED		
21/00936/LUPROP Mr Lane <u>Information Only</u>	Erection of single storey extension to existing garage to provide garden room	4 Cedar Close Walton On The Naze
NOTED		

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 24 JUNE 2021

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
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21/00927/LUPROP Maria Evegora <u>Information Only</u>	Proposal to make alterations to external doors and windows at the rear of the building and to add a Velux window into a pitched roof at the rear of the building.	9 Martello Road Walton on the Naze
NOTED		
21/00890/NMA <u>Information Only</u>	Non-material amendment of application 18/01777/FUL to change timber doors and windows to UPVC, change existing single rear door to a double door, remove internal walls (ground floor), new wall adjacent to carport – move existing wall forward, extend front canopy over car port area, and the removal of windows from the west elevation.	Land at The rear of 123 High Street Walton on the Naze
NOTED		
21/00983/TCA Mrs Jennifer Stock	1 No. Multi stemmed Holly – fell, 1 No. Conifer – fell.	16 Audley Way Frinton on Sea
APPROVAL		
21/01047/TPO Mrs Jane Harding	1 No. Sycamore – reduce by 50%	Land to rear of Willow Cottage Holland Road Frinton on Sea
APPROVAL		

SCHEDULE OF ACCOUNTS PAYABLE - NO. 5

24 June 2021

			Net	Gross
<u>General:</u>				
1.	Barclaycard	Misc: }Cleaning Equipment	16.65	19.98
		} Insulation Tape	1.49	1.79
		} Zoom Charges	11.99	11.99
		} Hotel Accommodation	234.29	246.00
		} Subsistence	92.62	101.20
		} Car Parking Fees	49.00	58.80
2.	Mr J Wedge	Re-imburement } Subsistence	43.08	45.23
		} Car Parking Fee	8.33	10.00
3.	BT	Telephone Services	108.16	129.79
4.	Bunzl Cleaning & Hygiene Supplies	Toilets: Cleaning Supplies	29.13	34.96
5.	Playdale Playgrounds	Part for Playground	14.12	16.95
6.	Accent Stationers Ltd.	Signage	40.18	48.22
7.	Kirby Allotment Society	Maintenance	65.00	65.00
8.	Tendring Telecoms & Security Systems	Post Office Alarm System	1605.40	1926.48
9.	Birchwood Garden Services	Maintenance	1438.00	1438.00
10.	British Gas	Electricity meter 2	144.00	151.20
11.	Swisher Hygiene Services	Toilets: Sani Service April-June	99.84	119.79
12.	BT	Internet Services	156.00	187.20
13.	Bunzl Cleaning & Hygiene Supplies	Toilets: Cleaning Supplies	249.96	299.96
14.	Homelands Church	Hall Hire 24 June & 15 July	100.00	100.00
15.	Essex Cleaning Services	Shelter Cleaning	520.00	520.00
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			5027.24	5532.54
 <u>Columbine Centre:</u>				
16.	Worldpay	Card Machine Fees	35.00	40.00
17.	BT	Telephone Services	241.79	290.15
18.	Bunzl Cleaning & Hygiene Supplies	Cleaning Supplies	35.15	42.18
19.	Great Danes & Associates Ltd.	Website Hosting & Domain Fee	227.95	273.54
20.	Tendring Telecoms & Security Systems	CCTV Repairs Fee	100.00	120.00
21.	Veolia ES (UK) Ltd.	Empty of Bins	141.13	169.36
22.	Tower Security (Tendring) Ltd.	Call-out Fee	32.99	39.59
23.	Swisher Hygiene Services	Sani Service April-June	149.76	179.70
24.	BT	Internet Services	156.00	187.20
25.	Corona Energy Retail 2 Limited	Gas	1013.20	1215.84
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			2132.97	2557.56
			=====	=====
Cumulative Total			£7160.21	8090.10