



In response to the number of questions and comments in regard to Planning Application 21/01345/FUL at Willows Caravan Park, Walton-on-the-Naze the Town Mayor advised that the application would be considered during Agenda item 6 (a).

It was noted that concern in regard to pesticides being used on open spaces and pavements potentially being a danger to dogs would be considered as an Agenda item at the next meeting of the Recreation & Amenities Committee scheduled for Thursday, 23 September 2021. Both Councillors E.T. Allen and Mrs D. Miles advised that they had previously taken up the matter with Tendring District Council.

There being no further comments or questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.40pm.

**122**

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**Members indicated that they may be reconsidering this matter at District Council level.**

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

**123**

**OTHER PLANNING MATTERS**

**PLANNING APPLICATIONS - AUGUST 2021**

It was noted that from a total of 31 decisions made by Tendring District Council for the Town Council area in the month of August 2021 the following planning application were at variance with the Town Council's recommendations.

**REF.NO.**

**TOWN**

**DISTRICT**

21/000836/FUL

REFUSAL

APPROVAL

Proposed external alterations, including car park reconfiguration and other works associated with the existing restricted C2 use within the site at Asher House, Third Avenue, Walton-on-the-Naze.

Councillor N.W. Turner gave a brief update on the current position in regard to the Local Plan.

124

**REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

Councillor N.W. Turner gave a brief report from his recent attendance of a meeting of the Naze Management Board which included a presentation in regard to proposals for the Walton Mere.

125

**REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH COUNTY COUNCILLOR MARK PLATT**

An updated register had been included within the papers circulated.

Councillor E.T. Allen commented that a large pothole was still evident in Fourth Avenue/Holland Road, Frinton-on-Sea and was getting larger.

Councillor Mrs D. Miles commented that there were a number of potholes in Naze Park Road, Walton-on-the-Naze which were dangerous.

126

**OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS**

Both Councillors E.T. Allen and J. Bray commented on the current position of Neighbourhood Plans and that the Town Council should perhaps consider at some point in the future along with other projects which could enhance the Town Council area and be of benefit to residents.

127

**SCHEDULE OF ACCOUNTS – NO 9 & 9A**

There being no comments or questions it was moved, seconded and

RESOLVED

that the schedule of accounts No 9 & 9A in the total sum of £23,949.25 nett and £24,162.05 (twenty-four thousand, one hundred and sixty-two pounds and 5 pence) gross be approved for payment.

128

**INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS**

Member received the Income & Expenditure reports along with the Investment and Bank Reconciliations report for August 2021.

## **CLERK'S REPORT**

**129**

### **TEMPORARY TRAFFIC REGULATION ACT 1984 – SECTION 14(1)**

It was noted that Essex County Council had informed the Town Council of the following Temporary Traffic Regulation Orders: -

- Halstead Road intended closure due to commence on 6th October 2021 for 10 days. The closure is required for the safety of the public and workforce while Essex CC undertakes bus shelter installation.
- Church Road intended closure due to commence on 4th October 2021 for 3 days. The closure is required for the safety of the public and workforce while Essex CC undertakes carriageway patching.
- Walton Road intended closure due to commence on 3rd October 2021 for 1 day. The closure is required for the safety of the public and workforce while Cadent undertakes a new connection.
- Harold Grove, Frinton on Sea intended closure due to commence on 28th September 2021 for 3 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes carriageway patching.
- Green Lane intended closure due to commence on 27th September for 5 days. The closure is required for the safety of the public and workforce while Cadent undertakes a new connection.

**130**

### **PUBLICATIONS**

Receipt of the following were noted.

Local Councils Update – September 2021  
Clerks & Council Direct – September 2021

**131**

### **MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

**RESOLVED**

that the Minutes of the Ordinary Meeting of the Town Council held on 26th August 2021 (pages 72 – 83) be approved as a true record to be signed by the Town Mayor at the next possible opportunity.

132

**MATTERS ARISING FROM THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON 26TH AUGUST 2021**

Councillor Mrs D. Miles asked that Walton Post Office within the Co-operative be put on a future agenda for further consideration in light of the reduced hours of trading.

Minute 107, page 74 (Minute 21, page 8 of the Recreation & Amenities Committee held on 12th August 2021). Councillor Mrs A. Oxley advised that she had met with John Fox from Tendring District Council and Richard Fletcher and they planned to cycle part of the cycle path the following week and would report back to the Town Council.

Councillor P. Clifton referred to a London based cycle safety scheme which was noted.

133

**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

The Deputy Town Mayor, Councillor E.T. Allen took the opportunity to thank the Deputy Town Clerk, Debi Milnes for her hard work and dedication during the last 27 service as she would be leaving the Town Council at the end of the month and this would be the last meeting attended. Ms Milnes thanked the Deputy Town Mayor for his kind words.

As there were no matters that were considered urgent, the Town Mayor thanked those members of the public present for their attendance.

134

**EXCLUSION**

It was moved, seconded and

RESOLVED

that pursuant to Section 1 of the public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public from the meeting for the following items of business because of their special and confidential nature.

135

**PERSONNEL COMMITTEE HELD AHEAD OF THE TOWN COUNCIL MEETING**

Members discussed the personnel committee report which was about the cover arrangements for the Deputy Town Clerk who would be leaving on 30th September 2021. Following Members review of the report it was moved, seconded and

Unanimously RESOLVED

that the Town Council approve the report's recommendation that the interim staffing solution described in detail in the report, which is to cover for the Deputy Town Clerk leaving, be adopted.

The Town Mayor thanked Members for their attendance and closed the meeting at 9.20pm.

TOWN MAYOR

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 16 SEPTEMBER 2021**

**APPLICATION NO./  
APPLICANT**

**PROPOSAL**

**LOCATION**

**As a Member of Tendring District Council's Planning Committee, Councillor J. Bray left the meeting for all planning matters.**

|   |  |   |
|---|--|---|
| 21/00966/FUL<br>Mrs Zoe Lindsey –<br>Maid In Frinton          | Renovation of existing outbuildings for use as a small laundry business. | Uplands<br>41 Hadleigh Road<br>Frinton On Sea |
| REFUSAL – against overt commercial use in a residential area. |  |   |

|   |  |  |
|---|--|--|
| 21/01274/DETAIL<br>Mr Perry Hubble  | Reserved matters application for the erection of 5 bungalows, considering details of access, appearance, landscaping, layout and scale, pursuant to outline planning consent 19/00724/OUT. | Land adjacent Hollyoak<br>Pork Lane<br>Great Holland |
| REFUSAL – the Town Council supports all of the reasons included in the objection letter from Mr Ian Taylor. |  |  |

**Councillors E.T. Allen & Mrs L.A. Allen both declared an interest in the next item and left the Council Chamber for the next application only.**

|   |  |  |
|---|--|--|
| 21/01359/FUL <b>C/A</b><br>Mr Derek Brown   | Proposed change of use of the existing office premises to a single residential maisonette on the 1st and 2nd floors at 58 Connaught Avenue with access via the ground floor and the reinstatement of an original window on the rear elevation of No 58 to replace a ventilation grill. | 58-60 Connaught Avenue<br>Frinton On Sea |
| REFUSAL.<br>If granted permission then a condition that extra cladding and soundproofing should be used for the benefit of all residents. |  |  |

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 16 SEPTEMBER 2021**

| <b>APPLICATION NO./<br/>APPLICANT</b> | <b>PROPOSAL</b> | <b>LOCATION</b> |
|---------------------------------------|-----------------|-----------------|
|---------------------------------------|-----------------|-----------------|

**Councillors P. Clifton, C.S. Keston & Mrs F. Robertson all declared an interest in the next item, remained in the Chamber and asked that it be recorded that they abstained when voting.**

|   |  |                                    |
|---|--|------------------------------------|
| 21/01392/FUL<br>Mr Milleare   | Proposed development to create three new bungalows to the rear of existing property.   | 87 Thorpe Road<br>Kirby Cross      |
| REFUSAL – overdevelopment of the site. Could not support back land development. |  |                                    |
| 21/01408/FUL<br>Robin Frost   | Variation of condition 2 of application 21/00968/FUL to amend drawings 5,7 and 8 to remove front extension replace with canopy, leaving porch extension. | 23 Holmbrook Way<br>Frinton On Sea |
| APPROVAL  |  |                                    |

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 16 SEPTEMBER 2021**

**APPLICATION NO./  
APPLICANT**

**PROPOSAL**

**LOCATION**

**Councillors P. Clifton asked that it be recorded that he abstained when voting on the next item.**

|  |  |  |
|--|--|--|
| 21/01345/FUL<br>Mr & Mrs K Kaura   | Proposed extension of caravan park to provide 62 static caravans | Willows Caravan Park<br>High Tree Lane<br>Walton on the Naze |
| <p>REFUSAL. The Town Council wholeheartedly supports the concerns of the residents.</p> <ul style="list-style-type: none"><li>• The reports and information included is totally inadequate.</li><li>• The surveys were carried out in winter months and cannot be regarded as a true representation of the wildlife or traffic issues.</li><li>• No impact assessment provided.</li><li>• Against using Old Hall Lane (a private road) for access.</li><li>• Against the loss of prime agricultural land.</li><li>• Concern raised in regard to traffic issues on site and surrounding roads.</li><li>• Walton is always grid locked in the summer months.</li><li>• Concern raised that the area would become a sink site.</li><li>• This location is not suitable for housing – it was considered that the size of these units would encourage full residential use.</li><li>• Access is poor for pedestrians as there are no pavements.</li><li>• Lack of sustainable facilities for services.</li><li>• Infrastructure already poor and unsustainable.</li><li>• Concern that development would form a precedent for further extended developments.</li><li>• Concern that noises and light pollution would affect neighbouring residents.</li><li>• Description poor – these are large lodges.</li><li>• Protected species frequent the site.</li></ul> |  |  |

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 16 SEPTEMBER 2021**

| <b>APPLICATION NO./<br/>APPLICANT</b>                        | <b>PROPOSAL</b>  | <b>LOCATION</b>   |
|--|--|---|
| 21/01487/VOC<br>Paul Munday -<br>Funding Affordable<br>Homes | Variation to condition 18 of<br>permission 14/01303/FUL, so that<br>the extra care apartments are<br>hereby permitted to be occupied by<br>persons of 45 years of age or older<br>who are in need of care and<br>assistance (as defined in the Town<br>and Country Planning (Use<br>Classes) Order 1987 as amended).   | Land Site of Former Martello<br>Caravan Park<br>Kirby Road<br>Walton On The Naze              |
| APPROVAL   |  |   |
| 21/01412/HHPNOT<br><b><u>Information Only</u></b>            | Proposed erection of single storey,<br>flat roof rear extension. (Height.<br>2.95m, Depth: 4m)   | Torestyne<br>Rectory Road<br>Great Holland  |
| NOTED  |  |   |
| 21/01474/TELLIC<br><b><u>Information Only</u></b>            | Proposed removal of 3 No.<br>antennas and installation of 3 No.<br>replacement antennas on new<br>support poles and associated<br>remote radio units on the existing<br>tower. Removal and replacement of<br>1 No. cabinet on existing concrete<br>base. Installation of 1 No. additional<br>cabinet adjacent to existing cabinets<br>on existing concrete base. | Harmer's Small Industrial<br>Estate Walton<br>Iron Foundry<br>Hall Lane<br>Walton on the Naze |
| NOTED  |  |   |



## SCHEDULE OF ACCOUNTS PAYABLE - NO. 9

16 September 2021

|                                     |                                | Net                       | Gross    |         |
|-------------------------------------|--------------------------------|---------------------------|----------|---------|
| <b><u>General:</u></b>              |                                |                           |          |         |
| 1.                                  | Barclaycard                    | Misc. } SCART Adapter     | 2.27     | 2.72    |
|                                     |                                | } Cable Ties              | 5.96     | 7.16    |
|                                     |                                | } Zoom Charges            | 11.99    | 11.99   |
| 2.                                  | Barclays                       | Bacs File Charges         | 6.00     | 6.00    |
| 3.                                  | Worldpay                       | Credit Card Machine Fees  | 35.06    | 40.07   |
| 4.                                  | BT                             | Telephone Services        | 105.81   | 126.97  |
| 5.                                  | Mr & Mrs Thompson              | Beach Hut Deposit Refund  | 20.00    | 20.00   |
| 6.                                  | Accent Stationers Ltd.         | Stationery                | 56.60    | 67.92   |
| 7.                                  | Essex Cleaning Services        | Shelter Cleaning          | 520.00   | 520.00  |
| 8.                                  | Gartec Ltd.                    | Battery for Lift          | 60.00    | 72.00   |
| 9.                                  | Kirby Allotment Society        | Maintenance               | 65.00    | 65.00   |
| 10.                                 | Kirby Locks Ltd.               | Padlocks & Keys           | 7.50     | 7.50    |
| 11.                                 | Look 5 Ltd.                    | Post Office Advertisement | 195.00   | 234.00  |
| 12.                                 | Matthew Gunning                | Signage                   | 350.00   | 350.00  |
| 13.                                 | TDC                            | Market – Rent & Rates     | 772.60   | 772.60  |
|                                     |                                |                           | -----    | -----   |
|                                     |                                |                           | 2213.79  | 2303.93 |
| <br><b><u>Columbine Centre:</u></b> |                                |                           |          |         |
| 14.                                 | BT                             | Telephone Services        | 261.49   | 313.78  |
| 15.                                 | R & AJ Barnes                  | Memorial Seat Maint.      | 175.00   | 175.00  |
| 16.                                 | TDC                            | Premises Licence          | 180.00   | 180.00  |
| 17.                                 | Tower Security (Tendring) Ltd. | Security                  | 82.03    | 98.44   |
| 18.                                 | Tower Security (Tendring) Ltd. | Call-Out Fee              | 53.65    | 64.38   |
| 19.                                 | TTSS Ltd.                      | Call-Out Fee              | 75.00    | 90.00   |
| 20.                                 | Veolia ES (UK) Ltd.            | Empty of Bins             | 141.13   | 169.36  |
|                                     |                                |                           | -----    | -----   |
|                                     |                                |                           | 968.30   | 1090.96 |
|                                     |                                |                           | =====    | =====   |
|                                     |                                | <b>Cumulative Total</b>   | £3182.09 | 3394.89 |

**SCHEDULE OF ACCOUNTS PAYABLE – NO. 9A**

**16th September 2021**

**SALARY MONTH 5 PAYMENT MADE ON 27 AUGUST 2021**

**SUPERANNUATION PAYMENT MADE ON 27 AUGUST 2021**

**HMRC/PAYE PAYMENT TO BE MADE ON OR ABOUT 22 SEPTEMBER 2021**

|  |           |
|--|-----------|
| Total Salaries/Wages/Expenses (August 2021)          | £17382.97 |
| Employers N.I. (August 2021)                         | £ 1027.91 |
| Superannuation – Employer contribution (August 2021) | £ 2315.78 |
|  | -----     |
|  | £20726.66 |
| <br>   |           |
| Members Mileage                                      | £ 0.00    |
| <br>   |           |
| Petty Cash drawn in August 2021                      | £ 40.50   |
| <br>   |           |
| Cumulative total                                     | £20767.16 |