

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of an Ordinary Meeting of the Town Council  
held at the Council House, Frinton-on-Sea,  
Thursday, 26th August 2021 commencing at 7.15pm**

**Present:**

Councillors Mrs A. Oxley Town Mayor  
T. Abrahams, P. Clifton, Mrs A. Davis, Mrs I. Johnson,  
Mrs D Miles, M. Platt, Mrs F.D.A. Robertson, N.W. Turner,  
Miss P. Walford

**Absent:**

Councillors E.T. Allen (Deputy Town Mayor), Mrs L. Allen, J. Bray, C. Keston,  
Fiona Knowles, D. Oxley

**In Attendance:**

Mr J.S. Wedge – Town Clerk  
Ms D. Milnes - Deputy Town Clerk

**101**

**APOLOGIES FOR ABSENCE**

Apologies were received from Councillors E.T. Allen (Deputy Town Mayor), Mrs L. Allen, J. Bray, C. Keston, Fiona Knowles and D. Oxley.

**102**

**TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor had no announcements.

**103**

**ADJOURNMENT OF MEETING**

It was moved, seconded and

RESOLVED

that the Town Council be adjourned at 7.20pm to enable members of the public to ask questions and Members to respond.

The Town Mayor thanked the representative of Frinton Residents Association for the offer of a letter in support of the Town Council in regard to item 5 bullet point 5 of the report of the Crime & Disorder Working Party Meeting held on 16th August 2021.

Councillor M. Platt offered to meet with the resident who raised the matter of parking issues and broken pavements due to being driven on leaving them in a dangerous condition.

The Town Clerk responded to a question in regard to the Post Office expenditure and advised that it was felt necessary to make a charge for detailed information beyond what had already been supplied due to the number of requests received in this regard. The Town Clerk advised that he was more than happy to discuss the matter and suggested a meeting at the Council House to do so.

There being no further comments or questions from the public it was moved, seconded and

RESOLVED

that the Town Council be reconvened at 7.27pm.

**104**

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

**Members indicated that they may be reconsidering this matter at District Council level.**

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

**105**

**OTHER PLANNING MATTERS**

**PLANNING APPLICATIONS - JULY 2021**

It was noted that from a total of 30 decisions made by Tendring District Council for the Town Council area in the month of July 2021 the following planning application were at variance with the Town Council's recommendations.

**REF.NO.**

**TOWN**

**DISTRICT**

21/000762/FUL

REFUSAL

APPROVAL

Proposed siting of temporary storage container to house T45 tractor and modified D-Class 6-man launch vessel at The Lifeboat House, The Parade, Walton-on-the-Naze.

21/00348/FUL

REFUSAL

APPROVAL

Proposed erection of two detached dwellings (variation of approved planning permission 19/00026/FUL to allow 2 identical plots and the re-siting of Plot 2) Maltings Lodge, Maltings Lane, Kirby-le-Soken.

21/00612/FUL

APPROVAL

REFUSAL

Erection of single storey rear extension and new balustrading to balcony at 23 Second Avenue, Frinton-on-Sea.

21/00834/FUL

REFUSAL

APPROVAL

Variation of condition 7 of application TEN/406/87 to allow the site not to be restricted to the occupation elderly people only at Asher House, Third Avenue, Walton-on-the-Naze.

### **TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL DECISION**

Councillor P. Clifton drew Members attention to the receipt of an appeal decision that appeal reference APP/P1560/W/20/3259859 by Land Allocations Limited; the development proposed is described as ‘proposed residential development of up to 130 dwellings including means of access with all other matters reserved’ Land east of Halstead Road, Kirby Cross. Tendring District Council application number 20/00002/OUT which the Town Council recommended REFUSAL at a meeting held on 30th January 2020 has been DISMISSED (a copy of the appeal decision is available on request from the Town Council offices).

### **106**

#### **REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

Councillor Mrs F. Robertson advised that the Home Support Group Trust hope to resume transport duties very soon.

### **107**

#### **RECREATION AND AMENITIES COMMITTEE**

The Minutes of the Recreation & Amenities Committee meeting held on Thursday 12th August 2021 (pages 7 – 9) were received.

Minute 20, page 7 – Great Holland Playground. Councillor M. Platt suggested and it was agreed that signs were put on hold at this time in order that the content be reviewed.

Minute 21, page 8 – Councillor N.W. Turner advised that he was taking up the matter of the condition of the cycle path from Frinton-on-Sea to Clacton-on-Sea with both Tendring District Council and Essex County Council.

Minute 24, page 8 – Age Concern Grant Funding Request. It was agreed, moved, seconded and

#### **RESOLVED**

that the Town Council does not give a grant to Age Concern as it was unclear that the grant would be used to solely assist residents within the Town Council area.

Councillor M. Platt asked and it was agreed that the procedure/policy for grant applications be reviewed.

Minute 27, page 9 – Council House. Following consideration it was moved, seconded and

RESOLVED

that the Town Council accept the quotation from Stroods Ltd. Of £3,618.00 (excluding VAT) to provide an automated front door that allows disabled customers easy access to the Council House.

Minute 27, page 9 – Any other Business. Following consideration it was moved, seconded and

RESOLVED

that the Town Council allocate £5,000 to the Agar Road Garden as a budget for improvement works.

**108**

**CRIME & DISORDER WORKING PARTY**

The report of the Crime and Disorder Working Party meeting held on Monday, 16th August 2021 were received.

**109**

**NOTICE OF CONCLUSION OF AUDIT**

It was noted that PKF Littlejohn the Town Council's external auditors had completed their review of the Annual Governance & Accountability Return. A copy of Section 3 – External Auditor Report and Certificate 2020/2021 had been circulated and it was noted that there were no matters which needed consideration.

**110**

**REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH COUNTY COUNCILLOR MARK PLATT**

An updated register had been included within the papers circulated and an update given by Councillor M. Platt including the current position with the traffic light scheme in Halstead Road was noted.

It was further noted that the Town Council had not received correspondence in regard to either the Kirby Cross sign, positioned on the corner of Frinton Road & Kirby Road or the Bus Stop in Frinton Road both of which were the responsibility of the Town Council.

Councillor M. Platt advised of a scheme for the junction of Norwood Way/Walton Road to put in a bus cage and to deter parking on the busy junction – allowing for clear views in both directions.

Councillor P. Clifton commented on the recent incident when both routes to the area were closed at the same time to which Councillor M. Platt advised the work decision had been taken under Emergency Powers.

Councillor M. Platt further advised of a scheme to upgrade the pavement in Kirby-le-Soken heading to Walton-on-the-Naze when it was also hoped to have the speed limit reduced to 30mph, with a long term view that a blanked speed limit would be in place when entering the whole of the Town Council area.

**111**

**OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS**

There were no matters raised.

**112**

**SCHEDULE OF ACCOUNTS – NO 7 (1 item) and NO 8**

There being no comments or questions it was moved, seconded and

AGREED

that item (a) and in the sum of £1840.80 gross and (b) Schedule of accounts No 8 in the total sum of £6,159.35 nett and £6,812.05 (six thousand, eight hundred and twelve pounds and 5 pence) gross be approved for payment.

**113**

**INCOME & EXPENDITURE AND BANK RECONCILIATION REPOTS**

Members received the Income & Expenditure reports along with the Investment and Bank Reconciliations report for July 2021.

**CLERK'S REPORT**

**114**

**TEMPORARY TRAFFIC REGULATION ACT 1984 – SECTION 14(1)**

It was noted that Essex County Council had informed the Town Council of the following Temporary Traffic Regulation Orders: -

- Frinton Road intended closure due to commence on 6th September 2021 for 4 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes 278 works and traffic island removal.
- Upper Fourth Avenue, Frinton on sea intended closure due to commence on 27th September 2021 for 3 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes carriageway patching.

**115**

**PUBLICATIONS**

Receipt of the following were noted.

Local Councils Update – August 2021  
Clerks & Council Direct – July 2021  
Fieldwork – Summer 2021  
Countryside Voices - Summer 2021  
Allotment & Leisure Gardner - August 2021

**116**

**MINUTES OF THE ORDINARY MEETING**

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 5th August 2021 (pages 59 – 71) be approved as a true record to be signed by the Town Mayor at the next possible opportunity.

**117**

**MATTERS ARISING FROM THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON 5TH AUGUST 2021**

There were no matter arising.

**118**

**ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT**

As there were no matters that were considered urgent, the Town Mayor thanked those present for their attendance and closed the meeting at 8.30pm.

TOWN MAYOR

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 26 AUGUST 2021**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>
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20/01006/DETAIL C/A Mr Collier	Reserved matters application for the erection of 1 no. dwelling, considering appearance, landscaping and layout, pursuant to outline planning consent 18/01135/OUT and 21/00392/OUT.	Land East of Nortons Barn 72 The Street Kirby Le Soken
APPROVAL		

21/01310/FUL Mr Stock	Proposed single storey rear extension and loft conversion.	16 Audley Way Frinton on Sea
APPROVAL		

21/01316/FUL Mr & Mrs Beeson	Proposed single storey side extension.	23 Willow Avenue Kirby Cross
APPROVAL		

21/01332/FUL Mr & Mrs Austin	Proposed single storey rear extension and internal alterations.	52 Kirby Road Walton on the Naze
APPROVAL		

21/01333/FUL Mr Robert Derrick	Proposed ground floor extensions and alterations to roof creating accommodation.	Canford Westbury Road Great Holland
APPROVAL		

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 26 AUGUST 2021**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>
21/01360/FUL Linda Hawcroft	Proposed single storey side and rear extension.	3 Carbridge Close Walton on the Naze
APPROVAL		
21/01297/FUL Mr & Mrs Nash	Variation of condition 2 of application 19/01486/FUL to alter the visual appearance of the development.	Filya Kirby Road Great Holland
APPROVAL		
21/01195/FUL Parkdean Resorts Ltd.	Proposed reconfiguration and alterations to existing beer garden, external play and recreation areas to include covered external seating area to existing bar, freestanding covered seating area (Able Structure), archery tent and extended car parking.	Naze Marine Holiday Park Hall Lane Walton on the Naze
APPROVAL		
21/01331/FUL <b>C/A</b> Mr Cleverly & Miss Blears	Removal of existing conservatory and erection of single storey rear extension with a flat roof and roof lanterns behind a parapet wall.	72 Third Avenue Frinton on Sea
APPROVAL with the request for tinted or obscured glass.		



**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 26 AUGUST 2021**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>
21/01365/FUL Mr Daniel Gregg	Proposed removal of existing first floor conservatory. Construction of new first floor extension.	15 Kirby Road Walton on the Naze
APPROVAL		

**Councillor Miss P. Walford declared an interest in the next application.**

21/01256/VOC Present Trustees of The Womens Institute	Variation of Condition 2 (Approved Plans) of planning approval 20/00409/FUL to allow for two floor mounted refrigerated units instead of the one wall mounted one.	McGrigor Hall Fourth Avenue Frinton On Sea Essex CO13 9EB
APPROVAL		

21/01374/FUL Emma Ormond-Bones	Proposed creation of a network of small ponds (1-3) to compliment the existing water features on site for the benefit of wildlife.	John Weston Nature Reserve Accessed Via Old Hall Lane Located North of Pumping Station Walton on the Naze
APPROVAL		

21/01344/NMA <b><u>Information Only</u></b>	Non-material amendment sought for application 20/00891/FUL to include revisions to front extension, rear ground floor and basement extension, fenestration, materials, internal and external alterations.	The Beach Old Hall Lane Walton on the Naze
NOTED		

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 26 AUGUST 2021**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>
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21/01301/LUPROP <b>C/A</b> <b><u>Information Only</u></b>	Proposed use of the land for siting a mobile home for use ancillary to the main dwelling.	29 Old Road Frinton on Sea
NOTED		

21/01319/COUNOT <b>C/A</b> <b><u>Information Only</u></b>	Conversion of an office into a dwelling.	41 High Street Walton on the Naze
NOTED		

21/01426/TCA	1 No. Horse Chestnut – fell and replace with Silver Birch.	173 Connaught Avenue Frinton on Sea
APPROVAL		

21/01432/TCA	1 No. Hawthorn – remove, 1 No. Evergreen Tree - reduce by 25%, 1 No. Fruit Tree – reduce by 25% (all at bottom of rear garden)	64 Third Avenue Frinton on Sea
APPROVAL		

21/01433/TCA	2 No. Horse Chestnut – fell, 1 Norweigen Spruce – fell as dying.	3 Greys Farm Close Kirby Le Soken
REFUSAL – lack of information.		

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 26 AUGUST 2021**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>
21/01436/TPO	8 No. English oak – Crown lift the east side of the crowns to approx.4m to allow for boundary fences to be erected and to reduce selected limbs on the eastern side of the crown to reduce the over hang in to the new purposed development gardens.	Land at Turpins Farm Elm Tree Avenue Kirby Le Soken
APPROVAL		
21/01439/TCA	1 No. Palm – remove.	47 Upper Fourth Avenue Frinton on Sea
REFUSAL		
21/01442/TCA	1 No. Yew – reduce by 2m, 1 No. Bay Tree – reduce by 2m, 1 No. Portuguese laurel – reduce by 2m, 1 No. palm – reduce by 2.5m.	Blue Shutters 24 Third Avenue Frinton on Sea
APPROVAL		

## SCHEDULE OF ACCOUNTS PAYABLE - NO. 8

26 August 2021

			Net	Gross
<b><u>General:</u></b>				
1.	Barclaycard	Misc. } Post Office Uniforms	85.32	102.38
		} Plastic Barrier Mesh Fencing	16.66	19.99
		} Chairs	99.99	99.99
		} Zoom Charges	11.99	11.99
2.	British Gas	Electricity Meter Number 2	95.67	100.45
3.	BT	Telephone Services	108.22	129.86
4.	Accent Stationers Ltd.	Stationery & Paper Towels	46.30	55.56
5.	Autoprint	Market Receipt Books	141.00	169.20
6.	Bunzl Cleaning & Hygiene Supplies	Toilets: Cleaning Supplies	253.59	304.31
7.	Birchwood Garden Services	Maintenance	1893.00	1893.00
8.	Essex Cleaning Services	Shelter Cleaning	520.00	520.00
9.	Kirby Allotment Society	Maintenance	65.00	65.00
10.	PKF Littlejohn LLP	Audit Fees	1300.00	1560.00
11.	Dunmow Waste	Confidential Waste	60.00	72.00
12.	R & AJ Barnes	Shelter repairs	140.00	140.00
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			4836.74	5243.73

### **Columbine Centre:**

13.	Automated Systems Group Ltd	Copier Charges	13.13	15.76
14.	Corona Energy Retail 2 Limited	Gas	722.82	867.38
15.	Worldpay	Credit Card Machine Charges	35.06	40.07
16.	Bunzl Cleaning & Hygiene Supplies	Cleaning Supplies	56.50	67.79
17.	TTSS Ltd.	Restocking Fee	73.00	87.60
18.	TTSS Ltd.	Intruder & Access System Services	165.00	198.00
19.	Ofcom	Licence renewal	84.00	84.00
20.	Veolia ES (UK) Ltd.	Empty of Bins	173.10	207.72
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			1322.61	1568.32

**Cumulative Total**

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£6159.35	£6812.05
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