

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at the Council House, Frinton-on-Sea,
Thursday, 28th October 2021 commencing at 7.15pm**

Present:

Councillors Mrs A. Oxley Town Mayor
E.T. Allen (Deputy Town Mayor), P. Clifton, Mrs I. Johnson, Mrs D. Miles (arrived at 7.30pm), Mrs F.D.A. Robertson, D. Oxley, N.W. Turner and Miss P. Walford.

Absent:

Councillors Mrs A. Davis, T. Abrahams, J. Bray, C. Keston, Mrs L. Allen, M. Platt, Fiona Knowles.

In Attendance:

Mr J.S. Wedge – Town Clerk
Mrs J. Petts – Administrative Officer (acting)

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APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mrs A. Davis, T. Abrahams, J. Bray, C. Keston, Mrs L. Allen, M. Platt, Fiona Knowles.

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TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor said she had been invited to the opening of a Century Gardens at Kennedy Way, Clacton. She also had a tour around the new doctor's surgery at Clacton.

The Town Mayor also informed members of her attending a ceremony in Brightlingsea to recognise 100 years of the Royal British Legion.

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ADJOURNMENT OF MEETING

It was moved, seconded and

RESOLVED

that the Town Council be adjourned at 7.20pm to enable members of the public to ask questions and Members to respond.

A resident commented about a number of matters he was unhappy with including the post office, parking in Frinton, police action in relation to parking, any increase in the precept, professional

advice with regard to purchasing the Columbine Centre freehold and Agar Road. Finally, he asked a question about the professional advice taken when purchasing Agar Road?

Councillor E.T. Allen responded to each of the above matters. It was noted that the Town Council approved a sum of money to bid for Agar Road in what was an auction process and that advice had been sought about land values.

There being no further comments or questions from the public it was moved, seconded and
RESOLVED

that the Town Council be reconvened at 7.40pm.

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TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

Members indicated that they may be reconsidering this matter at District Council level.

The Council considered a list of proposals for development and recommended accordingly as described on the schedule.

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OTHER PLANNING MATTERS

**PLANNING APPLICATIONS – SEPTEMBER
2021**

From a total of 38 decisions made by Tendring District Council for the Town Council area in the month of September 2021 the following planning application were at variance with the Town Council's known recommendations.

<u>REF.NO.</u>	<u>TOWN</u>	<u>DISTRICT</u>
<u>21/000543/LBC & 21/00544/FUL</u>	<u>REFUSAL</u>	<u>APPROVAL</u>
Proposed single storey rear extension and construction of a detached garage/workshop, including the demolition of an existing lean-to structure and garage. White Ladies 205 Thorpe Road Kirby Cross.		
<u>21/01007/FUL</u>	<u>REFUSAL</u>	<u>APPROVAL</u>
Erection of three-bedroom single storey dwelling with associated parking provision, vehicular access, landscaping, cycle store and refuse storage. 56/67 Butchers Lane Walton on the Naze.		
<u>21/01439/TCA</u>	<u>REFUSAL</u>	<u>APPROVAL</u>
1 No. Palm – remove. 47 Upper Fourth Avenue Frinton on Sea.		
<u>21/01192/FUL</u>	<u>REFUSAL</u>	<u>APPROVAL</u>
Proposed detached single storey annexe. 65 Second Avenue Frinton on Sea.		

Councillor N.W. Turner noted that cutting down an oak tree had been refused by Tendring DC which was a rare decision.

Councillor Mrs F.D.A. Robertson asked if a letter could be sent asking planning officers to look into building works at Cedar Close asking what permissions have been granted for this.

Councillor P. Clifton noted that a public meeting had been set up for 6.30pm on Friday 29th October 2021 to discuss the proposed solar farm on land between Kirby Cross and Kirby-Le-Soken. He would be chairing this meeting and doing a short introductory presentation. He also mentioned that information on this project would be displayed on 16th/17th November 2021 at St. Michaels Hall, Kirby Le Soken.

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REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor D. Oxley reported that he had a good meeting with the Walton Naze charity.

Councillor Mrs D. Miles asked members to let her have any transport issues as she had a Transport Group meeting to attend in November.

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TO FORMALLY CONSIDER A REQUEST FROM LINDEN HOMES TO STORE THE TOWN SIGN WHEN THEY UNDERTAKE WORKS AT THE HALSTEAD ROAD/HOLLAND ROAD JUNCTIONS OF FRINTON ROAD AND APPROVE THEIR PROPOSALS FOR REPLACING THE BUS STOP (herewith).

At the last meeting Councillor M. Platt had requested that Linden Homes be asked to formally seek permission to remove the Town Council's sign and bus stop. The Town Council discussed this request it was agreed that the Clerk would write to Linden Homes asking them to renovate the sign, replace the existing bus stop with a heritage bus stop and relocate the old bus stop to Naze Park Road where there is a bus stop without a shelter.

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REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH COUNTY COUNCILLOR MARK PLATT

An updated register had been included within the papers circulated and in the absence of Councillor M. Platt no discussion ensued.

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OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS

Councillor E.T Allen requested that a letter be sent to the Leader of Tendring DC and Councillor Giuliani supporting the application to turn Imperial Hall, Pole Barn Lane into a community Asset. Members agreed that this should be done.

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SCHEDULE OF ACCOUNTS – NO 11

There being no comments or questions it was moved, seconded and

AGREED

that item (a) Schedule of accounts No 11 in the sum of £15,051.65 gross be approved for payment.

INCOME & EXPENDITURE REPORTS FOR SEPTEMBER 2021

Members had received the Income & Expenditure reports along with the Investment and Bank Reconciliations report for September 2021. There were no comments on these reports.

INTERNAL AUDIT REPORT 2021/21

The Internal Audit Report as circulated was noted as a good report that showed robust financial systems are in place. The Town Mayor offered her appreciation to the Clerk and his staff for their work in this area.

AUTHORISED SIGNATORY

The Town Council agreed that the new Town Clerk, Jennifer Woodland, should be given full authorised signatory signing permissions when she starts work on 8th November 2021 and that the current Town Clerk, Jerry Wedge should be removed from authorised signatory status when he leaves the Town Council on 31st January 2022 and it was moved, seconded and

AGREED

That the new Town Clerk, Jennifer Woodland, should be given full authorised signatory signing permissions when she starts work on 8th November 2021.

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CLERK'S REPORT

TO AGREE WHICH COUNCILLOR WILL LAY WREATHS AT WHICH LOCATION FOR REMBERANCE DAY

Members agreed which councillors would lay wreaths at various locations on Remembrance Day.

PUBLICATIONS

Receipt of the following were noted.

Local Councils Update – October 2021

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MINUTES OF THE ORDINARY MEETING

It was moved, seconded and

RESOLVED

that the Minutes of the Ordinary Meeting of the Town Council held on 7th October 2021 (pages 96 – 109) be approved as a true record to be signed by the Town Mayor at the next possible opportunity.

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MATTERS ARISING FROM THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON 7th OCTOBER 2021

Councillor Mrs D. Miles noted that she is still working on getting the post office in Walton on the Naze to open for longer hours.

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ANY OTHER MATTERS WHICH THE CHAIRMAN CONSIDERS URGENT

As there were no matters that were considered urgent, the Town Mayor thanked those present for their attendance and closed the meeting at 8.27pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 28 OCTOBER 2021

APPLICATION NO./	PROPOSAL	LOCATION
21/01640/FULHH Wendy Gregory	Proposed garage conversion to side elevation with raised roof line.	199 Thorpe Road Kirby Cross
Approval		
21/01518/FULHH Mr & Mrs Tidmarsh	Single storey side extension and alterations to rear elevation. (Following demolition of garage).	64 Horsey Road Kirby Le Soken
Approval		
21/01537/OUT Mr Melvyn Reid	Outline planning application with all matters reserved for the Construction of three bungalows.	Land Northeast of Pork Lane Great Holland
Refusal – outside the village envelope		
21/01688/FULHH Mrs Miller	Proposed single storey rear flat roof extension.	8 Audley Way Frinton on Sea
Approval		
21/00815/FUL <u>AMENDED</u>	Proposed conversion of existing buildings and change of use to form 9 self-contained apartments.	Coastguard Station Ease Terrace Walton on the Naze
Refusal – the amended plan has not addressed the overdevelopment of the site, or the high risk of flood, it is not in keeping with the heritage of the area and Town Council will follow the advice of the Historic Officer.		

21/01541/FULHH C/A <u>AMENDED</u>	Proposed two storey extension to rear and side and single storey extension to rear. Proposed first floor extension over existing garage and utility room and existing garage to be converted to new habitable room.	Redwood First Avenue Frinton on Sea
Refusal – when the Historic Officer comments on the Amended plan then the Town Council will send recommendations to Tendring District Council		
21/01710/TCA Mr Timothy Warren	1 Bay Tree (dead) with intertwined Buddleia – fell.	146 Connaught Avenue Frinton on Sea
Approval		
21/01712/TCA Mr Skeate	Several Trees (Cherry, Acacia, Crab Apple) overhanging from neighbouring property – reduce back to boundary line.	42 Second Avenue Frinton on Sea
Approval		
21/01763/TPO Alistair Simmons	1 No. Oak – reduce by 30%.	99 Kirby Road Walton on the Naze
Approval		
21/01774/TCA Frinton Lawn Tennis Club	1 No. Conifer hedge – Reduce by 2 metres.	Frinton Lawn Tennis Club 36 Holland Road Frinton on Sea
Approval		
21/01794/TCA Cochrane Tree Services Ltd.	1 No. Eucalyptus – Re pollard.	Saltings 26 The Crescent Frinton on Sea
Approval		
21/01795/TCA Cochrane Tree Services Ltd	1 No. Sweet Chestnut – remove.	1 Holland Road Frinton on Sea
Approval		

21/01796/TCA Cochrane Tree Services Ltd	1 No. Willow – Pollard.	60 Third Avenue Frinton on Sea
Approval		

SCHEDULE OF ACCOUNTS PAYABLE – NO. 11

28 OCTOBER 2021

<u>General:</u>		Net	Gross
1. Barclaycard	Zoom	11.99	11.99
2. BT	Telephone Services	107.75	130.10
3. British Gas	Electricity	98.37	103.28
4. BNP Paribas Leasing Solutions Ltd	Copier Charges	414.00	496.80
5. Worldpay	Charges	35.21	40.25
6. Newsquest	Job Advert	1372.13	1646.56
7. Ellisons Solicitors	Kirby Le Soken Allot.	1000.00	1200.00
8. Parkers	Benches	1612.50	1935.00
9. Alex Robinson Electrical Ltd.	Defib Cabinet Install	100.00	120.00
10. Kirby Allotment Society	Ground Maintenance	65.00	65.00
11. Heelis & Lodge	Interim Internal Audit	300.00	300.00
12. Birchwood Garden Services	Maintenance	1543.00	1543.00
13. Morley Riches & Ablewhite	Service Charge C.Hse	707.25	848.70
14. Design Clark Ltd.	Signwriting-Mayor	80.00	80.00
15. BT	Broadband Services	98.40	127.68
16. AJ Property Maintenance	Repair Skate Park	90.00	90.00
17. Tendring District Council	Market rates and rent	772.60	772.60
18. Frinton Training Services Ltd	First Aid Course	550.00	660.00
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		8958.20	10170.96
<u>Columbine Centre:</u>			
19. Corona Energy	Gas	532.10	638.52
20. Bowling Garrard	Fire Alarm Maintenance	168.00	201.60
21. Booker	Bar	202.81	239.98
22. AJ Property Maintenance	Repairs Toilets	160.00	160.00
23. Tower Security (Tendring) Ltd	Security	189.30	227.16
24. Bunzl Cleaning&Hygiene Supplies	Cleaning Supplies	84.23	101.07
25. Veolia	Empty of Bins	141.13	169.36
26. Total Carpet Cleaning	Ground Floor Hallway	150.00	150.00
27. Bowling Garrard	5 Year Test & Inspection	1140.00	1368.00
28. Tendring District Council	Land Rent	1625.00	1625.00
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		4392.57	4880.69
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	Cumulative Total	£13350.77	£15051.65

