

28th April 2022

To all Members of the Town Council

I must summon you to the **Annual Meeting** of the Town Council of Frinton and Walton Town Council to be held **at The Council House, Triangle Shopping Centre, Frinton on Sea CO13 0AU** on 5th May 2022 commencing at 7.15pm, for the transaction of the under-mentioned business.

Members are reminded to declare any interests as they arise on the agenda.

Mrs J Woodland
Town Clerk

AGENDA

1. **Apologies for absence**
2. **Retiring Town Mayor's Announcements**
3. **To elect a Town Mayor for the ensuing municipal year**
Retiring Town Mayor bestows Chains of Office to elected Town Mayor
4. **Town Mayor to sign the Declaration of Acceptance of Office**

5. **To appoint a Deputy Town Mayor for the ensuing municipal year**
Town Mayor bestows Chains of Office to elected Deputy Town Mayor
6. **Deputy Town Mayor to sign the Declaration of Acceptance of Office**
7. **To appoint members to the Recreation & Amenities Committee, the Personnel Committee and the Town Council's working parties (currently Estimates, and Crime & Disorder) for the ensuing municipal year (see Appendix A for previous membership)**
8. **To appoint representatives to outside bodies for the ensuing municipal year (see Appendix B)**
9. **To approve the minutes of the Town Council Meeting held on the 20th May 2021 (pages 1-6)**
10. **Date and time of next Full Town Council Meeting**