

**TOWN COUNCIL OF FRINTON AND WALTON**

**MINUTES of an Ordinary Meeting of the Town Council  
held at the Council House, Frinton-on-Sea,  
Wednesday 30<sup>th</sup> March 2022 commencing at 7.15pm**

**Present:**

Councillors	CLr Ann Oxley	Town Mayor
	CLr E.T Allen	Deputy Town Mayor

T. Abrahams, Mrs L. Allen, Mrs I. Johnson,  
Mrs F. Robertson, D. Oxley, P. Clifton  
Ms F. Knowles, N. Turner, Miss P. Walford

**Absent:**

None

**In Attendance:**

Mrs J Woodland – Town Clerk  
Mrs M Townsend - Deputy Town Clerk  
4 Members of the Public

**269**

**APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Mrs A. Davis, M. Platt, C. Keston, J. Bray, Mrs D. Miles

**270**

**TOWN MAYOR'S ANNOUNCEMENTS**

The Mayor raised the issue of high cases of Covid-19 in the area and offered the members the choice as to whether meetings in the immediate future should continue to be held in the Chamber or whether to consider a move to The Columbine Centre. It was agreed to hold meetings in the Columbine Centre providing the centre was available for use during the times/dates of meetings.

**271**

**ADJOURNMENT OF MEETING**

**RESOLVED** that the Town Council be adjourned to enable members of the public to ask questions and Members to respond.

The Town Mayor adjourned the meeting at 7.25pm

In response to questions raised by the public: -

- a. The Mayor agreed that the Clerk would take an action to correspond with Cllr M. Platt regarding an update to the condition of the pavements in Warde Chase, Walton.

- b. Cllr E.T Allen clarified that The Spinney does not appear on the Asset Register as the land is not owned by the Town Council. Cllr E.T Allen also clarified that the Columbine Centre does appear as an asset because the Town Council do own the Columbine Centre building.
- c. In response to dissatisfaction raised regarding various issues in the local area, particularly Frinton, Cllr E.T Allen confirmed he had sent photographs of illegal parking on Frinton Greensward to Tendring District Council and is awaiting a reply. Cllr N. Turner commented that he had received an update from Tendring District Council regarding the Summer Plan which is due to be published within the next two weeks. Cllr N. Turner highlighted the issue of no PCSO's apparently being available to attend to the disorder. Cllr E.T Allen and The Mayor both shared the frustrations being experienced by the member of the public over the apparent lack of action from the district council over the various issues highlighted which included dog fouling, overflowing waste bins along the seafront and motorists speeding.

**RESOLVED** that the Town Council be reconvened at 7.38pm

**272**

**TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2**

- a. The Council considered a list of proposals for development and recommended accordingly as described on the schedule.
- b. There were no other planning matters for information
- c. There was no action following the removal of hedging along Elm Tree Avenue/Turpins Farm (20/00307/DETAIL) as the Developer intends to replant it.

**273**

**REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES**

Cllr E.T Allen updated members that he had attended the Frinton Community Association committee meeting as an observer and commented on what he thought was a very positive and proactive meeting.

**274**

**GAZPROM ENERGY SUPPLY**

Members considered the quotation provided to aid consideration as to whether the Town Council changes energy supplier from Gazprom due to its links with Russia and the current Russia/Ukraine war. Cllr P. Clifton recommended that the Town Council defers to make any decision at the current time due to possible intervention from the UK Government.

**RESOLVED** to remain with Gazprom for the foreseeable future pending any update from Government / NALC National Association of Local Councils.

**275**

**OPERATION LONDON BRIDGE**

Cllr N. Turner suggested that the closing of the Letter of Condolence should read, 'Your Loyal Subject' if sent from The Mayor, or 'Your Loyal Servants' if sent from the Council as a collective.

**RESOLVED** Operation London Bridge Policy be adopted with the revised ending to the Letter of Condolence as above.

**276**

**LIGHTING OF THE NAZE BEACON**

Members discussed and agreed Town Council representation in response to the invitation received from The Naze Protection Society for the proposed Lighting of the Beacon Ceremony at The Naze to mark the Platinum Jubilee on the evening of June 2<sup>nd</sup>, 2022.

It was discussed that in previous years, the beacon at The Leas in Frinton had been lit although members were not aware of any plans for this year. Cllr N. Turner advised he would make contact to find out the possibilities.

**277**

**QUEENS GREEN CANOPY ITEMS FOR PURCHASE**

Members discussed the proposed A4 sized plaque available to order from the Royal British Legion for erection at Agar Road Gardens to dedicate the five newly planted trees to The Queens Green Canopy initiative in celebration of the Platinum Jubilee.

Members indicated they may like to plant and dedicate a tree in The Spinney to which the Clerk advised this would need to be an agenda item for the next meeting.

**RESOLVED** to purchase the A4 sized plaque for a cost of £108.32 net of VAT (to come from budget '105/4074 Open Spaces/Agar Road' but excluding the suggested stakes as members wished to source an alternative sturdier base for it, for which the Clerk will research pricing and options.

**278**

**GARDENING CONTRACT TENDER**

Members considered the quotations received for the tender exercise for the Garden Maintenance Contract for The Spinney and Agar Road Gardens for the contract period May 2022-Apr 2025 (with the option to extend for a further year thereafter).

**RESOLVED** to award the contract to Quote B, which the Town Council is now able to identify as the existing contractor, Birchwood Garden Services. Costs are to be apportioned as per the quotation between 105/4072 Open Spaces/The Spinney and 105/4074 Open Spaces/Agar Road.

**279**

**ANNUAL ASSET REGISTER APPROVAL**

Members reviewed the Asset Register for March 2022.

**RESOLVED** that the Town Council approves the Asset register dated March 2022.

**280**

**REGISTER OF MATTERS**

Cllr N. Turner provided an update on the issues highlighted on the Register of Matters on behalf of Cllr M. Platt in his absence, of which have been updated to the Register.

**281**

**OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS**

There were no reports.

**282**

**SCHEDULE OF ACCOUNTS – NO 18**

Members received a revised schedule 18, tabled at the meeting due to the 2021/2022 financial year end.

Members received the Income & Expenditure report with the Investment and Bank Reconciliation Report for February 2022.

**RESOLVED** that the revised tabled schedule of accounts No 18 in the total sum of £43002.58 nett and £45072.45 gross be approved for payment.

**283**

**CLERKS REPORT**

Members received the Clerks Report.

**284**

**REPORT OF THE CRIME AND DISORDER WORKING PARTY**

Members received the report of the Crime and Disorder Working Party held on the 31<sup>st</sup> January 2022 and considered the recommendation for a public meeting with Essex Police.

**RESOLVED** that a public meeting with Essex Police would be beneficial and asked the Clerk to organise.

**285**

**MINUTES OF THE MEETING OF THE TOWN COUNCIL 10<sup>TH</sup> MARCH 2022**

**RESOLVED** that the minutes of the Ordinary Meeting of the Town Council held on 10<sup>th</sup> March 2022 (pages176-186) be approved as a true record to be signed by the Town Mayor.

**286**

**MATTERS ARISING FROM PREVIOUS ORDINARY MEETINGS**

There were no matters arising.

The Town mayor thanked all in attendance and closed the meeting at 8.46pm

**Date of Meeting Thursday 21<sup>st</sup> April 2022**

TOWN MAYOR

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**MEETING HELD 30 MARCH 2022**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>
<u>22/00301/FULHH</u> Mr & Mrs Cullen & Gearing	Proposed erection of two storey rear extension with velux rooflights, garage conversion with front extension, single storey front extension and new side windows.	25 Holmbook Way Frinton on Sea
	<b>RECOMMEND APPROVAL</b>	
<u>22/00143/FUL</u> Mr Nikes Gami - The Showroom Ltd	Proposed refurbishment of the existing Class E unit to form a new store unit with large storage area, including new shop front.	Unit 5A Claire Road Kirby Cross
	<b>RECOMMEND APPROVAL</b>	
<u>22/00119/ADV</u> Mr Nikes Gami - The Showroom Ltd	Proposed externally illuminated aluminum signage.	Unit 5A Claire Road Kirby Cross
	<b>RECOMMEND APPROVAL</b>	
<u>22/00386/NMA</u> Mr Stephen Hutley <b><u>Information Only</u></b>	Non-material amendment to 20/00858/FUL sought for the addition of window.	83 Clays Road Walton on the Naze
	<b>NOTED</b>	
<u>22/00363/VOC</u> Mr Anthony Neale	Variation of conditions 2 of 20/00476/FUL to alter the approval from a two bedroom to a three bedroom chalet type building.	26 Vista Avenue Kirby Le Soken
	<b>RECOMMEND REFUSAL on the grounds that it is out of keeping with the street scene, tandem parking and does not seem to have adequate garden space.</b>	
<u>22/00394/FULHH</u> Mr J Hooren	Proposed erection of a single storey side extension and porch (Following demolition of front porch, garage and extension), single storey rear extension with glazed roof lanterns and replacement roof over existing extension (Following demolition of conservatory and felt roof) and chimney stack removal.	23 Frinton Road Kirby Cross
	<b>RECOMMEND APPROVAL</b>	

<u>22/00425/FULHH</u> Mr & Mrs Chamberlain	Proposed single storey part rear and part side extension.	102 Clays Road Walton on the Naze
	<b>RECOMMEND APPROVAL</b>	
<u>22/00350/FULHH C/A</u> Mr Mark Holden	Proposed installation of a glass veranda over the kitchen bi-fold doors in the rear enclosed garden (south elevation) including a retractable awning suspended underneath the veranda. Proposal includes a garden shed with pent roof to be installed in the garden in the southeast corner.	7 Willow Cottage Rex Mews Fourth Avenue Frinton on Sea
	<b>RECOMMEND APPROVAL</b>	
<u>22/00431/NMA</u> Taylor Wimpey UK Ltd <b>Information Only</b>	Non-material amendment sought for application 19/01269/DETAIL – Updaters to the approved scheme: landscaping in the central open space, fence to the north western boundary, surfacing of parking spaces, positions of plots 67/68 and 71/72 and driveway to plots 62-64.	The Laurels Land to South of Thorpe Road Kirby Cross
	<b>NOTED</b>	
<u>22/00079/LUPROP</u> Mr and Mrs M Wooller <b>Information Only</b>	Erection of single storey extension.	169 Walton Road Walton On The Naze
	<b>NOTED</b>	
<u>22/00396/TELLIC</u> <b>Information Only</b>	Proposed removal of 3 No. antennas and the installation of 3 No. replacement antennas on new antenna support poles fixed to the building. Installation of 1 No. equipment cabinet within the existing building, and ancillary development thereto.	Kings House 28 The Esplanade Frinton on Sea
	<b>NOTED</b>	
<u>22/00375/TCA</u> Mr William Dangerfield	1 No. Tree – remove.	99 Old Road Frinton on Sea
	<b>RECOMMEND APPROVAL</b>	
<u>22/00459/TCA</u> Mrs Gwen Rand	1 No. Conifer – remove.	56 Third Avenue Frinton on Sea
	<b>RECOMMEND APPROVAL</b>	
<u>22/00462/TCA</u> Mr G Harris	2 No. Conifer – fell.	10 Upper Third Avenue Frinton on Sea
	<b>RECOMMEND APPROVAL but ask that suitable replacements are planted</b>	

<u>2200477/TPO</u> Mr Tom South	1 No. Poplar – pollard.	Denneboom Westbury Road Great Holland
	<b>RECOMMEND APPROVAL</b>	
<u>22/00503/TCA</u> Cochrane Tree Services Ltd	2 No. Willow – reduce.	42 Fourth Avenue Frinton on Sea
	<b>RECOMMEND APPROVAL</b>	
<u>22/00505/TCA</u> Mr Grayston	1 No. Willow – Re-pollard back to previous cutting points, approx.40% reduction overall.	Glenord First Avenue Frinton on Sea
	<b>RECOMMEND APPROVAL</b>	

**SCHEDULE OF ACCOUNTS PAYABLE - NO. 18, 30 March 2022****General:**

			Net	Gross
1.	Barclaycard	Misc.} Telephone Headsets	44.25	53.10
		} Book & Sign	49.92	59.90
		} Zoom Pro	11.99	11.99
		} Phone	41.66	49.99
		} Defib, Wall Bracket, Pads	1217.97	1461.56
		} Market Barrier	91.64	109.98
2.	BT	Telephone Services	351.54	421.85
3.	Bunzl Cleaning Supplies	Toilets Cleaning Products	150.23	180.27
4.	Gazprom Energy	Electricity	250.93	301.12
5.	Castle Water	Water – PBL Allotments	56.48	56.48
6.	Castle Water	Water – Council House	113.98	113.98
7.	1 <sup>st</sup> Step Management Services Ltd.	Payroll Services	747.50	897.00
8.	Accent Stationers Ltd.	Stationery	191.95	230.34
9.	Birchwood Garden Services	Plants Supply	100.00	100.00
10.	Birchwood Garden Services	Maintenance	1348.00	1348.00
11.	Mr James Choat	Tree Survey	525.00	525.00
12.	DKS-IT	IT Support & Supply	973.94	973.94
13.	Edwards	Post Office – Carpentry Services	310.00	372.00
14.	Microsoft	Licenses Subscription Charge	676.80	812.16
15.	Rialtas Business Solutions	System Fee Re. VAT Digital	59.00	70.80
16.	Bunzl Cleaning Supplies	Toilets Cleaning Materials	164.18	197.02
17.	Swish Hygiene Services	Toilets – Sani Service	33.28	39.93
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			7510.24	8386.41

**Columbine Centre:**

18.	Worldpay	Credit Card Machine Charges	50.03	58.04
19.	Corona Energy Retail 2 Ltd	Gas	1795.39	2154.47
20.	Gazprom Energy	Electricity	1125.90	1351.08
21.	Bunzl Cleaning Supplies	Cleaning Supplies	174.10	208.91
22.	Booker Ltd.	Bar/Catering Supplies	181.22	211.62
23.	Euro Fire Ltd.	Extinguisher Service	97.50	117.00
24.	PPL PRS Ltd.	Licence	1267.07	1520.48
25.	Bunzl Cleaning Supplies	Cleaning Supplies	60.16	72.19
26.	Bunzl Cleaning Supplies	Cleaning Supplies	187.73	225.27
27.	Macey Marriott	Hirer Refund re 16.04.22.	85.00	85.00
28.	Swish Hygiene Services	Sani-Service	49.92	59.90
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			5074.02	6063.96

**New Year 2022/2023 General:**

29.	Tendring District Council	Rates – Council House	6237.50	6237.50
30.	Tendring District Council	Rates Beach Hut 1	239.52	239.52
31.	Tendring District Council	Rates Beach Hut 2	239.52	239.52
32.	Tendring District Council	Skate Park - Land Rent	250.00	250.00
33.	Tendring District Council	Toilets – Rent	1050.00	1050.00
34.	Tendring District Council	Market – Rent & Rates	772.60	772.60
35.	Morley Riches & Able White	Service Charge	707.35	848.82
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		9496.49	9637.96
<b><u>New Year 2022/2023 Columbine Centre:</u></b>			
36.	Tendring District Council Rates- Columbine Centre	8732.50	8732.50
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		8732.50	8732.50
<b>Cumulative Total</b>		<b>£30813.25</b>	<b>£32820.83</b>

**SCHEDULE OF ACCOUNTS (Page 2) - NO. 18**

**Additional Schedule Tabled 30 March 2022**

		Net £	Gross £
<b><u>General:</u></b>			
37.	Accent Stationers Ltd. Stationery	80.94	97.13
38.	A Oxley Mayors Allowance	900.00	900.00
39.	Sound & Vision Electronics Replacement Microwave	62.50	75.00
40.	T.J's Window Cleaning Services Window Cleaning	20.00	20.00
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		1063.44	1092.13

**Columbine Centre:**

41.	A Joshua Maintenance & Defib install.	220.00	220.00
42.	Bowling Garrard Electrical Fire Alarm Maintenance	168.00	201.60
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		388.00	421.60

**New Year 2022/2023**

**General:**

43.	Arthur J Gallagher Insurance Insurance	10737.89	10737.89
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		10737.89	10737.89

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<b>Cumulative Total (Schedule Page 1 &amp; 2)</b>		<b>£43002.58</b>	<b>£45072.45</b>