

25th May 2022

To all Members of the Town Council

I must summon you to an **Ordinary Meeting** of the Town Council of Frinton and Walton to be held **at The Council House, Triangle Shopping Centre, Frinton on Sea CO13 0AU** on 1st June 2022 commencing at 7.15pm, for the transaction of the under-mentioned business.

Mrs J Woodland
Town Clerk

A G E N D A

1. **Apologies for Absence**
2. **Declaration of Members Interests**
To receive any pecuniary or personal interests relating to items detailed on the agenda
3. **Town Mayor's Announcements**
4. **To adjourn the Town Council Meeting**
5. **Public Questions and Town Council Response During This Period of Adjournment**
The period designated for public participation at a meeting in accordance with Standing Order 3(e) shall not exceed 15 minutes, unless directed by the Chairman of the meeting. Subject to Standing Order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with Standing Order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chairman may direct that a written or oral response be given.
6. **To Reconvene the Meeting**

7. **Town Planning**

To consider plans for development on the list (herewith) and any others received between the despatch of the agenda and the date of the meeting (full list to be circulated)

8. **Other planning matters for information only**

Determinations at Variance to the Town Council's Recommendation:

•**TDC App. No.22/00030/DETAIL**– Application for approval of all reserved matters; for the erection of 7 bungalows - Land adjacent Hollyoak, Great Holland
Approval by TDC – Town Council recommended refusal

•**TDC App. No./21/0184/FUL**– Application for construction of 1 new dwelling – Malting Forge, Kirby Le Soken
Approval by TDC – Town Council recommended refusal

•**TDC App. No.22/00625/TPO**– Application to remove 2 oaks – 14 Buckfast Avenue, Frinton on Sea
Approval by TDC – Town Council recommended refusal

•**TDC App. No.22/00085/FULH**– Proposed extension and alterations – Beccles, Rainham Way, Frinton on Sea
Refused by TDC – Town Council recommended approval

9. **Naming of Roads – Phases 4 & 5 Finches Park, Kirby Cross**

To receive details of proposed new road names for Phases 4 & 5 of the Finches Park development, to either agree or provide revisions

10. **Naming of Roads – New Development Turpins Farm**

To receive details of proposed new road names for Turpin Farm, Kirby Le Soken, to either agree or provide revisions

11. **Columbine Centre Roof Repair**

To receive written details of quotations for urgent repairs required to the roof of the Columbine Centre and approve as appropriate

12. **To Receive Any Reports from Members Representing the Town Council on Outside Bodies**

13. **Parking Concerns Harold Grove/Connaught Avenue**

To receive a written reply from Tendring District Council in response to the letter written by the Clerk requesting support from TDC with parking issues identified at the junction of Harold Grove and Connaught Avenue (Minute 294 of the 21st April 2022), and to agree next action.

14. Social Media

(a) To receive a written report for approval to implement a Facebook social media account for the Town Council

(b) To receive a written social media Policy for approval

15. Register of Matters

To receive a written report of issues relating to Highways that members have raised with Essex County Council, as recorded on the Register

16. Other Local Matters Where Action May be Required from Other Organisations

To discuss various local infrastructure matters where action is required from other organisations, such as Tendring DC to improve the local environment, including Young People's Facilities, Trees, Signs, Lighting and Seafront matters.

17. Exclusion of Press and Public

To resolve pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude Press and Public from the meeting for the following item of business because of its special and confidential nature:

- To receive and approve the confidential document System of Internal Control & Risk Assessment and note any recommendations

18. System of Internal Control & Risk Assessment

To receive and approve the confidential document System of Internal Control & Risk Assessment and note any recommendations

19. To Reconvene the public meeting of the Town Council

20. Independent Review of Accounts

To appoint an independent member to periodically review the bank reconciliation

21. Financial Matters

- To approve the Schedule of Accounts Payable Schedule 3 (herewith)
- To receive the Income & Expenditure reports with Investment and Bank Reconciliation reports for April 2022 (herewith)
- To approve the Year End Accounts 2021/22

22. Internal Audit

- To receive the annual Internal Audit Report 2021/22 and any recommendations (herewith)
- To approve the re-appointment of Heelis & Lodge Local Council Services as Internal Auditor for 2022/23

23. Annual Governance & Accountability Return Section 1 – Annual Governance Statement

To receive and approve the Annual Governance Statement Section 1 of the AGAR

24. Annual Governance & Accountability Return Section 2 – Accounting Statements

- To consider the accounting statements in Section 2 of the AGAR
- To approve the accounting statements by resolution
- To approve the Mayor to sign and date the accounting statement

25. Clerks Report

To receive the written report of the Clerk and consider any necessary action

26. Minutes of the Meeting of the Town Council 12th May 2022

To confirm the minutes of the Meeting of the Town Council held on 12th May 2022 (Pages 7-17) as a true record and the Town Mayor to sign them accordingly (herewith)

27. Matters Arising from the Minutes of the Meeting of the 12th May 2022

To consider any matters arising from the above Minutes not discussed elsewhere on the agenda

28. Date of next meeting

The next ordinary meeting of the Town Council will be held on Thursday 23rd June 2022, at the Triangle Shopping Centre, Frinton on Sea, commencing at 7.15pm

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 1st JUNE 2022

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
22/00622/FUL Police, Fire & Crime Commission for Essex	Proposed change of use of former police station sui-generis use to residential (C3) use (single residential dwelling).	Police Station Martello Road Walton on the Naze
22/00640/FUL Mr S Sibley	Proposed four town houses and one flat over carport.	Land at Arthur Ransome Way Walton on the Naze
22/00641/FULHH C/A Mr & Mrs T Dalton	Proposed demolition of existing shed and erection of an enlarged shed.	Red Roofs 81 Second Avenue Frinton on Sea
22/00660/ROC Mr P Smith	Removal of conditions 20 and 22 of approved application 17/01988/FUL.	Land off Kirby Road Great Holland
22/00690/FUL Kaizen UK Developments Ltd	Proposed one new dwelling.	211 Walton Road Walton on the Naze
22/00707/FULHH Mr James Dixon	Proposed roof and garage conversion with internal alterations.	118 Kirby Road Walton on the Naze
22/00718/DISCON Taylor Wimpey London	Discharge of condition 7 (Details of cycle parking for those properties without a garage) of application 20/00307/DETAIL.	Turpins Farm Elm Tree Avenue Kirby Le Soken
22/00722/FULHH C/A Mr David Slade	Proposed removal of existing flat garage roof and replace with new gable roof with velux window.	78 Third Avenue Frinton on Sea
22/00733/FULHH Mr Oxley	Proposed single storey rear extension following demolition of conservatory.	75 Clays Road Walton on the Naze
22/00241/FUL Walton Community Centre – Jonathan Geldard	Proposed application to site a second storage container adjacent to the existing container.	Walton Centre for Community Education Standley Road Walton on the Naze
22/00655/FULHH Mr Christopher Long	Proposed reposition of side fence to boundary line.	Seaville 78 Woodberry Way Walton on the Naze
22/00812/FULHH Mr Woolley	Proposed single storey front extension to replace existing porch, single storey rear extension to replace existing conservatory, replacement windows and doors and internal alterations.	3 Coastguard Cottages East Terrace Walton On The Naze
22/00819/FULHH Mr & Mrs Miles	Proposed single and two storey rear extension and porch to front elevation.	205 Halstead Road Kirby Le Soken

22/00826/FULHH Mr Robert Derrick	Proposed ground floor extensions and alterations to roof creating accommodation.	Canford Westbury Road Great Holland
22/00844/LBDISC SPS Building Company Ltd.	Discharge of condition 3(drawings to a scale of not less than 1:20 fully detailing the new windows, roof lights, doors and their surrounds) and 4 (sample of the coping stone demonstrating the colour, size and texture and details of the mortar) of application 20/01359/LBC.	Walton Hall Old Hall Lane Walton on the Naze
22/00599/FULHH <u>Amended</u>	Proposed single storey rear extension.	Yonder House Little Clacton Road Great Holland
22/00427/FULHH <u>Amended</u>	Proposed single storey rear extension and first floor extension	19 Holmbrook Way Frinton on Sea
22/00811/TCA Mr Steve Harrington	1 No. Norway maple tree approximately 5m in height – Selective branch removal. Small lateral branches overhanging patio to be removed to reduce bird mess. 1 No. Eucalyptus tree approximately 7m in height – Selective branch removal. Small lateral branches overhanging patio to be removed to reduce bird mess.	Windward House First Avenue Frinton on Sea
22/00829/TCA Barry Hersh	1 No. – Large Eucalyptus (E1) to front of the property to be pollarded back to previous points. Rear of property: 1 No. Eucalyptus (E2) to be reduced back to previous points.	Crossways 24 Holland Road Frinton on Sea
22/00830/TCA Cochrane Tree Services Ltd	1 No. Poplar – remove.	72 Third Avenue Frinton on Sea
22/00847/TCA Cochrane Tree Services Ltd	2 No. Sycamores – re pollard.	The Old Surgery 14 Holland Road Frinton on Sea