

TOWN COUNCIL OF FRINTON AND WALTON

MINUTES of an Ordinary Meeting of the Town Council held at the Council House, Frinton on Sea, Thursday, 12th May 2022 commencing at 7.15pm

Councillors	E Allen	Present:	Town Mayor
	P Clifton		Deputy Town Mayor

L Allen, J Bray, A Oxley, N Turner, M Platt, C Keston, F Robertson,
T Abrahams and D Miles (from 7.25pm)

Absent: A Davis

In Attendance:

Mrs J Woodland – Town Clerk
Mrs M Townsend – Deputy Clerk
12 members of the public

FTC/22/11

APOLOGIES FOR ABSENCE

Apologies were received from Councillors I Johnson, P Walford, D Oxley and F Knowles

FTC/22/12

DECLARATION OF MEMBERS INTERESTS

•Councillor J Bray (member of the Tendring District Council's Planning Committee), left the chamber during discussions in relation to application 21/02181/FUL.

FTC/22/13

TOWN MAYOR'S ANNOUNCEMENTS

The Mayor confirmed his attendance at a recent meeting of the Frinton Community Association and was pleased to advise that they now have over 800 members. They are working with Tendring District Council with the hope of securing funding.

FTC/22/14

ADJOURNMENT OF MEETING

RESOLVED: that the Town Council be adjourned at 7.20pm to enable members of the public to ask questions and Members to respond.

In response to questions raised by the public:

- Councillor N Turner has contacted Tendring District Council regarding parking signage along the esplanade which has been removed, and will chase up a response.
- Councillor P Clifton confirmed that the planning application from Naturalis Energy Development Ltd has been sent to the Town Council for comment due to design changes since the last consultation.

- Councillor M Platt agreed to meet with a resident to discuss issues with vehicles parking in the turning point in Hillcrest, Kirby Le Soken and driving over the grassed area.
- Following advice from the Internal Auditor, the Clerk deemed it appropriate not to authorise the cost of £230 to advertise the public meeting with the Essex Police in the local newspaper (scheduled for 24th May) as the event has been advertised free of charge via social media and the Council's websites and notice boards.
- Councillor P Clifton provided the following update from Energy Live News regarding Gazprom UK; *The parent company, Gazprom Marketing and Trading and Gazprom UK's German equivalent, Gazprom Germania GmbH (GPG) are now under the fiduciary management of the German Federal Network Agency (BNetzA) until 30th September 2022.*
- Councillor N Turner agreed to contact Taylor Wimpey to ask if they would assist the community with moving earth which has been washed out along the hedgerow and footpath in Kirby Road.
- Paul Phillips from the Youth Service, Essex County Council introduced himself and gave a brief overview of the services they provide for 13-19 year olds (sometimes younger) in the local community. The recent creation of the local youth club in Walton has been very positive and is well attended. Members thanked Mr Phillips and the former Mayor for their work with establishing the youth club. Councillor T Allen asked Mr Phillips to let the Town Council know if he needed us to write to the Yacht Club if any encouragement is needed to promote working in partnership with the Youth Services.

RESOLVED: that the Town Council be reconvened at 8.10pm.

FTC/22/15

TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

The Town Council considered plans for development and recommended accordingly as detailed in the schedule.

FTC/22/16

OTHER PLANNING MATTERS

•Determinations at Variance to the Town Council's Recommendation:

Members noted the following planning application which was at variance with the Town Council's known recommendation:

TDC App. No. 21/00738/FUL, erection of 4 new bungalows with associated garages and landscaping (following demolition of existing bungalow), High Beech, Turpins Lane, Kirby Cross. Approval by Tendring District Council – Town Council recommended refusal.

•Town & Country Planning Act 1990 Planning Appeal Against Refusal of a Householder Application

Members noted the appeal for a proposed ground floor infill extension and first floor side extension - TDC App. No. 21/01753/FULHH, Broughton First Avenue, Frinton on Sea.

Town Council recommended approval at a meeting held on 18th November 2021. A copy of the appeals notice is available on request from the Town Council offices.

- Councillor N Turner advised that the Frinton and Walton Conservation Area Character Appraisal and Management Plan is due to be put out for consultation. This document is provided as baseline information to support in the conservation of Frinton and Walton’s heritage. This report provides an assessment of the historic development and character of Frinton and Walton and outlines its special interest. The appraisal will also consider the significance of heritage assets and the contribution that these make to the character of the area. The understanding of significance will be used to assess the susceptibility of the Conservation Area to new development, highlighting key assets of importance. Should anyone wish to comment, please forward details to Tendring District Council.
- Councillor J Bray agreed to speak with officers from the District Council regarding a garage in Fourth Avenue which has been turned in to an office.

FTC/22/17

SHELTER CONTRACT CLEANING

Members reviewed the report and quotations sourced for the contract cleaning of the bus and seafront shelters belonging to the Town Council. Although the Clerk advised members that no complaints have been received regarding the existing contractor, Councillor C Keston felt that the existing contractors had not always cleaned to the standard of the agreed specification.

RESOLVED: To continue with the existing contractors for a six-month period acknowledging the increased pricing and members will undertake ad hoc inspections of the shelters in their ward.

FTC/22/18

MAINS WATER CONVERSION

Members reviewed the report advising for the need of the conversion of existing water storage tanks to mains water at the Columbine Centre.

RESOLVED: To proceed with the quotation received at a cost of £798 subject to the contractors confirming that all the water has been removed from the tank (it is not logistically possible to remove the tank and must therefore remain in situ). Funds to be expended from the Columbine Building/Equipment Maintenance /Renewals budget 201/4036.

FTC/22/19

PLATINUM JUBILEE COMMEMORATIVE COINS

To honour HRH The Queen’s Platinum Jubilee, the Mayor asked the Town Council to consider gifting a Platinum Jubilee commemorative coin, to each primary school aged child attending one of the primary schools in the area.

RESOLVED: To proceed with purchasing 1200 commemorative coins at a cost of £3228, to be expended from reserves.

FTC/22/20

REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

- Councillors T Allen and N Turner confirmed their attendance at the Naze Management Board meeting and praised the work they do to improve the management of the Naze open space for the benefit of the heritage, education, wildlife and geological interest. There are many events planned by the Essex Wildlife Trust and the Clerk agreed to arrange for a link to their website, from the Council's website.
- Cllr D Miles highlighted concerns following discussions with the Walton Beach Hut Association regarding changes to the license issued by Tendring District Council.

FTC/22/21

REGISTER OF MATTERS

Members reviewed the updated Registered of Matters.

Councillor M Platt advised that a new round of the Member-lead Pothole Scheme is due to start to target the top 18 defects in the area which are a priority and asked each member to forward details of potholes in their ward requiring urgent attention.

FTC/22/22

OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS

None

FTC/22/23

FINANCIAL MATTERS

SCHEDULE OF ACCOUNTS – NO 2 AND 2A

There being no comments or questions, it was **RESOLVED** to approve for payment, items detailed on Schedule of Accounts No 2 in the sum of £48,058.14 net (£49,559.07 gross), and 2A in the total sum of £21,372.27.

FTC/22/24

CLERK'S REPORT

Members received the Clerk's Report which included:

- 1 temporary traffic regulation order
- Updates on actions and requests made of the Clerk
- Confirmation of a complaint to the Monitoring Officer at Tendring District Council relating to an alleged breach of the Code of Conduct by a Frinton & Walton Town Councillor, the outcome of which resulted in no further action.
- Thank you card received from PCSO Rob Diss who is leaving his employment with Essex Police to pursue a new venture.
- Publications received.

All members felt that it was a great loss to see PCSO Rob Diss leave Essex Police and very much appreciate his service to the town and his approachable demeanour, in particular with the younger generation.

FTC/22/25

MINUTES OF THE ORDINARY MEETING

RESOLVED: that the minutes of the Ordinary Meeting of the Town Council held on 21st April 2022 (pages 196-207) be approved as a true record and signed by the Town Mayor.

FTC/22/26

MATTERS ARISING FROM THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON 21st APRIL 2022

- Former Mayor, Councillor A Oxley advised that as the Council were purchasing commemorative coins for primary school children in the area, she will refrain from purchasing mugs for Walton Primary School and use the funds to further support the youth group held in the YMCA.
- Tendring District Council are unable to locate a beacon for the Town Council to utilise and due to the short time scale, the council are unlikely to have one for the Platinum Jubilee celebrations.

FTC/22/27

REPORT OF THE CRIME & DISORDER WORKING PARTY

RESOLVED: to receive the report of the Crime & Disorder Working Party held on 21st April 2022. Cllr T Allen made members aware of the sad passing of the son of a former long standing PCSO and Council agreed to send a letter expressing our condolences.

FTC/22/28

MINUTES OF THE RECREATION & AMENITIES COMMITTEE

RESOLVED: To receive the minutes of the Recreation & Amenities Committee meeting held on 28th April 2022 (pages 19 and 20).

FURTHER RESOLVED: To approve the recommendation to place an order with a local media specialist, at a cost of £200 for a promotion video to attract new hirers to the Columbine Centre. Cost to be expended from the Computer/Web Site budget 4027/201.

- Cllr D Miles advised that she had been assisting the Walton Bowls Club with advertising their club on Tendring District Council's website.
- Cllr F Robertson asked if the Council could now source quotations for suppliers of festive lights.

FTC/22/29

PERSONNEL MATTERS

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: Pursuant to Section 1 of the public Bodies (Admissions to Meetings) Act 1960 to exclude the Press and Public from the meeting for the following items of business because of their special and confidential nature;

- Review of probation period – Town Clerk

FTC/22/30

DATE OF NEXT MEETING

The next ordinary meeting of the Town Council will be held on Wednesday 1st June 2022, at the Triangle Shopping Centre, commencing at 7.15pm. The Mayor thanked members of the public and closed the public part of the meeting at 9.40pm.

FTC/22/31

REPORT – REVIEW OF PROBATION PERIOD – TOWN CLERK

Members noted that the Town Clerk's 6 month probation period concludes on 7th May and agreed that she has become a great asset to the council.

RESOLVED: Town Clerk's probation period to be signed off as satisfactory and an incremental pay award approved (with effect from 1st May 2022), in accordance with the staff contract of employment and the NALC pay scales.

The closed the public part of the meeting at 9.50pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 12 MAY 2022

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
22/00532/LBC Mr & Mrs Kinsmore-Ward	Proposed replacement of two windows.	Hill House 100 Halstead Road Kirby Cross
RECOMMEND APPROVAL		
22/00599/FULHH Mr & Mrs Reid	Proposed single storey rear extension.	Yonder house Little Clacton Road Great Holland
RECOMMEND APPROVAL		
21/02181/FUL Matt Partridge - Naturalis Energy Developments Limited	APPLICATION INCLUDES AN ENVIROMENTAL IMPACT ASSESSMENT Construction of a solar project together with all associated works, equipment and necessary infrastructure to include batteries alongside an Electric Vehicle Charging Station parking, means of access, landscaping and associated development.	Land adjacent to Halstead Road Kirby Le Soken
RECOMMEND REFUSAL as previously submitted, on the grounds that this is not the right location for this development.		
22/00557/FULHH Miss Lucy Mealing	Proposed extension and garage conversion to create annex.	19 Beaumont Close Walton on the Naze
RECOMMEND APPROVAL		
22/00634/FULHH Mr Philip Walsh	Proposed new rear balcony with staircase.	103 Saville Street Walton on the Naze
RECOMMEND APPROVAL		
22/00651/FULHH Mr & Mrs Ridley	Proposed single storey rear extension.	28 Kirby Road Walton on the Naze
RECOMMEND APPROVAL		

22/00680/LBC C/A Mr Wilks	Proposed 4no. secondary glazed units to be installed behind existing windows.	Dawn 55 Quendon Way Frinton on Sea
RECOMMEND APPROVAL		
22/00702/DISCON Taylor Wimpey London	Discharge of condition 4 (Details of the estate roads and footways, including layout, levels, gradients, surfacing, traffic calming and means of surface water drainage) of application 20/00307/DETAIL	Turpins Farm Elm Tree Avenue Kirby Le Soken
UNABLE TO COMMENT and request Tendring District Council to provide clarity (a clearer interpretation) so that there is a better understanding of what is proposed or what amendments have been made to an application.		
22/00703/DISCON Taylor Wimpey London	Discharge of condition 2 (Details of the manufacturer and types and colours of the external facing and roofing materials to be used in construction) of application 20/00307/DETAIL	Turpins Farm Elm Tree Avenue Kirby Le Soken
UNABLE TO COMMENT and request Tendring District Council to provide clarity (a clearer interpretation) so that there is a better understanding of what is proposed or what amendments have been made to an application.		
22/00704/DISCON Taylor Wimpey London	Discharge of condition 24 (Scheme of hard and soft landscaping works for the site, which shall include any proposed changes in ground levels and also accurately identify spread, girth and species of all existing trees, shrubs and hedgerows on the site and indicate any to be retained, together with measures for their protection which shall comply with recommendations set out in the British standards institute publication "BS 5837:2012 Trees in relation to design, demolition and construction.) of application 21/01667/VOC.	Turpins Farm Elm Tree Avenue Kirby Le Soken
UNABLE TO COMMENT and request Tendring District Council to provide clarity (a clearer interpretation) so that there is a better understanding of what is proposed or what amendments have been made to an application.		

22/00701/NMA Taylor Wimpey London Information Only	Non-material amendment of approved application 20/00307/DETAIL to change a substation to 2 visitor parking bays by plot 96.	Turpins Farm Elm Tree Avenue Kirby Le Soken
UNABLE TO COMMENT and request Tendring District Council to provide clarity (a clearer interpretation) so that there is a better understanding of what is proposed or what amendments have been made to an application.		
22/00723/TCA Cochrane Tree Services Ltd	1 No. Poplar – reduce.	St Annes 5 Fourth Avenue Frinton on Sea
RECOMMEND APPROVAL		
22/00726/TCA Cochrane Tree Services Ltd	1 No. Oak – remove, 1 No. Horse Chestnut – reduce.	Oak Tree Cottage 41 The Street Kirby Le Soken
RECOMMEND REFUSAL		
22/00745/TPO Mr Jason Oakford	1 No. Dawn Redwood – reduce height by 10 feet and lift and thin the crown.	35 Hadleigh Road Frinton on Sea
RECOMMEND APPROVAL		

SCHEDULE OF ACCOUNTS - NO. 2**12 May 2022****General:**

		Net £	Gross £
1.	Barclays Bacs File Charges	9.00	9.00
2.	Automated Systems Group Copier Charges	344.31	413.17
3.	Barclays Bacs File Charges	9.00	9.00
4.	Gazprom Energy Electric	184.43	193.65
5.	Gazprom Energy Electric	182.82	191.96
6.	Accent Stationers Ltd. Stationery	22.49	26.99
7.	R & AJ Barnes Seafront Shelter Repairs	250.00	250.00
8.	Bunzl Cleaning Supplies Public Toilet Cleaning Supplies	161.18	193.42
9.	EALC Course Fee - J Woodland	70.00	84.00
10.	EALC Course Fee - J Woodland	70.00	84.00
11.	E & J Fire & Security Ltd. Fire Risk Survey	590.00	708.00
12.	Legionella safe Services (UK)Ltd. Water Sampling	366.00	439.20
13.	Police & Crime Commissioner PCSO Charges	37198.74	37198.74
14.	Rialtas Business Solutions End of Year Closedown	558.00	669.60
15.	Swisher Hygiene Services Sani-Service	33.28	39.93
16.	TJ's Window Cleaning Window Cleaning	20.00	20.00
17.	Tendring District Council Beach Hut Licence Fee	541.45	649.74
18.	Tendring District Council Beach Hut Licence Fee	541.45	649.74
19.	Tendring District Council Market Rent and Rates	772.60	772.60
20.	Thorntons Maintenance Supplies	56.36	67.63
21.	Barclaycard }Amazon – Hook	2.49	2.99
	}Amazon – Wipe board Pens	6.82	8.18
	}Amazon – Wipe board Tape	1.91	2.29
	}Amazon – Laminating Pouches	8.29	9.95
	}Amazon – Laminator	12.74	15.29
	}Amazon – Wipe boards	51.64	61.98
	}ICO.Org – Data Protection Fee	60.00	60.00
	}Trainline – Train Ticket	36.07	36.07
	}Bella Italia – Subsistence	19.78	19.78
	}Bella Italia – Subsistence	16.99	16.99
	}M&S – Subsistence	6.90	6.90
	}M&S – Subsistence	6.70	6.70
	}M&S – Subsistence	5.40	5.40
	}Centennial Hotel Room Fee	230.00	230.00
	}Amazon – Teak Oil	10.39	12.47
	}Zoom – Zoom Pro	11.99	11.99
		-----	-----
		42469.22	43177.35

Columbine Centre:

22.	Automated Systems Group Ltd. Copier Charges	74.75	89.70
23.	Corona Energy Retail 2 Ltd. Gas	1710.68	2052.82
24.	Gazprom Energy Electric	1055.05	1266.06
25.	Alexandra – Mi Hub Ltd. Uniforms	31.42	37.71
26.	Booker Limited Bar Supplies	327.65	393.18
27.	Bunzl Cleaning Supplies Cleaning Supplies	294.75	353.71
28.	Bunzl Cleaning Supplies Gloves	6.80	8.16
29.	Swisher Hygiene Services Sani-Service	49.92	59.90
30.	Tendring District Council Land Rent	1625.00	1625.00
31.	Tower Security (Tendring) Ltd. Security	235.00	282.00
32.	Veolia ES (UK) Empty of bins	177.90	213.48
		-----	-----
		5588.92	6381.72

Cumulative Total

=====

£48058.14 £49559.07

SCHEDULE OF ACCOUNTS PAYABLE – NO. 2A

12th May 2022

Salary Month 1 Payment Made on 29th April 2022

Superannuation Payment For April, to be Made in the Month of May 2022

HMRC/PAYE Payment For April, to be Made in the Month of May 2022

Total Salaries/Wages/Expenses (April 2022)	£17,459.51
Employers N.I. (April 2022)	£ 1,138.84
Superannuation – Employer contribution (April 2022)	£ 2,562.87

	£21,161.22
Member's mileage	£ 0.00
Petty Cash drawn 01.04.22 – 04.05.22	£ 211.05
Cumulative total	£ 21,372.27