

TOWN COUNCIL OF FRINTON AND WALTON
MINUTES of an Ordinary Meeting of the Town Council
Held at the Council House, Frinton on Sea, CO13 0AU
Thursday 21st April 2022, commencing at 7.15pm

Present:

Councillors	Cllr Ann Oxley	Town Mayor
	Cllr E T Allen	Deputy Mayor

T Abrahams, C Keston, Mrs D Miles, Mrs L Allen, Mrs I Johnson,
D Oxley, P Clifton, Ms F Knowles, N Turner

Absent: None

In Attendance: Mrs J Woodland – Town Clerk
Mrs M Townsend – Deputy Clerk
Four members of the public

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APOLOGIES FOR ABSENCE

Apologies were received from Cllrs M Platt, J Bray, Mrs F Robertson, Miss Pamela Walford and Mrs A Davis

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TOWN MAYOR'S ANNOUNCEMENTS

- As this was Cllr A Oxley's last meeting as Town Mayor, she wished to thank staff and members for their support over the last year. She will be gifting mugs to the pupils of Walton CofE Primary School and any funds remaining from her Mayor's Allowance will be utilised to support the youth group held in the YMCA Hall in Walton.
- The Annual Town Council meeting scheduled for 5th May 2022, will now commence at 7.15pm.

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ADJOURNMENT OF MEETING

RESOLVED: that the Town Council be adjourned to enable members of the public to ask questions and members to respond.

The Town Mayor adjourned the meeting at 7.20pm

In response to questions raised by the public: -

- Cllr N Turner advised that the council had not received Tendring District Council's 'Summer Plan' for the district.
- Cllr ET Allen confirmed that a response had not been received from TDC in relation to the council request regarding prohibited streets and that he felt it would be beneficial for Frinton Residents Association to write a letter of support to the Chief Executive Mr I Davidson.

- Members felt that they were being responsible in relation to the decision made to defer changing electricity suppliers from Gazprom. Members requested the Clerk to write to MP Giles Watling to ask for his support in bringing greater awareness of this issue to central government.

- To assist Frinton Chamber of Commerce with their planned celebrations for the Queen’s Platinum Jubilee, Cllr ET Allen agreed to donate £500 from the funds given to him by TDC to be spent toward celebrations planned in the local community.

RESOLVED that the town council be reconvened at 7.40pm

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TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

The town council considered plans for development and recommended accordingly as described on the schedule.

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OTHER PLANNING MATTERS

TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 78

Members noted the appeal by Dr Stubbs for an outline application for the erection of one dwelling and associated detached garage at land adjacent to 80 The Street, Kirby Le Soken. Tendring District Council reference 21/00767/OUT, which the Town Council recommended REFUSAL for at a meeting held on 3rd June 2021. The appeal will be determined based on written representation which must be received by 11th May 2022. For information the appeal reference is APP/P1560/W/21/3289149 (a copy of the Appeal Notification is available on request from the Town Council offices).

TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 78

Members noted the appeal by Brown (AH Brown Farm Ltd) for the erection of three single storey dwellings at Old Larges Farm Yard, Kirby Road, Great Holland. Tendring District Council reference 20/01543/OUT, which the Town Council recommended REFUSAL for at a meeting held on 10th December 2020. The appeal will be determined based on written representation which must be received by 11th May 2022. For information the appeal reference is APP/P1560/W/21/3287456 (a copy of the Appeal Notification is available on request from the Town Council offices).

TOWN AND COUNTRY PLANNING ACT 1990 – APPEAL UNDER SECTION 78

Members noted the appeal by Mr and Mrs J Young for the erection of a single storey rear extension and construction of a detached garage/workshop, including the demolition of an existing lean-to structure and garage, at White Ladies, 205 Thorpe Road, Kirby Cross. Tendring District Council reference 21/00544/FUL, which the Town Council recommended REFUSAL at a meeting held on 20th May 2021. The appeal will be determined based on written representation which must be received by 11th May 2022. For information the appeal reference APP/P1560/D/21/3288637 (a copy of the Appeal Notification is available on request from the Town Council offices).

PLANNING APPLICATIONS – MARCH 2022

From a total of 20 decisions made by Tendring District Council for the town council area in the month of March 2022, members noted the following planning applications which were at variance with the town council's known recommendations.

<u>REF.NO.</u>	<u>TOWN</u>	<u>DISTRICT</u>
21/02118/FUL Proposed development of 2 x 2bedroom flats - Land adjacent to 145 Connaught Avenue Frinton on Sea	REFUSAL	APPROVAL
21/00307/DETAIL Reserved matters for outline approval 16/00031/OUT including appearance, landscaping, layout and scale - Turpins Farm Elm Tree Avenue Kirby Le Soken	REFUSAL	APPROVAL
21/01409/FUL Proposed 3-bedroom bungalow (plot 6 of approved outline planning consent 17/02118/OUT) -Martello Caravan Camp Site Kirby Road Walton on the Naze	REFUSAL	APPROVAL

- Cllr ET Allen made members aware that he had received correspondence from residents regarding a footpath located within the Taylor Wimpey Development at Elm Tree Avenue. The footpath is showing on the definitive map so he will raise that with the district and county council again.

- Cllr N Turner agreed to forward a copy of Tendring District Council's Frinton and Walton Conservation Area Character Appraisal and Management Plan to all councillors whose wards are affected. It will be reviewed at a meeting on 11th May 2022 and asked for any comments to be submitted directly to Gary Guiver.

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REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

No reports given.

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REGISTER OF MATTERS

Members reviewed the updated Register of Matters.

RESOLVED that the Clerk is to write to our local Essex County Councillor and ask why unadopted roads in the area have been resurfaced but repairs to local adopted roads are still waiting to be actioned and request temporary repairs to potholes in Naze Road and potholes by Frinton gates.

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PARKING IN HAROLD ROAD/CONNAUGHT AVENUE, FRINTON

Cllr ET Allen highlighted the recurring issues with parking on this junction. Cars are parking so close to the refuge crossing (and overnight) which causes safety issues with for pedestrians. **RESOLVED** to request a response from Ian Taylor at Tendring District Council (NEPP).

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QUEENS PLATINUM JUBILEE CELEBRATION FLAGS

Following discussions with Walton Forum, they have advised that they will be sponsoring flags which will be displayed in Walton High Street during the Jubilee celebrations.

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OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED

Cllr ET Allen has agreed to investigate the planting of a magnolia tree in The Spinney to commemorate The Queens Platinum Jubilee.

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LETTER TO GILES WATLING MP

Members reviewed the draft letter to request the support of the Giles Watling MP and awareness to the work of the SLCC Civility and Respect Project which serves to support councillors and clerks alike in their roles.

RESOLVED to forward the letter to Giles Watling MP.

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FINANCIAL MATTERS

SCHEDULE OF ACCOUNTS – NO 1 & 1A

There being no comments or questions it was **RESOLVED** that the schedule of accounts No 1 in the total sum of £7,108.50 net (£7,464.09 gross), and No 1A in the total sum of £25,441.32 be approved for payment.

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INCOME & EXPENDITURE AND BANK RECONCILIATION REPORTS

Members approved the Income & Expenditure reports along with the Investment and Bank Reconciliation report for March 2022.

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CLERKS REPORT

Members received the Clerk's Report which included:

- One temporary traffic regulation order
- Updates on actions
- Notification of the amendments to the Asset Register (value of the Wittonwood allotments and figure for the total current assets)
- Publications received

The Clerk read aloud the response received to the council's request to Essex Police for a public meeting. Members agreed that as the meeting being held with the local neighbourhood watch group was a PCSO Meet/Greet meeting, there was still a need for an additional independent public meeting for the residents to ask questions of the local police team and higher-ranking officers.

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MINUTES OF THE ANNUAL TOWN MEETING

The minutes of the Annual Town Meeting held on Thursday 7th April 2022 were received and approved.

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MINUTES OF THE MEETING OF TOWN COUNCIL 30TH MARCH 2022

RESOLVED that the minutes of the Ordinary Meeting of the Town Council held on 30th March 2022 (pages 187-195) be approved as a true record.

Members gave thanks to the staff for their hard work and dedication over the past year.

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MATTERS ARISING FROM THE PREVIOUS MINUTES OF THE MEETING HELD ON 30TH MARCH 2022

Cllr N Turner advised that he had received an inconclusive response from Tendring District Council whilst trying to locate and request a beacon to be utilised by the Town Council during the Platinum Jubilee celebrations.

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MINUTES OF THE PERSONNEL COMMITTEE 7TH APRIL 2022

RESOLVED to receive the minutes of the Personnel Committee held on 7th April 2022 (pages 3-4).

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EXCLUSION OF PRESS AND PUBLIC

RESOLVED that pursuant to Section 1 of the public Bodies (Admissions to Meetings) Act 1960 to exclude the Press and Public from the meeting for the following items of business because of their special and confidential nature;

- To receive the confidential report of the Personnel Committee Meeting of 7th April 2022
- To review and consider the recommendations of the Personnel Committee Meeting of the 7th April 2022
- To confirm the minutes of the Personnel Committee Meeting of 7th April 2022

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CONFIDENTIAL REPORT OF THE PERSONNEL COMMITTEE MEETING HELD ON 7TH APRIL 2022

Members reviewed the confidential report of the Personnel Committee Meeting of 7th April 2022 and considered the recommendations

RESOLVED to approve and proceed with the recommendations detailed within the confidential report and confirm the minutes of the Personnel Committee Meeting of 7th April 2022

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DATE AND TIME OF NEXT MEETING

The Annual Town Meeting will be held on Thursday 5th May 2022, at The Council House, Triangle Shopping Centre, commencing at 7.15pm

The Mayor closed the meeting at 9.05pm

TOWN MAYOR

**SCHEDULE OF PLANS SUBMITTED TO FRINTON AND WALTON TOWN COUNCIL
FOR TOWN COUNCIL MEETING 21ST APRIL 2022**

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
22/00318/FULHH Mr J Fennelly Kaizen Uk Dev. Ltd	Proposed 4m drop kerb to create driveway.	211 Walton Road Walton on the Naze
Recommend		APPROVAL
22/00430/FULHH Mr S Mariner	Proposed erection of a single storey rear extension with glazed roof lantern (following demolition of conservatory)	5 Sycamore Way Kirby Cross
Recommend		APPROVAL
22/00443/VOC Mr & Mrs D&S Barrett	Variation of condition 2 of application 21/01211/FUL to revise roof finish for approved single storey dwelling.	Land to The West of 33 Glebe Way Frinton on Sea
Recommend		APPROVAL
22/00480/FUL Mrs S Kurukulasingam	Proposed 4 bedroom detached bungalow.	Land to the rear of White Lodge Westbury Road Great Holland
Recommend APPROVAL subject to S106 monies being earmarked for open space in Great Holland		

22/00490/FUL C/A Three UK Ltd.	Proposed removal of 3 No. antennas and the installation of 3 No. replacement antennas on new antenna support poles fixed to the building. Installation of 1 No. equipment cabinet within the existing building, and ancillary development thereto.	Kings House 28 The Esplanade Frinton on Sea
Recommend APPROVAL		
22/00494/FULHH C/A Mr & Mrs Richard & Rosemary Waddingham	Erection of oak framed cart shed, with catslide roof and tiles to be harmonious with existing building.	Flemish House 59 Second Avenue Frinton on Sea
Recommend REFUSAL on the grounds that the design is not in keeping with Flemish House and will affect the landscaped garden. Recommendations within the report from Tendring District Council's Tree & Landscape Officer must be taken into consideration.		
22/00530/DISCON C/A Conventus Developments Ltd	Discharge of conditions 3, (Details of the manufacturer and types and colours of facing the external facing and roofing materials) 10 (Scheme of hard and soft landscaping works) and 12 (Construction Method Statement) of planning permission reference 20/00156/FUL, dated 22/6/2020.	21 Saville Street Walton on the Naze
Recommend REFUSAL on the grounds that it is in a conservation area and does not fit in with the street scene, or in keeping with the area.		
22/00427/FULHH Mr & Mrs Shaw	Proposed single storey rear extension and first floor side extension.	19 Holmbrook Way Frinton on Sea
Recommend APPROVAL		

22/00563/FULHH Mr Michael Burwood	Proposed single storey side and rear extension.	23 Upper Second Avenue Frinton on Sea
Recommend		APPROVAL
22/00515/FULHH Allan Tattum	Proposed concrete ramp with galvanised handrails and retaining brick walls.	87 Bemerton Gardens Kirby Cross
Recommend		APPROVAL
22/00436/NMA Taylor Wimpey UK Ltd <u>Information Only</u>	Non-material amendment of approved application 20/00462/FUL – Updates to the approved scheme: positions of plots 109 – 111 and surfacing of parking spaces.	The Laurels Land to South of Thorpe Road Kirby Cross
Noted		
22/00511/HHPNOT Mr K Gregory <u>Information Only</u>	Erection of single storey flat roof rear extension, 5m in depth with an overall height of 3.5m. Amendment to 22/00189/HHPNOT.	4 Modlen Road Walton on the Naze
Noted		
22/00550/LUPROP Mrs N Baker <u>Information Only</u>	Proposed conversion of loft space into habitable room with rear facing flat roof dormer and roof windows to front	63 Woodberry Way Walton on the Naze
Noted		
22/00577/TCA Mr M Graham	1 No. Oak – lop and prune due to excessive shading.	Annes Cottage Church Lane Great Holland
Recommend		APPROVAL

22/00578/TCA Mr D Adler	1 No. Lombardy Poplar – Fell to ground level and treat stump.	30 Ashlyns Road Frinton on Sea
Recommend		APPROVAL
22/00625/TPO Andrew Bussey – JCA Ltd	2 No.Oaks – remove.	14 Buckfast Avenue Kirby Cross
Recommend		REFUSAL

SCHEDULE OF ACCOUNTS - NO. 1**21 April 2022**

		Net	Gross
		£	£
General:			
1.	BNP Paribas Leasing Solutions Ltd. Copiers Leasing	414.00	496.80
2.	British Telecommunication Plc. Telephone Services	351.00	421.20
3.	A Joshua – A J Property Maint. Fencing Works	1495.00	1495.00
4.	Tendring District Council Land Rent – Skate Park	250.00	250.00
5.	Tendring District Council Market Rent & Rates	772.60	772.60
6.	A Joshua – A J Property Maint. Post Office Shelving	90.00	90.00
7.	EALC EALC & NALC Fee 2022/2023	1897.76	1897.76
8.	J Petts Glasses Contribution	100.00	100.00
9.	Rialtas Business Solutions Ltd. Software Maint. Agreement	302.00	362.40
10.	SLCC JW Joining & Membership Fee	60.00	60.00
11.	Tower Security (Tendring) Ltd. Call-out Fee	35.63	42.76
12.	ECS Cleaning Services Shelter Cleans	520.00	520.00
13.	Abbey Electrical Light Bulbs Toilets	17.19	20.63
14.	Barclaycard } Dimensions Uniform	12.98	15.58
	} Zoom	11.99	11.99
	} Amazon – Hook Loops	8.32	9.98
	} Amazon – Refund	-8.32	-9.98
	} Amazon – Paint	24.96	29.95
	} Southern Regalia – Op Ldn Bdg	64.50	64.50
	} Vanessa Treasure – Op Ldn Bdg	129.60	163.74
	} Amazon - Warning Stickers	4.99	5.99
	} Amazon – Tablecloth Op Ldn	12.99	15.49
	} Amazon – Barrier Rope	10.82	12.99
	} Amazon – Graffiti Remover	21.64	25.98
	} Amazon – Pouch Op Ldn Bdg	3.23	3.99
	} Amazon – Poster Stand	25.49	30.59
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		6628.37	6909.94
Columbine Centre:			
15.	Abbeygate Audit Stocktaking Services	100.00	100.00
16.	Alexandra – Mi Hub Staff Uniforms	185.16	222.19
17.	Veolia ES (UK) Plc. Empty of Bins	144.97	173.96
18.	WorldPay Card Transactions	50.00	58.00
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		480.13	554.15
		=====	=====
	Cumulative Total	£7108.50	£7464.09

SCHEDULE OF ACCOUNTS PAYABLE – NO. 1A

21st April 2022

Salary Month 12 Payment Made on 25th March 2022

Superannuation payment for March, to be made in the month of April 2022

HMRC/PAYE Payment For March, to be Made in the Month of April 2022

Total Salaries/Wages/Expenses (March 2022)	£20,784.19
Employers N.I. (March 2022)	£ 1,426.07
Superannuation – Employer contribution (March 2022)	£ 2,996.56

	£25,206.82
Member's mileage	£ 0.00
Petty Cash drawn 01.03.22 – 31.03.22	£ 234.50
Cumulative total	£ 25,441.32