

TOWN COUNCIL OF FRINTON AND WALTON

**MINUTES of an Ordinary Meeting of the Town Council
held at the Council House, Triangle Shopping Centre, Frinton on Sea,
on Thursday 23rd June 2022 commencing at 7.15pm**

Present:

Councillors	Town Mayor – E. Allen	I. Johnson
	T. Abrahams	N. Turner
	L. Allen	D. Miles
	M. Platt (from 7.30pm)	

Absent: J. Bray

In Attendance: Mrs J Woodland– Town Clerk
Four members of public

FTC/22/61

APOLOGIES FOR ABSENCE

Apologies received from Cllrs C. Keston, F. Robertson, P. Walford, A. Davis, A. Oxley, D. Oxley, F. Knowles, P. Clifton

FTC/22/62

DECLARATIONS OF MEMBERS INTERESTS

Cllr N Turner declared an interest in the planning application 21/00534/FUL C/A and advised he would be abstaining.

FTC/22/63

TOWN MAYOR'S ANNOUNCEMENTS

Cllr E Allen gave the following announcements/updates.

- Requested that members please phone ahead of visits to the Town Council Office to enable Officers to manage their time effectively
- Travellers at Naze Park Road
- Walton & Frinton Jubilee Celebrations
- Planting session at Crescent Gardens with the children Frinton Primary School, supported by Frinton in Bloom

FTC/22/64

PUBLIC PARTICIPATION

Members of the public raised the following questions.

- Can Ambassadors at Tendring District Council be contacted out of hours to report anti-social behaviour, examples seen recently including nude sunbathing in Crescent Gardens, car racing on the seafront, campervans on the seafront and tents pitched on the Greensward.

In response, Cllr E. Allen advised that contact could be made to Careline, the 24-hour helpline provided by Tendring District Council.

- Why signage has been removed from along the seafront that detailed parking restrictions/byelaws.

In response, Cllr E. Allen confirmed the Clerk would contact Tendring District Council to find out the reason and when these are expected to be reinstated.

- When the Section 61 notice was issued to the travellers pitched at Naze Park Road, is the notice given per vehicle or collectively as a whole.

In response, Cllr E. Allen confirmed it to be collective and applies not just to the site of current occupancy but the entire county of Essex.

- The Spendells building off Naze Park Road has been void for some time now, as has The Poplars. What is the plan for these areas?

In response, Cllr D. Miles advised that the Spendells was to be developed as a temporary housing unit for persons temporarily homeless. It is thought that the presence of asbestos is causing delays on progress. With regards to the Poplars, concerns had been raised over building security while void and in response, Tendring District Council had invested in preventative measures to secure the building of which a charge had been placed on the building to recoup costs when sold.

- Cllr M. Platt raised the issue of the seafront signs missing and confirmed that, as of today, an Essex County Councillor and Tendring Councillor had been appointed as Chairman on Northeast Essex Parking Partnership, which is seen to be positive news. Cllr M. Platt felt there to be a new sphere of influence where issues such as signage and parking lines were a problem, and that this Town Council should be encouraged to work closely with NEPP.

- Cllr N. Turner raised the issue of being unable to contact any appropriate authority to deal with parking obstruction issues and ice-cream vans in Frinton during out of hours periods.

Cllr N. Turner suggested the Town Council may wish to research costs for a private Police Force in the future.

- Cllr I. Johnson commented that whilst the travellers were in situ at Naze Park Road, the air ambulance helicopter had been unable to land in the area to attend to a person in medical distress.

FTC/22/65

TOWN AND COUNTRY PLANNING ACT 1990 – AREA 2

The Town Council considered plans for development and recommended accordingly as detailed on the schedule.

FTC/22/66

OTHER PLANNING MATTERS FOR INFORMATION ONLY

Cllr N. Turner advised he had met with Cllr D. Miles to go through the detail on the conservation areas to be put to the planning department at Tendring District Council. Cllr N. Turner will forward to the Clerk for onward submission.

FTC/22/67

TO RECEIVE AND REPORTS FROM MEMBERS REPRESENTING THE TOWN COUNCIL ON OUTSIDE BODIES

Cllr E. Allen advised Members that he was consulting with the Naze Protection Society for a Members briefing on the status of the Naze Cliff area.

FTC/22/68

STAFF EXPENSES POLICY

RESOLVED to approve the Staff Expenses Policy dated June 2022.

FTC/22/69

LETTER FROM TDC REGARDING PARKING PROHIBITION IN FRINTON SEAFRONT AREA

Cllr E. Allen advised there had been a briefing at Tendring District Council where he raised the issues being experienced with the parking and byelaws not being observed in the seafront area of Frinton and questioned when the Summer Plan would be available.

The byelaws relating to the seafront had been broken down into nine offences of which Cllr E. Allen was keen to engage with PCSO's for upholding, subject to agreement from Essex Police and relevant training. Cllr E. Allen asked the Clerk to chase the Chief Executive of TDC for prompt publication of the Summer Plan. Cllr N. Turner advised he would also chase for this.

Cllr M. Platt requested the Clerk to confirm the date of receipt for the letter from TDC as he considered there may be a date error on their part.

FTC/22/70

GRANT APPLICATION FROM FRINTON IN BLOOM

RESOLVED to approve the grant application of £2000 from Frinton in Bloom to be expended from 105/4218 'Open Spaces Floral Enhancements'.

FTC/22/71

ANNUAL ALLOTMENT INSPECTION BY MEMBERS

Cllr E. Allen and Cllr L. Allen confirmed they would attend the inspection on the 19th July 2022.

FTC/22/72

REGISTER OF MATTERS FRINTON & WALTON TOWN COUNCIL MEMBERS HAVE RAISED WITH COUNTY COUNCILLOR MARK PLATT

Cllr M. Platt thanked Officers for their work on the County led 'pothole' initiative and advised that work is now underway to proceed with necessary repairs.

Cllr M. Platt also advised work had taken place to identify the signs in Walton that needed replacing or repairing, which included sign illumination where affected.

Cllr E. Allen questioned if the blue 'town name' signs were included as they were worn and aged. Cllr M. Platt advised that if the signs are provided, Essex County Council may be able to install them.

Cllr M. Platt advised of various works either completed or in the pipeline for Winchester Road, Harold Grove, Glebe Way, Old Way, Fifth Avenue and St Mary's Road.

With regards to item # 1 on the Register of Matters, Cllr M. Platt advised that signage placed by Network Rail at Frinton Gates had been misleading as it could have been read that the gates would be closed for a few days whereas it should have read 'overnight only'. This issue was fed back to Network Rail by Cllr M. Platt.

With regards item # 2 on the Register of Matters, Cllr M. Platt advised this work should now commence before its previously anticipated date of October.

FTC/22/73

OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS

Cllr D. Miles wished to clarify the action she had taken on the arrival of the travellers in Naze Park Road and expressed the many thanks she had received from her ward residents for her efforts.

FTC/22/74

FINANCIAL MATTERS Schedule Of Accounts – No 4 and 4A

RESOLVED that the schedule of accounts No 4 in the total sum of £13,661.52 nett / £15,710.59 gross be approved for payment, and the schedule of accounts 4A in the total sum of £19,897.72 be approved for payment.

FTC/22/75

CLERK'S REPORT

Members received the Clerk's Report which included:

- Updates on actions and requests of the Clerk
- Matters of interest to Members, which included a request to Members to review the Disclosable Personal Interests and update where required.
- Publications received

FTC/22/76

MINUTES OF THE ANNUAL TOWN MEETING

Members received the Minutes of the Annual Town Meeting held on the 5th May 2022.

FTC/22/77

MINUTES OF THE ORDINARY MEETING OF THE TOWN COUNCIL 1st June 2022

RESOLVED that the minutes of the Ordinary Meeting of the Town Council held on Wednesday 1st June 2022 (pages 18-29) be approved as a true record and signed by the Mayor.

FTC/22/78

MATTERS ARISING FROM THE MINUTES OF THE MEETING 1st June 2022

None

FTC/22/79

DATE OF NEXT MEETING

The next ordinary meeting of the Town Council will be held on Thursday 14th July 2022, at the Triangle Shopping Centre, Frinton on Sea, commencing at 7.15pm

The Chairman closed the meeting closed at 9.06pm.

TOWN MAYOR

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL

FOR TOWN COUNCIL MEETING 23rd JUNE 2022

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
21/00534/FUL C/A <u>AMENDED</u>	Proposed erection of an extension to the existing building and change of use to self-catered tourist accommodation with a manager's apartment.	The Rock Hotel 1 Third Avenue Frinton on Sea
RECOMMENDS	APPROVAL	
22/00858/ADV Ms Stephanie Condron	Consent to display one externally illuminated fascia sign.	Bruff 29A The Parade Walton On The Naze
RECOMMENDS	APPROVAL	
22/00861/FUL Mr Darren Harkin - Waltham Forest Council	Proposed removal of existing roof on bungalow and replace with new roof to provide two additional bedrooms.	Brick Barn Residential Care Home 106 Walton Road Kirby Le Soken
RECOMMENDS	REFUSAL – agreed with Essex Heritage comments and overdevelopment, wrong location for this proposal and infrastructure not safe.	
22/00870/FULHH C/A Mr Tim Groom	Proposed flat roof side dormers.	Blakeney Church Lane Great Holland
RECOMMENDS	REFUSAL – agreed with heritage report and in a conservation area.	

22/00871/FUL Mr B Willis – Vision Design & Planning Consultants	Proposed demolition of existing dwelling and erection of two dwellings.	5 Pole Barn Lane Frinton on Sea
RECOMMENDS	REFUSAL- poor design and not proven need for.	
22/00872/FUL C/A Great Holland Community Benefit Ltd	Proposed change of use from community pub to community shop including a new roof, cladding to building and insertion shop front.	The Manor Public House Rectory Road Great Holland
RECOMMENDS	APPROVAL- the garage needs better design a more aesthetic design.	
22/00890/FUL Mr & Mrs Boot	Proposed erection of one dwelling (in lieu of Prior Approval for 1 one-bedroom dwelling, subject of application 22/00045/COUNOT).	Garfield Nurseries Thorpe Road Kirby Cross
RECOMMENDS	REFUSAL- has not demonstrated need against LP6 and there is a 25% increase in size.	
22/00689/ADV Mr J Story Essex Wildlife Trust	Provision of 10 new signs to building.	The Naze Centre The Naze Old Hall Lane Walton on the Naze
RECOMMENDS	REFUSAL- marketing signs not to original plan set by Naze Management Board at inception.	
22/00750/HHPNOT C/A Information Only	Proposed rear conservatory with white UPVC frames and roof with clear glass infills (5.37m in depth and 3.32m in height).	Filomena House First Avenue Frinton on Sea
NOTED		
22/00952/TELLIC Information Only	Proposed removal and replacement of 1 no. cabinet and all ancillary development.	Telecommunications Site Walton Iron Foundry Hall Lane Walton on the Naze
NOTED		

22/00928/TPO 360 Prosser - 360 Global Net	2 No. Oaks - Maintain at current height and spread over the forthcoming years - The works involve installing a barrier between the tree to the rear of the property and the property due to the tree related subsidence to the property.	14 Buckfast Avenue Kirby Cross
RECOMMENDS	APPROVAL	
22/00984/TCA Mr Tomkins	1 No. Eucalyptus – Reduce to previous points to maintain at current size of canopy and root zone due to proximity to the property.	Meadow Brook First Avenue Frinton on Sea
RECOMMENDS	APPROVAL	

SCHEDULE OF ACCOUNTS PAYABLE - NO. 4 23RD JUNE 2022

			Net	Gross
<u>General:</u>				
1.	Barclays	BACS charges	9.00	9.00
2.	Gazprom	Electricity	172.77	181.41
3.	Castle Water	Water-Council House	94.14	94.14
4.	Castle Water	War Memorial Kirby Le Soken	150.49	150.49
5.	Castle Water	Wittonwood Road Allot.	162.74	162.74
6.	BT	Telephone services	367.48	440.98
7.	Birchwood Garden Services	Maintenance	1525.00	1525.00
8.	Dunmow Waste Services	Confidential waste	60.00	72.00
9.	Essex Cleaning Services	Shelters	650.00	650.00
10.	Legionellasafer Services	Legionella risk assessment	368.00	441.60
11.	EALC	Training	70.00	84.00
12.	EALC	Training	90.00	108.00
13.	RBL	Queens Canopy	129.99	129.99
14.	Parkers Garden Company	Planting Agar Road	214.54	257.44
15.	Accent Stationers	Stationery	155.57	186.68
16.	Alex Robinson Electrical	Hand Dry Ladies WC	200.00	240.00
17.	High Speed Training	Fire Training	260.00	312.00
18.	Barclaycard	Amazon-printer ink	37.99	37.99
19.	" "	"-calculator	23.96	23.96
20.	" "	"-Clipboards	5.48	6.58
21.	" "	"-Trolley	99.99	107.98
22.	" "	"-Fire Sign	1.37	1.64
23.	" "	"-C Cell batteries	6.08	7.30
24.	" "	"-Fire Safety Holder	11.91	14.29
25.	" "	"- Fire Warden vest	9.98	11.98
26.	" "	"-Fire door closer	85.83	103.00
27.	" "	"-Signs Fire/First Aid	21.31	25.59
28.	" "	"-Water Temp Test	9.91	11.89
29.	" "	"- Freezer therm.	11.66	13.99
30.	" "	"- Sign holders	16.66	19.99
31.	" "	"- Heavy Duty Adhesive	6.63	7.96
32.	" "	"-Wall Clock	15.82	18.98
33.	" "	Zoom – Zoom Pro	11.99	11.99
34.	Viking	Office equipment	241.40	289.68
			5297.69	5760.26

Columbine Centre:

35.	Worldpay	Card charges	50.00	58.00
36.	Booker	Bar supplies	324.26	389.11
37.	Booker	Bar supplies	163.42	194.51
38.	Gazprom	Electricity	734.98	881.98
39.	Castle Water	Water	353.27	353.27
40.	Tower Security	Security	217.92	261.50
41.	Mandy de Koff	Grass cutting	60.00	60.00
42.	Legionella Services Ltd	Legionella testing	788.70	946.44
43.	Acorn Stairlifts	Service agreement	95.00	114.00
44.	Swisher	Hygiene	191.28	229.52
45.	Tritec Building Ltd	Gutter refurbishment	5385.00	6462.00
			8363.83	9950.33

Cumulative Total

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£13,661.52 £15,710.59

SCHEDULE OF ACCOUNTS PAYABLE – NO. 4A

23rd June 2022

Salary Month 2 Payment Made on 26th May 2022

Superannuation Payment For May, to be Made in the Month of April 2022

HMRC/PAYE Payment For May, to be Made in the Month of April 2022

Total Salaries/Wages/Expenses (May 2022)	£16,243.45
Employers N.I. (May 2022)	£ 994.94
Superannuation – Employer contribution (May 2022)	£ 2,459.43

	£19,697.82
Member's mileage	£ 0.00
Petty Cash drawn 05.05.22 – 14.06.22	£ 199.90
Cumulative total	£ 19,897.72