

FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-Sea, Essex, CO13 0AU
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MINUTES of the Meeting of FRINTON & WALTON TOWN COUNCIL

held at

**The Council House, Triangle Shopping Centre, Frinton-on-Sea
on Thursday 27th October 2022 at 7.15PM**

Present:	Councillors N. Turner, L. Allen, F. Robertson, I. Johnson, A. Oxley. A. Davis from 2037hrs.
In the Chair:	Mayor – Councillor ET Allen
Clerk:	Mrs J Woodland
Also present:	5 members of the public and no members of the press
Absent:	Councillors J. Bray

FTC/22/151	<u>APOLOGIES FOR ABSENCE</u> Councillors P. Clifton, P. Walford, T. Abrahams, F. Knowles, D. Miles, M. Platt, C. Keston, D. Oxley
FTC/22/152	<u>DECLARATIONS OF MEMBERS' INTERESTS</u> None
FTC/22/153	<u>PUBLIC QUESTIONS</u> A representative from Frinton in Bloom gave an update on the Anglia in Bloom competition presentation, which was held at Guildhall, Bury. It was noted that Frinton & Walton Heritage Trust were awarded a top level # 5 award for their work to the Railway Cottage. A member of the public requested the council to cut out non-essential spending in the forthcoming budget work for the year 2023/24 so the precept would either be cut, or not raised. Concern was raised over the amount of money spent on the PCSO contract. In response, Cllr ET Allen advised that the formation of a PCSO Working Party to consider the renewal of the PCSO contract was on the agenda for this evening. A member of the public stated that he felt local plans may soon be worth nothing due to government proposals for increased building in the future.
FTC/22/154	<u>MAYOR'S ANNOUNCEMENTS</u> In response to a question raised regarding whether the council planned to undertake a Neighbourhood Plan, Cllr ET Allen advised that this is currently unable to move forward due to finance.
FTC/22/155	<u>TOWN PLANNING APPLICATIONS AS PER SCHEDULE ISSUED BY TENDRING DISTRICT COUNCIL</u> The Town Council considered plans for development and recommended accordingly as detailed on the schedule.
FTC/22/156	<u>OTHER PLANNING MATTERS</u> Determinations at variance to the Town Council's Recommendations: Members noted the following planning applications which were at variance with the Town Council's known recommendation: Planning Appeals: None
FTC/22/157	<u>BRIEF REPORTS BY MEMBERS APPOINTED TO OUTSIDE BODIES BY THE COUNCIL</u> None.

FTC/22/158	<u>REGISTER OF MATTERS</u> Members noted the updated Register of Matters.
FTC/22/159	<u>OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS</u> No matters raised.
FTC/22/160	<u>REMEMBRANCE SUNDAY – WREATH LAYING</u> RESOLVED that wreaths would be laid as follows. <ul style="list-style-type: none"> • Parish Church, Walton on Naze – Cllr ET Allen • War Memorial Club, Frinton – Cllr I. Johnson • War Memorial, Kirby le Soken – Cllr P. Clifton • Church & War Memorial, Great Holland – Cllr C. Keston
FTC/22/161	<u>JUBILEE COINS</u> RESOLVED that the remaining Platinum Jubilee Coins be made available to members and the public for a suggested donation of £5 per coin to benefit the Mayors charity. A limited number of coins are available at the Council House.
FTC/22/162	<u>RENEWAL OF PCSO CONTRACT</u> RESOLVED that a PCSO Working Party be created with their remit being to consider and make recommendations to full council on the renewal of the PCSO contract due to expire March 2023, and that the working party be limited to six members to include cross-party representation. Cllrs I. Johnson, N. Turner and ET Allen requested a place on the working party, with agreement for the Clerk to email absent members to allow others to request a place.
FTC/22/163	<u>FINANCIAL MATTERS</u> There being no comments or questions, it was RESOLVED: that the schedule of accounts No. 10 in the total sum of £11,763.24 net (£12,933.34 gross), be approved for payment. FURTHER RESOLVED: To receive the Income & Expenditure reports along with the Investment and Bank Reconciliation report for September 2022. Cllr I. Johnson gave a verbal update to members following two independent reviews she carried out within the council offices of the accounts and bank reconciliation. Visits were carried out on 28 th June 2022 covering the period April 2022 – June 2022, and the 23 rd September 2022 covering the period July 2022 - September 2022. Cllr Johnson confirmed all was found to be in order and complimented the Clerk on the efficient processes in place.
FTC/22/164	<u>CLERKS REPORT</u> Members received the Clerk’s report.
FTC/22/165	<u>MINUTES OF LAST MEETING</u> RESOLVED: That the minutes of the meeting of Frinton & Walton Town Council held on Thursday 6 th October 2022 were approved as a correct record and signed by the Mayor.
FTC/22/166	<u>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON THURSDAY 6TH OCTOBER 2022</u> None.
FTC/22/167	<u>MINUTES OF THE LAST RECREATION & AMENITIES COMMITTEE MEETING</u> Members received the minutes of the meeting of the Recreation & Amenities Committee that was due to be held on the 13 th October 2022, which was unable to open due to being inquorate, of which the minutes reflect.
FTC/22/168	<u>REPORT OF THE LAST CRIME & DISORDER WORKING PARTY MEETING</u> Members received the report of the Crime & Disorder Working Party meeting held on the 6 th October 2022.

FTC/22/169	<u>DATE OF NEXT MEETING</u> The next meeting of Frinton & Walton Town Council will be held on Thursday 17 th November 2022 at The Council House, Triangle Shopping Centre, Frinton-on-Sea, commencing at 7.15pm
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The chairman closed the meeting at 9pm.

CHAIRMAN

DATE

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL
FOR TOWN COUNCIL MEETING 27th October 2022**

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
22/01044/COUNOT <u>AMENDED</u>	Proposed change of use of existing agricultural buildings to 5 No. dwelling houses.	East of Coles Lane Walton o the Naze
APPROVAL		
21/01902/FULHH C/A <u>AMENDED</u>	Proposed demolition of existing single storey rear extensions. Two storey front and side extension with extended accommodation within the roof space and single storey front, side and rear extensions. Extended driveway and new front entrance gate.	16 Third Avenue Frinton on Sea
APPROVAL – BUT FRONT GATE NO HIGHER THAN 1M OR N OE AT ALL. TO FOLLOW CONSERVATION PLAN.		
22/01333/FUL <u>AMENDED</u>	Proposed re-plan of part of site to provide 24 additional smaller units increasing total from 210 approved to 234 (as alternative t part of planning permission 16/00031/OUT and 20/00307/DETAIL.)	Land West of Turpins Farm Walton Road Kirby Le Soken
REFUSAL – NOT REQUIRED – TRIED TO REDUCE AFFORDABLE HOUSING FROM 30% TO 20%. DISTRICT PLAN DOES NOT NEED. LAND OVER DEVELOPMENT IT WAS AGREED THAT 210 WAS SUFFICIENT. NO COMMUNAL CAR PARK TO AID SCHOOL PICK UP.		
22/01521/FULHH C/A Mr Elliot Ball	Proposed single storey rear extension.	6 Central Avenue Frinton on Sea
APPROVAL		
22/01434/VOC Mr Richard Krijgsman	Application under Section 73 of the Town and Country Planning Act, to allow a variation of condition 2 (approved plans) of 21/00300/FUL to enable/allow alteration to external materials, removal of chimney, revised staircase position to rear elevation, side storeroom reduced in width, rooflights no longer required and additional solar panels.	High Hill House Old Hall Lane Walton on the Naze
APPROVAL		
22/01508/DETAIL Atlantic Spa Ltd.	Reserved matters application for the erection of 5no. detached dwellings, considering details of appearance, landscaping, layout and scale, pursuant to outline planning consent 19/01054/OUT.	Land to The rear of 185 Thorpe Road Kirby Cross
REFUSAL – BACKLAND DEVELOPMENT SPLAY REDUCES GARDEN OF NEIGHBOURING PROPERTY.		

22/01573/FULHH Gary Fletcher	Proposed first floor side extension.	277 Walton Road Walton on the Naze
APPROVAL		
22/01342/FUL Mr Ken Reeves	Proposed demolition of all buildings and structures on the site, the closure of the existing access, the construction of two 3 bedroom bungalows and two double garages, formation of a new access and landscaping.	The Rose 63 The Street Kirby Le Soken
REFUSAL – OUTSIDE SETTLEMENT BOUNDARY. NO FOOTPATH CONNECTION. PRINCIPALS OF DEVELOPMENT OVERRULED. SUBJECT TO ECC HIGHWAY OBJECTION. MUCH NEEDED TRAVELLERS SITE. APPLICATION FOR 3 BUNGALOWS DECLINED.		
22/01546/FULHH John Edwards	Proposed installation of 6 solar panels to flat roof garage. Panels to be fitted on a 20 degree slope, wooden truss to be installed on roof and sides of structure to be clad in PVCU.	15 Hadleigh Road Frinton on Sea
APPROVAL		
22/01660/FULHH Mr Crawley Amended	Proposed single storey detached outbuilding.	151 Frinton Road Frinton on Sea
APPROVAL		
22/01680/FULHH C/A Gill Jenkins	Proposed erection of single storey side and infill side extension and new velux rooflight.	21 The Crescent Frinton on Sea
APPROVAL		
22/00431/NMA Amended	Non material amendment sought for application 19/01269/DETAIL – Updates to the approved scheme: fence to the north western boundary, surfacing of parking spaces and speed tables, positions of plots 67/68 and 71/72 and driveway to plots 62 – 64.	The Laurels Land to South of Thorpe Road Kirby Cross
NOTED – WHY CONSULT IF ALREADY AGREED AND TOO TECHNICAL TO UNDERSTAND.		

22/01371/FULHH C/A Amended	Proposed single storey rear extension, including internal and external alterations.	17 Third Avenue Frinton on Sea
APPROVAL – Heritage Statement submitted. Heritage Officers suggest refusal. UPVC is to be used for gutterings, fascias and windows. Replacement of windows and doors with unsympathetic uPVC units, leads to an erosion of the historic and architectural interest of Frinton and Walton’s Conservation Areas. This should be avoided.		
22/01421/FUL Amended	Proposed one dwelling.	Land rear of The Old Bakehouse Rectory Road Great Holland
REFUSAL – LOSS OF AMENITY TO VILLAGE.		
22/01622/FUL Mr Blake	Proposed erection of building to accommodate 3 lane indoor cricket nets and erection of equipment store.	Frinton on Sea Cricket Club Ashlyns Road Frinton on Sea
APPROVAL		
22/01649/FULHH Mr Tim Groom	Proposed installation of flat roof side dormers and timber framed porch to enable internal alterations including the creation of additional bathroom.	Blakeney Church Lane Great Holland
APPROVAL		
22/01692/FULHH Mr & Mrs Mews	Proposed front two storey extension and front single storey extension.	Amen Corner Church Lane Great Holland
APPROVAL		
22/01464/FULHH Mr Julian Hendry	Proposed timber framed porch with interlocking clay tiles to match existing roof. Porch to be externally finished with brick plinth and externally clad above.	5 Harold Road Frinton on Sea
NOTED – ALREADY BEEN REFUSED.		
22/01668/HHPNOT Information Only	Prior Approval application under Part 1, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for a proposed single storey rear extension (Depth 4m, Overall eaves height 2.5m, Overall height 2.9m).	16 Raeburn Close Kirby Cross
NOTED		

22/01556/LUPROP Information Only	Proposed single storey rear elevation, rear elevation dormer and roof light to front elevation.	55 Branscombe Close Frinton on Sea
NOTED		
22/01567/TCA Mr Steve Austin	Clearance of front garden and driveway, 4 conifers blocking light at front of property. Other shrubs also to be removed along neighbouring fenceline.	17 Third Avenue Frinton On Sea
APPROVAL		
22/01571/TCA Mr Caden	1 No. Crimson King Maple – reduce by 3-4m back to previous cutting points, 1 No. Cherry – fell to ground level.	Watling House 22 Holland Road Frinton on Sea
APPROVAL		
22/01593/TCA Mrs Gillian Jenkins	Magnolia - Reduce height by approx 25% over next 5 years. Conifers - Removal of branches, possible removal of trees. Bay - Regularly prune over the next 5 years. Holly - Regularly prune over the next 5 years. Pittosporum - Reduce height and regularly prune over next 5 years. Viburnum - Removal of dying tree over next 5 years. Bay Sucker x4 - Remove over the next 2 years. Silver Birch - Removal of 2 limbs and pruning of branches. Elaeagnus - Trim overhanging branches. Unknow species of Tree - Trim overhanging branches. All work to be carried out during the next 5 years. The garden is currently overgrown and we are replanting/replacing/regenerating the garden	21 The Crescent Frinton On Sea
APPROVAL		
22/01605/TCA Cochrane - Cochrane Tree Services Ltd.	T1 Reduce Macrocarpa by 50%	41 Second Avenue Frinton On Sea
APPROVAL		
22/01684/TCA Mr & Mrs Max	1 No. Oak Tree – Reduce by up to 30%.	The Homestead 43 Second Avenue Frinton on Sea
APPROVAL		

SCHEDULE OF ACCOUNTS - NO. 10

27 October 2022

		Net	Gross	
		£	£	
<u>General:</u>				
1.	Barclaycard	Headphones	34.99	34.99
2.	Barclaycard	Drinks refrigerator	183.32	219.99
3.	Barclaycard	Haberdashery	3.65	3.65
4.	Barclaycard	Flowers	40.00	40.00
5.	Barclaycard	Conference Folder	20.99	20.99
6.	Barclaycard	Microsoft headphones	88.32	105.99
7.	Barclaycard	Webcams	57.81	69.36
8.	Gazprom	Utilities	53.38	56.07
9.	Castle Water	Allotments	49.44	49.44
10.	Tower Security	Security	35.63	42.76
11.	Birchwood	Ground Maintenance	1525.00	1525.00
12.	BNP Paribas	Copier rental	414.00	496.80
13.	Window Cleaning	Windows	20.00	20.00
14.	A J Property Maint.	Hipkins Shelter repair	295.00	295.00
15.	Accent Stationers	Stationery	65.27	78.32
16.	Alex Robinson Elec.	Maintenance	45.00	54.00
17.	RBS	Training	200.00	240.00
18.	Bunzl	Cleaning items Toilets	67.13	80.56
19.	Heelis & Lodge	Interim Internal Audit	300.00	300.00
20.	TTSS	Replace front door reader	180.00	216.00
21.	EALC	CILCA	650.00	780.00
22.	DKS-IT	IT maintenance	528.00	528.00
23.	RBL	Poppy Wreaths	125.00	125.00
24.	Defib Central	Replacement batteries	561.00	673.20
25.	A J Property	Maintenance -notice board	125.00	125.00
26.	TDC	Market rent	772.60	772.60

			£6440.53	£6952.72
<u>Columbine Centre:</u>				
27.	Corona	Utilities	2040.84	2449.01
28.	Gazprom	Utilities	828.75	994.50
29.	Bunzl	Cleaning supplies	41.17	49.40
30.	A J Property Maint.	Drains	95.00	95.00
31.	Worldpay	Card services	50.21	58.25
32.	Tower Security	Security	211.11	253.33
33.	Booker	Bar supplies	372.27	444.46
34.	TDC	Bath House Meadow	1625.00	1625.00
35.	Bunzl	Cleaning Supplies	58.36	70.03

			£5322.71	£6084.52
		Cumulative Total	£11,763.24	£13,037.24

SCHEDULE OF ACCOUNTS - NO. ????
????????? (date of meeting)

General:

Columbine Centre:

SCHEDULE OF ACCOUNTS PAYABLE – NO. ?A

????(Date of meeting)

Salary Month ?(no) Payment Made on ??????????

Superannuation Payment For June, to be Made in the Month of July 2022

HMRC/PAYE Payment For June, to be Made in the Month of July 2022

Total Salaries/Wages/Expenses (June 2022)	£16,509.88
Employers N.I. (June 2022)	£ 1049.56
Superannuation – Employer contribution June 2022)	£ 2,434.86

	£19,994.30

Member's mileage £ 0.00

Petty Cash drawn 15.06.22 – 06.07.22 £ 0.00

Cumulative total £ 19,994.30

