

# FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-sea, Essex, CO13 0AU Tel:  
01255 676666 email: clerk@fwtc.co.uk

Clerk: Mrs J Woodland



**TO ALL COUNCILLORS:  
YOU ARE SUMMONED TO ATTEND A MEETING  
of FRINTON & WALTON TOWN COUNCIL**

To be held at

**The Council House, Triangle Shopping Centre, Frinton-on-Sea, CO13 0AU on  
Thursday 12<sup>th</sup> January 2023 commencing at 6.15pm**

## AGENDA

<b>1</b>	<b>Apologies for Absence</b> To receive via the Clerk, apologies for absence
<b>2</b>	<b>Declarations of Members' Interests</b> To receive any pecuniary or personal interests relating to items on the agenda
<b>3</b>	<b>Exclusion of Press and Public</b> Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public from the meeting for the transaction of the under-mentioned business because of their confidential nature: <ul style="list-style-type: none"><li>• Post Office</li><li>• PCSO Contract</li></ul>
<b>4</b>	<b>Post Office (Exclusion of Press and Public)</b> To receive a confidential report from the Post Office Working Party along with the latest legal advice, and consider any necessary actions
<b>5</b>	<b>PCSO Contract (Exclusion of Press and Public)</b> To receive a confidential report from the PCSO Working Party and consider any necessary actions
<b>6</b>	<b>Public Questions</b> The period designated for public participation at a meeting in accordance with Standing Order 3(e) <b>shall not exceed 15 minutes</b> , unless directed by the Chairman of the meeting. Subject to Standing Order 3(f), <b>a member of the public shall not speak for more than 3 minutes in relation to business on the agenda.</b> In accordance with Standing Order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chairman may direct that a written or oral response be given
<b>7</b>	<b>Mayor's Announcements</b> The Mayor to give a brief report of engagements undertaken since the last meeting
<b>8</b>	<b>Town Planning Applications as per Schedule Issued by Tendring District Council</b> To consider the attached schedule of applications

9	<p><b>Other Planning Matters</b></p> <ul style="list-style-type: none"> <li>To note the following determinations at variance to the Town Council's recommendation:</li> </ul> <p><b>Application No. 22/00640/FUL</b> – Proposal for four town houses – Land at Arthur Ransome Way, Walton on the Naze TDC approval – Town Council recommended refusal</p>
	<p><b>Application No. 22/01715/FULH</b> – Demolition of existing outbuilding and installation of new timer frame annex with hipped roof and external timber cladding – Popses, 1 The High Street, Kirby Le Soken TDC approval – Town Council recommended refusal</p> <p><b>Application No. 22/01700/FUL</b> – Construction of one 2-bed bungalow – Land behind Hollyoak, Pork Lane, Great Holland TDC approval – Town Council recommended refusal</p>
10	<p><b>Brief (verbal) Reports by Members Appointed to Outside Bodies by the Council</b></p>
11	<p><b>Register of Matters</b> To receive a written report of issues relating to highways that members have raised with Essex County Council (herewith)</p>
12	<p><b>Fixed Wiring Testing</b> To note the budget over-spend for periodic fixed wiring testing to be undertaken by Bowling Garrard Electrical to the Council House (past-due October 2022) at a cost of £495 to be expended from '101/4036 Accommodation/Building Equipment Maintenance Renewal' which as at November 2022, is 326% spent</p>
13	<p><b>Recommend Tree Work – Pork Lane Playpark</b> To receive the previous report submitted to Council on 8<sup>th</sup> December detailing recommended work to a tree located at Pork Lane Playpark, along with a quotation for the preparation and carving of the white beam tree (T1), and consider any necessary action</p>
14	<p><b>Budget Setting</b> To consider the proposed budget recommendations for 2023/24 from the Estimates Working Party and set the precept for the 2023/24 financial year</p>
15	<p><b>Financial Matters</b></p> <ul style="list-style-type: none"> <li>To approve the Schedule of Accounts Payable No. 13 and 13A (herewith)</li> <li>To receive the Income &amp; Expenditure reports with Investment and Bank Reconciliation reports for December 2022 (herewith)</li> </ul>
16	<p><b>Independent Member Bank Reconciliation</b> To receive a verbal update from Cllr I Johnson following her independent bank reconciliation check made on the 15<sup>th</sup> December 2022</p>
17	<p><b>Clerk's Report</b> To receive a written report from the Clerk and consider any necessary action (herewith)</p>
18	<p><b>Minutes of Last Meeting</b> To approve as a correct record the minutes of the Town Council meeting held on the 8<sup>th</sup> December 2022 (herewith)</p>
19	<p><b>Matters Arising from the Minutes of the Meeting held on the 8<sup>th</sup> December 2022</b> To consider any matters arising from the above minutes not detailed elsewhere on the agenda</p>
20	<p><b>Date of Next Meeting</b> The next meeting of Frinton &amp; Walton Town Council is scheduled to be held at <b>The Council House, Triangle Shopping Centre, Frinton-on-Sea, on 26<sup>th</sup> January 2023 at 7.15pm.</b></p>

Dated: 5<sup>th</sup> January 2023

J Woodland

Mrs J Woodland  
Town Clerk  
**SCHEDULE OF  
PLANS  
SUBMITTED  
TO FRINTON &  
WALTON  
TOWN  
COUNCIL**

**FOR TOWN COUNCIL MEETING 12<sup>th</sup> JANUARY 2023**

<b>APPLICATION NO./ APPLICANT</b>	<b>PROPOSAL</b>	<b>LOCATION</b>
22/01038/ADV <b>C/A</b> Mr P Hubble	Proposed 2no. externally illuminated fascia signs.	Efes Kitchen 33-35 High Street Walton on the Naze
22/01746/FUL Hannah Short – Vistry Homes Ltd	Proposed development for 16 residential dwellings and associated infrastructure.	Land East of Halstead Road Kirby Cross
22/01936/FULHH Mr Patrick Bajohrs	Proposed alterations to windows and doors to front and side elevations. Velux roof window on rear elevation.	29 Upper Third Avenue Frinton on Sea
22/01937/FUL Mr Stevens	Proposed demolition of former livestock building and replacement with a two bedroom bungalow (in lieu of Prior Approval for conversion of building into a dwelling subject of application 21/00460/COUNOT). Resubmission of application 22/01052/FUL.	Land adjacent to The Willows Little Clacton Road Great Holland
22/01989/FULHH Mr & Mrs Gallagher	Proposed glass balcony and bi-fold doors.	East Lodge Cliff Parade Walton on the Naze
22/01978/FULHH Mr David Horlock	Proposed demolition of existing garage for the construction of new garage and toilet.	9 Audries Estate Walton on the Naze
22/01771/FULHH <b>C/A</b> Mr Peter Dukes	Proposed retrospective application for a new pergola to existing second floor front balcony, a new glazed seating pod to roof top with access and a new flue to log burner and associated works.	1 Old Pier Street Walton on the Naze

22/01942/DETAIL FGH (Essex) Ltd	Reserved matters application for the erection of 1no. three bed detached bungalow considering details of access, appearance, landscaping, layout and scale, pursuant to outline planning permission 19/01760/OUT.	Land adjacent Larkswood Kirby Road Great Holland
22/01980/FUL Mr W Bailey	Proposed new single access door to side elevation.	Kino Amusements Princes Esplanade Walton on the Naze
22/02018/FULHH Mrs A Riddelsdell	Proposed erection of a single storey rear extension.	21 Mill Lane Walton on the Naze

22/02037/FUL Mr & Mrs Boot	Proposed erection of one dwelling (in lieu of Prior Approval for 1 one-bedroom dwelling, subject of application 22/00045/COUNOT). Resubmission of application 22/00890/FUL.	Garfield Nurseries Thorpe Road Kirby Cross
22/02034/FUL <b>C/A</b> Mr G Matthew	Proposed second floor rear extension and new fire exit stairs.	41A High Street Walton on the Naze
22/02059/FULHH Mr & Mrs Shafe	Proposed erection of two storey side extension, 1 no. front facing dormer and 1 no. rear facing dormer.	173 Clays Road Walton on the Naze
22/02050/FULHH Mr A Gilman	Proposed single storey side extension.	Bloice 87 Thorpe Road Kirby Cross
22/02063/FULHH Mr & Mrs Lock	Proposed porch.	1 Kirkbaye Kirby Cross
22/02004/FULHH Mr J Bettinson – BeverleyAnn Design Ltd	Proposed removal of existing conservatory and installation of new storey extension with roof lantern.	34 Greenway Frinton on Sea
22/02005/LUPROP <b>Information Only</b>	Proposed installation of new side dormer to allow for loft conversion.	Kerysbian 34 Greenway Frinton on Sea

<p>22/01949/NDPNOT <b>Information Only</b></p>	<p>Prior Approval Application under Part 14, Class J of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the erection of 12 Vertex-S All black 395w solar panels at a 15 degree angle, south facing onto the surface of a flat roofed garage; Erection of 6 Vertex All black 395w solar panels mounted flat on upper south facing wall of the property (not overlooking the highway). Each panel has the following dimensions 1754mm (H) x 1096mm (W) x 30 mm (D).</p>	<p>Talavera 32 Second Avenue Frinton on Sea</p>
<p>22/02079/TELCOM <b>Information Only</b></p>	<p>Proposed removal and replacement of 3 no. existing antennas and the existing headframe, with 6 no. upgraded antennas located on a replacement headframe, the installation of 1 no. 300mm diameter transmission dish, and ancillary development thereto.</p>	<p>Telecommunications Mast Land adjacent to Walton on the Naze Rail Station The Parade Walton on the Naze</p>
<p>22/02006/TCA Mr Byatt</p>	<p>Lime tree (T1) – reduce to previous points to prevent tree out growing the location.</p>	<p>Stocksfield First Avenue Frinton on Sea</p>
<p>22/02042/TPO Mr Michael Archibald</p>	<p>1 No. Scottish Pine – remove 2 lower branches and shorten branches by 3-4m in canopy</p>	<p>8 Louise Close Walton on the Naze</p>
<p>22/02111/TCA Mrs Jan McLellan</p>	<p>1 No. Silver Birch – height reduction, crown lift and thinned.</p>	<p>29 Laurel Bank Third Avenue Frinton on Sea</p>
<p>22/02112/TCA Mrs Emma Jane Crown</p>	<p>2 No. Horse Chestnut – height and width reduction, 1 No. Yew – overall reduction.</p>	<p>9 Third Avenue Frinton on Sea</p>
<p>22/02115/TCA Mrs Shaer</p>	<p>Yew trees and front hedge – cut back reduce by 6ft and tidy, Shrubs (bay yew, pampus grass, bamboo) – cut back either side of driveway and reduce to gutter height off house. Dying Acacia tree – remove. Dying Firs and Yew shrubs – remove. General tidy off other shrubs in front garden and to cut fir hedge at rear of property.</p>	<p>33 Third Avenue Frinton on Sea</p>