

FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-Sea, Essex, CO13 0AU

Tel: 01255 676666 email: clerk@fwtc.co.uk

MINUTES of the Meeting of FRINTON & WALTON TOWN COUNCIL held

at

The Council House, Triangle Shopping Centre, Frinton-on-Sea on

4th August 2022 at 7.15PM

Present:	Councillors P Clifton (Deputy Mayor), L Allen, I Johnson, T Abrahams, N Turner, F Knowles, D Miles (from 7.25pm), A Oxley, M Platt and D Oxley (until 8.30pm)
In the Chair:	Mayor – Councillor T Allen
Clerk:	Mrs J Woodland
Also present:	Deputy Clerk – Mrs M Townsend 9 members of the public and no members of the press
Absent	Cllr J Bray

FTC/22/94	<u>APOLOGIES FOR ABSENCE</u> Councillors A Davis, P Walford, F Robertson and C Keston
FTC/22/95	<u>DECLARATIONS OF MEMBERS' INTERESTS</u> <ul style="list-style-type: none">•Councillor N Turner – Item 5 – Planning application no. 22/00990/FUL – the applicant is wellknown to Councillor N Turner and therefore abstained from voting.•Councillor A Oxley – Item 11 – Grant application – Councillor A Oxley is a member of Walton in Bloom and therefore abstained from voting.

<p>FTC/22/96</p>	<p><u>PUBLIC QUESTIONS</u></p> <p>In response to questions raised by the public:</p> <ul style="list-style-type: none"> •The Mayor advised that there was no further update regarding the yellow lines around the gun garden area. Following a meeting with Ian Taylor (Tendring District Council), it was agreed to put forward a request to the Local Highways Panel for consideration. •A resident advised members that he had sent notes to Cllr E Allen and the Clerk, highlighting his concerns regarding the income and expenditure relating to the Post Office and enquired if the PSCOs allocated to Walton and Frinton would attend the Air Show. The Mayor confirmed that there would not be a Sergeant available to attend the next scheduled Crime & Disorder meeting as many officers were involved with the Clacton Air Show. Councillor T Allen made Members aware that he will be accompanying Essex Police on the ‘Inspectors Tour’, next week. •A resident wished to highlight concerns regarding planning application no. 22/00949/OUT and did not understand why the sale of this land owned by Tendring District Council did not go out for tender. He also mentioned many issues which included that this was a flood plain area and the historical issues with flooding on that land and the surrounding area and suggested that the Environment Agency should be consulted. •A resident mentioned that in the past, he had struggled with obtaining figures from the Council, regarding the Post Office and that he predicted a loss of over £10k. Following the resident’s request for a report detailing the profit and loss be available to the public in the future, the Mayor advised that this would be discussed during item 12.
-------------------------	---

<p>FTC/22/97</p>	<p><u>MAYOR’S ANNOUNCEMENTS</u></p> <ul style="list-style-type: none"> •The Mayor met with the judges appraising Frinton in Bloom and praised the work of the volunteers and Tendring District Council as the area was looking splendid. •The Mayor was disappointed that the last meeting of the Naze Protection Committee was cancelled as he wished to express his concerns regarding the recent fire at the Naze.
-------------------------	--

<p>FTC/22/98</p>	<p><u>TOWN PLANNING APPLICATIONS AS PER SCHEDULE ISSUED BY TENDRING DISTRICT COUNCIL</u></p> <p>The Town Council considered plans for development and recommended accordingly as detailed on the schedule.</p>
-------------------------	---

<p>FTC/22/99</p>	<p><u>OTHER PLANNING MATTERS</u></p> <p>Determinations at variance to the Town Council’s Recommendations:</p> <p>Members noted the following planning applications which were at variance with the Town Council’s known recommendation:</p> <p>TDC App. No.22/00655/FULHH – Proposed reposition of side fence to boundary line – Seaville, 78 Woodberry Way, Walton on the Naze Refusal by TDC – Town Council recommended approval</p> <p>TDC App. No. 22/01075/TCA – Walnut – Fell to ground level – 21 Saville Street, Walton on the Naze Approval by TDC – Town Council recommended refusal</p> <p>Planning Appeals:</p> <p>Members noted the following appeal decision:</p> <p>TDC App No. 21/00482/FUL – Roof terrace and rooftop extension to existing 2 storey dwelling house - 4 Cliff Way, Frinton on Sea – The appeal was dismissed on 11th July 2022</p>
-------------------------	--

FTC/22/100	<p><u>BRIEF REPORTS BY MEMBERS APPOINTED TO OUTSIDE BODIES BY THE COUNCIL</u></p> <ul style="list-style-type: none"> • Councillor Turner wished to bring to the attention of members, an issue relating to comments made on planning applications with reference code HH. He advised that should it be necessary for the application to go to appeal, only comments submitted to the planning authority at the time the application is being considered, are taken into consideration during the appeal process. • Members expressed their concerns with the number of barbeques being used on the greensward and the Naze and the frustration with the lack of policing from the District Council who are not upholding the bylaws.
FTC/22/101	<p><u>REGISTER OF MATTERS</u></p> <p>Members reviewed the updated Register of Matters and Councillor M Platt provided the following additional information:</p> <ol style="list-style-type: none"> 1. Network rail have responded and accepted the proposal for work outside the crossing by the roundabout. Anticipated timeframe for work to commence is 4-6 weeks. 2. A couple of objections from residents have been received regarding the bus cage but hopefully won't delay the project. 3. Project is going through the Local Highways Panel for design and allocation of funding. 4. There are two overnight closures planned for resurfacing work. <p>Councillor M Platt thanked members for their co-operation with submitted details for the Member Lead Pothole Scheme.</p> <p>Members were made aware of the issue regarding works carried out by utility companies who have been granted emergency powers by Westminster and can therefore completely bypass Essex County Council. Councillor M Platt requested support from the Town Council.</p> <p>RESOLVED: Clerk to write to MP Giles Watling.</p>
FTC/22/102	<p><u>OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS</u></p> <p>No matters raised.</p>
FTC/22/103	<p><u>TENDRING DISTRICT COUNCIL FORMAL CONSULTATION ON STATEMENT OF LICENSING</u> Members reviewed Tendring District Council's draft Statement of Licensing Policy.</p> <p>RESOLVED: Councillor T Allen and Councillor M Platt to formulate and submit a response on behalf of the Frinton & Walton Town Council.</p>
FTC/22/104	<p><u>GRANT APPLICATION</u></p> <p>Members consider a grant application from Walton in Bloom.</p> <p>RESOLVED: To approve the grant application of £2000 to be expended from 105/4218 budget 'Open Spaces Floral Enhancements'.</p>

<p>FTC/22/105</p>	<p><u>POST OFFICE INCOME & EXPENDITURE</u></p> <p>Members received a report on the post office income (cost of staff v income received) for the first full year of trading along with a verbal update on the Council’s position utilising General Powers of Competence (GPC) and the consequence should the council not qualify for GPC in May 2023.</p> <p>RESOLVED: To formulate a small working party to consist of Councillor T Allen, Councillor I Johnson, and Town Clerk.</p> <p>FURTHER RESOLVED: To delegate authority to the Clerk to instruct the service of a personnel specialist, up to the value of £400, should the advice be necessary as part of the research of the work party.</p> <p>Following item 13 on the agenda, the Clerk asked the Mayor to revisit item 12 and agree upon a remit for the working party.</p> <p>RESOLVED: For the working party to undertake the following remit:</p> <ul style="list-style-type: none"> •To review in detail the income and expenditure relating to the Post Office •Analyse and investigate commission/footfall/opening hours and any avenues to improve profitability •To investigate options regarding General Power of Competence in relation to the trading of the Post Office •To report findings back to council along with recommendations
<p>FTC/22/106</p>	<p><u>FINANCIAL MATTERS</u></p> <p>There being no comments or questions, it was</p> <p>RESOLVED: that the schedule of accounts No. 6 in the total sum of £8,993.80 net (£9,675.89 gross), be approved for payment and the schedule of accounts 6A in the total sum of £21,504.27 be approved for payment.</p> <p>FURTHER RESOLVED: To receive the Income & Expenditure reports along with the Investment and Bank Reconciliation report for June 2022.</p>
<p>FTC/22/107</p>	<p><u>CLERKS REPORT</u></p> <p>Members received the Clerk’s report which included:</p> <ul style="list-style-type: none"> • Updates on actions and requests of the Clerk •Polite reminder regarding procedures for apologies for meeting •Confirmation that the Crime & Disorder Working Party meeting scheduled for 25th August has been cancelled due to no Police representation. •Publications received
<p>FTC/22/108</p>	<p><u>MINUTES OF LAST MEETING</u></p> <p>RESOLVED: That the minutes of the meeting of Frinton & Walton Town Council held on 14th July 2022 were approved as a correct record and signed by the Mayor.</p>
<p>FTC/22/109</p>	<p><u>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 14th JULY 2022</u></p> <p>Bus Stop and Kirby Cross Sign Relocation as Part of Vistry Homes S278 Works – The Mayor confirmed that he would be meeting with a representative from Linden Homes to discuss the</p>

	<p>relocation of the bus shelter and village sign. An update will be provided to members at the next meeting.</p> <p>Councillor I Johnson advised that she had met with two dedicated volunteers who have helped with planting and maintenance as part of Kirby in Bloom. They have asked Tendring District Council to consider taking on responsibility for the flower beds now that the group has dissolved. Members are aware that a local resident has assisted recently and once this had been investigated, the Clerk agreed to place this topic on the next agenda for discussion.</p>
FTC/22/110	<p><u>MINUTES OF THE LAST RECREATION & AMENITIES COMMITTEE MEETING</u></p> <p>Members received the minutes of the meeting of the Recreation & Amenities Committee meeting held on 21st July 2022.</p>
FTC/22/111	<p><u>REPORT OF THE LAST CRIME & DISORDER WORKING PARTY MEETING</u></p> <p>Members received the report of the Crime & Disorder Working Party meeting held on 14th July 2022.</p>
FTC/22/112	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting of Frinton & Walton Town Council will be held on 25th August 2022 at The Council House, Triangle Shopping Centre, Frinton-on-Sea, commencing at 7.15pm</p>

The chairman closed the meeting at 9.40pm.

CHAIRMAN **DATE SCHEDULE OF PLANS**
SUBMITTED TO FRINTON & WALTON TOWN COUNCIL FOR TOWN COUNCIL MEETING 4th AUGUST 2022

APPLICATION APPLICANT NO./	PROPOSAL	LOCATION
22/00822/FUL Dr Lars and Mrs Judi Knutsen	Proposed dwelling as previously approved application 19/00391/FUL.	Land adjacent Stonechat Edith Road Kirby Le Soken
RECOMMEND APPROVAL		
22/00862/FUL Proposed Mrs Julie Demetriou storage	replacement of 3 existing Beach Huts huts with 3 new style beach huts. The	Parade Walton on the Naze
RECOMMEND APPROVAL		

22/00968/OUT Mr and Mrs Smith, Mr and Mrs Barron	Outline application for the erection of five dwellings with all matters reserved excluding access.	Land to The rear of 146 and 150 Thorpe Road Kirby Cross
RECOMMEND REFUSAL on the grounds that this is backland development and that the proposed application must comply with planning policy LP8 and PPL10. It is felt that the entrance road, which narrows, does not provide a safe and convenient means of vehicular and pedestrian access/egress.		
22/00974/FUL C/A M + M Pharmacy	Proposed disabled access - Modification of design approved under 21/01527/FUL.	152 Connaught Avenue Frinton On Sea
RECOMMEND APPROVAL subject to the railing being in keeping with the existing 'juliet balcony' railings		
22/00985/FULHH Mr Scott Brian	Proposed conversion of existing flat roof extension into a balcony with access from 1st floor bedroom.	134 Kirby Road Walton On The Naze
RECOMMEND REFUSAL		
22/01051/VOC Ms Andrea Moore	Variation of conditions 2 of 20/00476/FUL to alter the approval from a two bedroom to a three-bedroom chalet type building.	26 Vista Avenue Kirby Le Soken
RECOMMEND REFUSAL on the grounds that there is not enough garden space.		
22/01052/FUL Mr Stevens	Proposed demolition of former livestock building and replacement with a twobedroom bungalow (in lieu of Prior Approval for conversion of building into a dwelling subject of application 21/00460/COUNOT).	Land adjacent to The Willows Little Clacton Road Great Holland
RECOMMEND APPROVAL Councillor N Turner asked for his abstention to be noted		
22/01056/FUL C/A Mr and Mrs Ross	Redevelopment of site to form a 1 bed flat above a replacement shop and a 2-bed maisonette to the rear.	130 Connaught Avenue Frinton On Sea
RECOMMEND APPROVAL		
22/01068/FULHH Mr Raymond James - Pulse Builders Ltd	Proposed removal of old storage area and build a two-storey side extension to provide an additional bedroom and living space for large family.	75 Bemerton Gardens Kirby Cross
RECOMMEND APPROVAL		

22/01070/FULHH Mr and Mrs Chamberlain	Proposed single storey part rear and part side extensions, alteration to approval 22/00425/FULHH.	102 Clays Road Walton On The Naze
RECOMMEND APPROVAL		
22/00990/FUL Miss Suzanne Ashenden	Proposed conversion and change of use of existing residential outbuilding to form barber shop and art studio.	113 Walton Road Kirby Le Soken
RECOMMEND APPROVAL Councillor N Turner asked for his abstention to be noted		
22/01112/FUL Mr Goodwin	Proposed replacement dwelling.	Toowoomba Rectory Road Great Holland
RECOMMEND APPROVAL		
22/01132/VOC Mr & Mrs Shaw	Variation of condition 2 of application 22/00427/FULHH to substitute approved drawing number 3583-PA-10-A with revised drawing number 3583-PA-10-B. External materials revised to match existing dwelling. Roof height and design of rear extension revised and reduced.	19 Holmbrook Way Frinton on Sea
RECOMMEND APPROVAL		
22/01147/FULHH Proposed Kevin William Walton on the	single storey side extension. 41 Florence Naze	Road
RECOMMEND APPROVAL		
22/00876/FUL Taylor Wimpey London	Proposed addition of two feature walls by site entrance of previously approved planning application 20/00307/DETAIL	Turpins Farm Elm Tree Avenue Kirby Le Soken
RECOMMEND REFUSAL on the grounds that the wall is too high and not in keeping with the street scene. The Town Council request that Essex County Highways advice is sought.		
22/01148/FULHH Mr Gareth Crump	Proposed removal of existing fence panel and replace with new acoustic/noise reducing fence panels. Soft landscaping added to front garden.	1 Orchard Drive Great Holland
RECOMMEND APPROVAL		

22/00949/OUT Martello land & Properties Ltd.	Outline planning permission (all matters reserved) for proposed leisure/holiday lodge development.	Land North of Mill Lane Walton on the Naze
<p>RECOMMEND REFUSAL on the grounds of gross over development, changing the character and appearance of the area, it is a flood plain area, and the access is inadequate.</p> <p>Please note that the description for this application is misleading as the land is WEST of Mill Lane, not north.</p>		
22/01055/NMA Information Only	Non-material amendment of approved application 20/00462/FUL to update the brick type used for the garage of plot 47 to match the dwelling.	Plot 47 The Laurels Land to South of Thorpe Road Kirby Cross
NOTED		
22/01156/TCA Cochrane Tree Services Ltd	2 No. Silver Birch – reduce by 30%.	Woodhall Church Lane Great Holland
RECOMMEND APPROVAL		
22/01181/TPO Cochrane Tree Services Ltd	1 No. Ash – repollard, 1 No. Lime – repollard.	The Ship Inn 35 Walton Road Kirby Le Soken
RECOMMEND APPROVAL		
22/01196/TPO Mr Peter Franklin	2 No. Oaks – 30% crown reduction to control the size of trees.	24 Chapel Lane Kirby Cross
RECOMMEND APPROVAL		

SCHEDULE OF ACCOUNTS - NO. 6

4 August 2022

£	£				Net	Gross
<u>General:</u>						
1.	Barclays	Bac File Charges	9.00	9.00		
2.	Finton in Bloom	Grant	2000.00	2000.00		
3.	Gazprom Energy	Electricity	154.93	162.68		
4.	Gazprom Energy	Electricity (Mtr.1)	159.13	167.09		
5.	Bunzl Cleaning & Hygiene	Public Toilet Cleaning Supplies			13.23	15.88
6.	Castle Water	Water – WWL allotments	47.69	47.69		
7.	EALC	Course Fee – JW	70.00	84.00		
8.	Essex Cleaning Services	Shelter Cleaning		650.00	650.00	
9.	Edwards	Electrical Works	293.50	352.20		
10.	A Robinson	Electrical Works -Public Toilets	120.00	144.00		
11.	SLCC	Course Fee – JW	30.00	36.00	12.	SLCC Course Fee – JW
			30.00	36.00	13.	SLCC Course Fee – JW
					45.00	54.00
					14.	SLCC
15.	Swish Hygiene Services	Public Toilet Sani Service			38.24	45.88
16.	TJ Window Cleaning Services	Window Cleaning –	18.07	22.20	20.00	20.00
17.	TDC	Market Rent and Rates	772.60	772.60		
18.	TTSS Ltd.	CCTV – Service	50.00	60.00		
19.	Tower Security (Tendring) Ltd.	Call-out	35.63	42.76		
20.	Viking	Post office – Stationery	16.89	23.75		

£4600.84 £4777.53

Columbine Centre:

21.	Corona Energy Retail 2 Ltd.	Gas	567.40	680.88		
22.	Gazprom Energy	Electricity	844.61	1013.53		
23.	WorldPay	Credit Card Machine Fees	51.17	59.40		
24.	PPL PRS Ltd.	Licence	393.40	472.08		
25.	Booker Limited	Bar Supplies	271.64	319.78		
26.	Abbey Electrical (Wholesale)	Batteries	55.60	66.72		
27.	Swish Hygiene Services	Sani Service	57.40	68.88		
28.	Tendring District Council	Land Rent	1625.00	1625.00		
29.	Tower Security (Tendring) Ltd.	Call-Out	35.63	42.76		
30.	Tower Security (Tendring) Ltd.	Security	211.11	253.33		
31.	TTSS Ltd.	Site Attendance	80.00	96.00		
32.	Wave Break Studio	Promotional Video	200.00	200.00		

£4392.96 £4898.36

Cumulative Total £8993.80 £9675.89

SCHEDULE OF ACCOUNTS PAYABLE – NO. 6A

4th AUGUST 2022

Salary Month 4 - Payment Made on 26th July 2022

Superannuation Payment For July, to be Made in the Month of August 2022

HMRC/PAYE Payment For July, to be Made in the Month of August 2022

Total Salaries/Wages/Expenses (July 2022)	£17,643.32
Employers N.I. (July 2022)	£ 1171.33
Superannuation – Employer contribution July 2022)	£ 2,564.62

	£21,379.27
Member's mileage	£ 0.00
Petty Cash drawn 07.07.22 – 21.07.22	£ 125.00
Cumulative total	£ 21,504.27

