

FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-Sea, Essex, CO13 0AU
Tel: 01255 676666 email: clerk@fwtc.co.uk

MINUTES of the Meeting of FRINTON & WALTON TOWN COUNCIL held
at
The Council House, Triangle Shopping Centre, Frinton-on-Sea on
8th December 2022 at 7.15PM

Present:	Councillors N Turner, I Johnson, T Abrahams, P Clifton (arrived at 8.58PM), M Platt, A Oxley, D Miles, L Allen, F Robertson and F Knowles
In the Chair:	Mayor – Councillor ET Allen
Clerk:	Mrs J Woodland
Also present:	Deputy Clerk Mrs M Townsend 4 members of the public and no members of the press
Absent:	Councillor J Bray

FTC/22/191	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs P Walford, D Oxley, C Keston and A Davis
FTC/22/192	<u>DECLARATIONS OF MEMBERS' INTERESTS</u> <ul style="list-style-type: none"> •Cllrs T Abrahams and M Platt declared an interest in relation to the grant application for the late night Christmas shopping event in Frinton •Cllr F Knowles declared an interest in relation to planning application 22/01864/FUL and 22/01865/FUL •Cllrs ET Allen and L Allen declared an interest in relation to planning application 22/01891/TCA
FTC/22/193	<u>PUBLIC QUESTIONS</u> In response to questions raised by the public: <ul style="list-style-type: none"> •The Mayor confirmed that the PCSO working party was due to meet again on 14th December and in the meantime he met with representatives from Essex Police to discuss future policing in the area, initiatives, staff retention and costs. •A member of the public wished to congratulate the Council in defending the planning application for a solar farm in Kirby le Soken. •An invitation was extended for the Mayor to join the Frumbles Litter Pickers on their next litter pick.

<p>FTC/22/194</p>	<p><u>MAYOR'S ANNOUNCEMENTS</u></p> <ul style="list-style-type: none"> •The Mayor joined pupils of Hamford Primary Academy at their Christmas Fayre which was very well attended. •A chilly morning was spent overseeing the installation of Kirby Cross village sign following repositioning and the extensive refurbishment of the original sign. •The Mayor had the pleasure of visiting class 2 at Frinton Primary School following a request from the class to listen to all the children's persuasive letters about how to make Frinton a more environmentally friendly place to live.
<p>FTC/22/195</p>	<p><u>TOWN PLANNING APPLICATIONS AS PER SCHEDULE ISSUED BY TENDRING DISTRICT COUNCIL</u></p> <p>The Town Council considered plans for development and recommended accordingly as detailed on the schedule.</p>
<p>FTC/22/196</p>	<p><u>OTHER PLANNING MATTERS</u></p> <p>Determinations at variance to the Town Council's Recommendations:</p> <p>Members noted the following planning applications which were at variance with the Town Council's known recommendation:</p> <p>Application No. 22/00861/FUL – Removal of existing roof on bungalow and replace with new roof to provide two additional bedroom – Land to the rear of 185 Thorpe Road, Kirby Cross TDC Approval – Reserved matters/detailed – Town Council recommended refusal</p> <p>Application No. 22/01508/DETAIL – Erection of 5 detached dwellings – Land to the rear of 185 Thorpe Road, Kirby Cross TDC Approval – Reserved matters/detailed – Town Council recommended refusal</p> <p>Members noted the following appeal decision:</p> <p>Appeal decision ref: APP/P1560/W/21/3287456 (Planning application no. 20/01543/OUT) – Old Larges Farm Yard, Main Road, Great Holland – proposed erection of 3 single storey dwellings – appeal was dismissed on 31st October 2022</p> <p>Councillor N Turner was pleased with the outcome, following his representation for the Council at the TDC Planning Meeting where the proposed solar farm was discussed.</p> <p>Councillor N Turner advised he wanted provision for a neighbourhood plan in budget suggesting 50k over three years.</p>
<p>FTC/22/197</p>	<p><u>BRIEF REPORTS BY MEMBERS APPOINTED TO OUTSIDE BODIES BY THE COUNCIL</u></p> <ul style="list-style-type: none"> •Councillor N Turner made members aware of the issues that the RNLI in Walton are facing in relation to changes to the style of boat. He is working with the RNLI and has an agenda item for the Naze Management Board to discuss at their meeting in February.
<p>FTC/22/198</p>	<p><u>CIVILITY & RESPECT PLEDGE</u></p> <p>Members reviewed and noted the Civility & Respect Pledge but did not wish to approve it at this time.</p>
<p>FTC/22/199</p>	<p><u>DIGNITY AT WORK POLICY</u></p> <p>Members reviewed and noted the Dignity at Work Policy but did not wish to approve it at this time.</p>
<p>FTC/22/200</p>	<p><u>MEMBER/OFFICER PROTOCOL</u></p> <p>RESOLVED: Members reviewed and approved the Member/Officer Protocol.</p>

<p>FTC/22/201</p>	<p><u>GRANT APPLICATION</u> Members reviewed the paperwork submitted for a grant request from Frinton Business Group for the cost of the Pipe Band and Brass Band who will be playing at the community late night shopping event on Frinton on 9th December 2022. RESOLVED: To award a grant of £700 to the Frinton Business Group to be utilised for the cost of the Pipe Band and Brass Band at the Frinton late night shopping event.</p>
<p>FTC/22/202</p>	<p><u>REQUEST TO UTILISE THE SKATEPARK – WALTON ON THE NAZE</u> Members reviewed the paperwork submitted to request the use of the Skatepark in Walton on the Naze for a free skate/scooter/bike event for the community, on 11th February 2023. RESOLVED: To give approval for the use of the facility for the free community event to be held on 11th February 2023.</p>
<p>FTC/22/203</p>	<p><u>REGISTER OF MATTERS</u> Members reviewed the updated Register of Matters and Councillor M Platt provided additional information.</p>
<p>FTC/22/204</p>	<p><u>RECOMMENDED TREE WORK – PORK LANE PLAYPARK</u> Members received a report detailing work to a whitebeam tree, which was recommended by the Arboricultural Consultant who carried out the annual tree survey. Consideration was given to the three quotations sourced to fell, replace and reduce. Members made reference to a local gentleman who creates ‘features’ with tree trunks. RESOLVED: Clerk to obtain a quotation to create a feature with the tree trunk along with revised quotes to fell the tree to the required height.</p>
<p>FTC/22/205</p>	<p><u>COUNCIL REVIEW</u> Following a recent member review led by the Town Clerk, members RESOLVED to request Tendring District Council to undertake a review of the Town Council’s governance and procedures.</p>
<p>FTC/22/206</p>	<p><u>OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS</u> No matters raised.</p>
<p>FTC/22/207</p>	<p><u>FINANCIAL MATTERS</u> There being no comments or questions, it was RESOLVED: that the revised schedule of accounts No.12 (tabled) in the total sum of £10,334.40 net (£11,978.58 gross), be approved for payment and the schedule of accounts 12A in the total sum of £33,512.14 be approved for payment. FURTHER RESOLVED: To receive the Income & Expenditure reports along with the Investment and Bank Reconciliation report for October 2022 and November 2022.</p>

<p>FTC/22/208</p>	<p><u>CLERKS REPORT</u></p> <p>Members received the Clerk’s report which included:</p> <ul style="list-style-type: none"> •Two road traffic orders •Updates on previous actions requested of the Clerk •Communication from HRH The King •Letter from the District Youth & Community Worker in connection with the Youth Club at YMCA Walton on the Naze <p>Members gave thanks to Councillor A Oxley for her support and time given, with the development of the Walton Youth Club which is a much needed facility for the local community. Acknowledgement and thanks were also extended to the Rotary Club and Councillor M Platt who have also provided support.</p> <p>The Clerk advised that the Council meetings scheduled in January are likely to be rearranged to allow for the precept request deadline to Tendring District Council.</p>
<p>FTC/22/209</p>	<p><u>MINUTES OF LAST MEETING</u></p> <p>RESOLVED: That the minutes of the meeting of Frinton & Walton Town Council held on 17th November 2022 were approved as a correct record and signed by the Mayor.</p>
<p>FTC/22/210</p>	<p><u>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 17th November 2022</u> None</p>
<p>FTC/22/211</p>	<p><u>MINUTES OF THE LAST RECREATION & AMENITIES COMMITTEE MEETING</u></p> <p>Members received the minutes of the meeting of the Recreation & Amenities Committee meeting held on 25th November 2022.</p>
<p>FTC/22/212</p>	<p><u>REPORT OF THE LAST CRIME & DISORDER WORKING PARTY MEETING</u></p> <p>Members received the report of the Crime & Disorder Working Party meeting held on 14th November 2022.</p>
<p>FTC/22/13</p>	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting of Frinton & Walton Town Council will be held on 12th January 2023, commencing at 6.15pm, at The Council House, Triangle Shopping Centre, Frinton-on-Sea</p>

The chairman closed the meeting at 9.30pm.

CHAIRMAN **DATE SCHEDULE OF PLANS**
SUBMITTED TO FRINTON & WALTON TOWN COUNCIL FOR TOWN COUNCIL MEETING 8th DECEMBER 2022

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
22/01700/FUL <u>Amended</u>	Proposed construction of one 2-bed bungalow.	Land Behind Hollyoak Pork Lane Great Holland
RECOMMEND REFUSAL on the grounds of back land development and that this application is coalescent of various planning applications and decisions.		
22/01692/FULHH <u>Amended</u>	Proposed front two storey extension and front single storey extension.	Amen Corner Church Lane Great Holland
RECOMMEND APPROVAL		
22/01267/FULHH <u>Amended</u>	Proposed two storey rear extension and garage infill to form additional living space.	58 Clays Road Walton on the Naze
RECOMMEND APPROVAL		
22/01165/FUL C/A <u>Amended</u>	Proposed replacement dwelling	20 Upper Third Avenue Frinton on Sea
RECOMMEND APPROVAL subject to the recommendations of the Historic Environment comments being carried out.		
22/01680/FULHH C/A <u>Amended</u>	Proposed erection of single storey side and infill side extension and new velux rooflight	21 The Crescent Frinton on Sea
RECOMMEND APPROVAL subject to the fenestration not to be of UPVC material		
20/01125/OUT C/A <u>Amended</u>	Erection of 1 dwelling and provision of access. Parking for both the existing and proposed dwelling.	45 The Street Kirby Le Soken
RECOMMEND REFUSAL in line with comments made by the Historic Environment Team		
22/01493/FULHH <u>Amended</u>	Proposed front and rear extensions, and loft conversion.	21 Warley Way Frinton on Sea
RECOMMEND APPROVAL		

22/01342/FUL <u>Amended</u>	Proposed demolition of all buildings and structures on the site, the closure of the existing access, the construction of two 3 bedroom bungalows and two double garages, formation of a new access and landscaping	The Rose The Street Kirby le Soken
RECOMMEND REFUSAL as per previously submitted comments - access design, outside of the settlement boundary, no footpath connection, Highways state the entrance is unsafe, principals of development overruled and this is a much needed traveller site.		
22/01670/FUL Mr and Mrs Parker – Parkers Farms	Proposed erection of 9 no. Dwellings comprising of 6x two bed almshouse style bungalows, 1 x three bed house, 2 x five bed houses and a replacement garage	Land at Briarfields Kirby Le Soken
RECOMMEND REFUSAL as this is agricultural land and surrounding a grade II listed church		
22/01817/FULHH Mr and Mrs Wilson	Proposed extension to existing detached garage to form carport	14 Holland Road Frinton on Sea
RECOMMEND APPROVAL		
22/01545/FUL C/A Mrs Teresa Lyons	Proposed installation of steel pipe to supply gas to first floor flat	53A Connaught Avenue Frinton on Sea
RECOMMEND APPROVAL		
22/01668/FULHH Mr Brad Obeney	Proposed single storey rear extension	16 Raeburn Close Kirby Cross
RECOMMEND APPROVAL		
22/01864/FUL Messrs. J W & F D Eagle	Proposed resurfacing of an existing hard/landing area	Land West of Walton Hall Farm Old Hall Lane Walton on the Naze
RECOMMEND APPROVAL Cllr D Miles requested her proposal for refusal (with no seconder) to be minuted seconder		

22/01865/FUL Messrs. J W & F D Eagle	Proposed change of use of agricultural land to equestrian use and retention of 4 No. stable buildings and associated development.	Land to the North West of Walton Hall Farm Old Hall Lane Walton on the Naze.
---	---	--

RECOMMEND APPROVAL

Cllr D Miles requested her proposal for refusal (with no seconder) to be minuted seconder

22/01796/FUL Mr Goodwin	Proposed replacement dwelling (variation to design of dwelling as approved and implemented under planning permission 22/01112/FUL)	Toowoomba Rectory Road Great Holland
----------------------------	--	--

RECOMMENDED APPROVAL

22/01801/NMA <u>Information Only</u>	Non-material amendment to application reference 19/01116/FUL for the removal and replacement of four trees (three trees on the southern boundary of the site adjacent to Unit 051 and a further one tree on the southernmost corner of the site adjacent to unit 043)	Site of Former Martello Caravan Park Kirby Road Walton on the Naze
--	---	---

Application has been withdrawn

22/01948/TELLIC <u>Information Only</u>	Proposed upgrade to existing radio base station installation. (Amended application of 22/01725/TELLIC).	Walton On the Naze Rail Station The Parade Walton on the Naze
---	---	--

NOTED

22/01871/TELLIC <u>Information Only</u>	Proposed removal and replacement of 1 No. Cabinet and all ancillary development	Telecommunications Site at Walton on the Naze Sea Cadets Station Car Park Church Road Walton on the Naze
---	---	---

NOTED

22/01877/TCA Mr Ian Thomson	1 No. Sycamore – cutback due to overhanging	43 Fourth Avenue Frinton on Sea
RECOMMENDED APPROVAL		
22/01885/TCA Mr Paul Andrews	1 No. Oak – reduce	Jade Cottage 29 The Crescent Frinton on Sea
RECOMMENDED APPROVAL		
22/01891/TCA Cochrane Tree Services Ltd	T1. Pollard Lime 40/50% reduction	53 Fourth Avenue Frinton on Sea
RECOMMENDED APPROVAL		
22/01894/TCA Mr B Worden – Tendring Tree Surgery	T1 – Prunus – Reduce crown back to previous points to maintain size shape. T2-Prunus – Reduce crown back to previous points to maintain size and shape. T3 – Silver Birch – Reduce crown back to previous points to maintain size and shape. T4 – Purple leaf Plumb – Reduce crown back to previous points to maintain size and shape	10 The Crescent Frinton on Sea
RECOMMENDED APPROVAL		
22/01895/TCA Mr B Worden – Tendring Tree Surgery	T1 Yew – Reduce height by 2 metres as top is getting close to BT Line.	12 The Crescent Frinton on Sea
RECOMMENDED APPROVAL		
22/01913/TCA Cochrane Tree Services Ltd	3 No. Ash – pollard, 1 No. Holly – remove, 1 No. Pittosporum – reduce by a 3 rd	11 Fourth Avenue Frinton on Sea

RECOMMENDED APPROVAL22/0932/TCA
Mr Shaun Harris

Crown reduction of Quercus Robur and removal of dead wood (approx. 30%) – reduced for tree health and general size reduction.

Morae
3 Easton Way
Frinton on Sea**RECOMMENDED APPROVAL****SCHEDULE OF ACCOUNTS - NO.12 (Revised) Tabled: 8th December 2022****General:**

1.	Birchwood Gdn. Ser.	Maintenance	1235.00	1235.00	
2.	Vine HR Services	HR Services	422.50	507.00	
3.	Tendring Dis. Council	Walton Market rent & rates		772.60	772.60
4.	National Allotment	Membership renewal	55.00	66.00	
5.	Bunzl	Cleaning – Old Way toilets	322.31	386.77	
6.	Window Cleaning Serv.	Window cleaning.	20.00	20.00	
7.	TTSS	Maintenance	55.00	66.00	
8.	Socotec Ltd	Asbestos survey	450.00	540.00	
9.	Swish Hygiene	Hygiene services	76.48	91.76	
10.	Barclays	BACS file charges	9.00	9.00	DDR
11.	Defib Central	Cabinet	485.00	582.00	
12.	Aylesford Electrical	Festive Lights	2497.80	2997.36	
13.	Gaynor Clarke	Allotment deposit returned	50.00	50.00	

£6450.69 £7323.49

£

£

Columbine Centre:

Cumulative total: £10,334.40 £11978.58

14. Great Danes Ltd	Hosting and Domain Fee website	227.95	273.54
15. Veolia	Waste services October	179.35	215.22
16. Veolia	Waste services November	146.57	175.88
17. Booker	Bar supplies	284.00	335.45 DDR
18. Socotec Ltd	Asbestos survey	850.00	1020.00
19. Alex Robinson	Maintenance	275.00	330.00
20. TTSS	Maintenance	100.00	120.00
21. Bunzl	Cleaning supplies	280.78	336.93
22. Bunzl	Cleaning supplies	156.51	187.81
23. Henry Martin Ltd	Toilet repairs	108.99	130.79
24. Henry Martin Ltd	Annual boiler service	1159.76	1391.71
25. Swish Hygiene	Hygiene services	114.80	137.76

£3883.71 £4655.09

SCHEDULE OF ACCOUNTS PAYABLE – NO.12A

8th December 2022

Salary Month 8 (November) Payment Made on 25th November 2022

Superannuation Payment For November, to be Made in the Month of December 2022

HMRC/PAYE Payment For November, to be Made in the Month of December 2022

Total Salaries/Wages/Expenses (November 2022 which includes the 2022-2023 national salary awards backdated from 1 st April 22)	£27,304.88
Employers N.I. (November)	£ 2,377.91
Superannuation – Employer contribution (November2022)	£ 3,829.35

	£33,512.14
Member's mileage	£ 0.00
Petty Cash drawn 08.11.22 – 29.11.22	£ 0.00
Cumulative total	£ 33,512.14