

FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-Sea, Essex, CO13 0AU
Tel: 01255 676666
email: clerk@fwtc.co.uk

MINUTES of the Meeting of FRINTON & WALTON TOWN COUNCIL

held at

The Council House, Triangle Shopping Centre, Frinton-on-Sea
on 30th March 2023 at 7.15PM

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| Present: | Councillors I Johnson, L Allen, F Robertson, T Abrahams, P Walford, J Bray, P Clifton, N Turner, D Miles. |
| In the Chair: | Mayor – Councillor ET Allen |
| Clerk: | Mrs J Woodland |
| Also present: | Deputy Clerk – Mrs M Townsend 4 members of the public and no members of the press |
| Absent: | Councillor M Platt |

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| FTC/22/291 | <u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs C Keston, A Davis, D Oxley, F Knowles and A Oxley |
| FTC/22/292 | <u>DECLARATIONS OF MEMBERS' INTERESTS</u> Cllrs T Abrahams, N Turner and ET Allen declared an interest in agenda item # 18 (Grant to Frinton Business Group in respect of the Coronation). |
| FTC/22/293 | <u>PUBLIC QUESTIONS</u> <i>Query as to whether accruals are permitted within the Financial Regulations</i> In response, the Deputy Clerk clarified that accruals are permitted within local government finances. <i>Query as to whether the town council see the slip road at Kirby Cross towards Clacton as fit for purpose.</i> In response, Cllr ET Allen advised he thought it was working well. <i>Query as to when the sink hole on the road from Thorpe to Weeley was due to be fixed.</i> In response, Cllr ET Allen advised this was the remit of Essex County Council and it was understood that they were aware of it and was on a schedule of issues to be fixed. <i>Query as to whether town councillors can make representation regarding the numerous pot holes and road defects that have appeared and/or worsened since the frost and rain?</i> In response, Cllr ET Allen confirmed that all councillors raise such issues and wish to see them fixed. <i>Cllr N Turner raised an issue that the Post Office in the Coop within Walton was closed on market days.</i> In response, Cllr D Miles advised she had been working with the Coop on this matter and there were solutions in the pipeline that cannot be shared further at this time. |
| FTC/22/294 | <u>MAYOR'S ANNOUNCEMENTS</u> There were no announcements. |
| FTC/22/295 | <u>TOWN PLANNING APPLICATIONS AS PER SCHEDULE ISSUED BY TENDRING DISTRICT COUNCIL</u> The Town Council considered plans for development and recommended accordingly as detailed on the schedule. |

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| FTC/22/296 | <p><u>OTHER PLANNING MATTERS</u></p> <p>Members noted the planning applications which were at variance with the Town Council’s known recommendation(s).</p> <p>Cllr N Turner advised he had attended the district planning committee meeting and represented the town council on matters relating to applications 22/02037/FUL and 20/01125/OUT as confirmed at the last meeting of the 9th March 2023.</p> <p>Cllr N Turner further confirmed that Colchester Borough Council had agreed for the ‘New Town’ plans to go to consultation.</p> | | | | | | | | | | | | | | | | |
| FTC/22/297 | <p><u>FOOTPATH 18</u></p> <p>Members noted the email communication from Essex Highways and agreed a site meeting with named councillors and a representative from Essex Highways would be prudent to concluding the issue.</p> <p>RESOLVED that Cllrs ET Allen and P Clifton are in attendance with Cllr N Turner available to attend if needed. It was also suggested that Cllrs M Platt and F Knowles be made aware and asked to attend. Cllr ET Allen confirmed that the purpose of the site meeting was to gather information to bring any decision back to full council for further comment.</p> | | | | | | | | | | | | | | | | |
| FTC/22/298 | <p><u>BRIEF REPORTS BY MEMBERS APPOINTED TO OUTSIDE BODIES BY THE COUNCIL</u></p> <p>Cllr N Turner advised he was attending the forthcoming transport meeting.</p> | | | | | | | | | | | | | | | | |
| FTC/22/299 | <p><u>REGISTER OF MATTERS</u></p> <p>Members noted the Register of Matters but no updates were provided as Cllr M Platt was not in attendance.</p> | | | | | | | | | | | | | | | | |
| FTC/22/300 | <p><u>OTHER LOCAL MATTERS WHERE ACTION MAY BE REQUIRED FROM OTHER ORGANISATIONS</u></p> <p>No matters raised.</p> | | | | | | | | | | | | | | | | |
| FTC/22/301 | <p><u>FINANCIAL MATTERS</u></p> <p>There being no comments or questions, it was</p> <p>RESOLVED: that the schedule of accounts No. 17 in the total sum of £95,856.98 net (£99,018.26 gross), and 17A in the total of £21,000.71 be approved for payment.</p> <p>FURTHER RESOLVED: To receive the Income & Expenditure reports along with the Investment and Bank Reconciliation report for February 2023.</p> | | | | | | | | | | | | | | | | |
| FTC/22/302 | <p><u>FINANCE REPORT</u></p> <p>Members received the written report from the RFO on finance recommendations.</p> <p>RESOLVED as follows;</p> <p><u>Transfer of funds between current Earmarked Reserves (EMR’s) (financial year 2022/23):</u></p> <ul style="list-style-type: none"> •To agree a transfer of £1000 from EMR LEGAL to EMR HR to cover the expenditure for Human resources advice in relation to the post office <p><u>Financial virements/accruals and budget administration (new financial year 2023/24)</u></p> <ul style="list-style-type: none"> •To agree the following amendments to existing budget headings: <table border="0" style="width: 100%;"> <tr> <td style="width: 150px;">103/4204</td> <td>Currently named Asst.Maint.Memorials - Change name to POPPY WREATHS</td> </tr> <tr> <td>103/4267</td> <td>Currently PUBLIC HEALTH ACT 1936 – Change to DEFIBRILLATORS</td> </tr> <tr> <td>101/4044</td> <td>Currently Frincon Service - Change name to GROUND RENT/SERV CHARGE</td> </tr> <tr> <td>140/4271</td> <td>Currently Market - Change name to MARKET EQUIP/MAINT/RENEW</td> </tr> <tr> <td>150/4216</td> <td>Currently Beach Hut - Change name to BEACH HUT EQUIP/MAINT/RENEW – agree revised budget to be reduced from £2000 to £1000</td> </tr> <tr> <td>110/4314</td> <td>Currently Jubilee - Change name to JUBILEE/CORONATION</td> </tr> <tr> <td>204/4059</td> <td>Change cost centre from 204 ‘CENTRE-SHOWS’ to 201 COLUMBINE CENTRE and move agreed budget. The music licence that this relates to is needed for the entire Columbine Centre, not just for shows.</td> </tr> <tr> <td>102/4057</td> <td>Currently Audit Stamp Duty – Change name to AUDIT/ACCOUNTING</td> </tr> </table> | 103/4204 | Currently named Asst.Maint.Memorials - Change name to POPPY WREATHS | 103/4267 | Currently PUBLIC HEALTH ACT 1936 – Change to DEFIBRILLATORS | 101/4044 | Currently Frincon Service - Change name to GROUND RENT/SERV CHARGE | 140/4271 | Currently Market - Change name to MARKET EQUIP/MAINT/RENEW | 150/4216 | Currently Beach Hut - Change name to BEACH HUT EQUIP/MAINT/RENEW – agree revised budget to be reduced from £2000 to £1000 | 110/4314 | Currently Jubilee - Change name to JUBILEE/CORONATION | 204/4059 | Change cost centre from 204 ‘CENTRE-SHOWS’ to 201 COLUMBINE CENTRE and move agreed budget. The music licence that this relates to is needed for the entire Columbine Centre, not just for shows. | 102/4057 | Currently Audit Stamp Duty – Change name to AUDIT/ACCOUNTING |
| 103/4204 | Currently named Asst.Maint.Memorials - Change name to POPPY WREATHS | | | | | | | | | | | | | | | | |
| 103/4267 | Currently PUBLIC HEALTH ACT 1936 – Change to DEFIBRILLATORS | | | | | | | | | | | | | | | | |
| 101/4044 | Currently Frincon Service - Change name to GROUND RENT/SERV CHARGE | | | | | | | | | | | | | | | | |
| 140/4271 | Currently Market - Change name to MARKET EQUIP/MAINT/RENEW | | | | | | | | | | | | | | | | |
| 150/4216 | Currently Beach Hut - Change name to BEACH HUT EQUIP/MAINT/RENEW – agree revised budget to be reduced from £2000 to £1000 | | | | | | | | | | | | | | | | |
| 110/4314 | Currently Jubilee - Change name to JUBILEE/CORONATION | | | | | | | | | | | | | | | | |
| 204/4059 | Change cost centre from 204 ‘CENTRE-SHOWS’ to 201 COLUMBINE CENTRE and move agreed budget. The music licence that this relates to is needed for the entire Columbine Centre, not just for shows. | | | | | | | | | | | | | | | | |
| 102/4057 | Currently Audit Stamp Duty – Change name to AUDIT/ACCOUNTING | | | | | | | | | | | | | | | | |

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| | <p><u>New budget code and budget</u></p> <ul style="list-style-type: none"> • To approve the set-up of the following new budget for next financial year 2023/24 <p>101/4018 CONTRACT CLEANING/ACCOMODATION - £200 budget to be taken from reserves (Swisher contract for the Council Office)</p> <p>150/4011 BUSINESS RATES/LIC – approve budget from reserves - £3500 (to be taken from reserves)</p> <p><u>Earmarked Reserves:</u></p> <ul style="list-style-type: none"> •To approve the following: Removal of Active Essex £1000 and Highways Repairs £4000 (already approved by Full Council) <p><u>EMRs for new financial year (23/24):</u></p> <p>Beach Huts (already approved by Full Council) – zero</p> <ul style="list-style-type: none"> •To approve the transfer any net income over expenditure from the beach hut cost centre code 150, at the end of the current financial year (22/23), into the new Beach Huts EMR (currently £142 as at 28.02.23 •To amend balances of existing EMRs - Legal – reduce to £2000, HR – increase to £1000 <p><u>ACCRUALS:</u></p> <ul style="list-style-type: none"> •To approve the following accruals: To transfer the unspent budget of £7280 to be added to the new financial year’s budget – 4012/113 Water and Sewerage/Public Conveniences To transfer the unspent budget of £5000 to be added to the new financial year’s budget – 4014/113 Heating & Lighting/Public Conveniences <p>Members noted that, in line with section 2/accounting statements of the AGAR return, signed by the council to confirm that the return has been prepared following the guidance in the Governance & Accountability for Smaller Councils Practitioners’ Guide March 2022, at a meeting to be held in May 2023, Council will be asked to consider approving further ‘Earmarked Reserves’ from the general reserves, and to create a general reserves policy.</p> |
| <p>FTC/22/303</p> | <p><u>FINANCE COMMITTEE PROPOSAL</u></p> <p>The Clerk updated Members about the considerations involved in creating a Finance Committee, including the timing of when committees and members are decided (May meeting), creating a terms of reference, possible amendments to financial regulations and standing orders, amendments to finance approval, deciding the remit and frequency of committee meetings and the impact on other meetings. It was understood that with the formation of a new council and the first meeting of new council in May being imminent, that the creation of a Finance Committee would be best decided at that meeting.</p> |
| <p>FTC/22/304</p> | <p><u>ANNUAL INSURANCE RENEWAL</u></p> <p>Members received the written quotation and schedule of insurance for the renewal of the council’s insurance policy for the year ahead April 2023-March 2024.</p> <p>RESOLVED to accept the quotation and enter into the agreement.</p> <p>Members noted the need for the buildings to be surveyed with regards to reinstatement costs to ensure buildings were insured at up-to-date values.</p> <p>RESOLVED to instruct the building reinstatement surveys to the Council House and the Columbine Centre at a cost of £750 for the Columbine Centre, and £665 for the Council House from the 1st April 2023.</p> <p>Expenditure of both resolutions to be expended from the 2023/24 budget ‘103/4025 Insurance’.</p> |
| <p>FTC/22/305</p> | <p><u>CO-OPTION POLICY</u></p> <p>Members reviewed the proposed Co-option Policy.</p> <p>RESOLVED for the Clerk to make some amendments in consultation with the Mayor for further consideration at a future meeting.</p> |

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| FTC/22/306 | <p><u>REVIEW OF STANDING ORDERS</u></p> <p>Members reviewed the proposed revision to the Standing Orders.</p> <p>RESOLVED to adopt the revised Standing Orders with revision to Clause 3 (X) to be amended from 4 hours to 2 hours.</p> |
| FTC/22/307 | <p><u>REVIEW OF FINANCIAL REGULATIONS</u></p> <p>Members reviewed the proposed revision to the Financial Regulations.</p> <p>RESOLVED to adopt the revised Financial Regulations with revisions as detailed;</p> <ul style="list-style-type: none"> • 4.1 and 4.5 – increase from £500 to £1000 • 5.5 – Increased from £20,000 to £600,000. • 6.10 – internet banking payment process wording made clearer • 6.11 – clause removed • 11.1 (b) and (h) Threshold changed from £25,000 to £30,000 • 11.1 (h) – increased from £100 to £600 |
| FTC/22/308 | <p><u>GRANT APPLICATION</u></p> <p>Members considered the grant application from Frinton Business Group in respect of £600 for the funding of a band, and publicity/printing/posters/banners for a community event celebrating the Coronation on the 7th May 2023. Cllrs ET Allen, N Turner, and T Abrahams all declared an interest and left the room while Cllr P Clifton chaired this agenda item.</p> <p>RESOLVED for Cllr P Clifton to chair the meeting in respect of this agenda item. FURTHER RESOLVED to award a grant of £600 to be expended from 110/4314 ‘Capital Events/Jubilee’ 2023/24 budget.</p> |
| FTC/22/309 | <p><u>POST OFFICE</u></p> <p>Members received a written report from the Clerk on staffing matters relating to the Post Office.</p> <p>RESOLVED to ratify as follows;</p> <ul style="list-style-type: none"> • A reduction in staffing hours of 15 hours per week resulting in one person displaced through redundancy for 10 hours a week. • Selection process of competency-based interview and ‘best person for the job’ method • Reduction in counter opening hours to 9am – 1.30pm Monday through Saturday • Two counter clerk positions of 20 hours per week each on a fixed scale salary point as detailed in the confidential report dated 16th February 2023. • Counter Clerk roles to incorporate supervisory aspect of the previous Counter Supervisor. • The new model ‘live date’ of the 13th March 2023. |
| FTC/22/310 | <p><u>CLERKS REPORT</u></p> <p>Members noted the Clerks Report.</p> |
| FTC/22/311 | <p><u>MINUTES OF THE ANNUAL TOWN MEETING</u></p> <p>RESOLVED that the minutes of the Annual Town Meeting held on the 9th March 2023 were approved as a correct record and signed by the Mayor.</p> |
| FTC/22/312 | <p><u>MINUTES OF TOWN COUNCIL MEETING</u></p> <p>RESOLVED that the minutes of the meeting of Frinton & Walton Town Council held on the 9th March 2023 were approved as a correct record and signed by the Mayor.</p> |
| FTC/22/313 | <p><u>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON THE 9TH MARCH 2023</u></p> <p>There were no matters arising.</p> |
| FTC/22/314 | <p><u>MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON THE 9TH MARCH 2023</u></p> <p>Members received the minutes of the meeting of the Personnel Committee meeting held on the 9th March 2023.</p> |
| FTC/22/315 | <p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting of Frinton & Walton Town Council will be held on the 20th April 2023 at The Council House, Triangle Shopping Centre, Frinton-on-Sea, commencing at 7.15pm</p> |

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| FTC/22/316 | <u>EXCLUSION OF PRESS AND PUBLIC</u> RESOLVED: Pursuant to Sub-Section 2 of Section 1 of the public Bodies (Admissions to Meetings) Act 1960, the meeting is closed to the Press and Public for the transaction of the under-mentioned business because of their confidential nature; <ul style="list-style-type: none"> • Review of Risk & Internal Controls Document • Confidential staffing update • PCSO contract |
| FTC/22/317 | <u>UNDER EXCLUSION: REVIEW OF RISK & INTERNAL CONTROLS DOCUMENT</u> RESOLVED to approve the Risk & Internal Controls Document |
| FTC/22/318 | <u>UNDER EXCLUSION: CONFIDENTIAL STAFFING UPDATE</u> Members noted the confidential written report from the Clerk dated the 30 th March 2023 providing an update on staff pay increments in line with contracts of employment. |
| FTC/22/319 | <u>UNDER EXCLUSION: PCSO NEW CONTRACT</u> Members reviewed the proposed contract for the provision of PCSO's/Police Officer overtime from Essex Police for the period 1 st April 2023 to 31 st March 2026. Cllrs T Abrahams and N Turner abstained from the vote. RESOLVED to delegate authority to the Clerk to sign the contract with no amendments due, to enter into the agreement on behalf of the council. |

The chair closed the meeting at 9.40pm.

CHAIR

DATE

SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL
FOR TOWN COUNCIL MEETING 30th MARCH 2023

| APPLICATION NO./ APPLICANT | PROPOSAL | LOCATION |
|--|--|---|
| 23/00280/FUL C/A Mr Sorrell | Erection of one dwelling (resubmission of application 22/01421/FUL.) | Land rear of The Old Bakehouse Rectory Road Great Holland |
| Refusal – no fall back position as Heritage Letter. | | |
| 23/00299/FULHH Mr Michael Wright | Proposed erection of 'L' shaped outbuilding in rear garden. | Sea Links 3 Sunny Point Walton on the Naze |
| Approval | | |
| 23/00329/FULHH Mr Anthony Crawford | Proposed conversion of garage to habitable space, erection of side extension consisting of new utility area and garage and new entrance porch. | 171 Walton Road Walton on the Naze |
| Approval | | |

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| 23/00328/FULHH Mrs Tracy Mann | Conversion of existing conservatory into habitable space, new single storey side extension and relocation of entrance door. | 18 Sadlers Close Kirby Cross |
| Approval | | |
| 23/00333/FULHH Mr & Mrs Bevis | Proposed single storey side extension. | 11 Pightle Way Walton on the Naze |
| Approval | | |
| 23/00320/FUL Mr John Barter | Proposed change of use from ambulance station to heritage centre, museum, and community use. Replace flat roof to pitched to match existing, alterations to openings and installation of solar PV panels to south roof pitch. | Former Ambulance Station 120 Pole Barn Lane Frinton on Sea |
| Approval – however Cllrs Iris Johnson, Nick Turner & Pamela Walford declared an interest and abstained. | | |
| 23/00369/FUL Mr G Mathew | Proposed sub-division of existing first/second floor flat into two flats. | 41A High Street Walton on the Naze |
| Approval – Cllr Jeff Bray abstained. | | |
| 23/00384/FULHH Mr D Akers | Proposed front pitched roof dormer. | 34 Branscombe Close Frinton on Sea |
| Approval | | |
| 23/00211/FULHH Amended | Proposed change to front elevation for further enlargement to garage with first floor side extension above (Amendment to approved planning 21/00694/FUL). | 33 Rochford Way Walton on the Naze |
| Approval | | |
| 23/00386/FULHH C/A | Proposed new single storey rear extension with flat roof and lantern. | Courtlands First Avenue Frinton on Sea |
| Approval | | |
| 23/00373/FUL Mr Max Paddick Frontier Estates Ltd | Proposed erection of a care home (within use Class C2), with parking, access, landscaping, and other associated works. | Elm Tree Residential Home Elm Tree Close Frinton on Sea |
| Defer back to Tendring District Council – insufficient splay, pressure on surgeries, two storey large pitched roof. Insufficient information for a full application. Ask Tendring District Council the following: What does secure mean in design access statement? What does Essex County Council think of splay? Question – mobility scooter charging points? Question – community area not big enough? Additional reason for deferment – PPL10 renewable energy doesn't meet requirements. | | |

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| 23/00401/FULHH C/A Carole Bambrough | Proposed single storey side extension and partial garage conversion. | Dane Cottage 58 The Street Kirby Le Soken |
| Approval | | |
| 23/00406/FULHH Mrs Victoria Sullivan | Proposed single storey rear extension with glazed roof lantern. | 11 Chapel Lane Kirby Cross |
| Approval | | |
| 23/00244/TCA Mr Michael Fairweather | 4 Lombardy Poplars and 1 Horse Chestnut – Trim trees up to a third. | 2 Rex Mews Fourth Avenue Frinton on Sea |
| Approval | | |
| 23/00324/TCA Mrs Karen Winch | 1 No. Poplar – reduce by 40%, 1 No. Yew – crown lift and Row of Conifers – reduce by 1/3. | Flat 1 Eastry 19 Third Avenue Frinton on Sea |
| Approval | | |

SCHEDULE OF ACCOUNTS - NO. 17**30 March 2023**

| | | Net £ | Gross £ |
|-----------------|-----------------------------|--------------------------------|-------------------|
| General: | | | |
| 1. | Castle Water | Water – PBL Allotments | 130.32 130.32 |
| 2. | BT | Telephone Services | 160.79 184.95 |
| 3. | BT | Broadband Services | 236.42 283.70 |
| 4. | Castle Water | Water – WWL Allotments | 62.25 62.25 |
| 5. | SEFE Energy | Electricity -Jan | 292.39 350.87 |
| 6. | SEFE Energy | Electricity – Feb | 129.01 137.47 |
| 7. | SEFE Energy | Electricity – mtr 1 -Jan | 50.55 53.09 |
| 8. | SEFE Energy | Electricity – mtr 1 – Feb | 183.48 220.18 |
| 9. | Accent | Stationery | 69.63 83.56 |
| 10. | Mr J Choat | Tree Survey | 585.00 585.00 |
| 11. | DKS-IT | IT Support | 588.04 588.04 |
| 12. | ECC | Professional Services P/Office | 612.80 735.36 |
| 13. | Cllr E T Allen | Mayors Allowance | 900.00 900.00 |
| 14. | GCS Alarms | Annual Maint. Fee | 170.00 204.00 |
| 15. | Keston Services Ltd. | Shelter Cleaning Dec & Feb | 960.00 1152.00 |
| 16. | Microsoft | Licenses Subscription Charge | 676.80 812.16 |
| 17. | Police & Crime Commissioner | PCSO Charges | 49611.31 49611.31 |
| 18. | Swish Hygiene Services | Sani Service – Dec | 9.56 11.47 |
| 19. | Swish Hygiene Services | Sani Service – Jan | 9.56 11.47 |
| 20. | Swish Hygiene Services | Sani Services – Feb | 9.56 11.47 |
| 21. | Swish Hygiene Services | Sani Services – Mar | 9.56 11.47 |
| 22. | Tendring Tree Surgery | Tree Removal | 480.00 576.00 |
| 23. | Vine HR Limited | HR Support | 1885.00 2262.00 |
| 24. | Barclaycard | Replacement Defib Pads | 264.00 316.80 |
| | | ----- | ----- |
| | | 58086.03 | 59294.94 |

Columbine Centre:

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| 25. | SEFE Energy | Electricity – Jan | 968.77 1162.62 |
| 26. | SEFE Energy | Electricity – Feb | 905.52 1086.62 |
| 27. | Worldpay | Credit Card Machine Fees | 37.01 42.41 |
| 28. | Corona Energy Retail 2 Ltd. | Gas – Feb | 4469.81 5363.77 |
| 29. | Abbey Electrical (Wholesale) | Technical Supplies | 73.72 88.46 |
| 30. | Bowling Garrard Electrical Ltd. | Fire Alarm Maint. | 168.00 201.60 |
| 31. | Tower Security (Tendring) Ltd. | Security – Feb. | 190.68 228.82 |
| 32. | Tower Security (Tendring) Ltd. | Security – March | 211.11 253.33 |
| 33. | Tower Security (Tendring) Ltd. | Security - Call-out | 22.31 26.77 |
| 34. | TTSS Ltd. | Call-out | 55.00 66.00 |
| 35. | Veolia | Empty of Bins | 164.08 196.90 |
| | | ----- | ----- |
| | | 7266.01 | 8717.30 |

New Year 2023/2024**General:**

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| 36. | Tendring District Council | Beach Hut Site Licence hut 1 | 595.60 714.72 |
| 37. | Tendring District Council | Beach Hut Site Licence hut 2 | 595.60 714.72 |

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| 38. | Tendring District Council | Rates – Beach Hut 1 | 251.50 | 251.50 |
| 39. | Tendring District Council | Rates – Beach Hut 2 | 251.50 | 251.50 |
| 40. | Tendring District Council | Rates – Council House | 6549.38 | 6549.38 |
| 41. | Tendring District Council | Skate Park – Land Rent | 250.00 | 250.00 |
| 42. | Tendring District Council | Toilets – Rent | 1050.00 | 1050.00 |
| 43. | Tendring District Council | Market – Rent & Rates | 772.60 | 772.60 |
| | | | ----- | ----- |
| | | | 10316.18 | 10554.42 |

Columbine Centre:

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| 44. | Tendring District Council | Rates – Columbine Centre | 6487.00 | 6487.00 |
| | | | ----- | ----- |
| | | | 6487.00 | 6487.00 |

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| | | | ===== | |
| | Cumulative Total | | £82155.22 | £85053.66 |

SCHEDULE OF ACCOUNTS - NO. 17

Additional Schedule Tabled 30 March 2023

| | | Net | Gross |
|--|--------------------------|--------|--------|
| | | £ | £ |
| <u>General:</u> | | | |
| 45. BT | Phone Services | 110.61 | 132.73 |
| 46. Castle Water | Water Supply Adj WWL | 2.53 | 2.53 |
| 47. Birchwood Garden Services | Allotment Plot Clearance | 340.00 | 340.00 |
| 48. A Joshua | Plumbing Services | 50.00 | 50.00 |
| 49. 1 st Step Management Ltd. | Payroll Services | 202.50 | 243.00 |
| 50. TJ Window Cleaning | Window Cleaning | 20.00 | 20.00 |
| | | ----- | ----- |
| | | 725.64 | 788.26 |

Columbine Centre:

| | | | |
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| 51. BT | Phone Services | 252.81 | 303.37 |
| 52. Abbeygate Audit | Stocktaking Services | 200.00 | 200.00 |
| 53. E & J Fire & Security Ltd. | Fire Extinguisher Service | 603.73 | 724.48 |
| 54. Henry Martin & Sons Ltd. | Plumbing Services | 144.57 | 173.48 |
| | | ----- | ----- |
| | | 1201.11 | 1401.33 |

New Year 2023/2024

General:

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|----------------------------------|-------------------|----------|----------|
| 55. Barclays | Bacs File Charges | 9.00 | 9.00 |
| 56. Arthur J Gallagher Insurance | Insurance | 11766.01 | 11766.01 |
| | | ----- | ----- |
| | | 11775.01 | 11775.01 |

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| | ===== | ===== |
| Cumulative Total (Schedule Page 1, 2, 3) | £95856.98 | £99018.26 |

REVISED SCHEDULE OF ACCOUNTS PAYABLE – NO. 17A (TABLED)

30th March 2023

Salary Month 12 (March) Payment Made on 24th March 2023 & 30th March 2023

Superannuation Payment For March, to be Made in the Month of April 2023

HMRC/PAYE Payment For March, to be Made in the Month of April 2023

| | |
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| Total salaries/wages/expenses (March 2023) | £16,935.07 |
| Employers N.I. (March 2023) | £ 1,023.31 |
| Superannuation – Employer contribution March 2023) | £ 2639.44 |
| | ----- |
| | £20,597.82 |
| | |
| Member's mileage | £ 0.00 |
| | |
| Petty cash drawn 02.03.23 – 23.03.23. | £ 402.89 |
| | |
| Cumulative total | £21,000.71 |