

FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-sea, Essex, CO13 0AU

Tel: 01255 676666

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Clerk: Mrs J Woodland



TO MEMBERS OF THE PERSONNEL COMMITTEE

Councillors P Clifton, D Miles, I Johnson, A Cossens, D Land & F Robertson

Also invited: HR Consultant Mrs Marcia Fuller

YOU ARE SUMMONED TO ATTEND A PERSONNEL COMMITTEE MEETING of FRINTON & WALTON TOWN COUNCIL

To be held at

The Council House Triangle Shopping Centre Frinton on Sea CO13 0AU

on

Tuesday 14th November 2023 at 1pm

J Woodland

Mrs J Woodland
Town Clerk

Dated: 7th November
2023

AGENDA

1	Apologies for Absence To receive via the Clerk, apologies for absence
2	Declarations of Members Interests To receive any pecuniary, registerable or non-registerable interests relating to items on the agenda.
3	Minutes of Last Meeting To approve as a correct record the minutes of the Personnel Committee Meeting held on the 6 th October 2023.
4	Exclusion of Press and Public Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public from the meeting for the transaction of the under-mentioned business because of the confidential nature: <ul style="list-style-type: none">• Request for reduction in hours/change to working pattern
5	UNDER EXCLUSION: Request for Reduction in Hours/Change to Working Pattern To receive details of a request for a reduction in hours/change to working pattern, and to consider any necessary action.
7	Date of Next Meeting The next meeting of the Personnel Committee will be advised as the need for a meeting arises.

