

# FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-Sea, Essex, CO13 0AU  
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**MINUTES of the Meeting of FRINTON & WALTON TOWN COUNCIL FINANCE COMMITTEE**  
held at  
**The Council House, Triangle Shopping Centre, Frinton-on-Sea**  
on 19<sup>th</sup> October 2023 at 10.30am

<b>Present:</b>	<b>Councillors ET Allen, I Johnson.</b>	
<b>In the Chair:</b>	<b>Mayor – Councillor P Clifton</b>	
<b>Clerk:</b>	<b>Mrs J Woodland</b>	
<b>Also present:</b>	<b>No members of the public and no members of the press</b>	
<b>Absent:</b>	<b>Councillor M Platt</b>	
<b>FIN/23/01</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Apologies were received from Cllrs D Miles and R Morgan.	
<b>FIN/23/02</b>	<b><u>ELECTION OF CHAIR AND DEPUTY CHAIR OF THE FINANCE COMMITTEE</u></b> <b>RESOLVED</b> to elect Cllr P Clifton as Chair <b>FURTHER RESOLVED</b> to elect Cllr I Johnson as Deputy Chair for the Municipal Year 2023/24.	
<b>FIN/23/03</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> Cllrs P Clifton & ET Allen declared an interest in the Columbine Centre, as a Hirer (Cllr P Clifton), and as a paying visitor to externally organised events held at the Centre (Cllr ET Allen).	
<b>FIN/23/04</b>	<b><u>INCOME &amp; EXPENDITURE REVIEW</u></b> Members reviewed and discussed the Income & Expenditure report for September 2023.	
<b>FIN/23/05</b>	<b><u>BUDGET SETTING 2024/25</u></b> The Clerk provided an update to Members of the budget setting process and timeframe for the 2024/25 Budget.	
<b>FIN/23/06</b>	<b><u>EARMARK RECOMMENDATIONS</u></b> <b>RESOLVED</b> to recommend to Full Council to earmark the current general reserve funds that are surplus to the required 6-month running costs as follows.	
	<b>Item</b>	<b>Amount</b>
	Columbine Maintenance – Roof Repairs	£130,500
	IT Provision	£3,500
		<b>Purpose</b>
		Repair to leaking/corroded roof. Currently experiencing significant leaks across whole building including Bowls Club. Leaks are causing damage to furnishings and bowls club equipment. Due to size of costs involved, process is subject to public procurement process.
		Migration of IT support to a subscription package, IT training and full usage of

			Cloud 365 plus migration to Decisions application.
	Columbine Land Purchase	£75k	Anticipated costs to purchase land at £150k. Propose 50% to be earmarked now with further 50% to be earmarked in 2024/25 budget.
	Legal Costs	£2000	Legal work to be undertaken on ascertaining land ownership of land surrounding the Wittonwood Lane allotments that is occupied by problematic trees as highlighted on the annual tree survey – also attracting numerous complaints from allotment tenants. In addition, review of land owned by Town Council that is not currently/correctly registered on Land Registry database.
<b>FIN/23/07</b>	<b><u>DATE OF NEXT MEETING</u></b> The next meeting of Frinton & Walton Town Council will be held <b>on Thursday 16<sup>th</sup> November</b> at <b>The Council House, Triangle Shopping Centre, Frinton-on-Sea</b> , commencing at <b>10.30am</b> .		

The chairman closed the meeting at 12 noon.

**CHAIR** ..... **DATE** .....