

FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-Sea, Essex, CO13 0AU

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MINUTES of the Meeting of FRINTON & WALTON TOWN COUNCIL

held at

The Council House, Triangle Shopping Centre, Frinton-on-Sea

on Thursday 12th October 2023 at 7.15PM

Present:	Councillors D Miles, ET Allen, I Johnson, A Oxley, A Cossens, M Cossens, R Everett, R Morgan and L Jacobs.
In the Chair:	Mayor - Councillor P Clifton
Clerk:	Town Clerk – J Woodland
Also present:	7 members of the public
Absent:	Cllr D Land

FTC/23/105	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Councillor M Platt, J Robertson, F Robertson, N Hayes, and N Turner.
FTC/23/106	<u>DECLARATIONS OF MEMBERS' INTERESTS</u> None
FTC/23/107	<u>PUBLIC QUESTIONS</u> <ul style="list-style-type: none"> • Concern raised over the state of repairs to the roads in and surrounding Rainham Way and the perceived lack of progress in raising enquiries with outside bodies. Cllr R Morgan suggested that himself and Cllrs A Oxley, D Miles and N Turner arrange to work together to review if and how the Town Council might be able to support with the issues being experienced by residents. • A suggestion was received that a minute silence be observed for a recently passed ex-Councillor. This was acknowledged as due to happen in Mayors Announcements. • Frinton Residents Association invite all Members to attend their forthcoming meeting this Saturday in the McGrigor Hall commencing 9.30am. • A hirer of the Columbine Centre invited Members, particularly the Lead Members representing the Columbine Centre, to attend the events being hosted not only to support the hire's but also to observe the operational function. • Concern about the lack of available recycling boxes from TDC. The Clerk advised that there was an awareness of a wider piece of work happening to review this function and agreed to enquire with TDC as to progress on the matter. • Concern raised over the blue 'Welcome to....' town signs in the area that have faded, most notably the sign between Kirby Cross and Kirby le Soken part way down Halstead Road. The Clerk advised this matter had been raised at previous Recreation & Amenities meetings but at the time there had been no appetite for the Town Council to fund replacements. The Mayor suggested this come back to the committee again later for further discussion.
FTC/23/108	<u>MAYORS ANNOUNCEMENTS</u> The Mayor acknowledged the passing of previous Councillor and Mayor, Robert Bucke, and asked the Chamber to stand in a mark of respect to observe a minute of silence in his honour. The Mayor invited Cllr ET Allen to share his thoughts on the contribution made to this Council by Robert over the years he served on this Council.
FTC/23/109	<u>TOWN PLANNING APPLICATIONS AS PER SCHEDULE ISSUED BY TENDRING DISTRICT COUNCIL</u> The Town Council considered plans for development and recommended accordingly as detailed on the schedule.

FTC/23/110	<p><u>OTHER PLANNING MATTERS</u></p> <ul style="list-style-type: none"> • Members noted the determinations at variance to the Town Council's recommendations as detailed on the agenda. • Members noted the planning appeal 21/02181/FUL. RESOLVED that subject to the Clerk emailing comments provided by Cllr N Turner to all Members before submission, that Cllr N Turner's comments be used to support the Town Council's original stance and decision on this application. FURTHER RESOLVED that Cllr R Everett draft a letter for the Clerk to send to the Planning Inspectorate detailing an objection to this matter being represented by written comments only, and that no face-to-face meeting would take place. • Cllr R Morgan commented on the condition of two residential properties in Second Avenue Frinton that had suffered from excessive dilapidation of which the effects are having a significant negative effect on surrounding properties and residents, calling for the Town Council to write to TDC in support of residents requesting a suitable solution to provide effective enforcement to bring the issues to conclusion. RESOLVED that the Clerk would write to Mr Guiver at TDC.
FTC/23/111	<p><u>REMEMBRANCE SUNDAY</u></p> <p>RESOLVED to purchase five Poppy Wreaths up to the available budget of £200 under budget 103/4204 Misc/Poppy Wreaths.</p> <p>RESOLVED that wreaths would be laid by Members as follows.</p> <ul style="list-style-type: none"> • Walton Church – Cllr P Clifton • Frinton Memorial – Cllr I Johnson • Kirby le Soken War Memorial – Cllr A Cossens • Great Holland Church & War Memorial (2) – Cllr M Cossens
FTC/23/112	<p><u>POLICE INSPECTOR TOUR</u></p> <p>RESOLVED that Cllrs A Oxley, D Miles and P Clifton will attend the tour of Walton on the 14th of November, and Cllrs R Everett and P Clifton will attend the tour of Frinton on the 22nd of November. Clerk to provide further details to appointed Members.</p>
FTC/23/113	<p><u>FINANCIAL MATTERS</u></p> <p>There being no comments or questions, it was</p> <p>RESOLVED to approve the Schedule of Accounts Payable 9 in the sum of £11167.05 (net) and £12414.72 (gross), and 9A in the sum of £21536.85.</p> <p>FURTHER RESOLVED to approve the transfer of £100 from Barclays Community Bank Account 20-21-73 53939537 to Metro Bank Business Community Account 23-05-80 32143695.</p>
FTC/23/114	<p><u>GRANT APPLICATION</u></p> <p>RESOLVED to award a grant of £1000 to Frinton Business Group in support of Late-Night Shopping Festivities for Frinton taking place 8th December 2023, to be expended from 108/4151 Grants. Cllr ET Allén vacated the room and abstained from any discussion/voting on the matter.</p>
FTC/23/115	<p><u>MINUTES OF LAST MEETING</u></p> <p>RESOLVED: That the minutes of the meeting of Frinton & Walton Town Council held on 21ST September 2023 be approved as a correct record and signed by the Mayor.</p>
FTC/23/116	<p><u>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 21ST SEPTEMBER 2023</u></p> <p>None.</p>
FTC/23/117	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting of Frinton & Walton Town Council is scheduled to be held at The Council House, Triangle Shopping Centre, Frinton on Sea CO13 0AU on the 2nd of November 2023 at 7.15pm.</p>
FTC/23/118	<p><u>EXCLUSION OF PRESS AND PUBLIC</u></p> <p>RESOLVED: Pursuant to Sub-Section 2 of Section 1 of the public Bodies (Admissions to Meetings) Act 1960, the meeting is closed to the Press and Public for the transaction of the under-mentioned business because of their confidential nature;</p> <ul style="list-style-type: none"> • Recruitment of Staff
FTC/23/119	<p>RESOLVED to recruit a fixed-period contract member of staff and all associated costs in accordance with the confidential report of the 12.10.23.</p>

The Chair closed the meeting at 9.15pm

CHAIR

DATE

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL
FOR TOWN COUNCIL MEETING 12th OCTOBER 2023**

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
23/00801/FUL <u>Amended</u>	Construction of 64-bedroom care home (Use Class C2) with associated parking and garden following demolition of existing garage and large areas of hardstanding. Relocation of vehicular access.	132-136 Connaught Avenue Frinton on Sea
	RECOMMEND REFUSAL based on inadequate vehicular access, over development and building design not in keeping with the street scene.	
23/01221/OUT Mr Sean Spencer - Atlantic Spa Limited	Outline planning application (Access to be considered) for the erection of up to 20 single storey dwellings with new vehicular access, open space, and woodland walk.	Land to the rear of 173 – 203 Thorpe Road Kirby Cross Essex CO13 0NH
	RECOMMEND REFUSAL based on back land development, inappropriate vehicular access for the number of homes, substandard and dangerous access to main road due to lack of splay.	
23/01223/FULHH Miss Lesley Tabner	Installation of dropped kerb.	118A Frinton Road Kirby Cross
	RECOMMEND APPROVAL	
23/01269/FUL Mr Donald Barber	Proposed replacement of existing bungalow with 2 storey dwelling.	88 Woodberry Way Walton on the Naze
	RECOMMEND APPROVAL	
23/01238/FUL Mr Terry Wood	Proposed change of use from Class B8 to Sui Generis to create an indoor airsoft area.	Unit 3B Claire Road Kirby Cross Essex CO13 0LY
	RECOMMEND APPROVAL	
23/01360/FUL Mr G Mathew	Proposed sub-division of an existing first and second floor apartment into two separate apartments along with a second-floor rear extension	41A High Street Walton on The Naze Essex CO14 8BG
	RECOMMEND APPROVAL	

23/01252/TCA Mrs Butler	T1 Lime - Reduce (approx 1.5m). T2 Eucalyptus - Reduce (approx 2m). T3-6 Sycamore - Re-pollard, 2-3m reduction. T7 Silver Birch - Reduce by 1-2m. T8 Amelanchier - Reduce by 1-2m. T9 Parrottia - reduce by 1-1.5m. T10-T12 Group Holm Oak, Cupressus and Strawberry - approx 1m reduction. T13 Hawthorn - reduce by approx 2-2.5m. T14 Hawthorn - reduce by 3m or fell if dead. T15 Holm Oak - Remove epicormic growth from trunks.	3 Raglan Road Frinton on Sea Essex CO13 9HH
	RECOMMEND APPROVAL	
23/01254/TCA Mr Figgures	T1-T3 Purple Prunus - Reduce by 1-1.5m to previous cutting points. T4 Purple Prunus - fell to ground level for safety reasons.	81 Fourth Avenue Frinton on Sea Essex CO13 9DY
	RECOMMEND APPROVAL	
23/01258/TCA Mrs Bartholmew-Keen	T1 Purple Prunus Tree in rear garden - remove deadwood and reduce up to 1m. T2 - Overhanging Plum Trees - cut back overhanging growth from Neighbours Trees by 1-1.5m.	62 Second Avenue Frinton on Sea Essex CO13 9LX
	RECOMMEND APPROVAL	
23/01281/TCA Mrs Johnston	1 No. Robina – remove, 1 No. Silver Birch – 30% reduction.	20 Waltham Way Frinton on Sea
	RECOMMEND APPROVAL re Silver Birch. RECOMMEND REASONS BE OBTAINED FOR REMOVAL OF ROBINA AS NO REASON STATED.	

Schedule 9 - 12.10.2023

	Invoice	Purpose	Net (£)	Gross (£)
1	BOOKER CASH/CARRY	BAR STOCK	471.17	562.85
2	BOOKER CASH/CARRY	BAR STOCK	386.90	464.28
3	BOOKER CASH/CARRY	BAR STOCK	229.00	273.48
4	DCK ACCOUNTING	VAT DEMINIMIS REVIEW	450.00	540.00
5	SEFE ENERGY	COUNCIL HOUSE ENERGY	154.07	161.77
6	SEFE ENERGY	COUNCIL HOUSE ENERGY	-68.37	-71.79
7	SEFE ENERGY	COUNCIL HOUSE ENERGY	50.76	53.30
8	SEFE ENERGY	COLUMBINE ENERGY	738.89	886.67
9	SEFE ENERGY	COLUMBINE ENERGY	51.27	53.83
10	SEFE ENERGY	COLUMBINE ENERGY	839.61	1007.53
11	MORLEY VALENTIN MANAGEMENT	COUNCIL HOUSE SERVICE CHARGE	770.05	924.06
12	SWISH HYGIENE	SANITATION SERVICES (INVS COMB)	315.60	378.69
13	VINE HR LTD	HR CONSULTANCY SERVICE	715.00	858.00
14	VEOLIA	WASTE MANAGEMENT	164.08	196.90
15	TOWER SECURITY	SECURITY SERVICES	239.68	287.62
16	TENDRING DISTRICT COUNCIL	MARKET RENT/RATES	772.60	772.60
17	TENDRING DISTRICT COUNCIL	TOILETS RENT	1050.00	1050.00
18	TENDRING DISTRICT COUNCIL	SKATEPARK RENT	250.00	250.00
19	TJS WINDOW CLEANING	COUNCIL HOUSE WINDOW CLEANING	20.00	20.00
20	KIRBY LOCKS LTD	LOCKSMITH	60.62	60.62
21	KIRBY LOCKS LTD	LOCKSMITH	86.17	86.17
22	BOWLING GARRAD ELECTRICAL	FIRE ALARM MAINTENANCE	168.00	201.60
23	BARCLAYS PLC.	BACS FILE CHARGES	9.00	9.00
24	BT	TELEPHONE/BROADBAND	123.75	148.50
25	TOWER SECURITY	SECURITY SERVICES	224.70	269.64
26	LMC AUDIO SYSTEMS LTD	REPLACEMENT SOUND EQUIPMENT	374.50	449.40
27	BIRCHWOOD GARDEN SERVICES	GARDEN MAINTENANCE	270.00	270.00
28	BIRCHWOOD GARDEN SERVICES	GARDEN MAINTENANCE	1550.00	1550.00
29	H SANDERSON AIR CONDITIONING	AIR CON SERVICE	150.00	150.00
30	H SANDERSON AIR CONDITIONING	RELOCATION OF AIR CON POST OFFICE	500.00	500.00
31	MS E HASELDINE	ALLOTMENT 20WWL DEPOSIT RETURN	50.00	50.00
32	MS F FENNEL	ALLOTMENT 9AWWL DEPOSIT - CANC CHQ	-125.00	-125.00
33	MS F FENNEL C/O G HINTON	ALLOTMENT 9AWWL DEPOSIT REFUND	125.00	125.00
Totals			11167.05	12414.72

SCHEDULE OF ACCOUNTS PAYABLE – NO. 9A

12th OCTOBER 2023

Salary Month 6 (September) Payment Made on 26th September 2023

Superannuation Payment for September, to be Made in the Month of October 2023

HMRC/PAYE Payment For September, to be Made in the Month of October 2023

Total salaries/wages/expenses (September 2023)	£17,575.97
Employers N.I. (August 2023)	£ 1,204.43
Superannuation – Employer contribution August 2023)	£ 2,556.45

	£21,336.85
Member's car allowance claim	£ 00.00
Petty cash drawn 09.09.23– 04.10.23	£ 200.00
Cumulative total	£21536.85