

**FRINTON & WALTON TOWN COUNCIL**

The Council House, Triangle Shopping Centre, Frinton-on-Sea, Essex, CO13 0AU

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**MINUTES of the Meeting of FRINTON & WALTON TOWN COUNCIL**

held at

**The Council House, Triangle Shopping Centre, Frinton-on-Sea****on Thursday 23<sup>rd</sup> November 2023 at 7.15PM**

<b>Present:</b>	<b>Councillors D Miles, ET Allen, I Johnson, N Turner, M Platt, J Robertson, F Robertson, A Cossens, M Cossens, R Morgan and R Everett</b>
<b>In the Chair:</b>	<b>Mayor - Councillor P Clifton</b>
<b>Clerk:</b>	<b>Town Clerk – J Woodland</b>
<b>Also present:</b>	<b>Deputy Clerk – M Townsend 9 members of the public and no press</b>
<b>Absent:</b>	

<b>FTC/23/136</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Apologies were received from Councillors L Jacobs, A Oxley, N Hayes and D Land
<b>FTC/23/137</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> •Cllr R Everett in relation to his position as a member of the Tendring District Council Planning Committee and therefore abstained from voting.
<b>FTC/23/138</b>	<b><u>PUBLIC QUESTION</u></b> •Cllr M Platt agreed to review the cutting back of hedgerow along Halstead Road, Kirby le Soken. A concerned resident advised that the footpath was virtually impossible to use. •Cllr R Morgan advised that it was a local resident who filled in the pothole/sinkhole in Roydon Way.
<b>FTC/23/139</b>	<b><u>MAYORS ANNOUNCEMENTS</u></b> •The Mayor reminded councillors that should they require a substitute to attend a committee meeting in their absence, the Clerk must be made aware a minimum of 3 days prior to the scheduled meeting. Apologies are to be e-mailed to the Clerk no later than 5pm on the day of the scheduled meeting. •Following the Mayor's attendance at the Remembrance Sunday service in Walton, he gave thanks to the organisers of all the services held in the local parish. •The Mayor advised that a basket will be located in foyer at the next council meeting and asked members if they would kindly donate items to be gifted to the local food bank.
<b>FTC/23/140</b>	<b><u>TOWN PLANNING APPLICATIONS AS PER SCHEDULE ISSUED BY TENDRING DISTRICT COUNCIL</u></b> The Town Council considered plans for development and recommended accordingly as detailed on the schedule.
<b>FTC/23/141</b>	<b><u>OTHER PLANNING MATTERS</u></b> There were no determinations at variance to the Town Council's recommendations since the last meeting. •Members noted the response received from Tendring District Council regarding the caravan located in First Avenue. •Members discussed the poor quality and inadequate level of information submitted as part of tree work applications from applicants. <b>RESOLVED:</b> Clerk to write to G Guiver (Planning Services TDC) highlighting this issue and request that applications are completed in full and submitted with relevant documentation, as advised on the district council's website, before the application is considered.

FTC/23/142	<p><b><u>ESSEX POLICE (PCSO) STATEHOLDER MEETING</u></b></p> <p>As part of Essex Police’s Inspector Tour, the Mayor, Deputy Mayor, Town Clerk and Councillor A Oxley met with Chief Commander Ella Latham on 14<sup>th</sup> November, in Walton, to discuss issues raised by local councillors and residents. They had the opportunity to chat with residents, business owners and visitors, offering crime prevention advice and discuss any concerns. On 22<sup>nd</sup> November, the Mayor and Councillor R Everett attended the same Inspector Tour, in Frinton. The Mayor felt that both days were a great success but stressed that residents must report all crime, either online or via 101, as these statistics are used to determine the allocation of resources throughout Tendring. It was welcome news that anti-social behaviour has dropped significantly, and Essex Police highlighted the good work of Walton Youth Club which has had a positive effect. Councillor Everett made members aware of the availability of mobile cameras which could be utilised to monitor specific issues.</p>
FTC/23/143	<p><b><u>GOVERNANCE &amp; PROCEDURES REVIEW</u></b></p> <p>Members were deeply disappointed with the response from Tendring District Council informing the Town Council that it will not be possible for Tendring District Council to provide the capacity and resources required to carry out a Governance and Procedure Review. It was concluded that the Clerk and Mayor would work together to investigate other avenues and will report back to council at a future meeting.</p>
FTC/23/144	<p><b><u>FINANCIAL MATTERS</u></b></p> <p>There being no comments or questions, it was  <b>RESOLVED:</b> to approve the Schedule of Accounts Payable 11 in the sum of £47,769.39 (net) and £50,715.50 (gross).  <b>FURTHER RESOLVED:</b> To receive the Income &amp; Expenditure reports along with the Investment and Bank Reconciliation report for October 2023.</p>
FTC/23/145	<p><b><u>MINUTES OF THE LAST MEETING</u></b></p> <p><b>RESOLVED:</b> To approve as a correct record, the minutes of the Town Council meeting held on 2<sup>nd</sup> November 2023.</p>
FTC/23/146	<p><b><u>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> NOVEMBER 2023</u></b></p> <p>None</p>
FTC/23/147	<p><b><u>DATE OF NEXT MEETING</u></b></p> <p>The next meeting of Frinton &amp; Walton Town Council is scheduled to be held at <b>The Council House, Triangle Shopping Centre, Frinton on Sea CO13 0AU</b> on the <b>14<sup>th</sup> December 2023</b> at <b>7.15pm</b>.</p>

The Chair closed the meeting at 8.25pm

CHAIR

DATE

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL**

**FOR TOWN COUNCIL MEETING 23<sup>RD</sup> NOVEMBER 2023**

22/01640/VOC <u>Amended</u>	Application under Section 73 of the Town and Country Planning Act, to allow a variation of conditions 1 (Approved Plans) and 4 (Highways) of 19/01269/DETAIL to reflect changes to the approved landscaping and surface water drainage scheme (removal of proposed trees within approved northern attenuation basin, relocation of trees outside of overhead lines easement, and amended gradient of approved southern attenuation basin) and to update plan references to reflect 22/00431/NMA.	Land to South of Thorpe Road Kirby Cross
<b>RECOMMEND APPROVAL</b>		
23/01456/FULHH <u>Amended</u>	Erection of first floor side extension and alterations to existing roof.	90 Laburnum Crescent Kirby Cross
<b>RECOMMEND REFUSAL</b> as per previous comments submitted by the Council (on the grounds of poor design and not in keeping with the street scene)		
23/01330/ADV <b>C/A</b> Mr Boyd	Proposed installation of externally illuminated signage and window decals	145B Connaught Avenue Frinton on Sea
<b>RECOMMEND APPROVAL</b>		
23/01462/FULHH <b>C/A</b> Mr and Mrs Brown	Erection of single storey rear extension (following removal of existing conservatory).	62 Third Avenue Frinton on Sea
<b>RECOMMEND APPROVAL</b>		
23/01497/FULHH Mrs Aimee Crawford	Proposed extension to existing garage to form new annex. Existing garage to be partially converted.	18 Norwood Way Walton on the Naze
<b>RECOMMEND APPROVAL</b> subject to the annex only being used by a member of the household and cannot be considered as a separate dwelling.		

23/01517/FULHH Ms A Carpenter	Proposed garage conversion including new pitched roof over.	2 Halstead Road Kirby Cross
<b>RECOMMEND APPROVAL</b>		
23/01530/DISCON	Discharge of Condition 16C (post excavation assessment) of planning reference 21/01667/VOC.	Turpins Farm Walton Road Kirby Le Soken
<b>RECOMMEND APPROVAL</b>		
23/01536/FULHH Mr David Chandler	Proposed single storey rear extension.	3 Buckfast Avenue Kirby Cross
<b>RECOMMEND APPROVAL</b>		
23/01504/TCA Mrs Ellis	T1 – Mimosa Tree – Reduce by 3m overall.	4 Ashlyns Road Frinton on Sea
<b>RECOMMEND APPROVAL</b>		
23/01535/TCA Mr Motion	T1 - Mimosa Tree - Reduce by 2m overall, Tree leans at 45 degrees, take weight off to stop it leaning further. T2 - Hawthorn Tree - Neighbours Tree, cut back to boundary line approx. 2m off, branches overhang flower bed. T3 - Eucalyptus Tree - Re-pollard to previous cutting points, approx. 3-4m off, to control size of tree. T4 - Blackthorn Tree - Reduce by approx. 2-2.5m overall, to control size of tree. T5 - Acacia Tree - Reduce by 35% overall, to control size of the Tree. T6 - Prunus Tree - Fell to ground level, Tree is 95% dead. T7 - Eucalyptus Tree - Re-pollard to previous cutting points approx. 3-4m off, control size of the Tree. T8 - Mimosa Tree - Reduce by approx. 2-2.5m overall, to control size of Tree for location near Neighbours House. T9 - Silver Birch - Reduce by 30% overall to tidy and contain.	West Hatch 73 Second Avenue Frinton on Sea
<b>RECOMMEND APPROVAL</b>		

23/01566/TCA	To fell and remove 2 macrocarpa trees	Broughton First Avenue Frinton on Sea
<b>RECOMMEND APPROVAL</b> subject to suitable replacement trees being planted		
23/01569/TCA	Remove various trees. 2 large ash trees in a mostly dead state. 1 very large Macrocarpa.	27 Second Avenue Frinton on Sea
<b>RECOMMEND APPROVAL</b> subject to suitable replacement trees being planted		
23/01565/WTPO Blake Tree Care Ltd	T1 – Oak Tree – general maintenance, reduce by 2 n- 3 meters to suitable pruning points maintaining natural shape.	3 Bellamy Close Kirby Cross
<b>RECOMMEND APPROVAL</b>		
23/01570/TCA	Removing eucalyptus tree from rear garden.	23 Second Avenue Frinton on Sea
<b>RECOMMEND APPROVAL</b> subject to a suitable replacement tree being planted		
23/01579/TCA Mrs Frances Wood	1 Arbutus Unedo – Cut back from garage roof. (2) Thuya – Remove. (3) Dead Trees (Unknown) - Remove. (4) Dead Pine – Remove. (5) Conifer – Remove. (7) Flowering Cherry Tree – Remove, diseased. (8) Bay Tree – Cut back from boundary.	38 Third Avenue Frinton on Sea
<b>RECOMMEND APPROVAL</b> subject to suitable replacement trees being planted		
23/01558/TCA Martin-Redman	1 No. Eucalyptus – crown reduction by 30%.	Linksvie 5 Second Avenue Frinton on Sea
<b>RECOMMEND APPROVAL</b>		

**Schedule 11 - 23.11.2023.**

<b>No:</b>	<b>Invoice</b>	<b>Purpose</b>	<b>Net (£)</b>	<b>Gross (£)</b>
1	Barclays	Bacs File Charges 13.09.23 - 12.10.23.	9.00	9.00
2	Worldpay (UK) Limited	Columbine Credit Card Machine Fees	54.89	63.87
3	Booker Limited	Bar/Catering Supplies	474.95	567.88
4	Corona Energy	Columbine Gas	766.53	919.84
5	BT	Telephone Charges - October	124.71	149.65
6	Walton Forum	Grant - Festive Event	1000.00	1000.00
7	Barclaycard	Defib Supplies, Buckets, Postage	339.40	396.00
8	Aylesford Electrical Contractors Ltd.	Festive Lighting Payment	7493.40	8992.08
9	Automated Systems Group Ltd.	Photocopier Charges	266.18	319.41
10	Birchwood Garden Services	Maintenance	1525.00	1525.00
11	BT	Payphone - Connaught Avenue	300.00	360.00
12	Bunzl Cleaning & Hygiene Supplies	Cleaning Supplies - Columbine	255.14	306.16
13	Bunzl Cleaning & Hygiene Supplies	Cleaning Supplies - Toilets	345.47	414.56
14	Ingleton Wood	Survey - Columbine Centre	2497.50	2997.00
15	Police & Crime Commissioner for Essex	PCSO charges	30317.00	30317.00
16	Tower Security (Tendring) Ltd.	Site Attendance - 29.10.23.	100.69	120.83
17	Tower Security (Tendring) Ltd.	Security - Columbine	232.19	278.63
18	Tendring Telecoms & Security Systems	Call out and replacement Lithium Battery	78.20	93.84
19	TJs Window Cleaning Services	Window Cleaning - Council House	20.00	20.00
20	Veolia ES (UK) Limited	Waste Collections	164.08	196.90
21	Viking	Stationery Supplies	51.87	62.24
22	Signs Made Easy Limited	Sign - Pork Lane Playpark	22.50	27.00
23	SEFE Energy	Electricity - Columbine	937.61	1125.13
24	SEFE Energy	Electricity - Council House	42.04	44.14
25	SEFE Energy	Electricity - Council House	79.41	83.38
26	BT	Telephone & Broadband Services	271.63	325.96
<b>Totals</b>			<b>47769.39</b>	<b>50715.50</b>

**Signed:** ..... **Chair**      **Date:**.....

**Print Name:** .....