

FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-Sea, Essex, CO13 0AU
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MINUTES of the Meeting of the Recreation & Amenities Committee
held at
The Council House, Triangle Shopping Centre, Frinton-on-Sea
on 1st February 2024 at 7.15pm

Present:	Councillors D Miles, R Morgan, I Johnson (substitute for Cllr J Robertson), D Land, M Cossens and A Cossens
In the Chair:	Mayor – Councillor P Clifton
Clerk:	Mrs M Townsend – Deputy Clerk
Also present:	1 member of the public, Cllr ET Allen, and no members of the press
Absent:	Cllr A Oxley
RA/23/27	<u>APOLOGIES FOR ABSENCE</u> Apologies received from Cllr J Robertson (substitute Cllr I Johnson)
RA/23/28	<u>DECLARATIONS OF MEMBERS’ INTERESTS</u> Cllr P Clifton in relation to his position as a hirer at the Columbine Centre.
RA/23/29	<u>MINUTES OF THE PREVIOUS MEETING</u> RESOLVED: that the minutes of the meeting of the Recreation & Amenities Committee meeting held on the 9 th November 2023 be approved as a true record.
RA/23/30	<u>MATTERS ARISING FROM THE PREVIOUS MINUTES</u> None
RA/23/31	<u>‘WELCOME TO.....’ TOWN SIGNS</u> The Clerk confirmed the following 3 signs required replacement: <ul style="list-style-type: none"> •Halstead Road Kirby Cross/Kirby le Soken boundary near playing field •Little Clacton Road near hump-back bridge •Rochford Way/Kirby Road junction <p>There is a lack of clarity from both Tendring District Council and Essex County Council, as to who carried out the original initiative to install the blue signs, and which council is responsible for replacing them.</p> <p>The Clerk confirmed the cost to manufacture and supply, to an existing template by ‘Signs Made Easy’, plus two 2 aluminium posts, would be £272 (plus VAT) per sign. The engineering team at Tendring District Council have kindly agreed to install the signs/posts free of charge subject to the Town Council inspecting the condition of the supporting posts and providing photographic evidence and details of locations.</p> <p>Cllr D Land was concerned that the Halstead Road sign has faded considerably and wished to ensure that the new signs would be durable and functional.</p> <p>RESOLVED: Clerk to write to Signs Made Easy highlighting the faded sign in Halstead Road and gain confirmation that the new signage will be hard-wearing and resilient. Additionally, seek information of who commissioned the original signage, should the original signage be supplied by them.</p> <p>FURTHER RESOLVED: Clerk to arrange an inspection of the signage and condition of the posts, incorporating photographs and clear location details.</p>

RA/23/32	<p><u>BUS SHELTER/SEAFRONT SHELTER MAINTENANCE</u></p> <p>Members further discussed the feasibility of employing a maintenance man to carry out future work to the bus and seafront shelters. It was felt that it would be advantageous for this position to encompass maintenance jobs at the Columbine Centre and allotment sites and therefore it would be beneficial to consider this role as part of a future Columbine restructure.</p> <p>RESOLVED: Clerk to arrange an inspection of all bus and seafront shelters so that a programme of works can be compiled. Any necessary repairs to be carried out by a local contractor following the submissions of relevant quotations and approvals.</p>
RA/23/33	<p><u>COLUMBINE FIRE RISK ASSESSMENT</u></p> <p>Members considered the recommendation within the full structural survey for an externally provided Fire Risk Assessment for the Columbine Centre.</p> <p>RESOLVED: To instruct Fire Consultants E&J Fire & Security Ltd to carry out a Fire Risk Assessment for the Columbine Centre at a cost of £890 plus VAT to be expended from 4026/201 'Columbine Building/Equipment/Maintenance.</p>
RA/23/34	<p><u>PORK LANE PLAY PARK</u></p> <p>Members reviewed the quotation received to replace the vandalised section of the slide that is beyond repair. The Clerk advised that the Town Council may be able to utilise S106 money however as this is a health and safety risk, the repair would need to be instructed as a matter of urgency.</p> <p>RESOLVED: To instruct Playquip to replace the vandalised section of the slide, at a cost of £899 (plus VAT), to be expended from 4213/105 'Open Spaces/Gt Holland Play Equipment.</p> <p>FURTHER RESOLVED: To make enquires with Tendring District Council as to the feasibility of applying for S106 funds retrospectively for the replacement of the vandalised section of the slide.</p>
RA/23/35	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting of the Recreation & Amenities Committee is scheduled to be held at The Council House, Triangle Shopping Centre, Frinton-on-Sea, on the 14th March 2024 commencing at 7.15pm.</p>
RA/23/36	<p><u>EXCLUSION OF PRESS AND PUBLIC</u></p> <p>RESOLVED pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 to exclude the press and public from the meeting for the transaction of the under-mentioned business because of its confidential nature.</p> <ul style="list-style-type: none"> •Columbine Centre Structural Survey
RA/23/37	<p><u>UNDER EXCLUSION – COLUMBINE CENTRE STRUCTURAL SURVEY</u></p> <p>Members reviewed the structural survey and noted the recommended works over the next 10-year period. The land is currently leased to the Town Council and members felt it was in the best interest of the community to explore the possibility of transferring ownership.</p> <p>RESOLVED: To recommend to Full Council to instruct the Clerk to write to Tendring District Council to seek their consideration regarding the potential transfer of ownership of the land on which the Columbine Community Centre (recognised as a valuable community asset) is situated, and currently leased by the Town Council. Key points for consideration during discussions with Tendring District Council to encompass, as a minimum, rights of access, the building work highlighted in the recent building survey and repairs to the car park (currently TDC's responsibility).</p> <p>FURTHER RESOLVED: To move discussions relating to the Columbine Community Centre structural survey and land enquiries, to Full Council.</p>

The Chair closed the meeting at 8.35pm

CHAIR DATE.....