

FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-Sea, Essex, CO13 0AU

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MINUTES of the Meeting of FRINTON & WALTON TOWN COUNCIL

held at

The Council House, Triangle Shopping Centre, Frinton-on-Sea

on Thursday 15th February 2024 at 7.15PM

Present:	Councillors ET Allen, I Johnson, N Turner, A Oxley, N Hayes, R Morgan, R Everett, M Platt, F & J Robertson, A & M Cossens, D Miles, L Jacobs.
In the Chair:	Mayor - Councillor P Clifton
Clerk:	Town Clerk – J Woodland
Also present:	Customer Service Assistant 'FWTC' – T Smith 12 members of the public and no press
Absent:	CLlr D Land

FTC/23/199	<u>APOLOGIES FOR ABSENCE</u> None received.
FTC/23/200	<u>DECLARATIONS OF MEMBERS' INTERESTS</u> <ul style="list-style-type: none">• Cllr Platt declared an interest in Frinton In Bloom• Cllr Platt asked, have all members gone through the code of conduct training for declarations of interest? Clerk Response: There are two Members that have not yet had training.
FTC/23/201	<u>PUBLIC QUESTIONS</u> <ul style="list-style-type: none">• A resident enquired about the tree plaque for the 1911 King George Tree. Cllr Allen presented the plaque, which will be fitted later.• A resident requested an update from Cllr Platt regarding the mud situation in and around Kirby le Soken footpaths. Cllr Mark Platt responded, he has personally made significant progress with the mud clearing and will further update the member of the public outside the meeting.• Concerns were raised about potholes in our area. Cllr Platt acknowledged the concerns. Whilst there is a significant number of potholes, due to significant rain, a large number have been repaired and is ongoing.• Cllr Platt reiterated that all potholes reported through the ECC system to be sent to him. Send the report number and he will attempt to get them escalated.• For potholes in Sneating Hall Lane, this is Cllr Land's area. Please contact Cllr Land in the first instance.• A question was raised relating to Planning Application 24/00113/Telecoms - the upgrade on Kings House Roof. Notification 'for information only' from TDC was sent to FWTC by the Local Planning Authority. No comments are invited from the Town Council. Cllr Turner requested that the enquirer send details to him and as the Ward Cllr, he will raise it with the director of planning of TDC and will report back.

FTC/23/202	<p><u>MAYOR'S ANNOUNCEMENTS</u></p> <p>Welcome to T Smith – Customer Service Assistant. Reminder that apologies are to be sent to the Clerk before 5pm on the day of the meeting to be counted as an apology.</p>
FTC/23/203	<p><u>TOWN PLANNING APPLICATIONS AS PER SCHEDULE ISSUED BY TENDRING DISTRICT COUNCIL</u></p> <p>The Town Council considered plans for development and recommended accordingly as detailed on the schedule.</p>
FTC/23/204	<p><u>OTHER PLANNING MATTERS</u></p> <ul style="list-style-type: none"> • Cllr N Turner gave an update on the concerns surrounding the infrastructure of the North Falls and Five Estuaries Wind Farm Projects. It was agreed that no further action needs to be taken at this time.
FTC/23/205	<p><u>RECREATION & AMENITIES COMMITTEE</u></p> <ul style="list-style-type: none"> • Cllr Oxley's resignation from R&A Committee. The Mayor thanked Cllr Oxley for her contributions to the Council for works supporting the R&A Committee following her recent resignation. • The Mayor proposed the nomination of Cllr Hayes to replace Cllr Oxley. RSEOLVED: Cllr Hayes takes the vacant seat on the R&A Committee as ward member.
FTC/23/206	<p><u>GRANT POLICY</u></p> <ul style="list-style-type: none"> • The draft Grant policy was considered for approval after lengthy debate. RESOLVED: Policy accepted with the following amendments: <ul style="list-style-type: none"> • All references in the document to 'running costs' to be changed to 'overheads'. • Page 8. To add the words 'Where applicable and possible' after '<i>providing two quotes</i>)' but must be accompanied by evidence. • Page 2: Grant Aid. To remove the word 'Officer' and replace with 'The Council'. (All grant applications are subject to officers being satisfied prior to presenting to council, this process is already in place). • Page 2. Sentence commencing the award of a grant. Remove the words 'and should not be encouraged'. • Page 1. In section unable to support, replace 'Running Costs' with 'Overheads'. • Page 1. Remove 'outsourced labour' • Page 1 – Under heading 'The grant scheme is unable to support' – VAT costs – add (if VAT registered)
FTC/23/207	<p><u>PUBLIC CONVENIENCES – OLD WAY, FRINTON</u></p> <p>An update was given relating to the ongoing water leak. The investigation works were inconclusive. The Clerk and team continue to challenge the bill and the outstanding works. RESOLVED to move further discussion to exclusion due to sensitivity surrounding employment.</p>
FTC/23/208	<p><u>STAFF EXPENSES POLICY</u></p> <p>The changes were noted to the Staff Expenses Policy in respect of a correction to mileage reimbursement rates in line with NJC/NALC contracts of employment.</p>
FTC/23/209	<p><u>FINANCIAL MATTERS</u></p> <p>Clarification was given relating to travel expenses and plumbing costs, accepted. RESOLVED: to approve for payment the Schedule of Accounts Payable 15 in the sum of £47,297.61 (net) and £49,121.64 (gross)</p>
FTC/23/210	<p><u>MINUTES OF THE RECREATION & AMENITIES COMMITTEE MEETING</u></p> <p>Members received the minutes of the R&A Meeting of the 1st of February 2024. • Cllr Allen requested to be named as being present in the public gallery.</p>

<p>FTC/23/211</p>	<p><u>RECOMMENDATIONS OF THE RECREATION & AMENITIES COMMITTEE</u></p> <p>RESOLVED: Clerk to write to Tendring District Council to seek consideration of potential transfer of ownership of land IRO the Columbine Centre.</p> <p>FURTHER RESOLVED: To agree to move discussions relating to the Columbine Community Centre structural survey and land enquiries, to Full Council.</p>
<p>FTC/23/212</p>	<p><u>MINUTES OF THE LAST FULL TOWN COUNCIL MEETING</u></p> <p>Various queries and recommendations for amendment were proposed by Members as follows, with the corrections to be considered and the amended minutes to be returned to the next full council meeting for approval;</p> <ul style="list-style-type: none"> • Cllr Allen was absent • Cllr Miles left at 9.10pm • Cllr Jacobs gave apologies • P84 – Strike from the record comments ‘Cllr Oxley was disappointed with TDC response...’. • Add comment: Cllr Oxley said she would not declare an interest with the Walton Forum having mentioned The Walton Forum during the discussion’. • Minutes of 25th January 2024 to be brought to the next council meeting of 7th March 2024 for approval. • In response to Cllr Turner’s request to amend the minutes relating to a further donation for Frinton In Bloom to compete in the Anglia In Bloom and the request for an informal meeting with the Clerk; The Clerk responded that meeting was not refused. The Clerk suggested he wait for the grant application for tonight’s agenda to be debated and agreed accordingly because Frinton In Bloom had already had a grant application approved in this current financial year. The current policy does not allow another grant for the same organisation in the same financial year. The new revised grant policy does now give the option to accept another grant application. The Clerk stated she previously suggested to Cllr Turner to wait to meet tomorrow. • Cllr Turner requested his disappointment be minuted. Cllr Turner became very expressive in his views and other Cllr opinions were exchanged. The Clerk attempted to offer further clarification. <p>Furthermore, Members discussed a suggestion to invite The Chief Executive of Tendring District Council to a pre-meet to improve relations and to support our Clerks with getting solutions to current issues.</p> <p>REMINDER: A future meeting date is amended from 28th March. <u>New Meeting Date will be on WEDNESDAY 27th March 2024</u> (due to the Easter Bank Holiday and Financial Year End).</p> <p>Public part of the meeting ended at 9.33pm</p> <p>The Mayor thanked the public for attending.</p> <p>Due to the previous exchange of discussions, the Clerk felt it was untenable to continue her presence at the next part of the meeting and left at 9.35pm. It was agreed by Councillors that T Smith stayed in situ to Clerk the Exclusion Meeting and take minutes.</p>

FTC/23/213	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting of Frinton & Walton Town Council is scheduled to be held at The Council House, Triangle Shopping Centre, Frinton on Sea CO13 0AU on Thursday 7th March at 7.15pm</p>
FTC/23/214	<p><u>EXCLUSION OF PRESS AND PUBLIC</u></p> <ul style="list-style-type: none"> Members noted an update regarding a recent incident at the Post Office & Iceland. <u>Public Convenience – Old Way, Frinton.</u> <p>Discussions resumed relating to the outstanding payment and necessary works to locate the and address the water leak.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> It was agreed to pay 50% of the bill without prejudice, with 6 monthly instalments and pursue a formal complaint. It was strongly suggested by Members that they felt the leak is the responsibility of Castle Water/Affinity Water.

The Chair Closed the Meeting at: 9.46pm.

CHAIR

DATE

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL
FOR TOWN COUNCIL MEETING 15th FEBRUARY 2024**

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
24/00072/FULHH Mr Simon Youell	Addition of one storey to the existing bungalow plus single storey extensions to the front, rear and side (following demolition of the existing side conservatory, front external veranda and garden walls, roof and gable ends of the bungalow).	Hydra Pork Lane Great Holland
RECOMMEND APPROVAL		
24/00084/ADV Tesco Stores Ltd	The installation of 3 no. non-illuminated box fascias, 1 no. box fascia with internal illumination to letters only, 1 no. projecting sign with internal illumination to letters only, 1 no. wall mounted dedicated car park sign and 1 no. dibond graphic.	15-19 Frinton Road Kirby Cross
RECOMMEND APPROVAL subject to the lights being turned off at night when the store closes.		

24/00133/FULHH Mr & Mrs White	Single storey rear extension.	8 Standsted Way Frinton on Sea
RECOMMEND APPROVAL		
24/00079/TCA Mrs Frances Wood	Arbutus Unedo – Reduction by 50%.	38 Third Avenue Frinton on Sea
RECOMMEND APPROVAL		
24/00104/TCA Mr Higgins	T1 - Portuguese Laurel - Reduce height to leave at 2-3m. T2 - Strawberry Tree - Reduce by 3-4m, back to boundary line with Neighbour. T3 - Ash Tree - Reduce branches back to boundary line. T4 - Sycamore Tree - Reduce branches. T5 - Horse Chestnut Tree - Reduce branches to boundary. T6 - Bay Tree - Fell to ground level. T7 - Cupressus Tree - Reduce height by 3m.	Morleigh 69 Third Avenue Frinton on Sea
RECOMMEND APPROVAL subject to the tree to be replaced when felled		
24/00127/TCA Mrs Gail Liu	Pine tree (T1) – Fell close to ground level (approx. 50mm) (conifer).	14 Warley Way Frinton on Sea
RECOMMEND APPROVAL subject to the tree to be replaced when felled		
24/00130/TCA Mr Brian Gibson	Reduce lateral branches of neighbours overhanging cypress tree by 2m.	55 Second Avenue Frinton on Sea
RECOMMEND APPROVAL		
24/00137/TCA	Cypress (T1) – reduce height 2-3m. Griselinia/pittosporum (G1) – reduce group 2-3m in height and 2m in spread.	8 Second Avenue Frinton on Sea
RECOMMEND APPROVAL <i>Noted that Cllr Turner abstained from the vote.</i>		
24/00142/TCA	4 Lime Trees to be pollarded.	73 Third Avenue Frinton on Sea
RECOMMEND APPROVAL		

24/00143/TCA George Moxon	Encroaching limbs from trees on north side of property to be reduced in length.	Eastry 19 Third Avenue Frinton on Sea
RECOMMEND APPROVAL		
24/00138/WTPO Mrs Tania Latimer	One Conifer Tree – Trim the lower branches of the tree.	Astell Court 1-6 Astell Court The Crescent Frinton on Sea
RECOMMEND APPROVAL <i>Noted that Cllr Allen declared an interest and abstained from voting.</i>		
24/00177/TCA Mrs Tankard	1 No. Willow – Re-pollard to previous pollarding points approx. 4-5m	Flat 3 Trafalgar House 55 Fourth Avenue Frinton on Sea
RECOMMEND APPROVAL <i>Noted that Cllr T Allen declared an interest and abstained from voting</i>		
24/00184/TCA Green Robins – George Moxon	Tree (T1) to be repollarded approximately 6 inches below previous pollard point.	The Cedars North 20 The Esplanade Frinton on Sea
RECOMMEND APPROVAL		

Schedule 15 - 15.02.2024.					
No:	Invoice	Purpose	Net (£)	Gross (£)	
1	Barclays	Bacs File Charges	9.00	9.00	
2	Booker Limited	Bar Supplies	639.66	767.59	
3	M & S Water Services	Survey re suspected water leak	168.00	201.60	
4	Corona Energy	Gas	3440.07	4128.08	
5	BT	Phone Charges	137.93	165.52	
6	BT	Phone & Broadband Charges	297.48	356.98	
7	Handy Ant Ltd.	Maintenance Works	1204.00	1204.00	
8	Audience Systems	Tiered Seating Service	1062.00	1274.40	
9	L Brown	Optical Expenses	100.00	100.00	
10	DW Maintenance	Plumbing Works	265.00	265.00	
11	GCS Alarms Ltd.	Annual maint. Charge	170.00	204.00	
12	Henry Martin & Sons Ltd.	Plumbing Works at Columbine	216.28	259.54	
13	1st Step Management Services	Payroll Service	342.50	411.00	
14	Police & Crime Commissioner	PCSO Charges	33781.77	33781.77	
15	Morley Valentin Surveyors	Drainage investigation & Clearance	512.50	615.00	
16	SLCC	Clerks Manual 2023	47.50	47.50	
17	Swish Hygiene	Sani Service at Public Toilets, Columbine & Council House	420.80	504.92	
18	TDC	Land Rent - Skate Park	250.00	250.00	
19	TJs Window Cleaning	Window Cleaning 06.02.24.	20.00	20.00	
20	TTSS Ltd.	Callout & fitting new door contact	178.50	214.20	
21	TDC	Market Rent & Rates	772.60	772.60	
22	TDC	Land Rent	1625.00	1625.00	
23	Thorntons	Lock for Toilets	11.40	13.68	
24	Tower Security (Tendring) Ltd.	Security Partols	239.68	287.62	
25	Tower Security (Tendring) Ltd.	Callout x 2	145.31	174.38	
26	Veolia ES (UK) Ltd.	Empty of Bins	174.28	209.14	
27	Viking Office UK Ltd.	Stationery	35.47	42.56	
28	Viking Office UK Ltd.	Replacement Chair	147.00	176.40	

29	Barclaycard	E-Bay-Filler £13.89, Amazon-Paint £4.98, Amazon-PC Keyboard £10.99, Land Registry-Title Reg. £3.00, Amazon- Doorbell £12.34, Trainline- Train ticket £99.44, Amazon-Whiteboard £91.52	213.88	236.16	
30	BNP Paribas Leasing Solutions	Copier Leases	670.00	804.00	
		Totals	47297.61	49121.64	

Signed: **Chair** **Date:**

Print Name: