

FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-Sea, Essex, CO13 0AU

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MINUTES of the Meeting of FRINTON & WALTON TOWN COUNCIL

held at

The Council House, Triangle Shopping Centre, Frinton-on-Sea

on Thursday 27th June 2024 at 7.15PM

Present:	Councillors: A Cossens, M Platt, R Morgan, N Turner, J & F Robertson, I Johnson, and N Hayes
In the Chair:	Mayor - Councillor M Cossens
Clerk:	J Woodland - Town Clerk
Also present:	M Townsend - Deputy Town Clerk 6 members of the public and no press
Absent:	Cllrs D Land and R Everett

Mayor's Welcome

The Mayor welcomed all attendees and announced the following:

- During public question time, the public may ask a question and speak for no longer than 3 minutes. Questions will be considered for answering however there is no right to reply or to start a debate.
- All members of the Town Council are bound by the Code of Conduct which asks all members to be mindful of their conduct to ensure it is appropriate and in line with the expectations of the Code of Conduct.
- The Mayor pointed out the fire exits and fire safety procedures.
- Council meetings held in public are all audio recorded for the purpose of minute taking, training and the wellbeing of all attendees.

FTC/24/50	<u>APOLOGIES FOR ABSENCE</u> Cllrs D Miles, A Oxley, ET Allen, L Jacobs and P Clifton
FTC/24/51	<u>DECLARATIONS OF MEMBERS' INTERESTS</u> None
FTC/24/52	<u>PUBLIC QUESTIONS</u> In response to questions raised by the public: <ul style="list-style-type: none">•A representative from Kirby Residents Association aired his concerns regarding nuisance neighbours and what support there is available from the council. A member advised that the property in question was not linked to social housing but he was aware of recent events. The matter has been escalated to Essex Police and does not fall within the jurisdiction of the council.•A representative from Kirby Residents Association highlighted again, the ongoing issue with the pavement running into lower Kirby and asked for the council to explore measures that might be taken to alleviate the situation.
FTC/24/53	<u>MAYORS ANNOUNCEMENTS</u> <ul style="list-style-type: none">•The Mayor had the pleasure of attending and judging the annual sand sculpture competition organised by Daniel Connal Partnership and was amazed at the level of talent displayed by the participants.•The Deputy Mayor joined the Frinton in Bloom team and local primary school pupils to plant up the vegetable bed in the Crescent Garden. It was a very enjoyable morning ended with assisting with the judging of the painting competition.•Reminder to members for the informal meeting with Ian Davidson, Chief Executive, at 6pm, prior to the Full Council meeting to be held on 18th July 2024.

FTC/24/54	<p><u>TOWN PLANNING APPLICATIONS AS PER SCHEDULE ISSUED BY TENDRING DISTRICT COUNCIL</u></p> <p>The Town Council considered plans for development and recommended accordingly as detailed on the schedule.</p>
FTC/24/55	<p><u>OTHER PLANNING MATTERS</u></p> <ul style="list-style-type: none"> • There were no determinations made at variance to the Town Council’s recommendations since the last meeting. • Members noted the appeal for application reference: 23/01123/FUL under appeal reference APP/P1560/W/24/3342600, where the council recommend refusal when considering the application in September 2023. The Town Council’s recommendation was on the grounds of policy LP8 as it constitutes a piecemeal development, in that it does not form part of a large area allocated for development. <p>RESOLVED: Cllr N Turner to compile a response on behalf of the Town Council and submit to the Clerk.</p> <p>• <u>Consultation for a marine licence 24/00822/MNO – Marine Management Organisation</u></p> <p>Although this consultation was for information only and no comments are invited, members felt the need to record their strong support for this application. It was felt that the proposed project is the best way to stop further erosion of the Naze. Furthermore, it can lead to the creation of a new salt marsh.</p> <p>RESOLVED: To submit the response compiled by Cllr N Turner, on behalf of the Town Council.</p>
FTC/24/56	<p><u>FINANCIAL MATTERS</u></p> <p>RESOLVED: To approve the schedule of accounts No. 4 in the total sum of £13,244.12 net (£14,991.87 gross).</p> <p>FURTHER RESOLVED: To receive the Income & Expenditure reports along with the Investment and Bank Reconciliation report for May 2024.</p>
FTC/24/57	<p><u>SUBSCRIPTION TO PURPLE GUIDE FOR EVENT MANAGEMENT</u></p> <p>RESOLVED: To approve an ongoing annual subscription to the Purple Guide (designed to provide guidance for event organisers, suppliers, local authorities and others involved in the outdoor events industry). Current cost for subscription is £25 plus VAT, (payment via credit card for 12 months) to be expended from 103/4024 ‘membership of associations’.</p>
FTC/24/58	<p><u>INDEPENDENT REVIEW OF ACCOUNTS & BANK RECONCILIATION</u></p> <p>RESOLVED: To appoint Cllr R Morgan to carry out a quarterly independent review of the accounts/bank reconciliation.</p>
FTC/24/59	<p><u>GRANT APPLICATION</u></p> <p>Members reviewed the documents submitted from CVST Tendring for the sum of £1797.50 to fund a series of events intended to promote cycling and its physical benefits. The funds held by CVST were questioned and members were signposted to correspondence where it gave details confirming the number of staff they employ and other projects that they run.</p> <p>RESOLVED: To award £1797.50 to be expended from budget 4151/108 ‘grants’</p>
FTC/24/60	<p><u>PCSO UPDATE</u></p> <p>Members acknowledged the update from Sgt Bailey in respect of PCSO attrition. Due to a successful application to join Essex Police as an Officer, 1 PCSO left their post with effect from 22nd June. As there are no intakes of PSCOs in Essex currently, the council was asked to consider reallocating the funding for the vacant post for paying for the overtime of PCSOs or Officers to cover Frinton and Walton at key times in key locations for the July and August period.</p> <p>Members expressed disappointment and concern and felt that there may be a breach of terms of the agreement with the Town Council. Members emphasised the need for additional cover within the parish during the holiday season to minimise anti-social behaviour.</p>

	<p>RESOLVED: Clerk to review the contract to determine whether any terms have been breached. Members agreed to the funds from the vacant post being utilised for additional cover during July and August only. The council are to be provided with a record of the additional hours worked and costs. Essex Police to be advised that the council is not happy with reduced cover and that the vacancy must be filled no later than the beginning of September.</p> <p>FURTHER RESOLVED: Clerk to invite the Police & Crime Commissioner to a meeting to listen to views and concerns of the council.</p>
FTC/24/61	<p><u>TDC SPORT & ACTIVITY STRATEGY 2024-2028</u></p> <p>Members noted the strategy including the past deadline for comments and agreed that a discussion with the CEO of Tendring District Council would be appropriate.</p>
FTC/24/62	<p><u>WATER LEAK – OLD WAY PUBLIC CONVENIENCES</u></p> <p>Members reviewed the tabled updated which detailed the following:</p> <p>Meter Relocation Request: We have requested twice for Castle Water to move the water meter to within our boundary and a further request for approved contractors so that the council can arrange installation to ensure accurate consumption measurement.</p> <p>Investigation by Affinity Water: Castle Water requested Affinity Water to investigate the meter readings, agreeing to cover the £133 fee. However, both Affinity Water and M&S have previously confirmed a leak. Affinity Water has yet to contact us, so Castle Water has been asked to follow up.</p> <p>Stage 2 Complaint: Castle Water has been asked to respond to our outstanding questions within our stage 2 complaint.</p> <p>Consumer Council for Water (CCW): CCW has agreed to take on our case, and we are awaiting a case officer. Pertinent documents have been submitted for review. CCW noted it is unusual for a water meter to be located so far from a property boundary.</p> <p>Payment Discrepancy: Castle Water notified us of an impending disconnection due to alleged non-payment, which is incorrect as our instalments have been paid in advance. Without notice, billing terms were changed from six-monthly to monthly. Payment has been made to bring our account up to date, except for the last two instalments.</p>
FTC/24/63	<p><u>MINUTES OF THE LAST FULL COUNCIL MEETING</u></p> <p>RESOLVED: That the minutes of the meeting of Frinton & Walton Town Council held on 6TH June 2024 were approved as a correct record and signed by the Mayor.</p>
FTC/24/64	<p><u>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 6th June 2024</u></p> <p>The Mayor advised members that TDC had confirmed that they were not aware of a beacon lighting in the parish, to commemorate D-Day.</p>
FTC/24/65	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting of Frinton & Walton Town Council is scheduled to be held at The Council House, Triangle Shopping Centre, Frinton on Sea CO13 0AU on the 18th July 2024 at 7.15pm.</p>

The Chair closed the meeting at 9.05pm

CHAIR

DATE

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL
FOR TOWN COUNCIL MEETING 27th June 2024**

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
24/00720/OUT Ms Linda Middleditch	Outline planning application (all matters reserved) — Detached dwelling	Ferndene Main Road Great Holland
Application withdrawn		
24/00800/TELLIC	Installation of fixed line broadband electronic communications apparatus. For information only	Near Larkwood Kirby Road Great Holland Essex.
Noted		
24/00760/FULHH Householder	Proposed rear extension and raise flat roof height on existing garage. Amended porch size – still to be under line of existing roof. Change of external materials to that approved under 24/00303/FULLHH	34 Walden Way Frinton-on-Sea
Recommend approval		
24/00761/FULHH Householder	Single storey rear extension.	46 Horsey Road Kirby Le Soken.
Recommend approval		
24/00770/FULHH Householder	Single Storey rear extension	Hawthorns, Church Lane, Great Holland
Recommend approval		
24/00766/NMA Householder	Non material amendment to 21/01753/FULHH allowed at appeal APP/P1560/D/22/3297241 <i>Notification only - no comments are invited</i>	Broughton First Avenue Frinton-on-Sea
Noted		
24/00785/FULHH Householder	Single storey wrap around side and rear extension. Partial removal of first floor pitched roof and replace with new flat roof and fascia. Two existing chimney stacks to be removed. Tile creasings removed from façade on side and rear elevations. New windows to ground floor and first floor.	10 Eton Road Frinton-on-Sea
Recommend approval		

24/00822/MNO Marine Management Organisation	Consultation on Application for restoration of the Tamarisk wall with installation of tidally protected access ramp. <i>For Information only- no comments are invited</i>	The Naze Peninsula, Old Hall Lane Walton-on-the-Naze
Noted but will be discussed under 'other planning comments'		
24/00597/NMA Householder	Non material amendment to 23/01269/FUL – change of brick to mardale antique to maltings antique, alteration of window arrangement to flank elevation ground floor. Change of <i>colour of windows externally.</i> <i>For information only – no comments are invited</i>	88 Woodberry Way, Walton-on-the-Naze
Noted		
24/00597/NMA Householder	Non material amendment to 23/01269/FUL – change of brick to mardale antique to maltings antique, alteration of window arrangement to flank elevation ground floor. Change of <i>colour of windows externally.</i> <i>For information only – no comments are invited</i>	88 Woodberry Way, Walton-on-the-Naze
Noted		
24/00773/FULHH Mr Niyazi Acar	Two storey side extension	34 Laburnum Crescent Kirby Cross
Recommend approval		
24/00754/LUPROP Miss J Heller	Application for Lawful development certificate for proposed use or development for conversion of existing loft space.	27 St Marys Road Frinton-on-Sea
Recommend approval		
24/00831/FULHH Mr McGowan	Proposed new outbuilding	Hill House, Little Clacton Road, Great Holland
<p>CLRs J & F Robertson requested for their declaration of interest to be noted and abstained from voting</p> <p>Extension of time for consideration of the application to be requested, to support request for additional information to understand access arrangements, purpose of building, size and whether intended for residential use or not.</p>		

24/00875/LUPROP	Certificate for development of single storey rear extension. <i>For information only – no comments are invited</i>	14 Old Parsonage Way Frinton-on-Sea
Noted		
24/00876/FULHH Householder	Single storey rear extension, front bay windows, side facing roof lights, rebuild and extend garage and alteration to side facing first floor bathroom window.	1 Ferndown Road, Frinton-on-Sea
Recommend approval		
24/00882/TELLIC	Proposed installation of fixed line broadband apparatus. <i>For information only- no comments are invited</i>	OS 40 Elm Grove, Kirby Cross
Noted		
24/00860/FULHH	Extension and conversion of existing garage to form an annexe for a purpose ancillary to the existing dwelling.	97 Pole Barn Lane Frinton-on-Sea
Recommend approval		
24/00863/FULHH Householder	Rear dormer and side facing window to facilitate loft conversion	39 Old Road Frinton-on-Sea
Recommend approval		
24/00872/TELLIC	Installation of fixed line broadband electronic apparatus <i>For information only – no comments are invited</i>	Opposite 34 The Street Kirby Le Soken
Noted		
24/00834/CAMPNO	Written notification under Part 4, Class BC of the Town & Country Planning (General Permitted Development) (England) order 2015 (as amended) for temporary campsites. <i>For information only – no comments are invited</i>	Land at Addison Road Great Holland.
Noted		
24/00791/TCA Mr Justin Osborne	Trees in a conservation area notification – to crown reduce 1 x silver birch. To crown reduce 1 x Acer Sycamore	2 Holland Road Frinton-on-Sea
As per previous comments		

Schedule 4 - 27.06.2024.

No:	Invoice	Purpose	Net (£)	Gross (£)
1	Apollo Cloud	Telephone Services	118.49	142.19
2	Grenkeleasing Ltd.	Telecomms Rental - June	135.60	162.72
3	Booker Ltd.	Bar Supplies	77.93	93.52
4	EE	Mobiles - June	171.54	205.85
5	Barclaycard	Amazon-laptop case £68.96, ICO-Data protection fee £60.00,BIIAB Qualification-course fee JW £90.00, Microsoft-Fees £1481.76, Microsoft-Fees £889.92, Adobe-Acrobat Standard £12.97	2179.68	2603.61
6	BNP Paribas	Copier Leases	495.00	594.00
7	BT	Phone Charges - Mobiles	133.14	159.77
8	BT	Phone Charges	167.61	201.13
9	Castle Water	Water - Columbine	717.29	717.29
10	Castle Water	Water	1.25	1.25
11	Castle Water	Water - WWL	3.43	3.43
12	Rialtas Business Solutions Ltd.	Making Tax Digital-Software Support & Maint. Agreement	110.00	132.00
13	Corona Energy Retail 2 Ltd.	Columbine - Gas	368.59	387.02
14	SEFE	Columbine - Elec.	736.89	884.27
15	SEFE	Council House - Elec.	67.92	71.32
16	SEFE	Council House - Elec.	150.32	157.84
17	Birchwood Garden Services	Maintenance	1435.00	1435.00
18	EALC	Training - M Townsend & J Woodland	200.00	240.00
19	ATS Mini Skips	Skip - Columbine	245.83	295.00
20	Castle Water	Water - Toilets	1628.08	1628.08
21	A Joshua	Clearance works at Columbine	230.00	230.00
22	Royal British Legion	Poppy Wreath	20.00	20.00
23	Tower Security (Tendring) Ltd.	Security Patrols	247.17	296.61
24	Veolia ES Ltd.	Empty of Bins	214.04	256.85
25	Viking	Stationery	64.06	76.87
26	Viking	Hand Soap for Toilets	51.56	67.81
27	Viking	Cleaning Supplies	84.95	101.94
28	Vine HR Ltd.	HR Support	3038.75	3646.50
29	A Robinson	Electrical works at Council House	150.00	180.00
Totals			13244.12	14991.87

Date:

Signed: **Chair**

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Print Name: