

FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-sea, Essex, CO13 0AU

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Clerk: Jennifer Woodland



TO MEMBERS OF THE PERSONNEL COMMITTEE

Councillors M Cossens, A Cossens, I Johnson, P Clifton, D Land, F Robertson.

YOU ARE SUMMONED TO ATTEND A PERSONNEL COMMITTEE MEETING of FRINTON & WALTON TOWN COUNCIL

To be held at

The Council House Triangle Shopping Centre Frinton on Sea CO13 0AU

on

Wednesday 7th August 2024 at 10.30am

J Woodland

Jennifer Woodland
Town Clerk

Dated: 31st July 2024

AGENDA

1	Election of Chair and Deputy Chair for Municipal Year 2024/25 <ul style="list-style-type: none">To elect the Chair for the Personnel Committee for the Municipal Year 2024/25.To elect the Deputy Chair for the Personnel Committee for the Municipal Year 2024/25.
2	Apologies for Absence To receive via the Clerk, apologies for absence
3	Declarations of Members Interests To receive any pecuniary, registerable or non-registerable interests relating to items on the agenda.
4	Minutes of Last Meeting To approve as a correct record, the minutes of the Personnel Committee Meeting held on the 18 th April 2024 (herewith)
5	Contracts of Employment <ul style="list-style-type: none">To note the Contracts of Employment for all staff following the NJC/NALC Dec23 revision (herewith)To note that all staff will have their contract reissued with the revised contract (no change to terms of employment).
6	Exclusion of Press and Public Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public from the meeting for the transaction of the under-mentioned business because of the confidential nature: <ul style="list-style-type: none">To consider Honoraria Payments / Acting Up Allowances in accordance with the relevant policy.
7	UNDER EXCLUSION: Honoraria Payments / Acting Up Allowance To receive a confidential report outlining possible options for the consideration of Honoraria Payments or Acting Up Allowances (herewith to Members only) and agree accordingly.
8	Date of Next Meeting The next meeting of the Personnel Committee will be advised as the need for a meeting arises.

